

# Prospectus

Autumn 2016

MS / MPhil

PhD



ALLAMA IQBAL OPEN UNIVERSITY

[www.aiou.edu.pk](http://www.aiou.edu.pk)

# **PROSPECTUS**

## **MS/MPhil/PhD Programmes**

**SEMESTER: AUTUMN 2016**



**Allama Iqbal Open University, Islamabad**

*Price: Rs.500/-*

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## CONTENTS

		<i>Page #</i>
1.	<b>Vice-Chancellor’s Message</b> .....	01
2.	<b>ALLAMA IQBAL OPEN UNIVERSITY</b> .....	02
3.	<b>Faculty of Arabic and Islamic Studies</b> .....	03
	a) MPhil Islamic Studies.....	04
	b) PhD Islamic Studies Programme.....	08
	Departments of the Faculty of Arabic and Islamic Studies.....	11
	Department of Quran and Tafseer.....	11
	a) MPhil Islamic Studies (with specialization of Quran and Tafseer).....	12
	b) PhD Islamic Studies Programme (with specialization of Quran & Tafseer) .....	16
	Department of Hadith and Seerah.....	18
	Department of Fiqh and Islamic Law .....	19
	PhD Shari’ah (MPhil based) Program .....	19
	Department of Islamic Thought, History and Culture.....	23
	Department of Arabic.....	23
	MPhil Arabic.....	24
4.	<b>Faculty of Sciences</b> .....	26
	Department of Chemistry .....	27
	MPhil and PhD (Chemistry) .....	28
	Department of Home and Health Science .....	34
	a) Postgraduate Diploma in Dietetics/Nutrition.....	34
	b) MS Community Health and Nutrition.....	34
5.	<b>Faculty of Social Science and Humanities</b> .....	43
	Department of Mass Communication .....	43
	a) MPhil Mass Communication .....	44
	b) PhD Mass Communication .....	48
	Department of Iqbal Studies .....	51
	a) MPhil Iqbal Studies.....	51
	b) PhD Iqbal Studies.....	53
	Department of Urdu and Pakistani Languages .....	55
	PhD Urdu and PhD Pakistani Languages and Literature (with Specialization in Balochi, Pashto, Brahvi, Sindhi, Saraiki and Punjabi).....	55
6.	<b>General Information</b> .....	58
7.	<b>Regulations for Refund of Admission Fee</b> .....	59
8.	<b>Important Telephone Numbers</b> .....	59

## Vice Chancellor's Message

Dear Student,



It gives me great pleasure to extend my heartiest welcome to you to be a student of Allama Iqbal Open University, Islamabad.

Allama Iqbal Open University was established in 1974 under an Act of Parliament with a mission of taking education to the door steps of people in all nooks and corners of the country. It was the second open university of the world and the first of its kind in Asia and Africa. AIOU is a unique institution in Pakistan because of its philosophy, system, approach, functions and overall Structure. The University, with its main campus at Islamabad and huge network of regional centers spread all over the country, is serving its clientele all over Pakistan and in the Middle East. The university is planning to launch its programs all over the world very soon. As a distance Education institution, AIOU provides multi-disciplinary education from basic to doctoral level programs.

Allama Iqbal Open University provides quality education at the doorsteps of the students irrespective of geographical area, class, gender or creed with an affordable cost. It does not require leaving jobs or countries of residence. AIOU is equipped with modern communication technology to facilitate and support its students all over the world.

Allama Iqbal Open University is now the largest University in the country with more than 1200 courses and about 1.2 millions students. AIOU also supplements the efforts of the federal and provincial governments on a large scale without becoming a burden to their resources.

The university has established study centers across the country, where students are provided necessary guidance. A science complex has been built where science students use the latest equipment of international standard for experiments and research. AIOU also takes full advantage of the modern ICTs to enhance quality and access to education. Internet facility is available in the student's hostel and the Central Library where computers have been provided to enable students to access latest information available through open source databases. AIOU also provides educational facilities to its vast number of students through Television, Radio, Video Conferencing and Online in addition to providing printed learning materials. The university follows the guidelines of the Higher Education Commission to provide accredited education to masses.

I wish a very bright future for all of you and hope you would prefer AIOU for your future education and career development.

**(Prof. Dr. Shahid Siddiqui)**  
**Vice Chancellor**

## **2. ALLAMA IQBAL OPEN UNIVERSITY**

Allama Iqbal Open University, a Mega university was established in 1974 under an Act of Parliament. The main campus of the university is situated in sector H-8, Islamabad. It was the second open university of the world and the first of its kind in Asia and Africa. The aim of establishing AIOU was to provide affordable and accessible education through distance learning at the door-steps to those people who could not continue their education journey through formal system of education. The University (AIOU) operates on semester system and admits students in Autumn and Spring semesters. Under graduate admissions are offered in both the semesters where-as post graduates are offered once a year. The enrolled students are given course books specially prepared by the university on self instructional principles. However at post graduate level reprints of foreign books, allied material with university prepared study guides help students to polish their skills.

At present, the AIOU is offering programs from Matric to PhD level in diverse disciplines comprises of four faculties. The university has established study centres across the country, where distance education students are provided

necessary guidance by their respective tutors. Moreover, the university has established full time study centres, wherein the students of MCom, MBA (IT), MBA (Banking and Finance), BS (CS), etc. are being provided instruction, guidance and counselling through face-to-face education. AIOU is offering four year under graduate degrees.

Apart from curricular and extra-curricular activities during the academic year, the AIOU and its regional centres actively participate in the co-curricular activities by arranging educational and literary seminars, workshops and conferences, attended not only by the students and faculties of the university but also by the renowned dignitaries and scholars. For the science students and research scholars, a science complex has been built where they use the latest equipment of international standard for experiments and research. To meet the present day challenges internet facility is also available in the student's hostel and the Central Library where computers have been provided to enable students to access latest information available through open source databases.

## **FACULTY OF ARABIC AND ISLAMIC STUDIES**

### **INTRODUCTION:**

The Faculty of Arabic & Islamic Studies started its functions initially as Institute of Arabic and Islamic Studies comprising of departments of Arabic and Islamic studies. Later on the Institute of Arabic and Islamic Studies was upgraded to the level of the full fledged faculty in 1999 as required by AIOU Act 1974.

### **OBJECTIVES OF THE FACULTY**

The Faculty was established:

1. To teach Islamic Studies from Matric to PhD levels as per contemporary requirements.
2. To teach Arabic language and literature from Matric to PhD levels as per contemporary needs.
3. To conduct advance research on the different aspects of Islamic Studies, Islamic Culture, Arabic Language, Literature and Civilization.
4. To protect Islamic Heritage with the help of modern research tools and techniques.
5. To play leading role in the interpretation of Islamic Teachings, according to the needs of contemporary Pakistani society.
6. To reconstruct Islamic Thought and defending Islam and Islamic identity of Pakistan at national and international forums.
7. To prepare Scholars of Islamic Studies who have the grasp on the different issues of the Islamic Studies in general and command over the different areas of specialization such as Quran, Tafseer, Hadith, Shariah & Law, Islamic thought,

History, Culture, Civilization and Muslim languages particularly Arabic language.

8. To establish a cadre of specialists and professionals experts in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in the various disciplines of Islamic and Arabic Studies.
9. To provide opportunity of professional growth and development to the scholars of Islamic studies in general and in service personals in particular.
10. To develop linkage between different highly reputed institutions of Islamic learning in general and institutions of muslim world in particular.
11. To create interfaith harmony and environment of dialogue between Islamic and other civilizations.

### **PROSPECTS OF THE FACULTY**

1. Faculty is providing education of Arabic & Islamic Studies to the large number of students.
2. The faculty has prepared a number of quality books on the different fields of Islamic Studies.
3. The faculty is able to produce high quality research work at MPhil and PhD levels with different specializations.
4. The faculty is regularly publishing its referred quality research journal Muarf-e-Islami.
5. Some of the programs of the Faculty are unique and not offered in any other Institution of Pakistan except AIOU such as ATTC, B.Ed. Arabic, MA & MPhil Islamic Studies with specializations.
6. MPhil Islamic Studies is a leading programme of the faculty and it has gained good repute in scholarly circles of Pakistan.

## **PROGRAMMES OFFERED BY THE FACULTY OF ARABIC & ISLAMIC STUDIES**

### **LIST OF THE PROGRAMMES**

1. PhD Islamic Studies (General)
2. PhD Islamic Studies (with specialization in Quran & Tafseer)
3. PhD Shari'ah
4. MPhil Islamic Studies (General)
5. MPhil Islamic Studies (with specialization in Quran & Tafseer)
6. MPhil Arabic
7. M.A Islamic Studies with specialization in
  - i. Quran & Tafseer
  - ii. Hadith & Seerah
  - iii. Islamic Law & Jurisprudence
  - iv. Islamic Thought, History & Culture
8. M.A Arabic Language and Literature
9. Darse-e-Nizami Programme (Matric to B.A)
  - Al Shahada al-Sanavia al-Aama
  - Al Shahada al-Sanavia al-Khasa
  - Al Shahada al-Aliya
10. B.Ed.Arabic
11. Arabic Teachers Training Course (ATTC)
12. Al-Lisan-ul-Arabi
13. Various Courses of Islamic Studies from SSC to B.A
14. Various Courses of Arabic from SSC to B.A

## **DETAILS OF THE PROGRAMMES**

### **a) MPhil ISLAMIC STUDIES (GENERAL) PROGRAMME**

#### **1. PROFILE OF THE PROGRAMME**

The faculty of Arabic & Islamic Studies is offering MPhil Islamic studies. This programme was started in 1987. This is the most important & significant programme offered by the faculty of Arabic & Islamic Studies AIOU. This programme is reputed as one of the best programmes in public sector universities of Pakistan. The graduates with MPhil Islamic Studies degree from AIOU are serving on important academic & administrative post in the colleges & Universities of Pakistan as well in the foreign countries. Each year hundreds of candidates are applying for admission and only few candidates are getting admission who fulfill the requirements of the admission criteria. The MPhil students are required to complete specific course work & research work under the supervision of a highly qualified supervisor. This programme required 2 to 5 year's time for completion. The faculty has the opportunity to hire the expertise of supervisors from almost all-Pakistani public sector universities. The students are completing course work with qualified tutors. This programme is designed to carry out research in different fields of Islamic Studies so that new dimension of understanding of Islam can be discovered. This programme provides to the scholars an opportunity of exercising independent critical judgment through the research skills for the service of Islamic & Muslim communities.

## 2. AIMS & OBJECTIVES OF MPhil ISLAMIC STUDIES

The MPhil Islamic Studies is aimed to:

- Prepare scholars of research aptitude who can analyze the facts in the light of Islamic research principles.
- Enhance the skill of research and create better understanding of Islam and contemporary challenges faced by the Muslim Ummah.
- Provide opportunity of learning the methods of use of basic Islamic Sources for the purpose of Islamization of contemporary knowledge and laws.
- Prepare scholars who have a grasp of Islamic Studies in general and a command over the area of specialization in particular.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies, who can conduct quality research in various disciplines of Islam. Provide opportunities of professional growth and development to scholars in general and in-service personnel in particular.

## 3. ELIGIBILITY FOR ADMISSION

Candidates having M.A Islamic Studies or equivalent degree with minimum second division (in both M.A Islamic Studies & B.A) can apply for the admission in MPhil. (Candidates having first division in M.A Islamic Studies & 3<sup>rd</sup> Division in B.A are also eligible to apply) However in case of a large number of applications, initial short listing of candidates will be made and preference will be given to those candidates who have passed all degrees with first division or at least first division MA Islamic Studies

- A significant weightage is given to the research thesis written for M.A Islamic Studies.
- Expertise in Arabic language and Hifz-e-Quran is also considered as extra qualification.

- Intermediate and above teaching experience in any recognized college/institutions is also given due weightage in admission criteria.
- Published research papers in approved research journals are also considered in admission criteria.
- **The graduates having HEC's approved degree of Al Shahdat Al-Alamia can also apply for admission but they must have B.A from any recognized university along with Intermediate and SSC from any recognized Secondary and Intermediate Board.**

## 4. PROCEDURE FOR ADMISSION

The Admission in MPhil Islamic Studies is offered in Autumn Semester each year. The admission is announced in National and Regional newspapers each year. Prospectus can be obtained from Main Campus of AIOU, H-8 Islamabad or from all Regional Campuses or can be downloaded from University website. All applications are evaluated on the basis of approved criteria. A departmental test/subject test will be arranged for the eligible/short-listed candidates. The admission is confirmed after passing the subject test/interview & depositing of admission fee.

## 5. DEPARTMENTAL TEST/ INTERVIEW:

The departmental Test for admission and Interview of eligible/short listed candidates will be held at AIOU Main Campus H-8, Islamabad.

The list of short-listed candidates /criteria for short listing alongwith schedule of written test/interview will be displayed at the website of AIOU ([www.aiou.edu.pk](http://www.aiou.edu.pk)) within 3 weeks after closing date of admissions.

**IMPORTANT NOTICE:**

1. No call letters will be sent to the candidates for Test/ Interview.
2. The eligible candidates are required to bring along-with them all original educational documents/ degrees/ thesis/ research paper/ experience certificate (if any) for verification. Candidates are advised to provide attested copy of any of the testimonial that was not attached with the application form for verification/identification.
3. Candidates will not be allowed to sit in the Written Test without showing I.D. Card. No TA/DA is admissible for Test & Interview.

**7. SCHEME OF STUDIES:**

S. No.	Name of Programme	MPhil in Islamic Studies
1.	Duration	Course work Two Semesters Research work/Thesis Two Semesters
2.	Credit	As per AIOU/HEC rules & Regulations
3.	Medium of Instruction	(i) Urdu (ii) English (iii) Arabic
4.	Research work	i) The research work must be distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment. ii) The student will be required to observe the guidelines regarding format, writing, referencing, paper and other related matters as approved hrs in AIOU rules & regulations.

5.	Workshops	i) One week workshop for each 3 credit hrs in each semester ii) Two week synopsis orientation workshop at the start of research work after the completion of course work.	
6.	Components of MPhil Islamic Studies Course Work	<b>Sr. No.</b>	<b>Component</b>
		1.	Assignments
		2.	Workshop Assignment (Face to face teaching in shape of workshops)
		3.	Final examination
			<b>Weightage</b>
			20 %
			10 %
			70 %

**8. DETAIL OF COURSES**

Semester	Sr. #	Course Title	Code	Cr. Hrs	Components of course
<b>1<sup>st</sup> Semester</b>	1.	Research Methodology –I	5781	03	Each course includes following components 1. Two assignments 2. One Week workshop 3. Final Examination
	2.	Research Methodology –II	5782	03	
	3.	Methods of Research in Islam-I	5783	03	
	4.	Methods of Research in Islam-II	5784	03	
<b>2<sup>nd</sup> Semester</b>	1.	Applied Research-I	5785	03	-do-
	2.	Applied Research-II	5786	03	
	3.	Research Writing-I	5787	03	
	4.	Research Writing-II	5788	03	
<b>3<sup>rd</sup> &amp; 4<sup>th</sup> Semester</b>	1.	Thesis	716	12	Two weeks Synopsis Orientation Workshop

## 9. FEE STRUCTURE

The fee structure of MPhil Islamic Studies is as under:

Sr. #	Nature of Fee	Amount	Description
1	Admission fee	Rs.1000/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.200/-	Once at the time of Admission
3	Tuition fee for 12 credit hours course.	Rs.11200/-	A Student can take 12 credit hrs in one semester
4	Thesis Fee 12 Credits hours	Rs.11200/-	This fee is received in one installment
5	Thesis Evaluation Fee	Rs.4720/-	This fee will be paid at the time of submission of thesis

## 10. HOW TO APPLY FOR ADMISSION

The candidates who are interested in admission should follow following directions:

1. Please read the prospectus carefully.
2. Fill all columns of Application Form carefully and do not leave any column incomplete.
3. Fix your photo at the place provided for that purpose.
4. Attach following documents with the Application Form
  - i. Attested copy of I.D Card
  - ii. Attested copy of Domicile Certificate
  - iii. Attested copy of Matric (SSC) Certificate

- iv. Attested copy of Intermediate (F.A) Certificate
- v. Attested copy of B.A Degree and result Cards
- vi. Attested copy of M.A Degree and result Cards
- vii. Attested copy of Al-Shada Al-Almiya and result Cards (if any) along with equivalence Certificate by HEC.
- ix. Attested copy of any proof of Arabic/English proficiency
- x. Copy of Hifz Certificate (If any)
- xi. Certificate of Research at M.A Level (if any)
- xii. Any other document you like to attach in support of your qualification
- xiii. Copy of published research papers (if any)

**Note: Admission form complete in all respect must be sent on the following address:**

Prof. Dr. Mohyuddin Hashimi,  
Chairman/Programme Coordinator, MPhil Islamic Studies,  
Department of Islamic Thought, History & Culture  
AIOU,Block No.12, Room No.112, Sector H-8, Islamabad.  
Phone No. 051-9057251-9057832

### **Facebook Page:**

[www.facebook.com/Department-of-Islamic-Thought-History-Culture-AIOU](http://www.facebook.com/Department-of-Islamic-Thought-History-Culture-AIOU)

### **IMPORTANT NOTE:**

**Admission Forms should not be submitted in any bank etc. Forms submitted to any address other than the mentioned above will not be entertained.**

## b) **PhD ISLAMIC STUDIES (MPhil Based) PROGRAMME**

### **1. PROFILE OF THE PROGRAMME**

The Faculty of Arabic & Islamic Studies is offering PhD Islamic Studies since last ten years. At present the Faculty is offering MPhil based PhD & MPhil Leading to PhD. The PhD students are required to complete specific course work & research work under the supervision of a qualified supervisor. This programme required 3 to 5 years time for completion. The Faculty has the opportunity to hire the expertise of supervisors from almost all Pakistani public sector universities. The students are completing research work under domestic supervisors however the degree is awarded after the evaluation of the thesis by three foreign experts from technological advanced countries as required by HEC. This programme is designed to carry out research in different fields of Islamic Studies so that new aspects can be discovered & students can exercise independent critical judgment through the research skills for the service of Islamic & Muslim communities.

### **2. AIMS & OBJECTIVES OF PHD ISLAMIC STUDIES**

The PhD Islamic Studies aimed to:

- Prepare scholars who have a grasp of Islamic Studies in general and command over the areas of specialization in particular.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in various disciplines of Islamic Studies.
- Provide opportunities of professional growth and development to scholars in general and in-service personnel in particular.

### **3. ELIGIBILITY FOR ADMISSION**

- MPhil Islamic Studies or equivalent from any recognized university in first division or CGPA 3.00.
- Departmental Test Interview by the PhD Admission Committee

### **4. PROCEDURE FOR ADMISSION**

The Admission in PhD Program usually advertised in autumn semester each year. The admission is announced in almost all national and important regional newspapers each year. Prospectus can be obtained from Main Campus of AIOU, H-8 Islamabad or from any regional campuses. All applications will be evaluated on the basis approved criteria. Short listed candidates will be called for Departmental test and interview. The admission will confirmed after depositing of admission fee.

### **SCHEME OF STUDIES**

<b>Sr. No.</b>	<b>Name of Program</b>	<b>PhD in Islamic Studies</b>
1.	Duration	Maximum Five years
2.	Medium of Instruction	(i) Urdu (ii) English (iii) Arabic
3.	Course Work	18 CH course work
4.	Research work	The thesis of PhD must be distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment.
5.	Workshop	(i) One week workshop for each 3 credit hrs course. ii) Two week synopsis workshop after completion of course work & passing comprehensive exam.

6.	Evaluation	As per recent amendments in AIOU rules & regulations, a PhD thesis is necessary to be sent for evaluation to three foreign experts from technological advanced countries.
7.	Pre Requisite of viva voce of PhD Islamic Studies	Unconditional approval from at least two foreign experts. Publication/Acceptance of research paper in HEC recognized research journal.
8.	Components of Course work	1. Assignments 2. Face to Face teaching in shape of workshop 3. Mid-Term Exam 4. Final Examination 5. Comprehensive Exam

### 5. DETAILS OF COURSE WORK PhD

Semester	Sr. #	Course Title	Course Code	Credit Hours
1 <sup>st</sup> Semester	1	Methodologies of Research in Islamic Studies	6721	03
	2	Methodologies of Tafseer of the Holy Qur'an	6753	03
	3	Methodological Study of Sources of Hadith & Uloom al-Hadith	6723	03
2 <sup>nd</sup> Semester	4	Methodologies of Seerat Negari	6724	03
	5	Theories of Islamic Law	6725	03
	6	Introduction to Contemporary Muslim Thinkers & Their Thoughts	6726	03

3 <sup>rd</sup> & 4 <sup>th</sup> Semester	7	Thesis	710	
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### 6. FEE STRUCTURE

The fee structure of PhD Islamic Studies is as under:

S. No.	Nature of Fee	Amount	Description
1	Admission fee	Rs.2400/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.2400/-	Once at the time of Admission
3	Tuition fee for 3 credit Hour Course	Rs.6820/-	A student can take three courses (3 credit hour course each) in one semester
4	Student I.D card	Rs.100/-	Once
5	Library	Rs.700/-	Per Semester
6	Caution Money	Rs.2000/-	Refundable
7	PhD Thesis Evaluation Fee	Rs.32050/-	This fee will be submitted at the time of submission of PhD Thesis

## **7. HEC APPROVED SUPERVISOR IN THE FACULTY**

Following Faculty Members are included in the HEC's list of approved supervisors for PhD Islamic Studies.

### **1. Prof. Dr. Ali Asghar Chishti**

Chairman, Department of Hadith & Seerah  
AIOU, Islamabad.

### **2. Prof. Dr. Abdul Hameed Khan Abbasi**

Chairman Department of Quran & Tafseer  
AIOU, Islamabad

### **3. Prof. Dr. Mohyuddin Hashimi**

Chairman  
Department of Islamic Thought,  
History and Culture, AIOU

## **8. HOW TO APPLY FOR ADMISSION**

The candidates who are interested to get admission should follow the following directions:

1. Please read the prospectus carefully
2. Complete all columns of Application form carefully and do not leave any column incomplete.
3. Paste your photo at the place provided for that purpose.
4. Attach following documents with the Application form
  - i. Attested copy of I.D Card
  - ii. Attested copy of Domicile Certificate
  - iii. Attested copy of SSC Certificate

- iv. Attested copy of Intermediate (F.A) Certificate
- v. Attested copy of B.A Degree and Result Cards
- vi. Attested copy of M.A Degree and Result Cards
- vii. Attested copy of MPhil Degree and Result Cards
- viii. Attested copy of Al-Shada Al-Aalmiya and result cards
- ix. Attested copy of any proof of Arabic /English proficiency
- x. Copy of Hifz Certificate (If any)
- xi. Certificate of Research at M.A Level (if any)
- xii. Any other document you like to attach in support of your qualification
- xiii. Copy of published research papers (if any)

**Note: Admission form complete in all respects must be sent on the following address:**

**Prof. Dr. Ali Asghar Chishti**

Chairman,

Department of Hadith and Seerah

Block No.12, Allama Iqbal Open University,

Sector H-8, Islamabad.

Phone No. 051-9250084

E-Mail: chishtisabri\_aiou@yahoo.com

## RESEARCH JOURNAL OF THE FACULTY

The faculty of Arabic & Islamic Studies is publishing biannual referred research journal (Maarif-i-Islami). Prominent local as well as foreign experts are included in its editorial board. The journal has gained a good repute in the intellectual and research circles in short period of time and has been selected as HEC approved Journal.

## OBJECTIVES OF THE JOURNAL

1. Publishing latest research on current issues of Muslim Ummah in Arabic, English and Urdu Languages.
2. Bringing into the knowledge of the academics the researches conducted in the Faculty of Arabic & Islamic Studies for the benefit of others knowledge seekers.
3. Creating harmony and expending culture of dialogue among followers of different faiths.

## DEPARTMENTS OF THE FACULTY OF ARABIC AND ISLAMIC STUDIES

The faculty of Arabic and Islamic Studies is divided into following academic departments

1. Department of Quran and Tafseer
2. Department of Hadith and Seerah
3. Department of Shariah & Law
4. Department of Islamic Thought, History and Culture
5. Department of Arabic Language and Literature

The detailed introduction of the each department of the faculty is as under:

### 1. DEPARTMENT OF QURAN AND TAFSEER

The Department of Quran and Tafseer was established in 1999 in the Faculty of Arabic and Islamic Studies to meet educational needs of masses at various levels ranging from Matric to PhD focusing on research based programs in the field of Quran and Tafseer. The Department started functioning with the appointment of Dr. Abdul Hameed Khan Abbasi as Assistant Professor from 10 February 2001. From then, the Department is presenting many valuable course books and producing scholars in the field of Islamic studies with specialization in Quran and Tafseer. At present, the Department has started MPhil & PhD programs from autumn 2013 and is producing & selecting valuable books and allied material for these research programs.

### FACULTY MEMBERS

Sr. No	Name of The Faculty Member	Designation	Qualification
1.	Prof. Dr. Abdul Hameed Khan Abbasi	Professor/Chairman	Post-Doc, Malaysia PhD Islamic Studies(Punjab) MPhil Islamic Studies(AIOU) M.A. Usooludin (MPhil Islamic Studies), IIU, Islamabad B.A. (Hons), Usooludin (M.A. Islamic Studies), IIU, Islamabad

2.	Dr. Sana Ullah Hussain	Assistant Professor	PhD Islamic Studies IUB MPhil Islamic Studies (AIU) M.A. Usooludin (MPhil Islamic Studies), IIU, Islamabad B.A. Honors Usooludin (M.A. Islamic Studies), IIU, Islamabad
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### VISION

To built Islamic Ummah streamlined with the message of Qur'an by presenting Qur'anic Sciences according to the teachings and vision of the holy Prophet Muhammad (SAW).

### OBJECTIVES

1. To teach Quran & Tafseer as per contemporary requirements.
2. To play active role in correct interpretation of Quran and its Sciences for the needs of society.
3. To prepare research scholars, equipped with all branches of Quranic Studies.
4. To develop linkage among different highly reputed national and International institutions of Quran and Tafseer.
5. To conduct advance research on different aspects of Quranic Sciences, e.g. thematic studies in the field.
6. To prepare quality Text Books and Study Guides in the field of Quran and Tafseer from matric to PhD level.
7. To organize national and international workshops/ seminars/ conferences about Quranic Sciences.

### FUTURE PLANS

1. Planning to launch a Research Journal entitled "Quranic Studies".

2. Planning to start Non-credit course entitled "Quranic Arabic".
3. Planning to start B.S Islamic Studies, Specialization in Quran & Tafseer.
4. Planning to launch Post-doc in Quranic Sciences with collaboration of international institutions.

### PROGRAMES OFFERED BY THE DEPARTMENT

1. M.A Islamic Studies with specialization in Qur'an & Tafseer
2. MPhil Islamic Studies with specialization in Qur'an & Tafseer
3. PhD Islamic Studies with specialization in Qur'an & Tafseer

### PROFILE OF THE PROGRAMMES

#### a) MPHIL ISLAMIC STUDIES WITH SPECIALIZATION IN QURAN & TAFSEER

The department of Qur'an & Tafseer is offering MPhil Islamic studies with specialization in Qur'an & Tafseer. This programme is newly started in Autumn 2013. The MPhil Islamic studies with specialization in Qur'an & Tafseer students are required to complete specific course work & research work under the supervision of a highly qualified supervisor. This programme required 2 to 5 year's time for completion. The department has the opportunity to hire the expertise of supervisors from almost all-Pakistani public sector universities. The students are completing course work with qualified tutors. This programme is designed to carry out research in different fields of Quranic Studies so that new dimension of understanding of Islam can be discovered with the guidance of Qur'an. This programme provides to the scholars an opportunity of exercising independent critical judgment through the research skills for the service of Islamic & Muslim communities.

## **2. AIMS & OBJECTIVES OF MPhil ISLAMIC STUDIES WITH SPECIALIZATION IN QUR'AN & TAFSEER**

The MPhil Islamic Studies with specialization in Qur'an & Tafseer is aimed to:

- Enhance the skills of research and create better understanding of Islam and contemporary challenges faced by the Muslim Ummah.
- Provide opportunity of learning the methods of use of basic Islamic Sources for the purpose of Islamization of contemporary knowledge and laws.
- Prepare scholars who have a grasp of Islamic studies in general and a command over the area of specialization in Qur'an & Tafseer.

## **3. ELIGIBILITY FOR ADMISSION**

Candidates having M.A Islamic Studies or equivalent degree with minimum 2<sup>nd</sup> division in both M.A Islamic Studies & B.A can apply for the admission in MPhil. Candidates having 1<sup>st</sup> division in M.A Islamic Studies & 3<sup>rd</sup> Division in B.A are also eligible to apply. However in case of a large number of applicants, initial short listing of candidates will be made. Preference will be given to those candidates who have passed all degrees with first division.

- A significant weightage is given to the research thesis written for M.A Islamic Studies.
- Expertise in Arabic language and Hifz-e-Quran is also considered as extra qualification.
- Intermediate and above teaching experience in any recognized college/institutions is also given due weightage in admission criteria.
- Published research papers in approved research journals are also considered in admission criteria.

- **The graduates having HEC's approved Wafaq with the degree of Al Shahdat Al-Alamia can also apply for admission but they must have HEC equivalence certificate, B.A from any recognized university & Intermediate and SSC from any recognized Secondary and Intermediate Board.**

## **4. PROCEDURE FOR ADMISSION**

The Admission in MPhil Islamic Studies with specialization in Qur'an & Tafseer is offered in Autumn Semester each year. The admission is announced in National and Regional newspapers each year. Prospectus can be obtained from Main Campus of AIOU, H-8, Islamabad or from all Regional Campuses. All applications are evaluated on the basis of approved criteria. A departmental test/subject test will be arranged for the eligible short listed candidates. The admission is confirmed after passing the subject test & depositing of admission fee.

## **5. IMPORTANT DECISION**

If a student did not present his/her thesis within appropriate time/period, his/her thesis will not be accepted at any cost.

## **6. DEPARTMENTAL TEST/ INTERVIEW:**

The departmental Test for admission and Interview of eligible short-listed candidates will be held at AIOU Main Campus H-8, Islamabad.

The list of short-listed candidates/criteria for short listing alongwith schedule of written test/interview will be displayed at the website of AIOU ([www.aiou.edu.pk](http://www.aiou.edu.pk)) within 3 weeks after closing date of admissions.

**IMPORTANT NOTICE:**

1. No call letters will be sent to the candidates for Test/ Interview.
2. The eligible candidates are required to bring along-with them all original educational documents/degrees/thesis/ research paper/ experience certificate (if any) for verification. Candidates are advised to provide attested copy of any of the testimonial that was not attached with the application form for verification/identification.
3. Candidates will not be allowed to sit in the Written Test without showing I.D. Card. No TA/DA is admissible for Test & Interview.

**8. SCHEME OF STUDIES:**

S. No.	Name of Programme	MPhil in Islamic Studies with Specialization in Qur'an & Tafseer
1.	Duration	Course work Two Semesters Research work/Thesis Two Semesters
2.	Credit Hours	Course Work 24 and Thesis 12 = 36
3.	Medium of Instruction	(i) Urdu (ii) English (iii) Arabic
4.	Research work	iii) The research work must be distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment. iv) The student will be required to observe the guidelines regarding format, writing, referencing, paper and other related matters as approved in AIOU rules & regulations.

5.	Workshops	i) One week workshop for each 3 credit hrs in each semester ii) Two week synopsis orientation workshop at the start of research work after the completion of course work.		
6.	Course Work Components of MPhil Islamic Studies with Specialization in Qur'an & Tafseer	<b>Sr. No.</b>	<b>Component</b>	<b>Weightage</b>
1.		Assignments	20 %	
2.		Face to face teaching in shape of workshops	10 %	
3.		Final examination	70 %	

**9. DETAIL OF COURSES**

Semester	Sr. #	Course Title	Code	Credit Hrs	Components of course
<b>1<sup>st</sup> Semester</b>	1.	Research Methodology & Scholarly Writing	4735	03	Each course includes following components 1. Two assignments 2. One Week workshop 3. Final Examination
	2.	Ijtihad: Principles & Methods	5791	03	
	3.	Islam & Orientalism	5790	03	
	4.	Source of Islamic Sciences	4736	03	

<b>2<sup>nd</sup> Semester</b>	1.	Israeliyat & Tafseer	4737	03	-do-
	2.	Methods of Mufasssereen	4738	03	
	3.	Sources of Uloom-ul-Qur'an & Usul-i-Tafseer	4739	03	
	4.	Study of Selected Quranic Subjects	4740	03	
<b>3<sup>rd</sup> &amp; 4<sup>th</sup> Semester</b>	1.	Thesis	725	12	Two weeks Synopsis Orientation Workshop

### 10. FEE STRUCTURE

The fee structure of MPhil Islamic Studies with specialization of Quran & Tafseer is as under:

Sr. #	Nature of Fee	Amount	Description
1	Admission fee	Rs.1000/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.200/-	Once at the time of Admission
3	Tuition fee for 12 credit hours course.	Rs.11200/-	A Student can take 12 credit hrs in one semester

4	Thesis Fee 12 Credits hours	Rs.11200/-	This fee is received in one installment
5	Thesis Evaluation Fee	Rs.4630/-	This fee will be paid at the time of submission of thesis

### 11. HOW TO APPLY FOR ADMISSION

The candidates who are interested in admission should follow following directions:

1. Please read the prospectus carefully.
2. Fill all columns of Application Form carefully and do not leave any column incomplete.
3. Fix your photo at the place provided for that purpose.
4. Attach following documents with the Application Form
  - i. Attested copy of I.D Card
  - ii. Attested copy of Domicile Certificate
  - iii. Attested copy of Matric (SSC) Certificate
  - iv. Attested copy of Intermediate (F.A) Certificate
  - v. Attested copy of B.A Degree and result Cards
  - vi. Attested copy of M.A Degree and result Cards
  - vii. Attested copy of Al-Shada Al-Almiya and result Cards (if any) along with equivalence certificate by HEC.
  - viii. Attested copy of any proof of Arabic /English proficiency
  - ix. Copy of Hifz Certificate (if any)
  - x. Certificate of Research at M.A Level (if any)
  - xi. Any other document you like to attach in support of your qualification
  - xii. Copy of published research papers (if any)

**Note: Admission form complete in all respect must be sent on the following address:**

**Prof. Dr. Abdul Hameed Khan Abbasi**  
*(HEC Approved Supervisor for PhD)*  
 Chairman/Programme Coordinator  
 Department of Quran & Tafseer  
 Allama Iqbal Open University,  
 Block.12, Room.109, Sector H-8, Islamabad,  
 Phone No. 051-9057787 - 9250166  
 Email: a\_hameed\_k@hotmail.com

**IMPORTANT NOTEICE**

**Admission Forms should not be submitted in any bank etc. Forms submitted to any address other than the one mentioned above will not be entertained.**

**b) PHD ISLAMIC STUDIES (MPHIL BASED) WITH SPECIALIZATION OF QURAN & TAFSEER**

**1. AIMS & OBJECTIVES OF PHD ISLAMIC STUDIES (with Specialization Quran & Tafseer)**

The PhD Islamic Studies with Specialization of Quran & Tafseer aimed to:

- Provide a focused study in Qur'an & Tafseer in order to prepare scholars in the field who have proficiency to handle contemporary challenges in the field.
- Provide such leaders to Muslim Ummah who have the capability to provide guidance in different professions in the light of Qur'anic Teachings.
- Provide complete opportunities of professional growth and development to scholars in the area.

**2. ELIGIBILITY FOR ADMISSION**

- Master degree in Islamic studies with eighteen years of schooling (MS/MPhil in Islamic Studies) or equivalent from any recognized university in first division or CGPA 3.00.
- Departmental Test/Interview by the PhD Admission Committee

**3. PROCEDURE FOR ADMISSION**

The Admission in PhD Program (with Specialization of Quran & Tafseer) is usually advertised in autumn semester each year. The admission is announced in almost all national and important regional newspapers each year. Prospectus can be obtained from Main Campus of AIOU, H-8 Islamabad or from any regional campuses. All applications will be evaluated on the basis of approved criteria. Short listed candidates will be called for Departmental test and interview. The admission will confirmed after depositing of admission fee.

**4. SCHEME OF STUDIES**

Sr. #	Name of Program	PhD in Islamic Studies (with Specialization of Quran & Tafseer)
1	Duration	Maximum Five years
2	Medium of Instruction	(i) Urdu (ii) English (iii) Arabic
3	Course Work	18 CH course work
4	Research work	The thesis of PhD must be distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment.
5	Workshop	(i) One week workshop for each 3 credit hrs course. (ii) Two week synopsis workshop after completion of course work & passing comprehensive exam.

6	Evaluation	As per recent amendments in AIOU rules & regulations, a PhD thesis is necessary to be sent for evaluation to three foreign experts from technological advanced countries.
7	Pre Requisite of viva voce of PhD Islamic Studies	Unconditional approval from at least two foreign experts. Publication/Acceptance of research paper in HEC recognized research journal.
8	Components of Course work	1. Assignments 2. Face to Face teaching in shape of workshop 3. Final Examination 4. Comprehensive Exam

### 5. DETAILS OF COURSE WORK PhD

Semester	Sr. #	Course Title	Course Code	Credit Hours
1 <sup>st</sup> Semester	1	Comparative Study of Tafseer Literature	4730	03
	2	Contemporary Trends in Tafseer	6722	03
	3	Quran & Science (A Research Study)	4731	03
2 <sup>nd</sup> Semester	4	Applied Research in Ilm-Tafseer & Uloom-ul-Quran	4732	03
	5	Methodologies & Modes of Mufassereen	4733	03
	6	Selected Textual Study of Uloom-ul-Quran & Usul-e-Tafseer	4734	03
3 <sup>rd</sup> & 4 <sup>th</sup> Semester	7	Thesis	4726	--

### 6. FEE STRUCTURE

The fee structure of PhD Islamic Studies (with Specialization of Quran & Tafseer) is as under

Sr. #	Nature of Fee	Amount	Description
1	Admission fee	Rs.2400/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.2400/-	Once at the time of Admission
3	Tuition fee for 3 credit Hour Course	Rs.6820/-	A student can take three courses (3 credit hour course each) in one semester
4	Student I.D card	Rs.100/-	Once
5	Library	Rs.700/-	Per Semester
6	Caution Money	Rs.2000/-	Refundable
7	PhD Thesis Evaluation Fee	Rs.32050/-	This fee will be submitted at the time of submission of PhD Thesis

### 7. HEC APPROVED SUPERVISOR IN THE FACULTY

Following Faculty Member are included in the HEC's list of approved supervisors for PhD Islamic Studies.

- Prof. Dr. Ali Asghar Chishti**  
Chairman, Department of Hadith & Seerah  
AIOU, Islamabad.
- Prof. Dr. Abdul Hameed Khan Abbasi**  
Chairman Department of Quran & Tafseer  
AIOU, Islamabad
- Prof. Dr. Mohyuddin Hashimi**  
Chairman  
Department of Islamic Thought,  
History and Culture, AIOU, Islamabad

## 8. HOW TO APPLY FOR ADMISSION

The candidates who are interested to get admission should follow the following directions:

1. Please read the prospectus carefully
2. Complete all columns of Application form carefully and do not leave any column incomplete.
3. Paste your photo at the place provided for that purpose.
4. Attach following documents with the Application form
  - i. Attested copy of I.D Card
  - ii. Attested copy of Domicile Certificate
  - iii. Attested copy of SSC Certificate
  - iv. Attested copy of Intermediate (F.A) Certificate
  - v. Attested copy of B.A Degree and Result Cards
  - vi. Attested copy of M.A Degree and Result Cards
  - vii. Attested copy of MPhil Degree and Result Cards
  - viii. Attested copy of Al-Shada Al-Aalmiya and result cards along with HEC Equivalence Certificate.
  - ix. Attested copy of any proof of Arabic/English proficiency
  - x. Copy of Hifz Certificate (if any)
  - xi. Certificate of Research at M.A Level (if any)
  - xii. Any other document you like to attach in support of your qualification
  - xiii. Copy of published research papers (if any)

**Note: Admission form complete in all respect must be sent on the following address:**

**Prof. Dr. Abdul Hameed Khan Abbasi**  
*(HEC Approved Supervisor for PhD)*  
 Chairman/Programme Coordinator  
 Department of Quran & Tafseer  
 AIOU, Block.12, Room.109, Sector H-8, Islamabad.  
 Phone No. 051-9057787-9250166  
 Email: a\_hameed\_k@hotmail.com

## 2. DEPARTMENT OF HADITH & SEERAH

This department was established to provide advance studies and research in the field of Hadith and Seerah. PhD Islamic Studies programme is also offered by this department. The department is also coordinating Dars-e-Nizami programme from Matric to B.A. The department is also offering courses of Hadith & Seerah specialization in M.A. Islamic Studies. A number of valuable books related to Hadith and Seerah have been prepared in the department.

### FACULTY MEMBERS

Sr. #	Name of The Faculty Member	Designation	Qualification
1	Prof. Dr. Ali Asghar Chishti	Chairman / Dean	PhD Islamic Studies (Punjab) MPhil Islamic Studies (AIOU) M.A Islamic Studies (Karachi) M.A Arabic (Peshawar) LL.B (Karachi) Al-Shahada Al-Alimiya
3	Dr. Moeen Uddin Hashmi	Associate Professor	PhD Islamic Studies MPhil Islamic Studies (AIOU) Al Shahada al-Alimiya M.A Islamic Studies
4.	Dr. Arif Abdul Hakeem	Assistant Professor	PhD International Islamic University Madina-al-Munawwarah K.S.A
5.	Muhammad Rafiq Sadiq	Lecturer	M.A Islamic Studies & Arabic B.A (Hons) King Saud University, K.S.A, B.Ed College of Education K.S.A Rayadh, Shahada-tul-Almia from Wafaq-ul-Madaris

### 3. DEPARTMENT OF FIQH & ISLAMIC LAW

The department of Shariah & law has been established to conduct advance research in the field of Shariah Law. To achieve this goal the department is offering advance levels graduate and post graduate programmes. The Department is offering specialization of Islamic Law in MA Islamic Studies. The department is also offering thesis of PhD Shariah Program.

#### FACULTY MEMBERS

Sr. #	Name of the Faculty Member	Designation	Qualification
1	Dr. Hafiz Ghulam Yousaf	Chairman	PhD Islamic Studies(Karachi) M.A Islamic Studies (Karachi) Al-sahada al-alimiya
2	Dr. Hidayat Khan	Assistant Professor	Post doctorate (RUS), London PhD Islamic Studies (AIOU) LLM Sharia and Law (IIU) LLB Honors in Sharia and Law (IIU)
3	Ihsanullah Chishti	Lecturer	LLB Sharia (IIU) LLM Sharia (IIU) MPhil Islamic Studies (AIOU) PhD Scholar (IIU)
4	Ms. Ayesha Snober	Lecturer	MA Islamic Studies MA Arabic MPhil Islamic Studies PhD Scholar

### PROGRAMES OFFERED BY THE DEPARTMENT

1. PhD Shari'ah

#### PhD Shari'ah (MPhil Based) PROGRAMME

##### 1. PROFILE OF THE PROGRAMME

The Department is offering PhD Shari'ah. At present the Department is offering MPhil based PhD. The PhD students are required to complete specific course work & research work under the supervision of a qualified supervisor. This programme requires 3 to 5 years time for completion. The department has the opportunity to hire the expertise of supervisors from almost all Pakistani public sector universities. The students are completing research work under domestic supervisors however the degree is awarded after the evaluation of the thesis by three foreign experts from technological advanced countries as required by HEC. This programme has been designed to carry out research in different fields of Shari'ah in order to discover new aspects & students can exercise independent critical judgment through the research skills.

## **2. AIMS & OBJECTIVES OF PHD Shari'ah**

The PhD Shari'ah is aimed:

- To prepare scholars who have a grasp of the Islamic Studies in general and a command over the area of specialization in Shari'ah particular.
- To provide opportunities of professional growth and development of Shari'ah scholars.
- To establish a cadre of specialists and professionals in different fields of Shari'ah who can provide effective leadership in guiding and conducting quality research in various disciplines of the Shari'ah.

## **3. ELIGIBILITY FOR ADMISSION**

- i) LLM Shari'ah and Law in first division (60%) or CGPA 3.00 or equivalent at least.

OR

MS Shariah at least in first division (60%) or CGPA 3.00 or equivalent.

OR

LLM Shari'ah at least in first division (60%) or CGPA 3.00 or equivalent.

- ii) Written Test and interview will be conducted by the Department Concerned based on 60 % passing marks.

## **4. PROCEDURE FOR ADMISSION**

The Admission in PhD Shari'ah Program usually will be advertised in Autumn semester each year. The admission is announced in almost all national and important regional newspapers each year. Prospectus can be obtained from Main Campus of AIOU, H-8 Islamabad or from any regional campuses. The applications are processed by the Dept. of Fiq and Islamic Law, Block-12, AIOU H-8, Islamabad. All applications are evaluated on the basis of the Board of Advance Studies & Research (BASR)'s approved criteria. Short listed candidates will be called for Departmental test and interview. The admission will confirmed after depositing of admission fee.

## **5. SCHEDULE OF DEPARTMENTAL TEST/ INTERVIEW:**

The departmental subject Test for admission and Interview of candidates (who fulfill the admission criteria for PhD Shari'ah as mentioned earlier will be held by the Department concerned at AIOU Main Campus H-8, Islamabad.

## **6. IMPORTANT NOTICE:**

The eligible candidates are required to bring along-with them all original educational documents/degrees/thesis/research paper/ experience certificate/CNIC for verification. Candidates are advised to provide attested copy of any of the testimonial that was not attached with the application from positively for verification/identification.

2. **Call letters will be sent to the eligible candidates for Test/ Interview.**

## 7. SCHEME OF STUDIES

Sr. No.	Name of Program	PhD in Islamic Studies
1.	Duration	Maximum Five years
2.	Medium of Instruction	(i) Urdu (ii) English (iii) Arabic
3.	Course Work	18 CH course work
4.	Research work	The thesis of PhD must be distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment.
5.	Workshop	(i) One week workshop for each 3 credit hrs course. ii) Two week synopsis workshop after completion of course work & passing comprehensive exam.
6.	Evaluation	As per recent amendments in AIOU rules & regulations, a PhD thesis is necessary to be sent for evaluation to three foreign experts from technological advanced countries.
7.	Pre Requisite of viva voce of PhD Shari'ah	Unconditional approval from at least two foreign experts. Publication/Acceptance of research paper in HEC recognized research journal.
8.	Components of Course work	1. Assignments 2. Face to Face teaching in shape of workshop 3. Mid-Term Exam 4. Final Examination 5. Comprehensive Exam

## 8. Details of Course Work PhD

Semester	Sr. #	Course Title	Course Code	Credit Hours
<b>1<sup>st</sup> Semester</b>	1	Introduction to the Objectives of Shari'ah and Fiqhi Maxims	6754	03
	2	Study to Selected Ayaat and Ahadith related to Ahkam	6755	03
	3	Fiqhi Schools of Thoughts and their Principles of Ijtihad	6756	03
<b>2<sup>nd</sup> Semester</b>	4	An introduction to the methodology of selected texts of Fiqh and Usul ul Fiqh	6757	03
	5	Contemporary issues in Islamic Fiqh and their solutions	6758	03
	6	Interpretation of Pakistani Constitution in the Context of Shari'ah	6759	03
<b>3<sup>rd</sup> &amp; 4<sup>th</sup> Semester</b>	7	Thesis	6760	24

## 9. FEE STRUCTURE

The fee structure of PhD Shari'ah is as under:

Sr. No.	Nature of Fee	Amount	Description
1	Admission fee	Rs.2400/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.2400/-	Once at the time of Admission
3	Tuition fee for 3 credit Hour Course	Rs.6820/-	A student can take three courses (3 credit hour course each) in one semester
4	Student I.D card	Rs.100/-	Once
5	Library	Rs.700/-	Per Semester
6	Caution Money	Rs.2000/-	Refundable
7	PhD Thesis Evaluation Fee	Rs.32050/-	This fee will be submitted at the time of submission of PhD Thesis

## 10. HOW TO APPLY FOR ADMISSION

The candidates who are interested to get admission should follow the following directions:

1. Please read the prospectus carefully
2. Complete all columns of Application form carefully and do not leave any column incomplete.
3. Paste your photo at the place provided for that purpose.
4. Attach following documents with the Application form
  - i. Attested copy of I.D Card
  - ii. Attested copy of Domicile Certificate

- iii. Attested copy of SSC Certificate
- iv. Attested copy of Intermediate (F.A) Certificate
- v. Attested copy of B.A Degree and Result Cards
- vi. Attested copy of M.A Degree and Result Cards
- vii. Attested copy of MPhil Degree and Result Cards
- viii. Attested copy of LLM Shari'ah and Law Degree and Result Cards
- viii. Attested copy of LLM Shari'ah Degree and Result Cards
- viii. Attested copy of Al-Shada Al-Aalmiya and result cards
- ix. Attested copy of any proof of Arabic/English proficiency
- x. Copy of Hifz Certificate (If any)
- xi. Certificate of Research at M.A Level (if any)
- xii. Any other document you like to attach in support of your qualification
- xiii. Copy of published research papers (if any)

For clarification about academic matters please contact on the following address:

Note: Admission form complete in all respect must also be sent on the following address:

Dr. Ghulam Yousuf,  
Programme Coordinator, PhD Shari'ah/Chairman,  
Department of Fiqh and Islamic Law,  
Block No.12, Room No.06, AIOU, Sector H-8, Islamabad.  
Phone Nos. 051-9250087, 051-9057280,  
051-9057224, 051-9057270  
Email: [drghulamyousuf@yahoo.com/](mailto:drghulamyousuf@yahoo.com)

#### 4. DEPARTMENT OF ISLAMIC THOUGHT HISTORY AND CULTURE

This department was established to provide advance studies and research in the field of Islamic Thought, History and Culture. To achieve this goal the department is offering graduate and postgraduate levels programmes. The coordination of MA Islamic Studies program as well as the MPhil Islamic Studies is also placed in this department.

##### FACULTY MEMBERS

Sr. No.	Name of The Faculty Member	Designation	Qualification
1	Prof. Dr. Mohyuddin Hashimi	Professor/ Chairman	PhD Islamic Studies MS/MPhil (USA) MPhil Islamic Studies (AIOU) M.A. Islamic Studies(Peshawar) Al Shahadah Al-Alamiya University Intensive English (Howard USA)
2	Dr. Hafiz Muhammad Sajjad	Associate Professor	PhD Islamic Studies (BZU) MPhil Islamic Studies(AIOU) M.A Islamic Studies(Punjab) M.A, Arabic, M.Ed. (Punjab)

#### 5. DEPARTMENT OF ARABIC

This department of Arabic is one of the pioneer departments of the university. This department was established in 1974 as an initially part of Institute of Arabic and Islamic Studies. Later on this department started its functions as part of the faculty of Arabic and Islamic Studies in 1988. The nature of this department is unique and some programmes of Arabic such as ATTC and B.Ed Arabic are

offered only in this department. Matric to PhD level programmes are offered by the department.

The Department of Arabic has been able to revise its courses offered at M.A level with the help of Experts in different disciplines of Arabic similarly ATTC, B.Ed (Arabic) and other courses in the subject are also up-dated accordingly.

##### FACULTY MEMBERS

Sr. No.	Name of The Faculty Member	Designation	Qualification
1.	Dr. Shahnaz Zaheer	Incharge/ Assistant Professor	PhD Arabic (Punjab University) Diploma in English Language, UK M.A. Arabic NUML Diploma in Distance Education IEC. London University (UK)
2.	Dr. Abdul Majeed Baghdadi	Lecturer	PhD Arabic (B.Z.U) MPhil Arabic, M.A Arabic, B.Ed Arabic, ATTC
3.	Dr. Sami Ullah Zubairi	Lecturer	PhD Arabic (Continue) MPhil Islamic Studies M.A Arabic (Punjab University) M.A Islamic Studies (IIU) M.A Urdu, B.Ed, ATTC

##### LIST OF THE PROGRAMMES:

1. Al'Lisan Al'Arabi
2. Arabic Conversation
3. Arabic (Matric)
4. Arabic (Inter)
5. Arabic (B.A)
6. M.A (Arabic)
7. MPhil Arabic

**Professional Courses:**

- 1. Arabic Teachers Training Course (ATTC)
- 2. B.Ed (Arabic)

**Programme in Pipe Line:**

Lughat Al’Quran

In additional to above programmes, the department has been able to revise, up-date its courses particularly M.A (Arabic), ATTC and B.Ed. (Arabic)

**MPHIL ARABIC PROGRAMME**

**1. AIMS AND OBJECTIVES:**

- Prepare scholars of research aptitude who can analyze the facts in the light of research in Arabic.
- Enhance the skill of research and create better understanding of Islam and contemporary challenges faced the Muslim Ummah.
- Provide opportunity of learning the methods of use of basic Islamic Sources in Arabic for the purpose of Islamization of contemporary knowledge and laws.
- Prepare scholars who have a grasp of Arabic in general and command over the area of specialization in particular.
- Create good relations with Arabs though learning/teaching of Arabic.
- Establish a cadre of specialists and professionals in different fields of Arabic, who can conduct quality research in various disciplines of Arabic. Provide opportunities of professional growth and development to scholars in general and in-service personnel in particular.

**2. ELIGIBILITY FOR ADMISSION**

M.A Arabic or equivalent with minimum 2nd division can apply for the admission in MPhil However, preference will be given to those candidates who have passed all degrees with first division and Arabic as elective subject.

- A significant weightage is given to the research these written for M.A Arabic.
- Expertise in Arabic language and Hifz-e-Quran is also considered extra qualification.
- Intermediate and above teaching experience in any recognized college/institutions is also given due weightage in admission criteria.
- Published research papers in approved research journals are also considered in admission criteria.
- The graduates of HEC’s approved Wifaq with the degree of Al Shahdat Al Almia can also apply for admission but they must have B.A from any recognized University & Intermediate and SSC from any recognized Secondary and Intermediate Board.
- Department Test (Subject based which consists on especially from MA Arabic text books of AIOU) & Interview.

**3. SCHEME OF STUDIES**

Sr. No.	Name of Programme	MPhil in Arabic
1.	Duration	Course work = two semesters (4+4 Courses of 3 C.Hrs each)=24 C.Hrs Research Thesis=Two Semesters 24 C.Hrs
2.	Medium of instruction	Arabic
3.	Research work/Thesis	1) The research work must be distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment. 2) The student will be required to write the thesis in Arabic and observing the guidelines regarding format, writing, referencing, paper and other related matters as approved Hours in AIOU rules & regulations.

4.	Workshops	i) One week workshop of each 3 credit hours in each semesters ii) Two weeks synopsis orientation workshop at the start of research work after the completion of course work.		
5.	Components of MPhil Arabic	<b>S. #</b>	<b>Component</b>	<b>Weight age</b>
		1.	Assignments	20%
		2.	Face to face teaching in shape workshops	10%
		3.	Final examination	70%

#### 4. DETAILS OF COURSE WORK

Semester	S. No.	Course Title	Code	Credit Hours	Components of Course
1 <sup>st</sup> Semester	1	Principles of Research -I	4713	03	Each course includes the following components: a. Two assignments based on distance learning. b. Each 3 credit hours, One Week workshop c. Final Examination
	2	Principles of Research –II	4714	03	
	3	The Arabic linguistics and Literature & its Sources-I	4715	03	
	4	The Arabic linguistics and Literature & its Sources –II	4716	03	
2 <sup>nd</sup> Semester	1	Literary study-I	4717	03	As in the 1 <sup>st</sup> Semester
	2	Literary study-II	4718	03	
	3	Linguistic studies-I	4719	03	
	4	Linguistic studies-II	4720	03	
3 <sup>rd</sup> & 4 <sup>th</sup> Semester		Thesis	4705	12	Two Weeks Thesis Workshop

#### 5. RESEARCH WORK

After the successful completion of course work, the student shall have to do research relating to Linguistics or Literature under supervision of the approved supervisor at university level possessing Ph. D Degree in Arabic. This research shall be completed at least within one year (equal to two semesters)

#### 6. FEE STRUCTURE

The fee structure of MPhil Arabic is as under:

Sr.#	Nature of Fee	Amount	Description
1	Admission fee	Rs.1000/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.200/-	Once at the time of Admission
3	Tuition fee for 12-Credit hours course.	Rs.11200/-	A Student can take 12 credit hrs in one semester
4	Thesis Fee 12 Credit hours	Rs.11200/-	This fee is received in one installment
5	Thesis Evaluation fee	Rs.4720/-	This fee will be paid at the time of submission of thesis

#### How to Apply for Admission

The candidates who are interested in admission should follow following directions:

1. Please read the prospectus carefully.
2. Fill all columns of Application Form carefully and do not leave any column incomplete.
3. Fix your photo at the place provided for that purpose.

4. Attach following documents with the Application Form
  - i. Attested copy of I.D Card
  - ii. Attested copy of Domicile Certificate
  - iii. Attested copy of Matric (SSC) Certificate
  - iv. Attested copy of Intermediate (F.A) Certificate
  - v. Attested copy of B.A Degree and result Cards
  - vi. Attested copy of M.A Degree and result Cards
  - vii. Attested copy of Al-Shahdah Al-Almiya and result Cards (if any)
  - viii. Attested copy of any proof of Arabic /English proficiency
  - ix. Copy of Hifz Certificate (If any)
  - x. Certificate of Research at M.A Level (if any)
  - xi. Any other document you like to attach in support of your qualification
  - xii. Copy of published research papers (if any)

**Note: Admission form complete in all respect must be sent on the following address:**

**Coordinator**  
**MPhil Arabic Programme**  
Dr. Shahnaz Zaheer,  
Incharge,  
Department of Arabic,  
Block-12,  
Allama Iqbal Open University,  
Sector H-8, Islamabad,  
Phone No. 051-9250148, 9057803, 9057274  
Email: ammishn@yahoo.com  
drshahnazzaheer@yahoo.com

## FACULTY OF SCIENCES

Faculty of Sciences forms an important integral part of the university. Since its establishment in 1982 with five teaching departments, it has undergone major development changes. It now comprises of nine teaching and research departments which are offering courses at the undergraduate and postgraduate levels to more than ten thousand students. The Faculty operates under the basic guidelines of the University Act and on “Education for All as Convenient” basis so that maximum students get benefit from its academic programs and educational facilities. This principle has necessitated some structural changes in the non-formal mode, particularly at the postgraduate level, in the offering of theory courses and practical lab work. This conceptual adjustment has been quite successful and many in-service students are benefiting from postgraduate study programs. Improvement in qualification for a better life is a right of everyone and the faculty’s programs meet this challenge by offering opportunities to all. In particular a significant number of beneficiaries are those who cannot afford education in formal institutions due to a variety of reasons.

Realizing the importance of science education and the growing need of the Faculty of Sciences, the university has completed a building, the Research Complex, at a cost of Rs.35 million. The Research Complex now accommodates departments of Agricultural Sciences, Biology, Chemistry, Home & Health Sciences and Physics whereas other departments of Science Faculty are located in Block 6 & 7. These departments are running a variety of postgraduate technical, scientific and professional programs successfully. The Research Complex has also a computer lab with internet and on-line library facility for literature survey, seminar room, lecture hall and a library. In addition, there

are many labs for practical work, teaching, research and instrumentation labs for analysis. The university is developing these labs through its own resources. The Faculty of Sciences is thankful to the vice-chancellor, for giving personal attention to the development of the Faculty of Sciences by providing generous amount of funds and valuable guidance.

Two model labs have also been developed in the Research Complex, with the assistance of the Higher Education Commission to meet the training needs of science teachers. This development is significant since under the new educational policy four-year BS program has started in undergraduate educational institutions.

More than fifty highly qualified full-time faculty members are on the roll of the Faculty of Sciences. Their role in the planning, designing and development of different courses, to meet students' needs is vital. Faculty members also engage in imparting and supervising of instructions so that high standards are maintained. In addition highly qualified and experienced professors are also engaged on contract or as part time instructors, for postgraduate study programs. The University faculty is also offering academic positions under tenure track system to attract the best minds in scientific and technological fields, as a full time employee of the university.

Research is an integral part of postgraduate study programs leading to MSc, MPhil, and PhD degrees in Agricultural Sciences, Chemistry, Computer Sciences, Home and Health Sciences, Mathematics & Statistics and Physics. Rules and regulations for governing the postgraduate study programs are those approved by the Higher Education Commission (HEC).

For MS and MPhil degree, 24 credit hours of course work and a minimum of one year of research work in a specialized area of the disciplines is required. A candidate for PhD degree has to take additional 18 credit hours of specialized courses in the field of research. The dissertation will comprise original research on a topic in the discipline and shall be evaluated by three foreign referees, who are expert in the field. At least one publication in international journal is also necessary before the degree is awarded.

The faculty has launched the four year BS program in sciences (Chemistry, Microbiology) comprising 124–140 credits. This four-year BS program is structured according to the recent policies of the Higher Education Commission for the improvement of standard of education to bring it at par with the international standards.

Under the dynamic and visionary leadership of the new Vice Chancellor Prof. Dr. Shahid Siddiqui, the faculty has already initiated many new PhD, MPhil, MSc and BS programmes, which will be launched in 2015-2016. Research is the basic emphasis of the new leadership and the faculty has been strengthened by the induction of additional faculty members and providing truly academic atmosphere in campus. Moreover Matric-tech. programme has been initiated for the benefit of the masses.

## **DEPARTMENT OF CHEMISTRY**

The department of chemistry was established in March 1998. Its faculty consists of one professor, one associate professor, three assistant professors and two lecturers. The department has most

modern equipments/ instrumentation in its teaching and research labs in the Science Block at AIOU main campus. These equipments/ instrumentation include CHNS Analyzer, Thermal Analyzer, UV-Visible, Fluorescence and FTIR Spectrophotometers, GC-MS, HPLC, Atomic Absorption spectrometer and Electrochemical System etc.

The department has developed all the courses for undergraduate, graduate, postgraduate and PhD level in accordance with the guideline provided by the Higher Education Commission (HEC). These courses are reviewed from time to time through Committee of Courses to incorporate emerging modern trends in the subject. The Committee of Courses of the department has distinguished Professors and Scientists of the country as members besides departmental faculty. Department has also signed MOU with university of Rostock, Germany. By this MOU, our PhD students get opportunity to do research work in Germany. Moreover department has also signed MOU with University of Kebangsaan Malaysia. This collaboration will be very useful for our MPhil and PhD students.

At present, department of chemistry is offering and coordinating the following programmes:

1. Chemistry Courses for F.Sc. Students
2. BS Chemistry
3. MSc Chemistry
4. MPhil Chemistry
5. PhD Chemistry

In Autumn 2015 semester, department is offering MPhil & PhD programmes.

## **MPhil and PhD (Chemistry)**

### **1. Introduction**

The Department of Chemistry is offering MPhil and PhD programmes. Currently specialization is being offered in the field of Organic Chemistry. Later on, the specializations in other branches of Chemistry will be offered.

### **2. Objectives**

The aim of this programme is to provide an opportunity to the in-service personnels to get specialized in the field of chemistry and to improve the qualification of those who could not continue their education through formal system. Maintaining the high standards of teaching and research, the department also wants to attract fresh students. The main objective is to uplift the standard of education and research specially in the field of chemistry in the country.

### **3. Target Groups**

MPhil and PhD Chemistry programmes are particularly designed for the following:

- i. College teachers who want to improve their qualification.
- ii. Scientists working in different laboratories and research organizations desirous of improving their knowledge and qualification.
- iii. Fresh students having special aptitude for research.

### **4. Eligibility**

#### **(a) MPhil Chemistry**

A person holding MSc degree (at least 2<sup>nd</sup> division) in Chemistry is eligible to apply for admission in MPhil Programme. Admission will be entirely on merit and restricted to the number of seats available. The Department will conduct written test for admission.

### **(b) PhD Chemistry**

Candidates holding MS/MPhil or equivalent in Chemistry with CGPA 3.0 (or 60% marks) are eligible to apply for PhD Program. The Department will conduct written test for admission.

### **5. Admission Procedure**

- i. The Prescribed Admission Form (duly filled) alongwith the attested copies of required documents be sent to Chairperson, Department of Chemistry.
- ii. Test and interview of the eligible candidates will be conducted by the Departmental Admission Committee and the merit will be determined on the basis of qualification, research, professional experience, test and interview, etc.
- iii. Selected candidates will be informed by the Directorate of Admission with the directions to deposit fee according to the schedule.

Since admission in MPhil and PhD programmes is strictly on merit, only selected candidates will be informed and asked to deposit the prescribed fee. **The fee should NOT be submitted before the confirmation of your admission.** In case of admission, if a candidate fails to deposit fee within prescribed period, it would be assumed that the student is not interested in getting admission. The department may invite a candidate in waiting list for admission against the vacant seat.

For clarification about academic matters please contact on the phone numbers given below:

051-9057754, 051-9057818, 051-9250081

**Note: Admission form complete in all respect must be sent on the following address:**

### **The Chairperson**

Department of Chemistry  
Science Block

Allama Iqbal Open University, Islamabad.  
Tel: 051-9057754, 051-9057818, 051-9250081

### **6. Scheme of Studies**

#### **Scheme of Studies for MPhil Chemistry**

- i. A student will have to complete total of 24 credit hours of course work in the first and second semesters.
- ii. In the third & fourth semesters, students are required to complete research work and thesis as per AIOU rules.
- iii. The minimum period to complete research thesis shall be two semesters.
- iv. The maximum period for the completion of MPhil Degree programme is five years (ten semesters) only.

#### **Scheme of Studies for PhD Chemistry**

- i. Initially, the student is required to complete 18 credit hours of PhD course work. After this period, he/she has to pass comprehensive Examination.
- ii. Besides completion of PhD course work and other requirements, a candidate has to complete research work and thesis as per AIOU rules.
- iii. For PhD, the student has to complete all other formalities, prescribed by the Higher Education Commission.

### Description of MPhil Chemistry Theory Courses

Semesters	Course Code	Course Title	Credit Hours
I & II	1751	Advanced Organic Syntheses	3
	1752	Advanced Stereochemistry	3
	1753	Natural Products	3
	1754	Reactive Intermediates in Organic Chemistry	3
	1755	Organometallic Chemistry	3
	1759	Structure Elucidation of Organic Compounds by Spectroscopy	3
	1761	Organic Polymer Chemistry	3
	1763	Chemistry of Primary Metabolites	3
	1700	Medicinal Chemistry	3
	1770	Plastic Materials	3

### Description of MPhil Chemistry Thesis

Semesters	Course Code	Course Title	Credit Hours
III	1760	Research and Thesis	6
IV	1760	Research and Thesis	6

**Note:** Any four courses from the table will be offered in the first semester, subject to the availability of expertise. In second semester any four courses from the remaining courses will be offered.

### Course Outlines

#### Semester I / II

##### Organic Synthesis (1751)

One and two group C-X disconnections. Concept of donor and acceptor synthons. One and two group C-C disconnections and 1,2; 1,3; 1,4; 1,5; and 1,6 difunctionalized compounds. Synthesis of ring compounds. Synthesis of aromatic compounds. Aromatic heterocycles. Advanced reaction strategies.

##### Advanced Stereochemistry (1752)

Structure and symmetry. Configuration of cyclic molecules. Actual shape of six-membered rings. Stereochemistry and conformational analysis of substituted cyclohexanes, stereochemistry and conformational effects in small, common and medium rings, effect of heteroatoms on conformational equilibria. Fused rings, bicyclic and polycyclic rings systems, bridged rings. Determination of enantiomer and diastereomer composition by NMR, chromatographic, kinetic and isotope dilution methods.

##### Natural Products (1753)

Terpenoids, Alkaloids, Phenolics, Fatty Acids and their derivatives, Carbohydrates, Amino Acids and Peptides, Nucleosides, Nucleotides and Polynucleotides.

##### Reactive Intermediates in Organic Chemistry (1754)

Structure, stability, generation, reactions and detection of carbocations, carbanions radicals, carbenes, benzyne and related intermediates. Intermediates in oxidation reactions.

**Organometallic Chemistry (1755)**

Nature of bonding,  $\sigma$  and  $\pi$  complexes. Preparation of organometallic compounds. Application of organometallic compounds in organic chemistry for hydrogenation, isomerization, hydrosilylation, polymerization, hydroformylation, cyclisation, carboxylation, carbonylation, olefin metathesis, hydrocyanation etc.

**Structure Elucidation of Organic Compounds by Spectroscopy (1759)**

Ultraviolet Spectroscopy, Infrared Spectroscopy, Nuclear Magnetic Resonance Spectroscopy, Mass Spectrometry and their applications. Joint applications of UV, IR, NMR and MS for structure elucidation.

**Organic Polymer Chemistry (1761)**

Introduction to science of polymers. Steps Reaction (Condensation) Polymerization. Radical Chain (Addition) Polymerization. Ionic and Coordination Chain (Addition) Polymerization Copolymerization and polymerization conditions. Characterization of polymers. Measuring of molecular weight and size. Analysis and testing of polymers. Structure and properties of Crystalline Polymers.

**Chemistry of Primary Metabolites (1763)**

Amino Acids. Proteins. Purines and Pyrimidines. Deoxyribonucleic Acids. Ribonucleic Acids. Enzymatic Catalysis. Chemistry of Vitamins. Chemistry of Carbohydrates. Biochemical and analytical techniques.

**Medicinal Chemistry (1700)**

Physicochemical properties in relation to biological actions. Metabolic changes of drugs and related organic compounds. Antimalarials. Antibacterial antibiotics. Antineoplastic agents. Central nervous system depressants.

**Plastic Materials (1770)**

Introduction to plastic material. Micro and Macro viewpoint in plastics. Thermoplastic materials. Thermoset materials. Composite materials. Additives and their role in plastics. Degradation and the environment. Processing of plastic materials.

**SEMESTER III & IV for MPhil Programme**

Research and Thesis (1760)

**Description of PhD Chemistry Theory Courses**

Semester	Course Code	Course Title	Credit Hours
I & II	1756	Organic Photochemistry	3
	1757	Pericyclic Chemistry	3
	1758	Reaction Mechanism	3
	1762	Quantum Organic Chemistry	3
	1765	Advanced Nuclear Magnetic Resonance (NMR) spectroscopy	3
	1766	Special Topics in Chemistry	3
	1767	Mass Spectrometry	3
	1768	Special Techniques in Organic Synthesis	3
	1769	Theoretical Aspects of Spectroscopy	3
	1799	Instrumental Methods of Analysis	3

### Description of PhD Chemistry Research Work & Thesis

Semester	Course Code	Course Title	Credit Hours
III	1764	Research Work and Thesis	12
IV	1764	Research Work and Thesis	12
V	1764	Research Work and Thesis	12
VI	1764	Research Work and Thesis	12

**Note:** Any three courses out of the above mentioned theory courses will be offered in I semester. In II semester any three courses from the remaining list will be offered, subject to the availability of expertise

#### 7. Offering

At present this programme is being offered at the university main campus in Islamabad. In future, it will be opened for the entire country subject to the availability of laboratories and appropriate tutorial support.

#### 8. Assessment

##### Continuous Assessment

Continuous assessment will be based on assignments and class tests. The pass percentage in assignments and class tests will be 50%. The weightage of this component in the final result will be 30%

##### Final Examination

Final examination of 100 marks for each three credit theory course will be conducted at the end of semester. The pass percentage in final examination will be 50% and its weightage in the final result 70%.

The student will have to pass in each component independently to be declared successful in the course.

#### Assessment of Research Thesis

After the completion of course work the candidate will undertake a research thesis under the guidance of a supervisor. Both the research project and name of supervisor will be approved by the Board of Advanced Studies and Research (BASR), AIOU. PhD thesis will be evaluated by foreign professors. The research report must be supported by at least one publication in International Journal as per HEC rules.

#### 9. Attendance

These programmes are based on face to face teaching and research work. At least 70 % attendance is compulsory to qualify for appearing in final examination.

#### 10. Fee Structure

##### MPhil Chemistry Programme:

Course fee: Rs.5970 /- (For each 3-credit theory course)

Research thesis fee (For 12 credit hours research)

Semester III: Rs.47,840/-

Semester IV: Rs.47,840/-

If the thesis is not submitted by the end of 4<sup>th</sup> semester, extra fee will be charged on per semester basis.

##### Semester Wise Fee

###### 1<sup>st</sup> Semester

Course Fee Rs.25180/- @ Rs.5970/- per 3 credit theory course (four 3 credits)

Registration & degree fee will be charged as per AIOU rules.

Please deposit this fee only after receiving your selection letter from the University.

### 2<sup>nd</sup> Semester

Course Fee Rs.23995/-

### 3<sup>rd</sup> Semester

Fee for 12 credit hours research Rs.47,840/-

### 4<sup>th</sup> Semester

Fee for 12 credit hours research Rs.47,840/-

Thesis evaluation fee will be charged as per AIOU rules.

#### **\*PhD Fee Structure**

<b>Item</b>	<b>Rates</b>
Tuition Fee (for 09 credit hours)	Rs.6510/- per semester
Admission Fee	Rs.2000/-
Registration Fee (if not already)	Rs.200/-
Library Fee	Rs.700/- per semester
Laboratory / Computer charges	Rs.2000/- per semester
Technology Fee	Rs.100/-
Library security	Rs.2000/- refundable
Caution money	Rs.2000/- refundable
<b>Total Fee (First Semester)</b>	<b>Rs.15510/-</b>

#### **Research Fee Rs.13,400/- (per semester)**

\*Only applicable after confirmation of admission in PhD, by the university.

Thesis evaluation fee and any other charges will be as per AIOU rules.

The University reserves the right to change the fee tariff in the coming semesters. This can be done without any prior notice as deemed fit for the expected expenditure which is to be incurred on the semester based academic and operational activities of the programme.

### **Important Addresses and Telephone Numbers CONTACT ADDRESSES (ACADEMICS)**

<b>Name</b>	<b>E-mail &amp; Phone</b>
Prof. Dr. Naghmana Rashid Chairperson	naghmana.rashid@aiou.edu.pk Tel: 051-9057818 051-9250081
Dr. Uzma Yunus Associate Professor	uzma_yunus@yahoo.com Tel: 051-9057755
Dr. Moazzam Hussain Bhatti Assistant Professor	moazzamhussain_b@yahoo.com Tel: 051-9057262
Dr. Muhammad Sher Assistant Professor	sherqau@yahoo.com Tel: 051-9057198
Dr. Nasima Arshad Assistant Professor	nasimaa2006@yahoo.com Tel: 051-9057756
Mr. Muhammad Zaman Ashraf Lecturer	mzchem@yahoo.com Tel: 051-9057182
Ms. Mehwash Zia Lecturer	<a href="mailto:m.ehzia@hotmail.com">m.ehzia@hotmail.com</a> Tel:051-9057252

## **DEPARTMENT OF HOME & HEALTH SCIENCES**

### **Introduction**

Pakistan is a developing country and it is the need of the hour to improve standard of education in all disciplines especially in science and technology in order to better cope with the challenges of 21<sup>st</sup> century. The Department was first established in 1981. During last 03 decades the department has developed a range of professional programmes in Health and Nutrition, Environmental Design and Home Economics. Multipurpose teaching/ research labs for Food and Nutrition and Environmental Design programmes has been set up in order to provide a comprehensive environment for imparting practical training and research at the main campus.

### **Aims & Objectives**

1. To upgrade and update the skills & knowledge of professionals in various fields of applied sciences.
2. To prepare learners for the career related disciplines considering the professional interests of individuals in the areas of Health, Food Science, Nutrition, Dietetics, Environmental Design and Home Economics.
3. To prepare the individuals/professionals for the development and up gradation of community & sustainable environment.
4. To enable the individuals to integrate and apply knowledge and skills of Basic Sciences, Home Economics & Applied Sciences for their professional development.

The department has produced scientific/value added and professional programmes/courses in the areas of Health, Food & Nutrition, Home Economics and Environmental Design. The courses are now being offered under basic functional to post-

graduate, MPhil and PhD level programmes. Many of these courses are supported with audio-visual programmes. Currently the department is offering the following programmes:

1. MS Community Health & Nutrition
2. MS Environmental Design
3. Postgraduate Diploma in Dietetics (for Dieticians)
4. Postgraduate Diploma in Nutrition (for Physicians)
5. Postgraduate Diploma in Environmental Design
6. Undergraduate level Home Economics and Health courses
7. Functional courses in Family Health, Child Care, Nutrition & First Aid.

### **A. MS Community Health and Nutrition, Postgraduate Diploma in Dietetics/Nutrition**

#### **1. Introduction**

Health care in the whole world has changed substantially in this century. New disciplines have emerged and role of traditional health disciplines has broadened to keep pace with the changing emphasis from curative to primary health care.

The discipline of nutrition has been remarkably grown over the years. A variety of sister disciplines such as Dietetics, Biochemistry, Microbiology, Food Science, Agriculture and Home Sciences have contributed to its advancements and discoveries. The focus from curing nutritional deficiencies has shifted to searching the role of diet in the cause of chronic diseases and examining the importance of nutrients in maintaining good health. Achieving the optimal nutritional status of the patients (both in and out door) is the prime objective of using knowledge of nutrition.

Keeping in view the increasing importance of nutrition in the care of patients, following three programmes have been developed/launched. These programmes were initially designed in collaboration with Kings College, London, U.K. The study centers are established at local teaching hospitals and related institutions at Islamabad/Rawalpindi, Lahore, Karachi, Faisalabad, Peshawar and Multan. Study centers in regions are established on the availability of viable group in the host regions. Qualified tutors in the related disciplines are identified and appointed from these institutions for providing necessary guidance to the students of:

- PGD in Dietetics for Dietitians
- PGD in Nutrition for Physicians
- M.S. in Community Health & Nutrition

**Note:** M.S. Community Health and Nutrition is a value added degree for health professionals, it is a professional course for those who already have sound knowledge of Food and Nutrition and are working as Dietitians/ Nutritionists in Health Organizations.

## 2. Objectives

*The objectives of the programmes are given as under:*

- To promote the profession of Community Health, Nutrition and Dietetics.
- To provide opportunities to medical professionals to enrich their education in the field of nutrition and enhance their knowledge in this branch of preventive health.
- To provide guidance/educational opportunities to in-service dietitians and other health professionals engaged in planning and serving hospital meals.

## 3. Eligibility for Admission

Candidates have to pass one year Diploma in Nutrition/Dietetics which is the pre-requisite for MS Community Health & Nutrition. The eligibility will be as follows:

- (a) 16 years of schooling or 4 years of education (130 credit hours) in relevant discipline after HSSC/F.Sc/Grade 12 equivalent will be required for admission in MS program. Professionals with PGD Nutrition/Dietetics holding MBBS, M. Sc. Food and Nutrition (Home Economics), BS Community Nursing, BS/MSc Human Nutrition BDS, B/D-Pharmacy, BS in Physiotherapy, BS/BSc (Hons) Food Technology, BS Medical Technology with at least 2<sup>nd</sup> class are eligible for Admission in MS Community Health and Nutrition program. Postgraduate Diploma (PGD) in Nutrition for Physicians OR Postgraduate Diploma in Dietetics for Dieticians is the pre-requisite to this program. Candidates holding MBBS and BDS degree are initially enrolled in PGD Nutrition while candidates with remaining qualification mentioned above are enrolled in PGD Dietetics. The two diploma's lead to MS Community Health and Nutrition.
- (b) The candidate will have to complete 36 credit hours, out of which 24 credit hours will be for course work, which will lead to the award of MS degree.

## 4. ADMISSION/REGISTRATION PROCEDURE

### For Fresh Candidates

- Although the University offers admission twice a year i.e. Autumn and Spring, but admission to new students of this discipline is advertised only once a year i.e. in Autumn semester. A student will be generally allowed to register for

a maximum of 18 credit hour courses to be offered in each semester. See Section No. 6 for semester wise course offering for PGDs & M.S Community Health & Nutrition.

- Students will have to submit their admission form either online or through registered post to the parent department at the given address.
- Admission forms prescribed for the programme will be entertained only.
- Incomplete admission forms will not be entertained in any case. Selection of candidates in the programme will be made strictly on basis of merit against a limited number of seats.
- Candidates are required to send complete admission forms along with attested copies of all academic certificates, testimonials at the following address before closing date mentioned in the advertisement.

**Chairperson,**

Department of Home & Health Sciences, Block-6,  
Allama Iqbal Open University, H-8, Islamabad  
Phone: 051-9057741, 9057743, 9057265, 9057748  
Email: nomana.anjum@aiou.edu.pk

- Only those candidates who qualify admission criteria will be informed about their selection.
- On receipt of admission offer a candidate is allowed to pay dues (as detailed in fee section) within due date as per procedure mentioned in the intimation letter.
- The study material inclusive of text books, assignments, tutorial schedule and reference material is mailed to the students.

- For clarification about academic matters please contact on the following address:

Dr. Nomana Anjum  
Chairperson, Department Home and Health Sciences  
Block No.6, Allama Iqbal Open University, Sector H-8,  
Islamabad, Ph: No. 051-9057742, 051-9057743

**For Continuing Students**

The admission for the semester Spring and Autumn are offered in the month of February and August respectively. The continuing students will be sent computerized admission forms. However, if for any reason a student does not receive the computerized form, he/she may continue the Programme by submitting fresh admission form. Continue admission form can also be downloaded from university's website ([www.aiou.edu.pk](http://www.aiou.edu.pk)). The rest of the prevalent terms and conditions are applicable to all fresh and continuing students.

**5. Scheme of Studies & Course Contents**  
**Post-Graduate Diplomas in Dietetics/Nutrition**

Duration : Minimum two semesters (one year)  
for each diploma  
Total No. of credit hours : Thirty credit hours for each diploma

**MS Community Health & Nutrition Programme**

Duration : Minimum four semesters (two years)  
Credit hours requirement : 36 Credit hours  
Course Work : 24 credit hours  
Research / Thesis : 12 credits hours

After the completion of course work, the students will be allowed to undertake research work in the community or in

laboratories at AIOU. Student at distance can use PCSIR Labs or Food Science & Nutrition Laboratory of local teaching institutions or other scientific institutions to be approved by the University. Minimum duration for submission of thesis is two semester (One Year).

Postgraduate Diploma consists of the following ten courses and the student is expected to earn a total of 30 credit hours for successful completion of a Postgraduate Diploma in Dietetics for Dietitians or Postgraduate Diploma in Nutrition for Physicians. Medical Sciences-I (7503) & Medical Sciences-II (7504) courses are compulsory for Dietitians, whereas Nutritional Epidemiology (7505) and Design of Nutritional Epidemiological Studies (7506) are compulsory courses for Physicians. The semester wise offering of the courses in both the Diplomas is given as under:-

## 6. OFFERING

### Postgraduate Diploma in Dietetics (for Dietitians)

	Sr. No.	Title and Course Code	Credit Hours
1 <sup>st</sup> Semester	1.	Hospital Dietetics-861	3(2+1)
	2.	An Introduction to Human Nutrition-7501	3(3+1)
	3.	Applied Human Nutrition-7502	3(2+1)
	4.	Basics of Food Science- 7511	3(2+1)
	5.	Health Promotion-886	3(2+1)
2 <sup>nd</sup> Semester	1.	Medical Sciences-I 7503	3(3+0)
	2.	Medical Sciences-II 7504	3(2+1)
	3.	Food Studies-859	3(1+2)
	4.	Sociology of Food and Nutrition-866	3(2+1)
	5.	Institutional Management-865	3(2+1)
		Total Credit Hours	30

### Postgraduate Diploma in Nutrition (for Physicians)

	Sr. No.	Revised Title and Course Code	Credit Hours
1 <sup>st</sup> Semester	1.	Hospital Dietetics-861	3(2+1)
	2.	An Introduction to Human Nutrition-7501	3(2+1)
	3.	Applied Human Nutrition-7502	3(2+1)
	4.	Basics of Food Science- 7511	3(2+1)
	5.	Health Promotion-886	3(2+1)

2 <sup>nd</sup> Semester	1.	Nutritional Epidemiology-7505	3(3+0)
	2.	Design of Nutritional Epidemiological Studies-7506	3(2+1)
	3.	Food Studies-859	3(2+1)
	4.	Sociology of Food and Nutrition -866	3(2+1)
	5.	Institutional Management-865	3(2+1)
		Total Credit Hours	30

### B. MS Community Health and Nutrition

Students who earn total of 30 credit hours from the above Diplomas and have passed test/interview organized by the university as per HEC rules and regulations and university policy would be able to proceed to MS Community Health and Nutrition. It would be necessary for them to successfully complete the following 36 additional credit hours to obtain MS degree. **This test will not be required at Diploma stage.**

Continuing students as well as old students who have already passed the Diploma (Nutrition/Dietetics) from AIOU can enter in 1<sup>st</sup> semester of MS programme after passing of test/interview as per HEC rules & regulations and university policy.

### SEMESTER-WISE OFFERING OF COURSE (M.S)

Semester/Courses	Theory/ Practical	Cr. Hours
<b>Semester-I (12 Credit Hours)</b>		
1781- Modern Nutrition in Health & Disease- I	3(3-0)	3
1788- Biostatistics	3(2+1)	3
Elective-I		3
Elective-II		3
<b>Semester-II (12 Credits Hours)</b>		
1782- Modern Nutrition in Health & Disease-II		3(2+1)
7765- Research Methods		3(2+1)
Elective-I		
Elective-II		
<b>Semester III &amp; IV (12 Credits Hours)</b>		
Research (thesis)		12

Candidate will select elective course equivalent to total of 24 credit hours in semester I and II. Research work will be of 12 credit hours and will be completed in semester III and IV

### LIST OF ELECTIVE COURSES

Sr. No.	Courses and Code	Theory/ Practical	Credit Hours
1.	1776- Dietetics Practice	(2+1)	3
2.	1779- Computer Applications in Food & Nutrition	(2+1)	3
3.	7761- Community Nutrition	3(2+1)	3
4.	1787- Research Techniques in Health and Nutrition	(2+1)	3
5.	1783- Food Analysis-I	(2+1)	3
6.	1784- Food Analysis-II	(2+1)	3

7.	7762- Food Theory and Its Application	3(2+1)	3
8.	7763- Food Microbiology	3(2+1)	3
9.	7764- Food Biotechnology	3(2+1)	3

**Note:** A student failing to opt any course in any particular semester amongst the courses offered in that semester will have to wait for at least one semester in order to get admission in that particular course since all the courses are being offered on alternate basis.

### Practical Work

Three days practical training workshop for Food Microbiology, Food Studies, Food Science and its Applications and Human Nutrition courses are arranged in the local teaching institutions like PCSIR, NIH, PARC and Food & Nutrition Labs at AIOU towards the end of the study period during which practicals are conducted and demonstrations by the subject experts are arranged.

During the study period the students are required to complete their community/field work and submit their mini-research reports to their respective tutor on the prescribed format.

### COURSE OUTLINES

#### Modern Nutrition in Health & Disease-I (1781)

Unit 1 Major Dietary Constituents, Energy Needs and Signs of Clinical Deficiencies

Unit 2 Vitamins and Signs of Clinical Deficiencies

Unit 3 Minerals and Signs of Clinical Deficiencies

Unit 4 Other Compounds with Health Relevance

Unit 5 Metabolic Regulation

Unit 6 Metabolic Syndrome

Unit 7 Obesity and Physical Fitness

- Unit 8 Psychiatric and Behavioral Disorders
- Unit 9 Pediatric Nutritional Disorders

**Modern Nutrition in Health & Disease-II (1782)**

- Unit 1 Prevention of Cardiovascular Diseases
- Unit 2 Prevention of Hypertension
- Unit 3 Disorders of the Alimentary Tract
- Unit 4 Prevention of Cancer
- Unit 5 Prevention of Skeletal and Joint Disorders
- Unit 6 Immunology and Nutrition
- Unit 7 Diet and Nutrition in Health of Populations
- Unit 8 Nutritional Needs of Population Sub Groups-I
- Unit 9 Nutritional Needs of Population Sub Groups-II

**Biostatistics (1788)**

- Unit 1 Statistical Concepts-I
- Unit 2 Statistical Concepts-II
- Unit 3 Relationships among Variables-I
- Unit 4 Relationship among variables-II
- Unit 5 Difference among Groups
- Unit 6 Non Parametric Statistics
- Unit 7 Measuring Research Variables
- Unit 8 Experimental & Quasi Experimental Research
- Unit 9 Using Computers in Research

**Research Methods (7765)**

- Unit 1 Research: A Way of Thinking
- Unit 2 Formulating a Research Problem
- Unit 3 Conceptualizing a Research Design
- Unit 4 Constructing an Instrument for Data Collection
- Unit 5 Selecting a Sample
- Unit 6 Writing a Research Proposal

- Unit 7 Data Collection and Processing
- Unit 8 Data Analysis & Presentation
- Unit 9 Writing a Research Report

\* Rest of the course outlines will be provided with course books.

**8. Assessment**

Assessment procedure for PGD courses will be according to MSc courses i.e. 40% in each component. (Assignments & final examination, while course workshops will be compulsory.

Assessment will be done by two ways:

- a. Assignments (Continuous assessment): Two assignments for 3-credit hour course will be given in each semester and will be marked by the respective tutors. Twenty percent weightage will be given to the assignment whereas 10% to course workshops. These assignments will be marked and returned to candidates with the comments by tutors.
- b. Final Examination: Final examination will be held at the end of each semester. 70% weightage will be given to final examination.
- c. Passing Marks
 

50 % final Exam.
50 % Continuous Assessment
50 % in Aggregate
- d. Distribution of marks in different components of assessment.
 

a) Continuous assessment	30%
- Assignments	20 %
- Course workshop	10 %
b) Final Examination	70 %

The grade will be determined as under

Grade A	80 % or above
Grade B	65 % to 79 %
Grade C	50 % to 64 %
Fail	Below 50 %

**Research and Thesis:**

During the second semester of MS the student will be required to submit the topic of the research. The student will be expected to follow the rules and regulations for MS/MPhil or Equivalent at AIOU as notified in 2011. The topic of research and supervisor will be allocated to the student after approval from the Board of Research Proposal Committee (RPC). In case the thesis submitted by the student is found to be a plagiarized version of another local or foreign research/thesis at any stage his/her candidature shall be cancelled and the student shall be debarred for ever from admission to any programme of the University.

**Viva Voce:**

After evaluation of the thesis by external expert, the student has to appear before a viva voce committee to defend his/her research and thesis.

**9. ATTENDANCE**

Attendance in teaching sessions and workshops is compulsory.

**10. FEE TARIFF****Post-Graduate Diplomas and MS Programme**

Registration fee	Rs.200/- (at the time of first admission)
Admission Fee	Rs.700/- (once at the time of first admission)
Technology fee	Rs.100/-
Fee for 3 credit hours course	Rs.3050/-
Fee for Lab based practicals	Rs. 2340/-
Thesis Fee	Rs.12200/-
Thesis Evaluation Fee	Rs.12600/-

**Attainment of Certificate/Degree**

On successful completion of the programme the student will have to apply to the Controller of Examination for the issuance of Diploma/Degree.

**Procedure of Depositing the Fee**

The University has introduced a special method for depositing the fee and admission form for the convenience of the students. For making the process more consistent and effective, the University has entered into a formal agreement with the National Bank of Pakistan, Bank Alfah Limited, Allied Bank Limited, Askari Commercial Bank Limited and the First Women Bank Limited. According to this agreement, various branches of these banks have been nominated to receive the fee of all the courses of the University. The students can deposit fee through bank challan forms at any approved branch. The bank branch will issue receipt for depositing the admission form and fee. This process will give relief to the students from making bank drafts and maintaining the record of the draft copy. It will also save the additional expenditure on draft making and mailing the admission form to the University. Most important thing is that the students and the University will have no fear of losing the admission form in transit. Instead, the admission forms and fee will reach the admission department safely and in time.

**Note:** Only selected students will be intimated for depositing fee. No fee is required with admission form.

**Medium of Instruction:**

English is the medium of instruction and expression for the entire course work.

### **Instructional Methodology**

Allama Iqbal Open University employs media mix methodology of instruction in which study material in the form of practical book/notes/study manuals is supported with non-broadcast audio-visual programmes and face to face teaching & guidance. In view of the special requirements of Health and Nutrition Postgraduate studies, the following combination of media mix is being used.

### **Course Books**

The University Provides especially written/compiled course books in hard copy & on CDs.

### **Face to Face Student Teacher Contact**

27 hours face to face student teacher contact for each of three credit/four credit hour courses are arranged in the afternoon at local teaching institutions. Sixty percent attendance in these lecture sessions is compulsory.

### **Course Workshops**

#### **(a) Post Graduate Diplomas**

A three days compulsory workshop is conducted for each subject towards the end of each semester before the commencement of final examination in the following regions subject to the formulation of available group of 20–30 students in each region:

- (a) Rawalpindi/Islamabad
- (b) Lahore
- (c) Karachi
- (d) Multan
- (e) Faisalabad
- (f) Peshawar

#### **(b) MS Community Health & Nutrition Programme**

Workshops at MS level will be conducted at AIOU main campus. There will be two workshops of face to face teaching/research work of 15 days in each semester. Attendance in these workshops is compulsory.

In case a viable group of 20 to 30 students is not formed for Diploma students in any region, the students are normally merged in the student groups of nearby region. A workshop has lectures of eminent subject experts' student's presentations based on the field/community work followed by discussion on each presentation. Attendance in these course workshops is mandatory for each student. A student failing to attend any workshop is generally declared fail in final result. AIOU does not bear any cost incurring on boarding/ lodging or TA/DA during the workshops. The students are required to make their own arrangements for their stay during the workshops. A student's hostel within the campus also provides accommodation facilities at nominal charges on first come first serve basis.

## **9. Important Addresses and Telephone Numbers Contact Addresses (Academics)**

1. **Prof. Dr. Nomana Anjum**  
Chairperson  
Home & Health Sciences  
anjums41@hotmail.com  
051-9057742  
051-9250063

2. Mrs. Hajra Ahmad  
Assistant Professor  
(Food & Nutrition)  
hajra5@hotmail.com  
051-9057743

3. Dr. Zaheer Ahmad  
Assistant Professor  
(Food Technology)  
zaheer\_863@yahoo.com  
051-9057265

4. Ms. Mah-Para Safdar  
Assistant Professor  
(Human Nutrition)  
[mahpara.jadoon@gmail.com](mailto:mahpara.jadoon@gmail.com)  
051-9057748

5. Syed Shahzad Shah  
Lecturer  
(Food Technology)  
(on study leave)  
shahzad\_68@hotmail.com  
051-9057748

6. Ms. Asma Afreen  
Lecturer  
(Food and Nutrition)  
asmahs@gmail.com  
051-9057741

7. Mrs. Rabeea Zafar  
Lecturer  
(Environmental Design)  
Zafar\_rabeea@yahoo.com  
051-9057746

#### **Support Field Staff**

Mrs. Shamim Ayub  
Lady Health Worker (Field)  
Department of Home and Health Sciences  
Allama Iqbal Open University  
Islamabad. Phone 051-9057745

**Note: Admission form complete in all respect must be sent on the following address:**

**Prof. Dr. Nomana Anjum**  
The Chairperson,  
Department of Home & Health Sciences  
Block No. 6, Allama Iqbal Open University,  
Sector H-8, Islamabad.

Phone: 051-9057741,  
051-9057743,  
051-9057265  
Email: [nomana.anjum@aiou.edu.pk](mailto:nomana.anjum@aiou.edu.pk)  
[Anjums41@hotmail.com](mailto:Anjums41@hotmail.com)

## **FACULTY OF SOCIAL SCIENCES AND HUMANITIES**

First established in 1981 with five departments, the Faculty of Social Sciences and Humanities has, over the years, flourished to become, by far, the largest Faculty of the University. It, today, consists of fourteen departments offering masters programmes in major areas of Social Sciences and Humanities like, Business Administration, Economics, Mass Communication, Sociology, Gender and Women Studies, Urdu, Library & Information Sciences, History, Pakistan Studies, and Teaching of English as a foreign Language (TEFL). Additionally, efforts are afoot to plan and launch post-graduate programmes in Pakistani Languages and Law. The Commonwealth-collaborated master's programmes in the areas of Business and Public Administration, which are the specially tailored for the modern day busy executives, were launched in Spring 2002 semester.

In tune with the government's policy of promoting and strengthening a culture of higher education and research in the country, the AIOU's Faculty of Social Sciences and Humanities has shown a lot of dynamism over the past few years. It has launched MPhil/PhD programmes in Iqbaliat, Urdu and Mass Communication, Pakistani Languages, MPhil in Economics, History and Pakistan Studies. MS in Business Administration, while preparation are being made to launch PhD in Business Administration, Applied Linguistics and History.

The Faculty of Social Sciences & Humanities also offers several bachelors' level programmes in such professional areas like Bachelors in Library & Information Sciences (BLIS), BS-Business Administration, BS-Commerce and Mass Communication. Thousands of students comprising all

demographic grounds from all over the country, enroll each year in these bachelor's level programmes.

The Faculty has expanded vitally and its programmes have gained a high popularity as is clear from rapidly rising trend of enrolment during the past decade. During the mentioned period under report, the Faculty accorded high priority towards quality improvements and to modify its programmes in accordance with the current challenges of 21<sup>st</sup> century.

The Faculty proposed to launch Post-Graduate programmes in the disciplines of Political Science and International Relations, Psychology, Public Administration and Social Work.

## **DEPARTMENT OF MASS COMMUNICATION**

### **Introduction**

The Department of Mass Communication was established in 1986 for fulfilling the educational needs of students, working journalists and media persons at various levels. The Department offered its specialized B.A cluster programme in Mass Communication in 1988. It was the first ever bachelor's level programme in Mass Communication offered in the country. Students across the country are taking interest in the programme. In 1997 the Department started its M Sc. Mass Communication Programme. Keeping in view the trend of students in studying the phenomenon of Mass Communication, the Department launched advanced studies of M Phil in Mass Communication in 2000. The MPhil programme imparts the knowledge of evolution and advances in mass communication theory and research, sociology of mass media, and the methods of behavioural research in social sciences.

The Department resumed offering of its Ph D Programme in semester Autumn 2014. The main objective of the programme is

to enable students to understand and explain the dynamics of the social phenomena of mass communication in Pakistani society, especially to enable them to independently investigate the contents, uses and effects of mass media in society.

In addition to the above degree programmes, the Department also offers Post Graduates Diploma (PGD) and certificate courses in Journalism, such as Advertising and Public Relations in the University’s Short Term Educational Programmes (STEPS).

**a) M Phil Mass Communication**

M Phil scheme in Mass Communication comprises twenty four (24) credit hours of course work and twelve (12) credit hours of research project/thesis. The course work consists of Evolution of Mass Communication Research, Mass Media and Society (I & II), Foundations of Behavioural Research (I & II), Theories of Influence on Media Content and Media Effects and Advances in Theory and Research (I & II). This programme will make students learn the social phenomena of Mass Communication and urge them to independently investigate the mass media effects on society.

**1. Duration of M Phil Programme**

The minimum duration of M Phil Mass Communication is two years (four semesters) and the maximum duration shall be five years (10 semesters).

**2. Eligibility for Admission**

The minimum entry requirement for admission to MPhil programme shall be Masters Degree in Mass Communication/ Journalism with second division from any recognized University.

1. Merit will be determined by the Department of Mass Communication according to the approved criteria.
2. Only short-listed candidates will be called for test/interview.

3. The Department enrolls limited number of students to the programme.
4. The Admission Department will inform the selected candidates for fee deposit.

**3. Medium of Instruction**

The medium of instruction and examination is English.

**4. Scheme of Studies**

There will be 24 credit hours course work and 12 credit hours of thesis. Details are given below:

**5. Semester-Wise Course Offering**

Semester	Course Title	Code	Credit Hours
<b>1<sup>st</sup> Semester Autumn</b>	Evolution of Mass Communication Research	6630	3
	Mass Media and Society-I	5761	3
	Mass Media and Society-II	5762	3
	Foundations of Behavioural Research-I	6632	3
<b>2<sup>nd</sup> Semester Spring</b>	Media Effects: Advances in Theory & Research-I	5763	3
	Media Effects: Advances in Theory & Research-II	5764	3
	Foundations of Behavioural Research-II	6634	3
	Theories of Influence on Mass Media Content	6635	3
<b>3<sup>rd</sup> &amp; 4<sup>th</sup> Semester</b>	Research Project/Thesis	6636	12

## 6. Instructional Methodology

The following will be the instructional methodology:

### i. Study Material

The university provides study materials during the first two semesters of course work.

### ii. Workshop

There is a series of mandatory workshops each semester during the course work that provides an opportunity to the students to share their understanding of course content with fellow students. A special workshop is arranged during the third semester that requires students to develop and present draft proposals of thesis to the workshop participants.

### iii. Assignments

Each course carries a maximum of 100 marks. There are two assignments for each 3-credit hours course. Assignments are written by the students after studying the required readings, recommended by the Department. These assignments are designed to enable them to relate their own ideas with the concepts covered in the required readings so as to facilitate the students in developing a thorough understanding of the subject. After completion, the students send these assignments on scheduled time to the tutor appointed by the university. The tutor returns the assignments to students after giving valuable comments, and marks.

### iv. Thesis

A student is required to carry research work under the supervision of an advisor having Ph D degree in the relevant field. There is an intensive workshop to discuss research proposals of the students.

## 7. Assessment System

Under Continuous Assessment (Assignments), a student has to submit Assignments to his/her tutor in the stipulated time mentioned in the assignment schedule. Passing marks of the assignments are 50 percent.

At the end of each semester, final examination will be conducted by the University for each Course. Students need 50 percent marks to pass the final examination; however, it is necessary for the students to obtain an aggregate of 50 percent (assignments + workshop + final examination) in each course. The ratio of marks of assignments, workshop and final examination is 20:10:70 respectively. The summary of assessment system is given below:

Assessment Component	Total Marks	Passing Marks	Weightage
Assignment – 1	100	50	20%
Assignment – 2	100	50	
Students will have to attend compulsory course workshop at the end of semester having 10 marks for each course			10%
Final examination	100	50	70%
Total Marks			<b>100</b>
Aggregate Passing Marks			<b>50</b>

## 8. Viva-Voce

After evaluation of the thesis student has to appear for viva-voce before the Research Project Committee (RPC) to defend his/her work.

## **9. Instructions for Thesis**

### **i. Registration in Thesis**

Students will submit research proposal/synopsis to the Chairman, Mass Communication Department according to the university's approved criteria. The Departmental Research Project Committee will recommend the students' research proposals/synopses to the VC (AIOU) for approval after thesis orientation workshop. The committee shall also recommend the name of supervisor for students' research work.

- ◆ Thesis will be of 200 marks, (100 marks for evaluation of research work and 100 marks for oral examination.)
- ◆ The minimum period to complete the thesis is one year and the maximum period shall be two years provided the condition of maximum duration of five years shall not be affected. (Detailed information in this regard can be obtained from the Department on request).
- ◆ Students are advised to keep closely in touch with their respective supervisor and also with the Department for research activities and submit their progress reports to the Department intermittently.

### **ii. Thesis Evaluation Fee**

Students will deposit fee in bank for thesis evaluation at the time of submitting the thesis to the Department.

### **iii. Plagiarization**

In case a thesis is found to be a plagiarized version of some other thesis, research work, text, etc. published or unpublished, the student's candidature for M Phil shall be cancelled and he/she shall be debarred forever from admission to any programme of

the university. In case the plagiarism is proved, after the award of M Phil degree, the degree shall be cancelled/withdrawn.

The M Phil degree shall be awarded after the positive reports of external evaluators of the research report and the successful defence by the student in viva-voce. The Dean will forward the report of the Viva-Voce to the Controller of Examinations for notification and award of the degree.

### **iv. Format of Thesis**

The students will be required to observe guidelines regarding format, writing, referencing, paper quality and other related matters. (Detailed information in this regard could be obtained from the Department on request or the information on format will be provided during the thesis orientation workshop).

### **v. Research Candidacy**

The Department will hold synopsis orientation workshop to identify the topic of research. The synopsis shall be prepared in accordance with the guidelines/format approved by BASR. The student shall submit a detailed research proposal in the third semester (after the completion of course work) and make a presentation before the Departmental Synopsis Committee.

Participation in the orientation workshop will be mandatory. The students shall be required to deposit the prescribed dues after approval of topic/symposia by the committee.

In case a student is not able to complete his/her research work during the minimum prescribed period of one year, he/she shall be required to pay fee equivalent to 3-credit hours per semester till submission of thesis for evaluation within the maximum time limit.

## 10. Fee Tariff

Registration Fee	Rs.200/-
Admission Fee+Rs.100/- Technology Fee	Rs.1100/-
Course Fee (3– Credit Hours)	Rs.2800/-
Thesis Fee	Rs.11200/-
Thesis Evaluation Fee	Rs.4725/-

## 11. General Information

Photocopy of the admission form and incomplete forms will not be entertained.

Admission to MPhil Mass Communication will be granted against limited seats strictly on the basis of merit and criteria as approved by the university. The university reserves the right not to start this programme if a viable group of students is not formed.

Only the selected candidates will be informed about the result of the admission. On receipt of individual admission intimation, the student will deposit the required fee according to the procedure as laid down by the university in the admission intimation letter.

Fee cannot be refunded once paid for admission nor can it be adjusted for any other programme. On payment of the registration fee, each student will be issued a registration number. The number must be quoted in all the future correspondence along with roll numbers, course(s) code numbers and semester. The students already having registration number need not to pay the registration fee. They should mention their registration number in the admission form.

During the semester the address of any student will not be changed, however, in real hardship, change of address will be considered if it is supported by a justifiable plea.

Rules, regulations framed, amended and changed from time to time by the authorities/bodies of the university will be applicable to all students. The students will have to abide by all such rules and regulations. These can be made available to students on demand.

It is the responsibility of the admitted students to remain in continuous contact with the department regarding academic activities of the programme. A student already enrolled to a programme or a specialization of a programme shall not be allowed to transfer his/her admission to another programme.

Admission to courses for the spring semester and autumn semester are generally offered in the months of February and August respectively. The continuing students are sent computerized admission forms. However, if for any reason, the student does not get the said form, he/she may get general admission form from any regional office of the university and send it to Director Admission of the university within the due date along with due fee deposited through bank challan slip.

## 12. Fee Depositing Procedure

Only on receipt of admission offer, the candidate would pay dues in accordance with the fee tariff as directed by the Admission Office.

## 13. How to Apply for Admission?

Candidates for M Phil are required to send complete admission forms along with attested copies of all educational degrees, certificates, and marks sheet at the following address before the closing date. Applicants who submit result card instead of degree/certificate will not be entertained. Incomplete admission forms will not be accepted.

**Note: Admission form complete in all respect must be sent on the following address:**

Professor  
 Syed Abdul Siraj (PhD)  
 Chairman  
 Department of Mass Communication  
 AIOU, Sector H-8, Islamabad.

For clarification about academic matters please contact on the following address:

**13. Faculty Members**

S. No.	Name & Designation	Contact No.
1	<b>Prof. Dr. Syed Abdul Siraj</b> Chairman	051-9057172
2	<b>Dr. Saqib Riaz</b> Associate Professor	051-9057828
3	<b>Dr. Bakht Rawan</b> Associate Professor	051-9057263
4.	<b>Mrs. Saadia Anwar Pasha</b> Lecturer	051-9057283
5.	<b>Mr. Shahid Hussain</b> Lecturer	051-9057245
6.	<b>Syed Babar Hussain Shah</b>	051-9057823-24
7.	<b>Office</b>	051-9057823-24

**b) PhD IN MASS COMMUNICATION**

PhD in Mass Communication involves 18 credit hours coursework followed by comprehensive research to generate body of knowledge on the mass communication phenomena. The coursework comprises International Communication and Globalization, Approaches to Mass Communication: Mass Communication Theory and Effects (Part-1), Approaches to Mass Communication: Mass Communication Theories and Effects (Part-2), Media Debates, Content Analysis Research in Mass Communication, and Political Communication. This programme will make students learn the global perspective of Mass Communication, and help them explore media-society relationships. Besides, the students will be able to debate, and independently investigate the issues relating to political and sociological perspectives of Mass Media and Communication at national and international levels.

**Objectives**

The PhD Mass Communication programme has been designed to advance higher studies and research in Mass Communication enabling students to critically analyze the relationships between media and society.

**Eligibility and Procedure for Admission**

A candidate seeking admission in PhD Mass Communication shall apply on the prescribed form to the Chairman, Mass Communication Department after announcing the admission by the University. The minimum entry requirements for admission to PhD Mass Communication are:

- (a) MPhil Degree in Mass Communication from a recognized university in first division or CGPA (3.0).
- (b) Interview and test by the PhD Admission Committee.

As per rules passing marks in the subject GRE Test are 70 percent. Hence only those applicants will be short-listed for interview who score at least 70 marks in the test.

- (c) Admission of PhD will be notified by the Director Admissions after the receipt of admission dues.
- (d) Publication of research article(s) in HEC recognized journals will be given additional weightage in admission.  
(The Department grants admissions to a limited number of students purely on merit basis).

**Duration**

The minimum duration of the PhD degree shall be six semesters (three years) and maximum duration shall be ten semesters (five years)

**Course work**

The minimum period for completion of PhD course work shall be two semesters (one year) and maximum of four semesters (two years) provided the maximum period of five years is not affected.

**Thesis**

The minimum period to complete PhD thesis after confirmation of the confirmation of candidature (date of notification by Admission Office) shall be three semesters provided the maximum period of five years is not affected. (Detailed information regarding thesis can be had from the Department).

**Details of Course Work of PhD**

**First Semester**

Sr.	Course Title	Code	Cr. Hours
1	International Communication and Globalization	6761	3
2	Media Debates	6762	3
3	Political Communication	6763	3

**Second Semester**

Sr. #	Course Title	Code	Cr. Hours
4	Content Analysis Research in Mass Communication	6764	3
5	Approaches to Mass Communication: Mass Communication Theories and Effects ( Part one)	6765	3
6	Approaches to Mass Communication: Mass Communication Theories and Effects ( Part two)	6766	3

**Third Semester**

Sr. #	Course Title
7	Thesis

**INSTRUCTIONAL METHODOLOGY**

The following instructional methodology will be adopted:

**(i) Study Material**

The University will provide guidelines on suggested readings regarding the courses.

**(ii) Assignments**

Assignment will be written by the students after studying the required readings recommended by the Department. These assignments are designed to enable them to relate their own ideas with the concepts covered in the required readings so as to enable them to develop through understanding of the subject. After completion, the student sends these assignment on scheduled time to tutor appointed by the University. The tutor returns the assignments after giving valuable comment and marks.

**(iii) Workshops**

There is a series of mandatory workshops each semester during the course work that provides an opportunity for the students to share their understanding of course content with the fellow students and clarify their concepts of the course contents with the help of experts/resource persons.

**(iv) Student Counseling**

Students counseling is provided regarding academic matters through telephone, email, etc by concerned Faculty Member.

**(v) Synopsis Orientation Workshop**

The department will hold a two-week Synopsis Orientation Workshop to identify the topics for students’ research and develop the synopses for their PhD theses. The synopses will then be submitted to the Board of Advance Studies and Research (BASR) for approval.

Students shall submit detailed research proposals in the third semester (after the completion of course work).

Participation of the students in Synopsis Orientation Workshop will be mandatory.

**(i) Thesis**

A student is required to carry out research work under a trained supervisor having PhD degree in the relevant field. Only those students will be given admission in theses who successfully pass the comprehensive examination.

**ASSESSMENT**

Students’ performance in the PhD Mass Communication is evaluated as under:

**(i) Assignments**

Each course carries maximum of 100 marks. There are two assignments for each 3 credit hours course. The passing marks in the assignment is 50/100.

**Distribution of marks:**

**(ii) Workshops**

Students’ activities in the workshop are thoroughly monitored and a weightage of 10% will be given to students according to their performance in the workshops.

**(iii) Mid Term Examination**

There will also be a mid-term examination for each course during the course work. The mid-term is usually held during the course workshops.

**(iv) Final Examination**

At the end of each semester, final examination will be conducted by the University for each Course.

Component	Weightage
Assignment	20%
Course Workshop	10%
Mid Term	20%
Final Exam	50%

**(v) Comprehensive Examination**

- (a) After successful completion of course work the students will appear in comprehensive examination.
- (b) Each PhD candidate will be given maximum of three chances to clear the comprehensive examination.
- (c) The minimum passing percentage in each component of a course shall be 50 percent.

**(vi) Thesis Evaluation**

- (a) On completion of PhD research the student will be required to submit five spiral bound copies of the thesis to the supervisor.
- (b) Supervisor will send five spiral bound copies of the thesis to the Chairman with a signed certificate along with a duly filled in checklist provided by the University.

### **(ii) Public Defense**

The PhD viva-voce will be an open defense. The topic, time and place of viva-voce will also be notified by Chairman of the Department on Notice Boards in the University as an invitation to all those who want to attend the viva-voce.

### **CANCELLATION OF ADMISSION**

Admission of already admitted student or a new candidate may be cancelled in accordance with University's Regulation in the following circumstances:

- (a) In case the candidate is found guilty of having forged any of his/her degree or relevant documents presented to the University for Admission to PhD program.
- (b) Disciplinary action against misbehavior/misconduct.
- (c) Plagiarization
- (d) If he/she fails in fulfilling all the requirement of qualifying for the degree within the maximum time limit prescribed for the program excluding the periods of deferment with the approval of the competent authority.

### **FEE DEPOSITING PROCEDURE**

Only on receipt of admission offer, the candidate would pay dues in accordance with the fee tariff as directed by the Admission Office.

**Note:** No fee is required at the time of submission of the admission form.

### **HOW TO APPLY FOR ADMISSION**

Candidates are required to send complete admission forms along with attested copies of all educational degrees, certificates and marks sheet at the following address before the closing date. Incomplete admission forms will not be accepted.

## **PROGRAMMES OFFERED DEPARTMENT OF IQBAL STUDIES**

### **Introduction**

The Department of Iqbal Studies was established in the university when it was renamed with Allama Iqbal's ascription. It is offering two courses at Intermediate, three courses at B.A. level, full programme with thirty six credit hours at M Phil level and PhD Iqbal Studies Program.

### **(a) MPhil IQBAL STUDIES**

#### **1. Objectives**

- i. Dissemination of Iqbal's teachings at a large scale for educated Community of Pakistan and other Muslim countries.
- ii. To strengthen the ideology of Pakistan and to achieve national integrity and unity according to the Islamic message of the Poet Philosopher Allama Muhammad Iqbal of Pakistan.

#### **2. Duration of MPhil Programme**

The minimum duration of M Phil Iqbal Studies is two years (4 Semesters) and the maximum duration shall be five years (10 Semesters).

#### **3. Eligibility for Admission**

The students are eligible to apply for admission to MPhil Iqbal Studies if they have the following educational background:

- i. At least 2<sup>nd</sup> class Master Degree in Urdu/Persian/ Philosophy or other relative subject of social sciences.
- ii. In case of other relative subjects in social sciences, the student should have studied Urdu/Persian/Philosophy as an elective subject at B.A level or passed Iqbaliyat B.A level Course Code- 405 of AIOU.
- iii. He/she should have published three articles on Iqbal in reputed national/international journals.

- iv. All other rules and instructions imposed by the Higher Education Commission will also be followed.
- v. Test and interview will be conducted by the Admission Committee.

#### 4. Medium of Instruction

The medium of instruction and examinations is Urdu/English.

#### 5. Scheme of Studies

M Phil Iqbal Studies comprises twenty four (24) credits hours of course work and twelve (12) credit hours of research work. The admission in M Phil is advertised once in a year in semester autumn. The detail of courses offered is given below:

#### 6. M Phil Courses

##### First Semester

Code	Course Title	Credit Hours
5751	Iqbal's Intellectual and Artistic Development-I	3
5752	Iqbal's Intellectual and Artistic Development-II	3
5753	Research Methodology-I	3
5754	Research Methodology-II	3

##### Second Semester

5755	The Basic Thoughts and Ideas of Allama Iqbal-I	3
5756	The Basic Thoughts and Ideas of Allama Iqbal-II	3
5757	Study of Selected Text of Iqbal's Prose and Poetry-I	3
5758	Study of Selected Text of Iqbal's Prose and Poetry-II	3

##### Third Semester

5759	Research Thesis	12
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#### 7. Fee Tariff

Registration fee (payable once at the time of first admission)	Rs.200/-
Admission Fee+Rs.100/-Technology Fee	Rs.1100/-
Course Fee (3–Credit Hours)	Rs. 2800/-
Thesis Fee	Rs.11200/-
Thesis evaluation	Rs.4725/-

#### 8. Assessment System

Under Continuous Assessment (Assignments), the students have to submit two Assignments for each 3-Credit Hours Course to his/ her tutor in the stipulated time mentioned in the assignment schedule. Passing marks of the assignments are 50 percent.

At the end of each semester, final examination will be conducted by the University for each Course. Students need 50 percent marks to pass the final examination, however, it is necessary for the students to obtain an aggregate of 50 percent (assignment + final examination) in each course. The ratio of weightage of marks of assignments, workshop and final examination is 20:10:70 respectively. The summary of assessment system is given below:

Assessment Component	Total Marks	Passing Marks	Weightage
Assignment – 1	100	50	20%
Assignment – 2	100	50	
Students will have to attend one week per course compulsory workshop at the end of semester (having 10 marks for each course)			10%
Final examination	100	50	70%
Aggregate Marks			<b>100</b>
Aggregate Passing Marks			<b>50</b>

Efforts have been made to ensure the accuracy of the information contained in the prospectus. The university would, however, not be responsible for any errors or omissions. The university

reserves the right to introduce changes, without any prior notice, in the information given, including additions, withdrawal or restructuring of courses. Admission to the university is subject to the university's registration procedure.

### 9. How to Apply for Admission

Candidates are required to send complete admission forms along with attested copies of all educational degrees, certificates and marks sheet at the following address before the closing date. Incomplete admission forms will not be accepted.

**Prof. Dr. Shahid Iqbal Kamran**  
Chairman, Department of Iqbal Studies,  
Block-8, Allama Iqbal Open University, H-8, Islamabad.  
Phone: 051-9250009, 051-9057774

### (b) PhD IQBAL STUDIES

#### 1. Eligibility for Admission

M Phil Iqbal Studies from any recognized university in first division or CGPA (3.0).

➤ Test/Interview by the Ph D. Admission Committee.

#### 2. Admission Procedure

A candidate seeking admission to Ph D degree program shall apply to the Chairman, Department of Iqbal Studies, on the announcement of admission by the University.

1. A candidate already holding M Phil degree Iqbal Studies with CGPA 3.0 (or 60% marks) shall apply for admission in Ph D on prescribed admission form to the Chairman of Department/ Institute for his/her admission.
2. A candidate will become full time student of Ph D program after depositing the prescribed semester based fee for the 1<sup>st</sup> semester of course work for each program. In case of failure to deposit the fee as per specified, the admission shall

automatically be stand cancelled after due date. However, under real hardship cases, the Director Admission may extend the date of depositing fee for further two weeks.

3. Admission of M Phil based Ph D program will be notified by the Director (Admission) after the receipt of admission dues.

### 3. Scheme of Studies

Sr. No.	Name of Program	Ph. D in Iqbal Studies
1.	Duration	Three to Five years
2.	Credit	As per AIOU Ph D rules
3.	Medium of Instruction	Urdu, English
4.	Course Work	18 credit hours of course work as required by HEC.
5.	Research work	The thesis of PhD must be a distinct contribution to knowledge and must offer evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment.
6.	Workshop	As per AIOU rules for Ph D
7.	Evaluation	As per recent amendments of AIOU rules & regulations. In the light of HEC directives PhD thesis is necessary to be sent for evaluation to three foreign experts from technological advanced countries.
8	Components of Course work	1. Assignments 2. Face to Face teaching in shape of workshop 3. Final Examination 4. Mid Term Exam

#### 4. Details of Course Work of Iqbal Studies

Semester	Course Offered	Course Code	Credit Hour
1 <sup>st</sup> Semester	Iqbal's Urdu Poetry (Zarb-e-Kaleem)	6701	03
	Selected Persian Text of Iqbal	6702	03
	Political Thoughts of Iqbal	6703	03
2 <sup>nd</sup> Semester	Religious Thoughts of Iqbal	6704	03
	Lectures of Iqbal	6705	03
	Research and Texts Editing with special reference to Iqbal	6706	03
After Course Work	1. Two Weeks Synopsis Orientation Workshop 2. Comprehensive Exams.		
	Research Thesis	700	

#### 5. Fee Structure

S.No.	Nature of Fee	Amount	Description
1	Admission fee	Rs.2500/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.2400/-	Once at the time of Admission
3	Tuition fee for 3 credit hours course	Rs.3180/-	A student can take three courses of 3 credit hours in one semester
4	Student ID Card	Rs.100/-	Once
5	Library	Rs.700/-	Per Semester
6	Caution oney	Rs.2000/-	Refundable
7	Ph D. Thesis Evaluation Fee	Rs.27720/-	This fee will be submitted at the time of submission of Ph D Thesis

#### 6. How to Apply for Admission

The candidates who are interested to get admission should follow the following directions:

1. Please read the prospectus carefully.
2. Complete all columns of Application form carefully and do not leave any column incomplete.
3. Paste your photo at the place provided for that purpose.
4. Attach following documents in duplicate with the Application form.
  - (i) Attested copy of ID Card.
  - (ii) Attested copy of Domicile Certificate.
  - (iii) Attested copy of SSC Certificate.
  - (iv) Attested copy of Intermediate Certificate (HSSC).
  - (v) Attested copy of BA Degree and Result Cards.
  - (vi) Attested copy of MA Degree and Result Cards.
  - (vii) Attested copy of MPhil Degree and Result Cards.
  - (viii) Any other document you like to attach in support of your qualification.
  - (ix) Copy of published research papers (if any)

#### 7. How to Apply for Admission

Candidates are required to send complete admission forms along with attested copies of all educational degrees, certificates and marks sheet at the following address before the closing date. Incomplete admission forms will not be accepted.

**Prof. Dr. Shahid Iqbal Kamran**  
Chairman, Department of Iqbal Studies  
Block-8, Allama Iqbal Open University H-8, Islamabad.  
Phone: 051-9250009, 051-9057774

#### Faculty Members

Sr #	Name & Designation	Contact No.
1.	Prof. Dr. Shahid Iqbal Kamran Chairman, Department of Iqbal Studies	051-9250009 051-9057774
2.	Dr. Muhammad Akram, Assistant Professor	051-9057775

**DEPARTMENT OF URDU AND  
PAKISTANI LANGUAGES  
PhD in Urdu and  
Pakistani Languages and Literature**

**1. Profile of the Program**

The Faculty of Social Sciences is offering PhD Urdu, Iqbal Studies and Pakistani languages. The PhD students are required to complete specific course work & research work under the supervision of qualified supervisors. This program requires 3 to 5 years time for completion. The Faculty has the opportunity to hire the expertise of supervisors from almost all Pakistani public sector universities. The student complete research work under Pakistani supervisors however the degree is awarded after the evaluation of the thesis by three foreign experts from technological advanced countries as required by HEC. This program is designed to carry out research in different fields so that new aspects could be discovered by applying independent critical judgment through the research skills.

**2. Aims and Objectives of the PhD Program**

PhD Program is designed to:

1. Produce scholars who have a grasp of the discipline in general and a command over the area of specialization in particular.
2. Establish a cadre of specialists and professionals in different fields of scholarship who can provide effective leadership in guiding and conducting quality research in various disciplines.
3. Provide opportunities of professional growth and development to scholars in general and in-service personnel, in particular.

**3. Eligibility for Admission in PhD Urdu**

MPhil Urdu or equivalent from any HEC recognized university in first division (in Annual System) or CGPA (3.0 out of 4) in Semester System. Merit will be determined by the department according to the approved criteria. Conduct of test and interview by the PhD admission committee.

**4. Eligibility for Admission in PhD Pakistani Languages & Literature (with the Specialization in Balochi, Brahui, Pashto, Sindhi, Sariaki & Punjabi)**

- MPhil Pakistani Languages and Literature from AIOU in first division (in Annual System) or CGPA (3.0 out of 4) in Semester System. Merit will be determined by the department according to the approved criteria.
- Test and interview by the PhD admission Committee.

**5. Admission Procedure**

A candidate seeking admission in PhD program shall apply on the prescribed form to the concerned department on the announcement of admission by the University.

1. A candidate holding MPhil degree with CGPA 3.0 out of 4 (or 1<sup>st</sup> division) shall apply for admission in PhD on prescribed admission form.
2. A candidate will become full time student of PhD program upon depositing the prescribed semester based fee for the 1<sup>st</sup> semester of course work for each program in case of failure to deposit the fee as specified, the admission shall automatically stand cancelled after due date.
3. Admission of the selected candidates in PhD program will be notified by the Director Admissions after the receipt of admission dues.
4. A student admitted in PhD program and a specialization thereof, wherever applicable, shall not be allowed to change his/her program or specialization. The candidate shall have to apply a fresh for admission to another program or specialization after discontinuation of the earlier program/ specialization.

## 6. Scheme of Studies

S. No.	Name of Program	PhD in Urdu / PhD in Pakistani Languages and Literature
1.	Duration	Three to Five years
2.	Credit	As per HEC rules
3.	Medium of Instruction for Urdu	Urdu
4.	Medium of Instruction for Pakistani Languages	Urdu
5.	Course Work	18 credit hours of course work as required by HEC.
6.	Research work	The thesis of PhD must be a distinct contribution to knowledge and must offer evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment.
7.	Workshops	As per AIOU rules for PhD
8.	Evaluation	In the light of AIOU rules PhD thesis is necessary to be sent for evaluation to three foreign experts from technological advanced countries.
9.	Pre Requisite of Viva Voice of PhD Urdu/ Pakistani Languages & Literature	Unconditional approval from at least two foreign experts. Publication/Acceptance of one research paper in HEC recognized research journal.
10	Components of Course work	1. Assignments 2. Face to Face teaching in shape of workshops 3. Mid Term Exam 4. Final Examination 5. Comprehensive Exam

## 7. Details of Course Work of PhD Urdu

Semester	Course Offered	Course Code	Credit Hours
1 <sup>st</sup> Semester	Comparative study of classic literature	6731	3
	Linguistics	6732	3
	Applied Criticism	6733	3
2 <sup>nd</sup> Semester	Applied Research	6734	3
	Manuscript's study & Editing	6735	3
	Style and Stylistics	6736	3
	Synopsis Orientation workshop after Course Work	6737	
	Thesis	6738	
Seminars	Two seminars before submission of thesis in the Department		

## 8. Details of Course Work of PhD in Pakistani Languages & Literature

Semester	Course Offered	Course Code	Credit Hours
1 <sup>st</sup> Semester	General Linguistics	6711	3
	Pakistani Languages: Common Literary and Linguistic Heritage(1)	6712	3
	Pakistani Languages: Common Literary and Linguistic Heritage(2)	6713	3
2 <sup>nd</sup> Semester	World Classical Literature	6714	3
	Translation Skills	6715	3
	Thesis Writing	6716	3
	Thesis	6717	
Synopsis Orientation Workshop - After Course Work			
Seminars	Two seminars before submission of thesis in the Department		

## 9. Fee Structure

S. No.	Nature of Fee	Amount	Description
1	Admission fee	Rs.2500/-	This fee will be paid with the fee of first semester
2	Registration fee	Rs.2400/-	Once at the time of Admission
3	Tuition fee for 3 credit hours course	Rs.3180/-	A student can take three courses of 3 credit hours in one semester
4	Student I.D card	Rs.100	Once
5	Library	Rs.700	Per Semester
6	Caution Money	Rs.2000	Refundable
7	Thesis Fee	Rs.25230/-	
8	PhD Thesis Evaluation Fee	Rs.25200/-	This fee will be submitted at the time of submission of Ph D Thesis

## 10. How to Apply for Admission

The candidates who are interested to get admission should follow the following directions:

1. Please read the prospectus carefully.
2. Complete all columns of Application form carefully and do not leave any column incomplete.
3. Paste your photo at the place provided for this purpose.
4. Attach following documents with the Application form
  - (i) Attested copy of I.D Card.
  - (ii) Attested copy of Domicile Certificate.

- (iii) Attested copy of Matric Certificate (SSC).
- (iv) Attested copy of Intermediate Certificate (HSSC).
- (v) Attested copies of BA Degree and Result Cards.
- (vi) Attested copies of MA Degree and Result Cards.
- (vii) Attested copies of MPhil Degree and Result Cards.
- (viii) Any other document you like to attach in support of your qualification.
- (ix) Copy of published research papers (if any)

5. For further information if any please contact the concerned departments and admission form complete in all respects must be sent to the concerned departments.

### For Urdu:

Dr. Abdul Aziz Sahir  
Chairman, Department of Urdu, Block No. 8,  
Allama Iqbal Open University, Sector H-8, Islamabad.  
Phone No. 051-9250069, 051-9057254

### For Pakistani Languages:

Prof. Dr. Mohsina Naqvi  
Chairperson, Department of Pakistani Languages,  
Allama Iqbal Open University,  
Block No.8, Sector H-8, Islamabad.  
Phone No. 051-9050071, 051-9057778

## INFORMATION AND ADMISSION PROCEDURE

### Fee Depositing Procedure

Directorate of Admissions will inform the selected candidates to deposit requisite fee of relevant program. **Candidates will deposit the fee on prescribed challan form in designated bank branches.** After depositing fee, one copy of challan form along with acknowledgement letter will be sent to Directorate of Admissions.

## General Information

- i. The certificates/degrees of AIOU are equivalent to any other recognized Board/University.
- ii. A candidate is required to send complete admission form alongwith attested copies of all educational and experience certificates to Department as mentioned in the prospectus before or on the closing date.
- iii. If an applicant of post-graduate/research level programme does not receive any information regarding admission even after three months of submission of application, he/she should presume himself/ herself non-selected.
- iv. The student cannot change the specialization at post-graduate research level during the program after once being admitted to a specific field.
- v. A course taken by any student cannot be changed during the semester
- vi. The address of a student will not be changed during the semester. However in real hardship cases change of courses will be allowed within fifteen days after receipt of books and deposit of prescribed fee.
- vii. Admission to courses for both the Spring and Autumn semesters are generally offered in the months of February and August, respectively, whereas examinations commenced in November and May respectively. The continuing students are sent computerized admission forms. However if for any reason, the student could not get the said form, he/she may purchase admission form from any Regional Office of the university or download from AIOU website *aiou.edu.pk.com* and send it to the university within due date.
- viii. Fee cannot be refunded once paid for admission nor can it be adjusted for any other programme
- ix. On payment of the registration fee, each student will be issued a registration number. This number must be quoted in all the future correspondence alongwith the roll number, course(s), code number and semester.
- x. Study material shall be mailed to the students at their given address.
- xi. After receipt of the study package, students are usually intimated by the part time tutors appointed for each course for tutorial guidance, within fifteen days. If you do not get information about tutors, you are required to send your assignment by registered post to the concerned Regional Director, Assistant Regional Director without delay; you are also required to retain a photocopy of all your assignments.
- xii. Rules and regulations framed, amended and changed from time to time by the authorities, bodies of the university will be effective as deemed necessary. The student will have to abide by all such rules and regulations from the date of their implementation.
- xiii. A student who fails in continuous assessment component is not eligible to reappear but will be allowed to re-register for the same course at its next offering semester by the university.
- xiv. It is the responsibility of the student to remain in touch with the department regarding the selected program.
- xv. A student already enrolled to a program or a specialization of a program shall not be allowed to transfer or to get admission to another program unless he/she formally postpones it till the completion of the new program or withdraws from the previous program.
- xvi. After completion of a program successfully, a student has to apply to the Controller of Examinations for issuance of certificate/degree.
- xvii. The university reserves the right to change the contents of this prospectus without any prior notice as per university policy.
- xviii. The student must inform the Admission Department in writing within the period of 15 days after receipt of study material parcel, *If found any wrong/short material/ books which is not according to the admission form/ check list or mistake in name*

- and address.* No request for any change will be entertained after the stipulated period.
- xix. Check the books and tally with the course codes mentioned on the address label pasted on the registered packet. If there is any discrepancy, write immediately to Admission Department for correction/ supply of requisite books.
  - xx. Admission forms incomplete in any respect will not be entertained and will be returned after close of semester to the students indicating the deficiency in clear terms with advise to request for refund of fee.
  - xxi. Admission form received without prescribed fee or less fee or fee deposited after due date will not be considered.
  - xxii. In case of discrepancies in the name of student/ Father's name of the student or difference in name mentioned in his/her other educational certificates, the name on the Matric certificate of the student will be considered as correct name. The Examination Department shall also issue certificate/ degree on the said name.
  - xxiii. In case provision of forged documents for admission, not only the admission will be refused to the applicant but the fee deposited by him/her will also be forfeited. The university may proceed further in the matter.

#### **REGULATIONS FOR REFUND OF ADMISSION FEE**

**Admission fee once deposited by the candidates/students in the university account will neither be refunded nor converted/adjusted as a matter of right. However fee paid by the candidates/students will be settled in the following cases:**

- i) The candidates/ students who deposit the fee for a program and later on change their mind to apply in another program and communicate their decision in black and white to the admission section before dispatch of study material in such cases, fee will be refunded to them after deduction of 10% of the total amount deposited.

- ii) The candidates/students who discontinue the program/ courses(s) after dispatch of books, neither their admission will be cancelled nor fee will be refunded to them.
- iii) The candidates/ students who are not allowed admission to a program offered by the university due to less enrolment/ non formation of viable group/ non offering of courses, full fee will be refunded to them.
- iv) The candidates/ students who know that they are ineligible for admission to a program, and even then they deposit the fee, in such cases, the fee will be refunded after the deduction of 5% as services charges from the total amount.
- v) The amount deposited by the candidates/ student in excess (more than the prescribed fee) will be refunded/ adjusted within a year.
- vi) Cases of refund of admission fee will be processed after finalization/ completion of admission of the semester and only on the production of original Bank Challan/Receipt No. 3 & 4.
- vii) If candidates/students deceive the university and get admission in two different programs, simultaneously in a semester, admission will be cancelled in both the programs and the fee deposited for both the programs will be forfeited.

#### **IMPORTANT TELEPHONE NUMBERS**

<b>Sr. #</b>	<b>Name</b>	<b>Telephone No.</b>
1.	Director Admissions	051-9250043 Fax: 051-9250162
2.	Additional Registrar (Mailing)	051-9250185
3.	Controller of Examination	051-9250012
4.	Director Students Affairs	051-9250174