

Admission Autumn 2020 **AIOU**

# MA/MSc/MLIS

- ▶ History
- ▶ Sociology
- ▶ Library and Information Sciences
- ▶ Economics
- ▶ Pakistan Studies



Allama Iqbal Open University, Islamabad

[www.aiou.edu.pk](http://www.aiou.edu.pk)

Help Line: (051) 111-112-468

# **PROSPECTUS**

**OF**

- 1. M.Sc. Pakistan Studies**
- 2. M.Sc. Economics**
- 3. Master in Library and Information Sciences**
- 4. MSc Sociology**
- 5. MA History**

**FOR**

**SEMESTER: AUTUMN 2020**



**Allama Iqbal Open University  
Islamabad**

Price Rs.500/-

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Semester:.....	Autumn 2020
No. of Copies:.....	4000+100
Price: .....	Rs.500/-
Composed/Layout by:.....	Hamid Shah / Hameed Zahid
Printing Incharge:.....	Shakeel Ahmed Khan
Printer:.....	AIOU Printing Press, Islamabad
Publisher: .....	Allama Iqbal Open University, H-8, Islamabad.

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## **IMPORTANT ACTIVITIES TO BE REMEMBERED**

<b>Activity</b>	<b>Spring Semester</b>	<b>Autumn Semester</b>
Admissions	March – April	September – October
Mailing of Books	April – June	October – December
Study Period	June – October	December – April
Examinations	October – November	April – May
Result	January	July

**Note:** Contact concerned Regional office for exact schedule of activities. Continuing Students are sent information for all activities by post. Simultaneously information is placed on website ([www.aiou.edu.pk](http://www.aiou.edu.pk)), students can download if not received by post.

*It is to inform that the students of all Postgraduate programs are required to upload their assignments (in typed form) on AAGHI LMS PORTAL from Spring 2020 Semester onward. Hand written assignments shall not be accepted in any case.*

## COMPLETE PROCEDURE TO ENROLL IN AIOU PROGRAMME AND SUBMISSION OF FORM IN AIOU ISLAMABAD

All fresh and continue students can submit their admission forms using any one option of the following options:

- i. Apply on hard form ((printed form)
- ii. Apply using online admission system

Follow these instructions to apply:

### **APPLY ONLINE (FRESH STUDENTS):**

1. Visit website: <https://online.aiou.edu.pk>
2. Press link “Admission form for Fresh students”.
3. After filling the admission form, print out your “Admission Form” and “Challan Form”.
4. Using printed challan form submit your fee in any branch of FWBL, ABL, MCB or UBL. You need to use only challan form for submission of fee and follow instructions below to deliver your admission and fee submitted challan form to university (How to deliver your admission form to University).

### **APPLY ONLINE (CONTINUE STUDENTS):**

1. Visit website: <https://online.aiou.edu.pk>
2. Press link “Admission/Enrollment Form for Continue students”;
3. Enter your “Roll Number” in Roll Number field.
4. Select courses and print challan form.
5. Using printed challan form submit your fee in any branch of FWBL, UBL, MCB or ABL. Keep save copy of your challan form after submission of fee. **You need not to send challan to the University** but University can ask for copy of challan form any time if required.

### **HOW TO DELIVER YOUR ADMISSION FORM TO UNIVERSITY?**

After submission of fee you need to deliver your admission form to university using following way:

1. Separate the address label attached with bottom of the first page of admission form.
2. Attach original copy of fee submitted challan (university copy) with your admission form.
3. Now pack this form in an envelope.
4. Now paste address label (already separated from form) on envelope.
5. Visit any nearest branch of Post Office and post it as registered parcel and get the receipt. (Keep the receipt safely).

**Note:** Keep in mind that you don't have to pay any amount to Post Office to post your admission. University has paid your postage charges to Post Office in advance.

## Vice-Chancellor's Message

**Dear Student,**

السلام عليكم

Allama Iqbal Open University (AIOU) is one of the mega universities of the world and it occupies a unique position in the education sector of Pakistan. Because of its affordability and high quality distance and online academic programs. AIOU has now turned into the most favorite university of the country with high international of repute. The university made a landmark progress by ensuring access to quality education rural areas under-privileged students for the people of all ages particularly the females can now select and join the programs of their choice while sitting at their residence and along with continuing their jobs. After assessing the success of many degree programs in Pakistan, AIOU is now going to offer a ranges programs for the students in UAE, Saudi Arabia, Kuwait, Qatar, Bahrain, Oman, USA and many other countries currently. More than 1.3 million students are getting benefits from the high quality educational services of AIOU in all regions of the country through more than fifty regional offices of the university. It offers-suggests many undergraduate and Post Graduate programs at rural and remote areas providing an unparalleled opportunity to all the poor and deprived sections of the society at an affordable cost. The university has recently digitalized all its student-support services for facilitating its students on priority basis. This digitization of the system, it is hoped, will enable AIOU students to get all kinds of educational using their Learning Management system (LMS) portal support online.



Committed for your bright future

**Prof. Dr. Zia-Ul-Qayyum**  
**Vice Chancellor, AIOU**

## 1. ALLAMA IQBAL OPEN UNIVERSITY

Allama Iqbal Open University, a mega university was established in 1974 under an Act of Parliament. The Main Campus of the University is situated in Sector H-8, Islamabad. It was the second open university of the world and the first of its kind in Asia and Africa. The aim of establishing AIOU was to provide affordable and accessible education through distance learning at the door-steps to those people who could not continue their education journey through formal system of education. The University (AIOU) operates on semester system and admits students in Autumn and Spring semesters. Under graduate admissions are offered in both the semesters where-as postgraduates are offered once a year. The enrolled students are given course books specially prepared by the university on self-instructional principles. However, at post graduate level reprints of foreign books alongwith allied material and university prepared study guides help students to polish their skills.

At present, the AIOU is offering programmes from matric to PhD level in diverse disciplines comprised of four faculties.

The university has established study centres across the country where distance education students are provided necessary guidance by their respective tutors. The university has established full-time study centres and is offering four years' undergraduate degrees.

Apart from curricular and extra-curricular activities during the academic year, the AIOU and its regional centres actively participate in the co-curricular activities by arranging educational and literary seminars, workshops and conferences at national and international level, attended not only by the students and faculties of the university but also by the renowned dignitaries and scholars. For the science students and the research scholars, a science complex has been built where they use the latest equipment of international standard for experiments and research. To meet the present day challenges, internet facility is also available in the student hostels and the Central Library where computers have been provided to enable students to access latest information available through open source databases.

## **FACULTY OF SOCIAL SCIENCES AND HUMANITIES**

First established in 1981 with five departments, the Faculty of Social Sciences and Humanities has, over the years, flourished to become, by far, the largest Faculty of the University. It, today, consists of 14 departments offering masters programmes in major areas of Social Sciences and Humanities like, Business Administration, Economics, Mass Communication, Sociology, Urdu, Library & Information Sciences, History, Pakistan Studies and Teaching of English as a foreign Language (TEFL). Additionally, efforts are afoot to plan and launch post-graduate programmes in Pakistani Languages and Law. The Commonwealth-collaborated master's programmes in the areas of Business and Public Administration, which are specially tailored for the modern day busy executives, were launched in Spring 2002 semester.

In tune with the government's policy of promoting and strengthening a culture of higher education and research in the country, the AIOU's Faculty of Social Sciences and Humanities has shown a lot of dynamism over the past few years. It has launched MPhil/PhD programmes in Iqbaliat, Urdu and Mass Communication and History while preparations are being made to launch MPhil Business Administration, Applied Linguistics.

The Faculty of Social Sciences & Humanities also offers several bachelors' level programmes in such professional areas like Bachelors in Library & Information Sciences (BLIS), BS-Business Administration, BS-Commerce and Mass communication. Tens of thousands of students comprising all demographic groups and, from all over the country, enroll, each year, in these bachelor's level programmes.

The Faculty has expanded vitally and its programmes have gained a high popularity as is clear from rapidly rising trend of enrolment during the past decade. During the period under report, the Faculty accorded high priority towards quality improvements and to modify its programmes in accordance with the current challenges of 21<sup>st</sup> century.

The Faculty proposed to launch Post-Graduate programmes in the disciplines of Political Science and International Relations, Psychology, Public Administration and Social Work.

## **DEPARTMENT OF ECONOMICS**

### **Introduction**

The Department of Economics was established in 1987 with a few introductory courses like microeconomics and macroeconomics at Intermediate and Bachelor level. Over the years, the department has achieved a country wide reputation for introducing programmes for higher studies and research in economics. At present, the department offers MSc and MPhil programmes in economics. In near future department is going to offer BS Economics (4 years).

### **MSc Economics**

#### **Programme Code:**

1	6	0	1
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#### **Aims and Objectives**

The MSc programme in Economics is designed for those who are unable to continue their studies in formal education system. The main objective of the programme is to expose the students to the various aspects of economic theories and their application to the actual economic world. The programme further stands to improve the quality and ability by creating

self-confidence among the students to analyze and seek scientific solution to economic problems. Further, this programme intends to create an analytical capacity among the students required to understand the working of economic systems. It is hoped that the programme will help in producing such team of economists who would meet the growing need of the country. The programme will also intend to equip the students with the economic tools, enabling them to provide some policy measures for the improvement of prevailing economic conditions in the developing countries in general and Pakistan in particular.

#### **Eligibility for Admission**

Applicants having second class (minimum 45% marks) Bachelor degree with Economics (Micro & Macro) is eligible for admission.

#### **Degree Requirement**

For the award of degree of MSc in Economics, a student has to complete the following requirements:

- A. Sixty (60) credit hours of course / research work within a minimum period of 4 semesters (two years)
- B. Thesis in MSc Economics is optional. In lieu of thesis, students can take four courses of 12-credit hours offered by the department.

#### **Medium of Instruction**

The medium of instruction and examination is English only.

#### **1<sup>st</sup> Semester:**

<b>Sr. No.</b>	<b>Code</b>	<b>Course Title</b>	<b>Credit Hours</b>
1.	801	Introduction to Microeconomics	03
2.	802	Introduction to Macroeconomics	03
3.	803	Mathematics for Economists	03
4.	804	Statistics for Economists	03
5.	808	Public Finance and Fiscal Policy	03

#### **2<sup>nd</sup> Semester:**

1.	805	Advanced Microeconomics	03
2.	806	Advanced Macroeconomics	03
3.	807	Basic Econometrics	03
4.	4671	Development Economics-I	03
5.	4672	Development Economics-II	03

#### **3<sup>rd</sup> Semester:**

1.	810	Economic Planning: Techniques and Applications	03
2.	811	Monetary Theory and Policy	03
3.	4673	International Economics-I	03
4.	4674	International Economics-II	03
5.	4675	Islamic Economics-I	03
6.	4676	Islamic Economics-II	03

#### 4<sup>th</sup> Semester:

1.	6565	Economics & Financing of Education-I	03
2.	6566	Economics & Financing of Education-II	03
3.	6569	Educational Research and Statistics-I	03
4.	6570	Educational Research and Statistics-II	03
<b>OR</b>			
1	814		12

Thesis in MSc Economics programme is allowed to opt for those students who have secured at least 60 percent marks in the first semester. A Synopsis Orientation Workshop for research work of one week will be arranged by the department at the main campus, Islamabad. Participation of the students in the workshop will be compulsory. The aim of the workshop is to guide the students that how they can conduct their research. Students will be informed about the venue and dates of workshops accordingly.

#### **Instructional Methodology**

The following methodology will be adopted for running the MSc Programme in Economics:

#### **Study Material**

The university provides basic study materials in the form of study guides, assignments and tutorial schedule.

#### **Workshop**

There is a mandatory Three days (for each 3 credit hours course) workshop at the end of each semester. Intensive lectures are delivered by the experts. It also provides an opportunity for the students to share their understanding of course contents with fellow students.

The course workshop and tutor appointment would preferably be arranged for the students in their respective regions subject to their postal addresses, adequate number of students and the availability qualified resource person. Otherwise students may be adjusted with other region for the participation in the mandatory workshops.

#### **Assignments and Examinations**

Assignments are those written exercises which students are required to complete while being at their homes and places of work after having studied their required material prescribed in the study guide. These are designed in a way that students are able to relate their reading with their own judgments.

At completion, students will send their assignments to their tutors only within the scheduled period who will return the same after marking and providing necessary academic guidance. Students are supposed to submit two assignments for each course having three credit hours. At the end of each semester, final examination will be conducted by the university for each course.

### Tutorial Support

- i. For continuous academic guidance, supervision and assessment, the university will provide fortnightly tutorial support to the students through its Regional Offices.
- ii. The tutorials are arranged to facilitate the students to discuss academic problems and seek guidance to complete the required course work.
- iii. The students will be informed about the name of tutor along with a schedule of tutorial meetings in the beginning of the semester by their respective Regional Campus/Office, through website: [www.aiou.edu.pk](http://www.aiou.edu.pk)
- iv. The students will send their assignments only to their tutor within the scheduled time as notified or informed.
- v. Please contact your related Regional Campus/Office. For complaints about tutorials meetings, tutors and assignments.

### Assessment System

Under Continuous Assessment (Assignments) system, the students have to submit Two Assignments for each 3-Credit Hours Course to his/ her tutor in the stipulated period mentioned in the assignment schedule. Passing marks of the assignments are 40 percent.

At the end of each semester, final examination will be conducted by the University for each Course. Students need 40 percent marks to pass the final examination; however, it is necessary for the students to obtain an aggregate of 40 percent (assignments + final examination) in each course. The weightage of marks in assignments and final examination is 30:70 respectively.

The summary of assessment system is given below:

Assessment Component	Total Marks	Passing Marks	Weightage
Assignment – 1	100	40	30%
Assignment – 2	100	40	
Final examination	100	40	70%
Aggregate Marks			<b>100</b>
Aggregate Passing Marks			<b>40</b>
<b><i>Workshop Attendance is Compulsory in each Course</i></b>			

### Total Fee for 1<sup>st</sup> Semester:

<b>Registration Fee:</b> (once at 1 <sup>st</sup> admission in AIOU)	Rs. 200/-
<b>Admission Fee:</b> (once at 1 <sup>st</sup> admission in programme)	Rs. 700/-
<b>Technology Fee:</b>	Rs. 135/-
<b>Per 3 Credit Hours course:</b> 2090/- Rs.2090×5=	Rs. 10450/-
<b>Total fee for 1<sup>st</sup> Semester</b>	<b>Rs.11485/-</b>

### PROCEDURE FOR DEPOSITING FEE

Eligible candidates for (Open Merit Programmes) are required to deposit fee in any branch of the following banks:

- (1) Allied Bank Limited (ABL)
- (2) First Women Bank (FWB)
- (3) Muslim Commercial Bank (MCB)
- (4) United Bank Limited (UBL)

Admission Form (Original) to be sent to Directorate of Admissions and Mailing through Post Office or any other courier service.

## **FACULTY MEMBERS:**

1. **Prof. Dr. Shahid Iqbal Kamran**  
*Dean Faculty of Social Sciences & Humanities*  
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E-Mail: fouzia.jamshaid@aiou.edu.pk
4. **Mr. Rizwan Ahmed Satti**  
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E-Mail: rizwan.ahmed@aiou.edu.pk
5. **Staff:**  
Phone: 051-9057838, 051-9250075

## **DEPARTMENT OF PAKISTAN STUDIES**

### **Introduction**

The Department of Pakistan Studies was separated from its parent department, the “Department of Social Sciences and Humanities” and established as an independent department in the Faculty of Social Sciences and Humanities. Since its inception, the department has developed and offered several courses of Pakistan Studies ranging from Matriculation (Secondary School Certificate) to MPhil levels. MSc Pakistan Studies was offered first time in 1985. Since then, it has produced a large number of graduates who are serving the nation in various capacities and bringing honour and pride to the Allama Iqbal Open University (AIOU).

### **Aims and Objectives**

The Department was established to provide education on Pakistani Society, Culture, Political, Economic Institutions, History and Geography in an integrated and interdisciplinary way.

### **MSc Pakistan Studies**

#### **Programme Code**

<b>1</b>	<b>2</b>	<b>0</b>	<b>1</b>
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For the pragmatic understanding of the people of any country it is inevitable to study the Geography, History, Politics, Economics, Culture and Foreign Affairs of that particular country, because these elements contribute in shaping the aspiration and hopes of the people. MSc Pakistan Studies programme is designed to produce social scientists, who can study Pakistani Society,

Culture, Economical and Political Institutions in an interdisciplinary way. The programme duration is **Two Years (Four Semesters)**.

### Objectives of the Programme

The programme aims at producing such minds that can understand the complexities and problems associated with the modern nation-state through interdisciplinary approach.

### Eligibility for Admission

Minimum required qualification for admission in MSc Pakistan Studies is second division (45 % marks) Bachelor's degree or equivalent.

### Medium of Instruction

The medium of instruction and examination is preferably in English.

### Scheme of Studies

#### 1<sup>st</sup> Semester

Sr. No.	Course Code	Name of Course	Credit Hours
1	4655	Geography of Pakistan-I	03
2	4656	Geography of Pakistan-II	03
3	4657	Pakistani Languages and Literature-I	03
4	4658	Pakistani Languages and Literature-II	03
5	538	Genesis of Pakistan Movement	03

#### 2<sup>nd</sup> Semester

Sr. No.	Course Code	Name of Course	Credit Hours
1	4659	Economic Development in Pakistan-I	03
2	4660	Economic Development in Pakistan-II	03

3	4661	Foreign Policy of Pakistan-I	03
4	4662	Foreign Policy of Pakistan-II	03
5	537	Ideological Foundations of Pakistan	03

#### 3<sup>rd</sup> Semester

Sr. No.	Course Code	Name of Course	Credit Hours
1	4663	Pakistani Society & Culture-I	03
2	4664	Pakistani Society & Culture-II	03
3	4665	Research Methods-I	03
4	4666	Research Methods-II	03
5	541	Social Change	03

#### 4<sup>th</sup> Semester

Sr. No.	Course Code	Name of Course	Credit Hours
1	4667	Political & Constitutional Development in Pakistan-I	03
2	4668	Political & Constitutional Development in Pakistan-II	03
3	4669	Social Theory-I	03
4	4670	Social Theory-II	03
5	545	Political Parties & Pressure Groups in Pakistan	03

### Instructional Methodology

For the award of degree of Master's in Pakistan Studies, a student has to complete the following requirements:

1. 60 credit hours courses/ research work within a minimum period of 4 semesters (2 years).
2. A student can opt for maximum 15 credit hours and minimum of 6 credit hours in a semester.

3. To attend the course workshop organized by the concerned Regional Office or the Department. For each course 3–4 days' workshop will be organized at AIOU's Regional Campuses which will be notified to the students.
4. The course workshop would preferably be arranged for the students in their respective regions subject to the availability of qualified resource persons and the adequate number of students.

#### Assessment System

Under Continuous Assessment (Assignments) system, the students have to submit two assignments for each 3-Credit Hour Course to his/ her tutor within the stipulated period mentioned in the assignment schedule. Passing marks of the assignments are 40 percent.

At the end of each semester, final examination will be conducted by the university for each course. Students need 40 percent marks to pass the final examination. However, it is necessary for the students to obtain an aggregate of 40 percent (assignment + final examination) in each course. The ratio of weightage of marks in assignments and final examination is 30:70 respectively. The summary of assessment system is given below:

Assessment Component	Total Marks	Passing Marks	Weightage
Assignment – 1	100	40	30%
Assignment – 2	100	40	
Final examination	100	40	70%
Aggregate Marks			<b>100</b>
Aggregate Passing Marks			<b>40</b>
<b><i>Course Workshop Attendance is Compulsory in each Course</i></b>			

#### Total Fee for 1<sup>st</sup> Semester:

<b>Registration Fee:</b> (Once at the time of 1 <sup>st</sup> Admission in University)	Rs. 200/-
<b>Admission Fee:</b> (Once at the time of Admission in Programme)	Rs. 700/-
<b>Technology Fee:</b>	Rs. 135/-
<b>Per 3 Credit Hours course fee:</b> Rs.2090× 5 =	Rs. 10450/-
<b>Total fee for 1<sup>st</sup> Semester</b>	<b>Rs.11485/-</b>

#### FACULTY MEMBERS:

For academic assistance, please contact the following faculty members of the Department of Pakistan Studies, Allama Iqbal Open University, Block-9, Sector H-8, Islamabad.

Name & Designation	Contact No
<b>Prof. Dr. Shahid Iqbal Kamran</b> <i>Chairman/Dean,</i> <i>Faculty of Social Sciences &amp; Humanities</i>	051-9250074 051-9057826
Dr. Badshah Sardar, Associate Professor	051- 9057226
Dr. Samina Yasmeen, Associate Professor	051- 9057836
Mrs. Samina Aman, Assistant Professor	051- 9057227
Malik Akhtar Hussain, Assistant Professor	051-9057751
Dr. Khalid Mahmood, Lecturer	051-9057831

## **DEPARTMENT OF LIBRARY AND INFORMATION SCIENCES**

### **Introduction**

Postgraduate library education in Pakistan started in 1956 by the University of Karachi. In the mid-eighties there were six library science departments all over the country. But they were not producing the required number of trained professional graduates as per demand. Moreover, the rate of technological change created by television, computer and other mass media was so stunning that many librarians had been unable to assess clearly its far-reaching effects on the sphere of their services and operation. Thus keeping in view the demand of professional staff and mission of AIOU, the Department of Library and Information Sciences was established in 1985 within the Faculty of Social Sciences and Humanities to cope with this shortage and change. It contributes to meeting the professional requirements of the existing libraries and training skilled manpower scattered all over the country in accordance with the emerging need and trend.

### **Objectives**

The main objective of these programmes is to produce highly skilled professional and paraprofessional human resource to serve the libraries and related organizations.

## **MASTER OF LIBRARY & INFORMATION SCIENCES (MLIS)**

### **Objectives**

This programme intends to provide an opportunity to enhance the knowledge and skills as well as qualifications in the field

of library and information sciences (LIS). It is designed to enhance the students' abilities to identify opportunities, make firm and clear-cut decisions, plan and control library functions. The programme seeks to promote a high degree of professionalism and a deep sense of integrity and social responsibility in students.

### **Eligibility Criteria and Procedure of Admission**

An applicant having bachelor's degree with any subject(s) in second division (at least 45% marks) from any HEC recognized university is eligible to get admission. There is no age limit and merit determination. Interested candidates should deposit the prescribed fee and completed admission form alongwith all required documents (attested copies of detailed mark sheets, certificates/degrees of matriculation, intermediate, graduation, CNIC, domicile, photos, etc.) as advised in this prospectus or at AIOU Website.

### **Pre-requisites from MLIS Students**

An MLIS student must have a computer with internet connection to successfully complete this programme. Study guides and further study guidance along with unit-wise and other links to various online, free resources are available in downloads at LIS Department website <[lis.aiou.edu.pk](http://lis.aiou.edu.pk)>, which are sufficient for assignments preparation and exams.

The University will not send any helping books except study guides to students. Most updates are available at AIOU website [aiou.edu.pk](http://aiou.edu.pk) such as matters relating to admission, exam and result, tutorials, workshops, assignments, and so on. A student should willingly be hard working enough to get information and

knowledge. Consult your AIOU-appointed tutors for technical and conceptual guidance. Take full benefit from your tutorial classes and workshops. We are also providing guidance to students on daily basis via our Facebook page <LIS@AIOU official>; hence join this page as well.

### **Scheme of Studies (MLIS)**

#### **Duration**

The Duration of MLIS programme is four semesters, i.e. two years.

#### **Mode of Study**

The MLIS program is offered in ODL mode. There are tutorial meeting and/or compulsory workshop as per AIOU policy. Visit AIOU website or contact your AIOU Region concerned or LIS Department for further information in this regard.

#### **Courses**

A student will have to complete 20 courses comprising 60 credit hours in four semesters.

#### **Assessment**

Written examination = 70%weight

Assignments = 30%weight

**Note:** *The AIOU has uniform criteria for grading, examination pass marks, etc.*

### **1<sup>st</sup> Semester**

S. No.	Course Code	Course Title	Credit Hours
1	5500	Foundation of Librarianship	3
2	5501	Introduction to Library & Information Sciences	3
3	5502	Information Sources & Services	3
4	5503	Classification: Theory and Practice	3
5	5504	Cataloguing: Theory and Practice	3

### **2<sup>nd</sup> Semester**

1	5505	Collection Development	3
2	5641	Management of Libraries & Information Centres-I	3
3	5642	Management of Libraries & Information Centres-II	3
4	5643	Library Automation, Information Storage and Retrieval-I	3
5	5644	Library Automation, Information Storage and Retrieval-II	3

### **3<sup>rd</sup> Semester**

1	5645	Resource Sharing and Networking-I	3
2	5646	Resource Sharing and Networking-II	3
3	5647	Advanced Technical Operations-I	3
4	5648	Advanced Technical Operations-II	3
5	5649	Research Methods & Techniques for Librarians-I	3
6	5650	Research Methods & Techniques for Librarians-II	3

#### 4<sup>th</sup> Semester

S. No.	Course Code	Course Title	Credit Hours
1	5651	Public Records, Rare Material & Their Conservation-I	3
2	5652	Public Records, Rare Material & Their Conservation-II	3
3	5653	Management of Serial Publications-I	3
4	5654	Management of Serial Publications-II	3

The university reserves the right to introduce changes, additions, withdrawal or restructuring of courses without any prior notice.

#### Internship

All MA (LIS) students will undergo two months' unpaid internship training in a library of repute during or after their final semester. Students will have to do the internship beyond two months against the number of working days they avail any leave or remain absent. Students' requests for nearby libraries for internship from among the following libraries will be considered for further processing.

- i. All central/main libraries in HEC approved public sector universities and degree awarding institutes.
- ii. All national libraries.
- iii. Selected central/main libraries in HEC approved private sector universities and degree awarding institutes (e.g. LUMS, Aga Khan University, GIKI).
- iv. Selected major public libraries located at divisional headquarter cities (e.g. Punjab Public Library, Lahore; Quaid-e-Azam Public Library, Lahore; Central Library, Bahawalpur; Liaquat Memorial Library, Karachi).

- v. Selected special libraries located at divisional headquarter cities (e.g. State Bank Library, Karachi; PASTIC Library, Islamabad).
- vi. All main/central libraries in PMDC-approved public and private medical colleges.
- vii. All main/central libraries of public/private sector research centers/institutes (e.g. Cotton Research Institute), provided these centers/institutes maintain a well-established, open-shelved computerized libraries with sufficient number of professional, paraprofessional, and non-professional staff.
- viii. Any other library of repute not listed above.

#### Instructions for Internship

Libraries in primary/secondary/higher secondary schools, and inter/degree colleges are not listed for the purpose. Only postgraduate degree colleges may be considered if there is no other library as listed above in the same region. A student is expected to do practical, professional work in all sections of the library during his/her internship. A student already working in a listed library may not be allowed internship there unless the LIS Dept gets ensured that he/she would work in all sections of the library regularly. Student will fill an Internship Application Form indicating the library of his/her choice selected from the above list for internship and send that form to the LIS Department. The LIS Department will issue a reference letter to the student for internship purpose. However, it rests with student to first visit the selected library to seek their permission for internship. If a student fails to select a good library the Department will itself select a library and issue him/her a reference letter. Internship would only be

accepted in libraries for which the LIS Department had issued a reference letter. A student's internship without a reference letter from the LIS Department will not be accepted. Once an internship reference letter is issued, students' requests for the change of library may not be considered unless he/she gives sound justification. A student must start his/her internship around the date mentioned in application form, otherwise they would justify in writing to the library concerned and the LIS Department. Students are advised to keep a copy of the internship reference letter before submitting it to the library concerned. On completion of internship the librarian concerned will issue an internship certificate to the student indicating his/her dates of internship, sections in which he/she worked, and his/her overall performance and behavior. Inernship form is available at LIS deptt. Website <lis.aiou.edu.pk> send application form duly filled alongwith documents via email as advised on the form.

### **Internship Report and Comprehensive viva voce**

The amendment with regard to internship report and comprehensive viva voce is under process. Please keep on visiting LIS deptt. website <lis.aiou.edu.pk> for updates.

### **Fee Tariff**

Registration Fee: (once at the time of 1 <sup>st</sup> admission in University)	Rs.200/-
Admission Fee:	Rs.700/-
Technology Fee:	Rs.135/-
Per 3 credit hours coursefeeRs.2090/-(Rs.2090×5)	Rs.10450/-
<b>Total fee for 1<sup>st</sup> Semester</b>	<b>Rs.11485/-</b>

Fee for subsequent semesters will be informed at the time of their admission.

### **Medium of Instruction & Examination:**

English/Urdu.

*Note: Candidates are advised to keep in contact with their AIOU Region concerned for LIS updates regarding system of education, admission FAQs, tutors' information, tutorial and workshop schedule, etc. They are also advised to keep on watching website of AIOU <aiou.edu.pk> and LIS Department <lis.aiou.edu.pk> for updates. Our Facebook page is: LIS @AIOUofficial.*

### **FACULTY MEMBERS**

- 1. Dr. Pervaiz Ahmad**  
Chairman  
Email: pervaiz@aiou.edu.pk  
Ph. 051-9057819,051-9250179
- 2. Dr. Muhammad Arif**  
Assistant Professor  
Email: muhammad.arif@aiou.edu.pk
- 3. Muhammad Jawwad**  
Lecturer  
Ph. 051-9057205  
Email: muhammad\_jawwad@aiou.edu.pk
- 4. Dr. Amjid Khan**  
Lecturer  
Ph. 051-9057235  
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## DEPARTMENT OF SOCIOLOGY

### Introduction

The department of Sociology, Social work and Population studies is a part of Faculty of Social Sciences and Humanities. It was established in 1985. The department offers MSc Sociology and various graduate and undergraduate level courses of Sociology, Anthropology, Population Studies, Community and Rural Development.

### Aims and Objectives

The major objectives are:

- To introduce the students with the recent and contemporary debates and frameworks for social analysis to enable them to understand, evaluate and compare arguments.
- To provide students an understanding of different social problems of society and highlight them for broader national interest.
- To prepare students for scholarly and applied research and for teaching in Sociology.

### MSC SOCIOLOGY PROGRAMME:

Keeping in view the rising demand for Sociology, both by public and private sectors, the department started MSc Sociology programme in 2001. The programme combines an emphasis on competence in social theory and research methods. Students are trained in several sub fields of sociology in which the faculty has concentrations of expertise. Among these are population dynamics, social Statistics, Gender Issues,

Development issue, Deviance etc. It is this broad perspective that has made sociology a unique and one of the most comprehensive academic disciplines.

### Objectives

The major objectives of the programme are:

To provide students historical understanding of the discipline through the study of various approaches and traditions of sociological theories

To introduce students to recent and contemporary debates and frameworks for social analysis to enable them to understand, evaluate and compare arguments

**Duration:** Two years or a minimum of four semesters.

### Eligibility to Apply

1. At least/Minimum, second division (45%) Bachelor's Degree
2. Term/Semester result cards will not be accepted (Without P.C's/ Degrees/Certificates).

### Scheme of Studies:

#### 1<sup>st</sup> Semester

S.#	Code	Course Title	Cr. Hrs
1	4681	Introduction to Sociology: Culture and Society	3
2	4682	Sociological Theory-I	3
3	4683	Methods of Social Research: Research Process	3
4	4684	Population Studies	3
5	4685	(Theoretical background) Sociology of Gender Issues	3

**2nd Semester**

S.#	Code	Course Title	Cr. Hrs
1	4686	Introduction to Sociology: Social Change and Social Institutions	3
2	4687	Sociological Theory-II	3
3	4688	Methods of Social Research-II	3
4	4689	Social Statistics	3
5	4690	Sociology of Gender Issues: Gender Dynamics	3

**3<sup>rd</sup> Semester**

1	4691	Sociology of Deviance: Theoretical Explanation	3
2	4692	Deviance, Social Control and Issue of Delinquency	3
3	4693	Sociology of Development: Meanings and Explanation	3
4	4694	Issues in Development	3
5	4695	Sociology of Child Rights & Child Development	3
6	4698	Population Dynamics	3

**4th Semester**

1	4696	Introduction to Social Works: Methods in Social Work	3
2	4697	Fields of Social Work	3
3	5639	Social Psychology-I	3

4	5640	Social Psychology-II	3
<b>OR</b>			
5	5561	Thesis • Synopsis • Thesis report Viva-Voce	12

**Thesis**

The students are given choice to opt either for course work or research work/Thesis in their last semester. They will be required to submit the research proposal for their thesis if opted. Thesis will preferably deal with Pakistani context. There will be an intensive workshop in the start of the semester for thesis. Research will be conducted under the supervision of research supervisor/advisor. After submission of thesis by the student and its evaluation by the external experts, the students will appear before a viva voce committee to defend their thesis. University regulations pertaining to thesis are available with the department. Students can get a copy of the same on request/payment.

The above order of the course offering may change as per university requirement.

**Medium of Instruction:**

Medium of instruction is English

**Instructional Methodology Assessment**

For each course, the registered student will be assessed as following:

### Assignments

Assignments are those written exercises which student are required to complete while being at homes or places of work after having studied their required material prescribed in the study guide/reader. They are designed in a way to motivate the students in studying the required readings and enabling them to relate their reading with their own objective. For each 3 credit hours course, you will receive two assignments.

After completion, you will send these assignments to your tutors within a time schedule for assessment and necessary guidance. The tutor is supposed to return the same after marking and providing necessary academic guidance.

The successful completion of assignments will make you eligible to take final examination to be held at the end of the semester. To qualify each assignment, you have to obtain minimum 40% marks.

### Workshops:

Workshops for the MSc Courses will be held at university main campus, Islamabad, respective regions based on enrolment Or online.

### Final Examination

Final Examination (a three hours written examination will take place at the end of the semester).

The two components contribute with ratio of 30:70 to the student's final course grade.

The requirements to qualify each component are given below:

- \* A minimum of 40% in each assignment.
- \* A minimum of 40% in the final written examination.
- \* An aggregate of 40% in both the components i.e. assignments and final examination.

To take final examination the student has to pass assignment component.

### The grade will be determined as follow:

Percentage Marks	Letter Grade
80 and above	A+
70-79	A
60-69	B
50-59	C
40-49	D

### Fee Tariff (for MSc Sociology)

Registration Fee: (at 1 <sup>st</sup> admission in University)	Rs.200/-
Admission Fee: (at 1 <sup>st</sup> admission in Programme)	Rs.700/-
Technology Fee:	Rs.135/-
Per 3 credit hours course fee Rs.2090/- ( 2090×5)=	Rs.10450/-
<b>Total fee for 1<sup>st</sup> Semester</b>	<b>Rs.11485/-</b>
Thesis Fee: Rs.8510/- (12 Credit Hours)	
Viva Voce Fee: Rs.1650/-	

### PROCEDURE FOR DEPOSITING FEE

Eligible candidates for (Open Merit Programmes) are required to deposit fee in any branch of the following banks:

- (1) Allied Bank Limited (ABL)
- (2) First Women Bank (FWB)
- (3) Muslim Commercial Bank (MCB)
- (4) United Bank Limited (UBL)

Admission Form (Original) to be sent to Directorate of Admissions and Mailing through Post Office or any other courier service.

## **FACULTY MEMBERS**

1. **Mrs. Farhana Khattak**  
Incharge/Assistant Professor  
Ph: 051-9057806,051-9250083
2. **Dr. Syed Imran Haider**  
Assistant Professor/Programme Coordinator  
MSc Sociology / PGD Criminology  
Ph: 051-9057807  
imran.haider@aiou.edu.pk
3. **Ms. Nasim Khan Mahsud**  
Lecturer/Programme Coordinator PGD Population &  
Development  
Ph: 051-9057691  
nasim.khan@aiou.edu.pk

## **DEPARTMENT OF HISTORY**

The Department of History had been part of the Department of Social Sciences and Humanities established in 1981. The Department of History started working as an independent department in 1995. MA History Programme was introduced first time in 1998. In 2009, the Department initiated the revision process to revise the whole Scheme of Studies. The Department is now offering MA History (Revised Scheme of Studies).

### **MA HISTORY PROGRAMME:**

#### **Aims and Objectives**

The aim of the department is to produce sensitized, educated and trained graduates, with a balanced approach and world view who can serve the humanity without any racial, regional or intellectual biases.

#### **Eligibility for Admission**

Minimum qualification for admission in MA History Programme is second Division (45%) Bachelor's Degree.

#### **Medium of Instruction**

The medium of instruction and examination is preferably English. The assignments and final examination will be in English. However, the students have option to respond in either English or Urdu.

### Scheme of Studies

A student has to fulfill the following requirements to obtain a degree in MA History:

1. MA History is a 60 credit Programme. Each course is of 3 credit hours. Courses of first two semesters are compulsory.  
In the 3<sup>rd</sup> and 4<sup>th</sup> semester, the student has to choose five courses in each semester.
2. For MA History Degree, the student has to complete 60 credits/20courses.
3. A course workshop of 3-4 days for each course will be organized at regional campuses. It is mandatory for the students to attend this course workshop, where ever it is offered.

#### 1<sup>st</sup> Semester – Compulsory Courses

S. No.	Course Title	Course Code	Credit Hours
1	Research Methods	5671	3
2	Ancient Cultures and Civilization of India	5672	3
3	Muslims in India (712–1526)	5673	3
4	Early Islamic History (570–661)	5674	3
5	Constitutional Development and Muslim Response in India (1900–47)	5675	3

#### 2<sup>nd</sup> Semester – Compulsory Courses

1	Historical Research Methods	5676	3
2	Mughal Rule in India (1526–1707)	5677	3
3	Decline of Mughal Rule in India	5678	3
4	Historiography	5679	3
5	Rise of the British and Muslim Rule in India (1707–1858)	5680	3

#### 3<sup>rd</sup> Semester – Elective Courses (Select any five courses)

1	Pakistan and the World Affairs	5681	3
2	History of Punjab	5682	3
3	History of Pakistan–I (1947–71)	5683	3
4	History of Sindh	5684	3
5	British Administration and Constitutional Development in India (1858–1947)	5685	3
6	History of Saudi Arabia	5686	3

#### 4<sup>th</sup> Semester – Elective Courses (Select any five courses)

1	History of NWFP	5687	3
2	Afghanistan: A Synoptic History (1747–2006)	5688	3
3	History of Modern India (1947–2006)	5689	3
4	History of Pakistan-II (1971–2008)	5690	3
5	History of Balochistan	5691	3
6	Muslim Political Thought in India	5692	3

#### Assessment System

1. The students are required to submit two assignments for

each 3 credit hour course to his/her tutor within the specified time according to the assignment schedule. Pass marks in assignment are 40.

2. The students have to appear in the final examination conducted for each course. Pass marks in final examination are 40.
3. The students have to obtain an aggregate of 40 percent (assignment + final examination) in each course to be declared pass in each course.

A Summary of the Assessment System is provided below:

Assessment Component	Total Marks	Passing Marks	Weightage
Assignment-1	100	40	30%
Assignment-2	100	40	
Final Examination	100	40	70%
Aggregate Marks			100
Aggregate Passing Marks			40

**Fee Structure:**

Registration Fee: (at 1 <sup>st</sup> admission in University)	Rs.200/-
Admission Fee: (at 1 <sup>st</sup> admission in Programme)	Rs.700/-
Technology Fee:	Rs.135/-
Per 3 Credit Hours course fee: Rs.2090 x 5=	Rs.10450/-
<b>Total fee for 1<sup>st</sup> Semester</b>	<b>Rs.11485/-</b>

**Faculty Members:**

(Student may contact for guidance):

1. **Prof. Dr. Samina Awan**  
Chairperson  
Ph: 051-9250073, 051-905782
2. **Dr. Kishwar Sultana**  
Associate Professor  
Ph:051-9057837
3. **Mr. Abdul Basit Mujahid**  
Assistant Professor  
Ph:051-9057822
4. **Dr. Kausar Parveen**  
Assistant Professor  
Ph:051-9057825
5. **Ms. Sadia Aziz**  
Assistant Professor  
Ph:051-9057686
6. **Ms. Fozia Umar**  
Lecturer,  
Ph: 051-9057686
7. **Mr. Muhammad Sajid Khan**  
Lecturer,  
Ph: 051-9057772
8. **Staff Office**  
Ph: 051-9250073, 9057821

## GENERAL INFORMATION

- i. The certificates/degrees of AIOU are equivalent to any other recognized Board/University.
- ii. If an applicant of post-graduate/research level programme does not receive any information regarding admission within three months from submission of application, he/she should presume non-selected.
- iii. A course taken by any student cannot be change during the semester. However, in real hardship cases, the change in courses will be allowed within fifteen days after receipt of books and deposit of prescribed fee.
- iv. The address of a student will not be changed during the semester.
- v. Fee cannot be refunded once paid for admission nor can it be adjusted for any other programme.
- vi. On payment of the registration fee, each student will be issued a registration number. This number must be quoted in all the future correspondence along with the roll number, course(s), code numbers and semester.
- vii. Study material shall be mailed to the students at their given addresses.
- viii. After receipt of the study package, students are usually intimated about the part time tutors for each course for tutorial guidance within fifteen days. If you do not get information about tutors, you are required to send your assignment by registered post to the concerned Regional Director, Assistant Regional Director without delay; you are also required to retain a photocopy of all your assignments.
- ix. Rules and regulations framed, enhanced and changed from time to time by the authorities, bodies of the university will be effective as deemed necessary. The student will have to abide by all such rules and regulations from the date of their implementation.
- x. A student who fails in continuous assessment component is not eligible to reappear but will be allowed to re-register for the same course at its next offering semester by the university.
- xi. It is the responsibility of the student to remain in touch with the department regarding the selected programme.
- xii. A student already admitted to a programme or a specialization of a programme shall not be allowed to transfer or to get admission to another programme unless he/she formally postpones it till the completion of the new programme or withdraws from the previous programme.

- xiii. After completion of a programme successfully, a student has to apply to Controller of Examinations for issuance of certificate/degree.
- xiv. The university reserves the right to change the contents of this prospectus without any prior notice as per university policy.
- xv. The student must inform the Admission Department in writing within the period of 15 days after receipt of study material parcel, *if found any wrong/short of material/ books which is not according to the admission form/ check list or mistake in name and address*. No request for any change will be entertained after the stipulated period.
- xvi. Check the books and tally with the course codes mentioned on the address label pasted on the registered packet. If there is any discrepancy, write immediately to Admission Department for correction/supply of requisite books.
- xvii. Admission forms incomplete in any respect will not be entertained and will be returned after close of semester to the students indicating the deficiency in clear terms with advise to request for refund of fee.
- xviii. Admission form received without prescribed fee less fee or fee deposited after due date will not be considered.
- xix. In case of discrepancies in the name of student/ Father's name of the student or difference in name mentioned in his/her other educational certificates, the name on the Matric certificate of the student will be considered as correct name. The Examination Department shall also issue certificate/ degree on the said name.
- xx. In case provision of forged documents for admission, not only the admission will be refused to the applicant but the fee deposited by him/her will also be forfeited. The university may proceed further in the matter.

**Note:** Beware that University has not authorized any person or private institute to collect payment/forms. All the students are instructed to deposit fee by themselves in designated bank branches. In case of any discrepancy in admission fee/admission form the University will not be responsible and the student will have to face the consequences.

## REGULATIONS FOR REFUND OF ADMISSION FEE

**Admission fee once deposited by the candidates/ students in the university account will neither be refunded nor converted/adjusted as a matter of right. However, fee paid by the candidates/students will be settled in the following cases:**

- i) The candidates/ students who deposit the fee for a programme and later on change their mind to apply in another programme and communicate their decision in black and white to the admission section before dispatch of study material in such cases, fee will be refunded to them after deduction of 10% of the total amount deposited.
- ii) The candidates/ students who discontinue the programme/ courses(s) after dispatch of books, neither their admission will be cancelled nor fee will be refunded to them.
- iii) The candidates/ students who are not allowed admission to a programme offered by the university due to less enrolment/ non formation of viable group/ non offering of courses, full fee will be refunded to them.
- iv) The candidates/ students who know that they are ineligible for admission to a programme, and even then they deposit the fee, in such cases, the fee will be refunded after the deduction of 25% as services charges from the total amount.

- v) The amount deposited by the candidates/ student in excess (more than the prescribed fee) will be refunded/ adjusted within a year.
- vi) Cases of refund of admission fee will be processed after finalization/ completion of admission of the semester and only on the production of original Bank Challan/Receipt No. 3 &4.
- vii) If candidates/ students deceive the university and get admission in two different programmes simultaneously in a semester admission will be cancelled in both the programmes and the fee deposited for both the programmes will be forfeited.

### IMPORTANT TELEPHONE NUMBERS

Sr.#	Name	Telephone Nos.
1.	Director Admissions	051-9250043 051-9250162 (Fax)
2.	Assistant Registrar (Mailing)	051-9250185
3.	Controller of Examinations	051-9250012
4.	Director Students Affairs	051-9250174
5.	Assistant Registrar (Postgraduate)	051-9057403

## **REGIONAL OFFICE ADDRESSES**

### **FEDERAL AREA, ISLAMABAD**

1.	Regional Director, Regional Campus, Allama Iqbal Open University, Block No.27, (Services Block) Sector H-8, <b>ISLAMABAD.</b> Ph: (051)9250171(051)9057608 Email: <a href="mailto:reg_isb@aiou.edu.pk">reg_isb@aiou.edu.pk</a>
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### **PUNJAB**

2.	Assistant Regional Director, Regional Centre, Allama Iqbal Open University, Street No.5, Major Tahir Sadiq Road, Dar-ul-Salam Colony, <b>ATTOCK.</b> Ph: (057)2610610,9316418 E.mail: <a href="mailto:rd_attock@aiou.edu.pk">rd_attock@aiou.edu.pk</a>	3.	Regional Director, Regional Campus, Allama Iqbal Open University, Chak No. 12-A/BC, Near Airport Hasilpur By Pass Road, <b>BAHAWALPUR.</b> Ph: 0304-9983138-9 E.mail: <a href="mailto:rd_bahawalpur@aiou.edu.pk">rd_bahawalpur@aiou.edu.pk</a>	4.	Assistant Regional Director, Regional Centre, Allama Iqbal Open University, Opposite Allied Park, Near Food Godam Railway, By Pass Road, <b>CHAKWAL.</b> Ph: (0543)553566 E. mail: <a href="mailto:rd_chakwal@aiou.edu.pk">rd_chakwal@aiou.edu.pk</a>
5.	Regional Director, Regional Campus, Allama Iqbal Open University, Railway Road, Near Veterinary Hospital, <b>DERA GHAZI KHAN.</b> Ph: (064) 9260386-7 Email: <a href="mailto:rd_dgkhan@aiou.edu.pk">rd_dgkhan@aiou.edu.pk</a>	6.	Regional Director, Regional Campus, Allama Iqbal Open University, F-Block, Near STN Tower, Millat Town, <b>FAISALABAD.</b> Ph: (041) 9330790-3 Email: <a href="mailto:rd_faisalabad@aiou.edu.pk">rd_faisalabad@aiou.edu.pk</a>	7.	Regional Director, Regional Campus, Allama Iqbal Open University, 10-X Block, Peoples Colony, <b>GUJRANWALA.</b> Ph: (055)9230251-3 Email: <a href="mailto:rd_gujranwala@aiou.edu.pk">rd_gujranwala@aiou.edu.pk</a>

8.	Regional Director, Regional Campus, Allama Iqbal Open University, Toba Road, Opposite Officers Colony, <b>JHANG</b> . Ph: (047) 7630953,7631166 Email: rd_jhang@aiou.edu.pk	9.	Assistant Regional Director, Regional Centre, Allama Iqbal Open University, Main Sadar, Dewan Road, Zulfiqar Town, <b>KASUR CITY</b> . Ph: 049-2723723 Email: rd_kasur@aiou.edu.pk	10.	Regional Director, Regional Campus, Allama Iqbal Open University, 346 - Raza Block, Allama Iqbal Town, <b>LAHORE</b> Ph: (042)99260023-9 Email: rd_lahore@aiou.edu.pk
11.	Assistant Regional Director, Model Study Center, Allama Iqbal Open University, Near Sat Sira Chowk, Marala Road, <b>MANDI BHAUDDIN</b> . Ph: (0546)571171 Email: rd_mbdin@aiou.edu.pk	12.	Regional Director, Regional Campus, Allama Iqbal Open University, Near Under Pass, <b>MIANWALI</b> . Ph: (0459) 920024-6 Email: rd_mianwali@aiou.edu.pk	13.	Regional Director, Regional Campus, Allama Iqbal Open University, CF-7, Shah Rukn-e-Alam Colony, Near Thana Stop, <b>MULTAN</b> . Ph: (061)6772499, 9220202-03 Email: rd_multan@aiou.edu.pk
14.	Assistant Regional Director, Regional Centre, Allama Iqbal Open University, Al Huda Street, Amin Colony, Near Govt. High School, <b>NAROWAL</b> . Ph:(0542)413122, 412122 Email: rd_narowal@aiou.edu.pk	15.	Deputy Regional Director, Regional Campus, Allama Iqbal Open University, Hidayat Campus, Near Sheikh Zaid Air Port, <b>RAHIM YAR KHAN</b> Ph: (068)9239046, 9239166 Email: rd_rykhan@aiou.edu.pk	16.	Regional Director, Regional Campus, Allama Iqbal Open University, House No.CB/190-A, Lane No.4, Street No.1, Near Maryam Memorial Hospital, Peshawar Road, <b>RAWALPINDI</b> . Ph: 051-9334264-5 E-mail: rd_rawalpindi@aiou.edu.pk
17.	Deputy Regional Director, Regional Centre, Allama Iqbal Open University, House No.88, Main Road Bilal Colony, <b>SAHIWAL</b> Ph: (040) 9200457-8 Email: rd_sahiwal@aiou.edu.pk	18.	Deputy Regional Director, Regional Centre, Allama Iqbal Open University, House No. 145, Muradabad Colony, Near Daewoo Terminal, University Road, <b>SARGODHACANTT.</b> Ph: (048)3211217-8 Email: rd_sargodha@aiou.edu.pk	19.	Deputy Regional Director, Regional Centre, Allama Iqbal Open University, Mohallah Mumtaz Pura, Haji Pura, Daska Road, <b>SIALKOT</b> . Ph: (052)3241300, 3241400 Email: rd_sialkot@aiou.edu.pk

20.	Regional Director, Regional Centre, Allama Iqbal Open University, House No. P-06, Mohallah Faiz Colony, Qasmia Road, <b>TOBA TEK SINGH.</b> Ph: (046)9201020, 9201021 Email: <a href="mailto:rd_ttsingh@aiou.edu.pk">rd_ttsingh@aiou.edu.pk</a>	21.	Deputy Regional Director, Regional Centre, Allama Iqbal Open University, House No. 166, Faisal Town, Opposite Govt. Boys Post Graduate College, <b>VEHARI.</b> Ph: (067)3360636-7 Email: <a href="mailto:rd_vehari@aiou.edu.pk">rd_vehari@aiou.edu.pk</a>	22.	Assistant Regional Director, Regional Centre, Allama Iqbal Open University, 46-A, Block “Z”, Main Road, Model Town, <b>BAHAWALNAGAR.</b> Ph: (063)9330012 Email: <a href="mailto:rd_bahawalnagar@aiou.edu.pk">rd_bahawalnagar@aiou.edu.pk</a>
23.	Assistant Regional Director, Regional Centre, Allama Iqbal Open University, Street No. 01, Jamil Town, Lahore Road, Near Superior College <b>SHEIKHUPURA.</b> Ph: (056)3545041 Email: <a href="mailto:rd_sheikhupura@aiou.edu.pk">rd_sheikhupura@aiou.edu.pk</a>	24.	Assistant Regional Director, Regional Centre, Allama Iqbal Open University, Mujahid Abad, Near Jada, Main G. T. Road, <b>JEHLUM.</b> Ph: (0544)273378-9 Email: <a href="mailto:rd_jhelum@aiou.edu.pk">rd_jhelum@aiou.edu.pk</a>		

## SINDH

25.	Deputy Regional Director, Regional Centre, Allama Iqbal Open University, Bungalow No.46, B1-8, Unit No.02, Railway Employee Housing Society, Autobahn Road Latifabad, Near Lal Qila Resurant, <b>HYDERABAD.</b> Ph: (022)9330052-3 Email: <a href="mailto:rd_hyderabad@aiou.edu.pk">rd_hyderabad@aiou.edu.pk</a>	26.	Regional Director, Regional Campus, Allama Iqbal Open University, ST-6, D-I, Block No.14, Federal ‘B’ Area, <b>KARACHI.</b> Ph: (021) 99246099-101 Email: <a href="mailto:rd_karachi@aiou.edu.pk">rd_karachi@aiou.edu.pk</a>	27.	Regional Director, Regional Centre, Allama Iqbal Open University, Bungalow No.A-05, Garden City, Dadu Road, <b>MORO.</b> Ph: 0321-3139843 Email: <a href="mailto:rd_dadu@aiou.edu.pk">rd_dadu@aiou.edu.pk</a>
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# ALLAMA IQBAL OPEN UNIVERSITY

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# Education for All



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Admission Objectionable Forms  
Books Dispatch Status  
Admissions Amendments  
Admission Refund of Fee  
Tutors Information  
Workshop Schedule  
More....

## Examinations

Result  
Result Rechecking Application  
Date Sheet  
Roll Number Slip  
Assignment Marks  
Degree Tracking System  
Assignments Schedule  
Assignments



## ALLAMA IQBAL OPEN UNIVERSITY (DEPARTMENT OF EXAMINATIONS)

### FEE TARIFF\*

Sr.#	Programme	Fee Rates for		
		Ordinary	Urgent	Duplicate
1.	Course Certificate of SSC/HSSC/Bachelor programme/ Elementary Arabic/Non Credit	Rs.400/-	Rs.800/-	Rs.1600/-
2.	SSC(Matric)/HSSC(Intermediate)/PTC/CT/ATTC	Rs.500/-	Rs.1000/-	Rs.2000/-
3.	BA/B.Com/BBA(old)/BLIS/BCS/Associate Degree (2 years)/ Undergraduate Diploma/Certificate	Rs.800/-	Rs.1600/-	Rs.3200/-
4.	BS / BBA (4 years) Associate Degree (4 years) etc.	Rs.1200/-	Rs.2400/-	Rs.4800/-
5.	B. Ed. (old programme)	Rs.1000/-	Rs.2000/-	Rs.4000/-
6.	B.Ed. (1.5 years / 2.5 years / 4 years)	Rs.1200/-	Rs.2400/-	Rs.4800/-
7.	MA/M.Sc/M.Ed/MBA/M.Com/MBA & MPA Executive	Rs.1200/-	Rs.2400/-	Rs.4800/-
8.	Postgraduate Diploma / Certificate	Rs.1000/-	Rs.2000/-	Rs.4000/-
9.	M.Phil/MS/LLM/M.Sc (Honors)	Rs.2000/-	Rs.4000/-	Rs.8000/-
10.	Ph.D	Rs.3000/-	Rs.6000/-	Rs.12000/-

11.	Fee of Triplicate Certificate/Degree from Matric to Bachelor Programme	Rs.5000/-
	Fee of Triplicate Degree of B.Ed /BS (4years)/Master/MS/MPhil Programme	Rs.10000/-

12.	Change of Examination Center	Rs.600/-
13.	Duplicate Result Card Per Semester (Beyond Two Current Semesters)	Rs.100/-
14.	Rechecking of per Answer Script ATTC /CT/PTC/B.Ed / all Graduate Programme	Rs.700/-
	Rechecking of per Answer Script BS / MA / MSc / PGD & equivalent	Rs.800/-
	Rechecking of per Answer Script MS / MPhil / PhD & equivalent	Rs.1000/-

15.	Change in name or any other correction in Certificate/ Degree (made by Board/University or Court decision)	Double Fee of Ordinary Prescribed for Programme
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16.	Verification of Certificate/Degree (By Students or Departments)	By Post Rs.600/-	By hand (same day) Rs.1000/-
	Verification of Certificate/Degree from Foreign Organizations/Oversees Countries	USD 100* * including USD 25 for Courier Charges	

Sr. No.	Re-Appear Exams Fee for Programme	Fee Rate Per Course
1.	SSC / PTC / Elementary Arabic	Rs.100/-
2.	ATTC	Rs.180/-
3.	HSSC / CT / Diploma 10 + 3	Rs.200/-
4.	Bachelor / Associate Degree (2 years)	Rs.300/-
5.	BS / BBA / Associate Degree (4 years)	Rs.400/-
6.	B. Ed. (old) / B.Ed (1.5 years / 2.5 years / 4 years)	Rs.400/-
7.	M.A / M.Sc / MBA / M.Ed / PGD / MS / M.Phil	Rs.500/-
8.	Ph.D	Rs.800/-

\*Applicable with effect from 01<sup>st</sup> January 2020.



سرٹیفکیٹ / ڈپلومہ اور ڈگری کے حصول کے لیے فیس شیڈول اور ضروری دستاویزات / شرائط کی تفصیل حسب ذیل ہے۔

نمبر شمار	کورس / پروگرام کا نام	ضروری دستاویزات اور تفصیل	فیس (روپے)	ارجنٹ فیس (روپے)	ڈپلیکیٹ فیس (روپے)
1-	ابتدائی عربی / اوپن بک کورس	اوپن یونیورسٹی کے رزلٹ کارڈ کی تصدیق شدہ فوٹو کاپی (نام اور ولدیت کا ثبوت اور اوپن بک کورس کے لیے تجربے کا سرٹیفکیٹ لف کرنا ضروری ہے)۔	300/-	600/-	1200/-
2	کورس سرٹیفکیٹ	میٹرک ایف اے بی اے ڈگری کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	100/-	200/-	400/-
3-	سیکنڈری سکول سرٹیفکیٹ (میٹرک) / سیکنڈری سکول سرٹیفکیٹ (درس نظامی)	ڈپل پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپی اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں (ب فارم کی تصدیق شدہ کاپی ساتھ منسلک کریں۔ اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں)	300/-	600/-	1200/-
4-	ہائر سیکنڈری سکول / ڈپلومہ ایجوکیشن	میٹرک پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپی اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
5-	اے ٹی ٹی سی سرٹیفکیٹ	میٹرک اور ایف اے بمعہ عربی / میٹرک فاضل عربی اور شہادۃ العالمیہ کی اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
6-	پی ٹی سی سرٹیفکیٹ	میٹرک پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپی اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
7-	سی ٹی سرٹیفکیٹ	میٹرک ایف اے پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
8-	بیچلرز / ڈگری / پی پی	میٹرک ایف اے اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	500/-	1000/-	2000/-
9-	سرٹیفکیٹ ان لائبریری	میٹرک ایف اے پاس اصل سرٹیفکیٹ تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
10-	ڈپلومہ اینڈ سینئر ایگریکلچر / فریج آف ان	میٹرک ایف اے پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	500/-	1000/-	2000/-
11-	بی ایڈ / ڈگری / پی پی	میٹرک ایف اے اور بی اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	600/-	1200/-	2400/-
12-	ایم ایڈ / ڈگری / پی پی	میٹرک ایف اے اور بی اے بی ایڈ (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	700/-	1400/-	2800/-
13-	ایم اے ایم بی اے ایم ایس / ڈگری / پی پی	میٹرک ایف اے اور بی اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	700/-	1400/-	2800/-
14-	پوسٹ گریجویٹ ڈپلومہ	میٹرک ایف اے، پی ایے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں۔	600/-	1200/-	2400/-
15-	ایم فل / ایم ایس / ایم آئی / ڈگری	میٹرک ایف اے اور ایم اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں۔	1000/-	2000/-	4000/-
16-	پی ایچ ڈی / ڈگری	میٹرک ایف اے اور بی اے ایم اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں۔	2000/-	4000/-	6000/-
17-	متنی (Duplicate) سرٹیفکیٹ / ڈپلومہ / ڈگری / مارک شیٹ / پروپریٹی سرٹیفکیٹ	کم ہونے کی صورت میں اخباری کٹنگ، رپورٹ، تصانیف اور 20 روپے کا اسٹامپ پیپر پر حلفیہ بیان جو کہ دستخط (نوٹری پبلک) کا تصدیق ہو۔ تمام کٹنگ لف کریں۔ (میٹرک ایف اے بی اے وغیرہ کی تصدیق شدہ فوٹو کاپیاں اور اخباری کٹنگ، اسٹامپ پیپر اور گمشدگی کی رپورٹ اصل لف کریں بمعہ شناختی کارڈ کی تصدیق شدہ فوٹو کاپی) مجوزہ فیس پروگرام کے مطابق۔	.....	.....	Duplicate

- 18- فیس بنک چالان (نامزد برانچ) کی صورت میں قابل قبول ہوگی اور اصل بنک چالان اور درخواست بمعہ کٹنگ کے ساتھ (مجوزہ ریٹ کے مطابق) جمع کرائیں۔ علامہ اقبال اوپن یونیورسٹی کے سرٹیفکیٹ / ڈگری / میٹرک (سیکنڈری سکول سرٹیفکیٹ) کی سند میں درج شدہ نام کے مطابق جاری کی جاتی ہے۔ اگر آپ نے دوبارہ امتحانی فیس جمع نہیں کروائی تو سرٹیفکیٹ / ڈگری فیس کے ساتھ مجوزہ فیس کے مطابق جمع کروائیں۔ اگر آپ نے ڈگری / سرٹیفکیٹ فیس داخلہ کے وقت جمع کروائی ہے تو دوبارہ فیس نہ جمع کروائیں۔
- 19- مندرجہ بالا پروگرام کے حصول کے لیے اصل سرٹیفکیٹ / ڈگری کی تصدیق شدہ فوٹو کاپیاں (تصدیق کنندہ کا نام اور عہدہ ظاہر ہو اور گزٹیفڈ ایگزیکیوٹو کی تصدیق قابل قبول ہوگی) لف کرنا ضروری ہیں۔ کسی بھی بورڈ یونیورسٹی کے جاری کردہ رزلٹ کارڈ / عارضی سرٹیفکیٹ پر یونیورسٹی ہڈ ڈگری / پی پی سی جاری نہیں کرے گی۔
- 20- ڈگری / سرٹیفکیٹ، پروپریٹی / سرٹیفکیٹ بذریعہ رجسٹرڈ ڈاک طالب علم کے پتے پر ارسال کیا جائے گا اور کسی طالب علم کو ڈگری / سرٹیفکیٹ دستی نہیں دیا جائے گا۔
- 21- بی کام، بی ائی، بی بی اے، گروپ کے طلبہ / طالبات اصل امتحان شیٹ سرٹیفکیٹ ساتھ منسلک کریں۔ بصورت دیگر سرٹیفکیٹ P. C جاری نہیں کیا جائے گا جبکہ ایم اے ماس کمیونیکیشن کے طلبہ اپنی انٹرنیٹ رپورٹ متعلقہ ڈیپارٹمنٹ میں جمع کروائیں۔ Viva-Voce میں شمولیت سے پہلے مطلوبہ کورس ورک مکمل ہونا اور بمعہ تعلیمی اسناد متعلقہ اسٹنٹ / ڈپٹی کنٹرولر سے تصدیق کروانا ضروری ہے۔ Viva-Voce پاس کرنے کی تاریخ کا اندراج ضرور کریں۔
- 22- طلبہ و طالبات مکمل کوائف کے ساتھ درخواست جمع کروانے کی صورت میں یونیورسٹی پالیسی کے مطابق مارک شیٹ جاری ہونے کے بعد اصل / ڈگری / سرٹیفکیٹ / ڈپلومہ دو سال کی مدت کے دوران یا سیریل نمبر آنے پر جاری کی جاتی ہے۔ دو سال کا دورانیہ مکمل کٹنگ / درخواست جمع کرانے کی تاریخ سے شمار کیا جائے گا۔ اگر کوئی طالب علم قبل از وقت (ارجنٹ) ڈگری / سرٹیفکیٹ / ڈپلومہ لینا چاہے تو مجوزہ ہالافیس کے مطابق ارجنٹ فیس جمع تمام مطلوبہ کٹنگ لازمی جمع کروانے ہوں گے۔
- 23- نام کی درجگی یا کسی قسم کی سرٹیفکیٹ / ڈگری کی تصدیق کے لیے مکمل کوائف بمعہ درخواست کے ساتھ اصل فیس کی دوگنی فیس ادا کرنا ہوگی۔

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