

Admission Autumn 2024

AI O U

PROSPECTUS

- MBA
- MBA / MPA (COL)
- MS / M.Phil
- PhD



Allama Iqbal Open University, Islamabad

www.aiou.edu.pk

Help Line: (051) 111-112-468

PROSPECTUS
OF
PhD/MS/MPhil/MBA PROGRAMS
FOR
SEMESTER: AUTUMN, 2024



Directorate of Board of Advance Studies & Research
Allama Iqbal Open University
Islamabad

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Message

The Worthy Vice-Chancellor

Dear Student,

السلام عليكم

Welcome to Allama Iqbal Open University (AIOU) is one of the mega universities of the world and it occupies a unique position in the education sector of Pakistan, because of its affordability and high quality distance and online academic programs. AIOU has now turned into the most favorite university of the country with high international repute. The university made a landmark progress by ensuring access to quality education for rural areas under-privileged students and the people of all ages particularly the females can now select and join the programs of their choice, while sitting at their residence and simultaneously with continuing their jobs. After assessing the success of many degree programs in Pakistan, AIOU is now going to offer a variety of range programs for the students residing worldwide. More than 1.3 million students are getting benefits from the high quality educational services of AIOU in all regions of the country through more than fifty regional offices of the university. It offers-suggests many undergraduate and postgraduate programs at rural and remote areas providing an unparalleled opportunity to all the poor and deprived segments of the society at an affordable cost. The university has recently digitalized all its student-support services for facilitating its students on priority basis. This digitization of the system, it is hoped, will enable AIOU students to get all discipline of educational programs using their Learning Management system (LMS) portal support online.



I welcome you to the postgraduate studies at AIOU and wish you a challenging yet successful journey ahead.

Prof. Dr. Nasir Mahmood
Vice Chancellor AIOU



ALLAMA IQBAL OPEN UNIVERSITY

Allama Iqbal Open University, a mega university, was established in 1974 under an Act of Parliament. The main campus of the university is situated in sector H-8, Islamabad. It was the second Open University in the world and the first of its kind in Asia and Africa. The aim of establishing AIOU was to provide affordable and accessible education through distance learning at the doorsteps to those people who could not continue their educational journey through formal system of education. The University (AIOU) operates on semester-based system and admits students in Spring and Autumn semesters. Under-graduate admissions are offered in both the semesters whereas postgraduates are offered once a year. The undergraduate students are given course books especially prepared by the university on self-instructional principles. However, at post graduate level students are encouraged for self-study; therefore, no textbooks are provided.

At present, the AIOU is offering programs from Matric to Ph.D. level in diverse disciplines from four faculties. The AIOU is also offering four years' under-graduate degrees in various disciplines.

Apart from curricular and extra-curricular activities during the academic year, the AIOU and its Regional Centers actively participate in the co-curricular activities by arranging educational and literary seminars, workshops, and conferences, attended not only by the students and faculties of the university, but also by the renowned dignitaries and scholars. For the science students and research scholars, a Science Complex has been built where they use the latest equipment of international standards for experiments and research. To meet the present-day challenges, internet facilities are also available in the student's hostel and the Central Library where computers have been provided to enable students to access the latest information available through open source databases.

Allama Iqbal Open University (AIOU) ranked 1st among 66 Pakistani varsities recent Times Higher Education Impact Ranking 2023 (The's Ranking) in SGD-4 (Quality Education)



We Made it

THE WORLD UNIVERSITY RANKINGS
TIMES HIGHER EDUCATION

SDG 4 - Quality Education

2022

Ranked 20th in Pakistan

Ranked 401 - 600 Globally

2023

Ranked 1st in Pakistan

Ranked 25th Globally



Times Higher Education
Impact Rankings 2024

AIOU RANKED

#3 OVERALL
IN PAKISTAN

#1 SDG 4  Quality education

#1 SDG 8  Decent work and economic growth

#3 SDG 10  REDUCED INEQUALITIES

#3 SDG 17  Partnerships for the goals

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Impact Rankings 2024
PAKISTAN
Quality
Education

[timeshighereducation.com](https://www.timeshighereducation.com)

AIOU AT A GLANCE



Current Enrollment
1,027,000

Faculties
04

Academic Departments
37

Regional Offices
54

SCHOLARSHIPS AND FINANCIAL AIDS

- ❖ **Financial Support Scheme (SSF-101)**
This scheme is formulated to provide financial assistance to the deserving, needy and talented students.
- ❖ **Earn to Learn Scheme (SSF-102)**
AIOU provides opportunities to the deserving students to earn and learn. This scheme is to encourage and assist the students in the pursuit of higher studies.
- ❖ **Merit Scholarship Scheme (SSF-103)**
This scheme is an initiative to generate competition among brilliant students of AIOU. The scholarship is offered to the students of all levels/ programs scoring 80% and above marks in their latest results in AIOU.
- ❖ **Final Year Project Grant Scheme (SSF-105)**
This scheme is designed with the focus of motivating researchers and promotion of market-oriented research by providing financial grants. This grant will be available to BS, BSc (Hons), M.Phil, MS & Ph.D scholars.
- ❖ **Scholarship for Communities Scheme (SSF-106)**
The financial assistance, through this scheme is available to the following communities:
 - Differently Abled Students
 - Orphans
 - Gender Diverse Individuals
 - Offspring of Martyrs
 - Inmates/ Prisoners
- ❖ **Free Education (Matric) Plan for FATA/ Baluchistan & Gilgit/ Baltistan**
The Allama Iqbal Open University has initiated opportunities to support the deprived communities residing in FATA/Baluchistan and Gilgit-Baltistan.

AIOU is offering this facility without any discrimination based on caste and creed.

The SOP's/ TOR's, eligibility criteria of aforementioned financial schemes are available at AIOU website.

STUDENTS SUPPORT SERVICES

Student Facilitation Center (SFC)

The Student Facilitation Center (SFC) was established on October 17, 2022, with the aim to help the student/visitors by providing them solutions under one roof. The Center provides services linked with Student Advisory, LMS/Tutor/Workshop, Admissions & Mailing.

AIOU Call Center

The AIOU Call Center/ Helpline (051-111-112-468) was primarily established in 2011, while the purpose-built dedicated center was established in September 2022, for the provision of information/guidance to the callers.



**MINIMUM AND MAXIMUM TIME DURATION/SEMESTERS
FOR THE COMPLETION OF FACE-TO-FACEPROGRAMME
(From Spring 2021 Semester)**

Sr. #	Degree Level	Minimum Duration	Maximum Duration
1.	Ph.D.	3 Years / 6 Semesters	8 Years*
2.	MS/MPhil/MSc (Hons)/MBA/COL MBA	2 Years / 4 Semesters	4 Years**

& As per AIOU & HEC rules.*

The policy of Re-Appear and Again Re-Appear is being dis-continued and the concerned students will have to re-register/enroll or re-admit in the failed course(s).

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HOW TO APPLY ONLINE

- Go to <https://fmbp.aiou.edu.pk/application/index.php>
- Register here through your Cell No. or Email id and Login.
- Fill the Admission Form and Submit
- Print Fee Voucher and deposited the fee.
- For further information and query please visit website at:
http://support.aiou.edu.pk/ or contact at: 051-9572386

Admission Procedure and Requirements for MPhil Programs

The admission of MPhil and Ph.D. shall be announced by Director BASR as per admission calendar of AIOU. Announcement for admission will be made in the leading newspapers of the country.

1. The minimum entry requirements for admission to **MS/MPhil/ or equivalent** programs shall be minimum of 16 years of schooling or 4 years of education in the **relevant subject** after Higher Secondary School Certificate with at least second division or equivalent CGPA/GPA (minimum with 120 credit hours from HEC recognized institution).
2. An eligible candidate shall apply for admission through online portal (<https://aiou.edu.pk/oas-fresh-admission>).
 - Register here through your Cell No. or Email and Login
 - Fill in the Admission Form completely and submit.
 - Print Fee Voucher and deposited the fee in the designated banks or through Jazz Cash, Easy Paisa and Upaisa Mobile App/USSD String *786#, Retailer Agent, Franchise and Branches of Mobilink, Telenor and Ubank.
3. **Admission Test:**
 - a) University is required to:
 - i. Conduct a rigorous admission test as an eligibility condition for admission to MS/MPhil/Equivalent programs, with a passing score of 50%
OR
 - ii. Accept the GRE/HAT General/Equivalent tests, with a passing score of 50%.

4. The criteria for admission and weightage of its components for **MS/MPhil/MSc (Hons)** e.g., **GAT/HAT General (NTS)**, academic qualifications, research/professional experience, publications, written subject test and interview shall be as follows:

i.	Academic Qualification + Research + Experience	30+5+5=40
ii.	Written Test (at per HEC/AIOU Policy)	40
iii.	Interview	20
	Total	100

6. Admission to **MPhil** shall be processed and finalized by the Departmental Admission Committee (DAC) duly approved by the Vice-Chancellor.
7. Admission to MPhil programs will be granted against available seats strictly based on merit/written test/interview as approved by the University. The University reserves the right not to start MPhil programs if a viable group of students is not enrolled.
8. Concerned Department will inform the selected candidate about their admission in respective program after fulfilling prescribed procedure.
9. A candidate will become a student of **the MPhil** program upon depositing the prescribed semester-based fee for the 1st semester of course work for each program. In case of failure to deposit the fee within the specified period, the admission shall automatically stand cancelled after the due date.

10. The Department will consider the next candidate in order of merit for admission in case the selected candidate does not deposit the prescribed fee within the stipulated time. No appeal shall be considered once alternate candidates offer admission.
11. A Student admitted to **MPhil** programs and a specialization thereof, whichever applicable, shall not be allowed to change his/ her program or specialization. The candidate shall have to apply for fresh admission to another program or specialization after discontinuation of the earlier program/specialization as and when next admission is announced.
12. A candidate seeking admission to **MPhil** program shall be admitted to the relevant program of minimum 24 credit hours course work as per requirement of HEC and 12 credit hours research thesis.
13. Fee can neither be refunded nor be adjusted for future admission after finalization of admission and commencement of classes.
14. The Candidates having GRE HAT (General) conducted by ETS with minimum of 50 percentile score or an equivalent as per HEC policy be considered for admission in MS/MPhil/Equivalent programs and shall not have to appear in the departmental admission test conducted by the university.

How to Pay the Fee?

The admission in MPhil programs is purely on merit basis. No fee is to be paid unless intimated by concerned department of the university. The fee is to be deposited through Challan (CMS generated) Form only in the specified branches of Banks in Main campus of AIOU Islamabad within stipulated time.

Duration, Credit Requirements, Research Project and Medium of Instructions for MS/MPhil and equivalent programs:

1. The **minimum duration** of MS/MPhil program shall be 4 semesters (Two years) and maximum duration shall be 08 semesters (Four years).
 - a) The minimum period of the 24 credit hours course work for **MS/MPhil/ or equivalent** shall be two semesters (one year) and minimum period to complete 12 credit hours research thesis shall be two semesters (One year) after approval of the synopsis by concerned committee.
 - b) The minimum period to complete the research project shall be one semester.
2. The language of instruction, examination and thesis for all disciplines will be according to the approved scheme of studies of each department.

Components of Course Instructions

1. The instructional modes shall include student and tutor face to face contact for approved prescribed period, teaching, video conferencing, e-mail, internet, telephone coaching on prescribed schedules, broadcast, and non-broadcast audio visual programs etc.
2. The minimum number of compulsory faces to face teaching hours shall be 48 hours for each course (3 credit hrs.)
3. The duration of synopsis orientation workshop shall be compulsory of two weeks in the beginning of 3rd semester.

Evaluation of MPhil Programs:

1. The evaluation of 24 credit hours course work of **MPhil** shall be conducted by the Controller of Examinations as per prevailing practice of the university.
2. The distribution of continuous assessment and final examination of each 3-credit hour course work shall be as follows:
 - i) Continuous Assessment & Mid Term 50% (20+30)
 - ii) Final Examinations 50%

Total	100%
--------------	-------------
3. Pass percentage in aggregate shall be 50%.
If a student cannot pass in continuous assessment/ assignments or fail to maintain the minimum mandatory class attendance of 70% in a course, he/she will be declared as fail.

Thesis Requirements

1. After completion of twenty-four credit hours of course work, a student will embark upon research of 12 credit hours for two semesters. After the receipt of admission list of third semester, the department will hold two-weeks Synopsis Orientation Workshop (SOW). Only those students will be eligible to attend the synopsis orientation workshop who qualified/passed at least 12 credit hours course work including Research methods/statistics. However, he/she will be allowed to submit the thesis only after passing all the courses.
2. The purpose of this workshop is to guide the MPhil scholars in finalizing their Synopsis/Research topics. Participation in the SOW will be mandatory. Research

scholars are supposed to develop and present their synopsis before the Research Proposal Committee (RPC). Finally, the recommended topic of synopsis/ research by RPC will be forwarded to the competent authority for approval as per MPhil rules and regulations of AIOU, Islamabad.

Travelling & Boarding / Lodging Expenses

The AIOU does not have lodging and boarding facilities now except at the main campus Islamabad. If required, students will have to arrange lodging and transport by themselves. AIOU will not bear any cost in this regard. The fee does not include charges for boarding lodging and transport. Hence the University does not have any liability in this regard.

Hostel Facilities

The students coming from other cities can avail the hostel facility at reasonable rates (other than fee) subject to availability.

Financial Assistance

Limited financial assistance is available to deserving students who shall apply on the prescribed AIOU forms supported with justifiable documentary proofs available after admission during the 1st semester. Financial assistance will be considered from the 2nd semester.

Admission Procedure and Requirements for Ph.D. Programs

1. The Ph.D. program shall be announced by the Director BASR as per admission calendar of AIOU. Announcement for admission will be made in the leading newspapers of the country.
2. **The minimum entry requirement for admission to Ph.D. program shall be MS/MPhil or equivalent degree** with CGPA 3.0 out of 4.0 in semester system or 1st division in the Annual system with (60% marks).
3. If the CGPA/Percentage is not mentioned on the transcript, the candidate must produce equivalent weightage from the parent university.
4. **Admission Test:**
 - a) University is required to:
 - i. Conduct the test equivalent to GRE/HAT General developed at the University, with the passing score of 60% **OR**
 - ii. Accept a test equivalent to GRE/HAT General, conducted by testing bodies accredited by HEC, with a passing score of 60%.
5. The university committee for the test at par with GRE (general) consists of at least 3 Ph.D. Faculty members in the subject area will conduct the test with intimation to QA Division HEC within one month of its constitution and the qualifying score for this will be 60%.

6. The criteria for admission and weightage of its components e.g., academic qualifications, research professional experience, publications, interview shall be as follows:

i.	Academic Qualification + Research + Experience	40+5+5=50
ii.	Written Test (at per HEC/AIOU Policy)	30
iii.	Interview	20
	Total	100

Statement of Purpose

As part of the application for admission to PhD programs, applicants shall be required to submit a statement of purpose, which shall form an integral part of the application. The admissions committee shall use the information provided to ascertain the preparedness and interest of the candidate in pursuing doctoral studies, and whether the department has the requisite resources to train and supervise the doctoral candidate in the subspecialty in which the applicant is interested. A statement of purpose shall, at least, include the following:

- i. Title of the potential research proposal.
- ii. Clear articulation of the current understanding of the intended field and ideas for potential research.
- iii. Explanation of the intended impact of the proposed research.
- iv. The prospective candidates shall demonstrate passion and enthusiasm for the area of research.

How to Apply for Admission?

- I. An eligible candidate shall apply for admission through online portal (<https://aiou.edu.pk/oas-fresh-admission>).
 - Register here through your Cell No. or Email and Login
 - Fill in the Admission Form completely and submit.
 - Print Fee Voucher and deposited the prescribed fee in the designated banks or through Jazz Cash, Easy Paisa and Upaisa Mobile App/USSD String *786#, Retailer Agent, Franchise and Branches of Mobilink, Telenor and Ubank.
- II. Admission to a Ph.D. will be offered against available seats strictly on the basis of merit and as per criteria laid down by the concerned Department. The University reserves the right not to start Ph.D. programs if a viable group of students is not enrolled.
- III. A candidate will become a student of **Ph.D.** program upon depositing the prescribed semester-based fee for the 1st semester of course work. In case of failure to deposit the fee within the specified period, the admission shall automatically stand cancelled after the due date.
- IV. A student admitted to **Ph.D.** programs and a specialization thereof, whichever applicable, shall not be allowed to change his/ her program or specialization. The student shall have to apply for a fresh for admission to another program or specialization after discontinuation of the earlier program/ specialization as and when next admission is announced.

Important Notice: (About Written Test):

- (a) Admission Test shall be conducted as per schedule announced in Newspaper.

- (b) All candidates to inform about test/interview through only SMS or AIOU website (news section), No call letters by post will be sent to the candidates for test/interview.
- (c) It is advised to candidates for SMS service, correct Cell Number put in online admission form, if the wrong number is entered in the admission form, then all the responsibility will be on the candidates.
- (d) Remember that if your mobile number has been converted to another network. SMS will not be received on it, so add those numbers in admission form which has not been converted to another network, otherwise you are responsible.
- (e) The eligible candidates for interview are required to bring along with them all original educational documents/degrees (with two sets attested copies)/ thesis/ research paper/experience certificates (if any) for verification during the Interview.
- (f) Candidates will not be allowed to sit in the Written Test without showing CNIC. No TA/DA is admissible for Test & Interview.

Duration/Credit Hours and Medium of Instructions for Ph.D. programs:

Duration/Credit Hours as per HEC rules adopted by AIOU time to time.

The language of instructions, examination and thesis for disciplines will be according to the approved scheme of studies of each department.

Evaluation for PhD Programs

a. Course Work Evaluation

The evaluation of the 18 credit hours of Ph.D. course work will be conducted by Controller of Examinations by appointing teachers (who taught the course in that particular semester) as Examiners recommended by the department concerned.

1. The distribution of marks of each 3 credit hours course work of Ph.D. shall be as follows:

2.

Sr.#	Components	weightage
i.	Continuous Assessment & Mid Term	50% (20+30)
ii.	Final Examination	50%
iii.	Total	100%

3. Pass percentage in aggregate will be 70%. If a student cannot pass in continuous assessment/ assignments or fails to maintain the minimum mandatory class attendance of 70% in a course, he/she will be declared as fail.

b. Comprehensive Examination

1. The students completing the Ph.D. course work shall be allowed to appear in the Comprehensive Examination arranged and conducted by the department concerned as per the rules of the HEC. The pass percentage in Comprehensive Examination shall be 70% however; no grades will be awarded to the candidate.

2. Each Ph.D. candidate will be given a maximum of two chances to clear the Comprehensive Examination.
3. The department concerned will conduct a written examination (comprehensive exam) of four hours duration based upon its Ph.D. level courses within 90 days of completion of coursework.

c. Thesis Evaluation

1. On completion of **Ph.D.** research, the student shall be required to submit 05 spiral bound copies of the thesis to the Supervisor.
2. The student will also submit an undertaking and a declaration, that the thesis he/she is submitting has not already been submitted or published and shall not in future be submitted by him/her for obtaining any degree from any other university or institution.
3. The thesis will be evaluated as per AIOU rules.
4. The Viva-voce Exam will be conducted after the evaluation as per AIOU rules.
5. The Ph.D. degree shall be awarded on completion of all requirements for the degree.
6. The student will submit five hard bound copies of the approved thesis along with the soft copy to the Chairperson/Director as per specifications of AIOU.

Research Publications:

For award of Ph.D. degree, a Ph.D. researcher shall be required to publish a research articles meeting the following criteria:

- i. At least:
 - a. One research article in W category journal or two research articles in X category journals, for Science disciplines.
 - b. One research article in X category journal or two research articles in Y category journals, for Social Sciences disciplines.
- ii. The PhD researcher shall be the first author of these publications.
- iii. The research article shall be relevant to the PhD research work of the PhD researcher.
- iv. The article shall be published after approval of the research synopsis.
- v. The article shall be published in a relevant research journal.

Instructional Methodology:

Face to Face teaching (Tutorials):

For each course, 45 hours face to face teaching support will be provided through workshops/weekend classes. The final schedule of the lectures will be distributed to the students in consultation with the teachers (resource persons). The classes will be supplemented by computers where required. 70% attendance in face to face teaching would be compulsory.

Viva Voce:

After approval of the thesis by the external examiners, the student must appear before a viva-voce committee to defend his/her thesis.

Note: Admission forms complete in all respect must be submitted online on AIOU website.

FACULTY OF ARABIC & ISLAMIC STUDIES



The Faculty of Arabic & Islamic Studies started its functions initially as the Institute of Arabic and Islamic Studies comprising departments of Arabic and Islamic studies. Later, the Institute of Arabic and Islamic Studies was upgraded to the level of full fledged faculty in 1999 as required by AIOU Act 1974. The faculty was established:

1. To teach Islamic Studies from Matric to Ph.D. levels as per contemporary requirements.

2. To teach Arabic language and literature from Matric to Ph.D. levels as per contemporary needs.
3. To conduct advance research on the different aspects of Islamic Studies, Islamic Culture, Arabic Language, Literature and Civilization.
4. To protect Islamic Heritage with the help of modern research tools and techniques.
5. To play a leading role in the interpretation of Islamic Teachings, according to the needs of contemporary Pakistani society.
6. To reconstruct Islamic Thought and defend Islam and the Islamic identity of Pakistan at national and international forums.
7. To prepare Scholars of Islamic Studies who have grasp of the different issues of Islamic Studies in general and command over the different areas of specialization such as Quran, Tafseer, Hadith, Shariah & Law, Islamic thought, History, Culture, Civilization and Muslim languages particularly Arabic language.
8. To establish a cadre of specialists and professionals, experts in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in the various disciplines of Islamic and Arabic Studies.
9. To provide opportunities for professional growth and development to the scholars of Islamic studies in general and in service personnel.
10. To develop a linkage between different highly reputed institutions of Islamic learning in general and institutions of the Muslim World in particular.
11. To create interfaith harmony and an environment of dialogue between Islamic and other civilizations.

Prospects of the Faculty

1. Faculty is providing education in Arabic, Shari'ah & Islamic Studies to a large number of students.
2. The faculty has prepared several quality books on the different fields of Islamic Studies.
3. The faculty can produce high-quality research work at M.Phil and Ph.D. levels with different specializations.
4. The faculty is regularly publishing its refereed quality research journal Muarf-e-Islami.
5. Some of the programs of the faculty are unique and not offered in any other Institutions of Pakistan except AIOU such as ATTC, B. Ed Arabic, MA & MPhil Islamic Studies with different specializations.
6. MPhil Islamic Studies is a leading program of the faculty, and it has gained a good repute in scholarly circles of Pakistan.

MPhil Programs Offered in Autumn-2024

- i) MPhil Islamic Studies (Specialization in Seerat Studies)
- ii) MPhil Islamic Studies (Specialization in Interfaith Studies)
- iii) MPhil Islamic Studies (Specialization in Hadith and Hadith Sciences)

Eligibility for MPhil Islamic Studies

(All Specializations) Programs

A candidate with having MA in Islamic Studies or an equivalent degree with minimum second division (in both MA Islamic Studies & BA) can apply for admission in M.Phil. However, in case of a large number of applications, an initial short listing of candidates will be made, and

preference will be given to those candidates who have passed all degrees with first division or at least first division in MA Islamic Studies or equivalent.

- A significant weightage is given to the research thesis written for MA Islamic Studies.
- Expertise in Arabic language and Hifz-e-Quran is also considered as an additional qualification during the interview.
- Intermediate and above teaching experience in any recognized college/institution is also given due weightage in admission criteria.
- Published research papers in approved research journals by HEC are also considered in admission criteria.
- The graduates having HEC's approved degree of Al Shahdat Al-Alamia can also apply for admission, but they must have attached an equivalent certificate (by Name) from HEC.

Scheme of Studies for All MPhil of Islamic Studies Programs:

S. No.	Name of Program	MPhil in Islamic Studies
1.	Duration	Course work: Two Semesters Research work/Thesis: Two Semesters
2.	Credit	As per AIOU/HEC rules & Regulations
3.	Medium of Instruction	(i)Urdu (ii) English (iii)Arabic
4.	Research Work	i) The research work must be a distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment.

		ii) The student will be required to observe the guidelines regarding format, writing, referencing, paper, and other related matters as approved in AIOU rules & regulations.
5.	Face-to-Face Classes	teaching hours (Face to Face) classes for each 3-credit course (these classes are being held in Islamabad.
6.	Workshop	two-week synopsis orientation workshop at the start of research work after the completion of course work.
7.	Components of Course Work	Sr # Component
		1. Continues Assessment
		2. Face to Face teaching (48 hrs. per 03 credit hours in each semester)
		3. Mid-Term Examination
		4. Final Examination

Fee Structure for MPhil Programs

Faculty of Arabic and Islamic Studies:

Sr. #	Nature of Fee	Amount	Description
1	Admission fee	Rs.1650/-	This fee will be paid with the fee for first semester
2	Registration fee	Rs.1100/-	Once at the time of Admission
3	Tuition fee for 12 credit hours course.	Rs.18480/-	(Rs.4620/- per 3 credit hours) A Student can take 12 credit hrs in one semester
4	Technology Fee	Rs.550/-	Each semester

5	Total Fee for First Semester	Rs.21780/-	
6	Thesis Fee 12 Credits hours	Rs.9240/-	3 rd & 4 th Semester each
7	Thesis Evaluation Fee	Rs.18480/-	This fee will be paid at the time of submission of the thesis

Fee Structure for Ph.D. Programs

Faculty of Arabic and Islamic Studies:

Admission fee (At the time of first admission)	Rs.2750/-
Registration fee (At the time of 1st admission only)	Rs.2750/-
Technology fee (per student per semester)	Rs.550/-
Course Fee (Per 3 credit hours) Rs.8250 x 3 = Rs.24,750/-	Rs. 24,750/-
Thesis Fee: (in four installments) Rs.24750/- in Each Semester	Rs.99,000/-
Thesis Evaluation Fee (at the time of submission of thesis)	Rs.99,000/-
Total Fee for First Semester (General and Interfaith Studies)	Rs.30,800/-
Total Fee for First Semester (Specialization in Seerat Studies)	Rs.39,050/-

The University reserves the right to change the fee tariff in the coming semesters. This can be done without any prior notice as deemed fit for the expected expenditure which is to be incurred on the semester-based academic and operational activities of the program.

**DEPARTMENT OF
ISLAMIC THOUGHT, HISTORY
AND CULTURE**



Prof. Dr. Shah Mohyuddin Hashmi
Chairman



The Department of Islamic Thought History and Culture was established to provide advances studies and research in the field of Islamic Thought, History and Culture. To achieve this goal, the department is offering graduate and postgraduate-level programs. This department coordinates PhD Islamic Studies (General), MPhil Islamic Studies (General), MA Islamic Studies (General) and B.S Islamic Studies (General), B.S Islamic Studies (in English medium for International Students), B.S Islamic Finance, Post Graduate Diploma "IFTAA" Certificate Course "IFTAA", Certificate Training course of "Imam and Khateeb". and Diploma Islamic Finance Programs.

A. Ph.D. Islamic Studies Program

1. Introduction

The Department of Islamic Thought, History and Culture have been offering PhD Islamic Studies. At present the Department is offering an MPhil based PhD program. PhD students are required to complete specific course work & research work under the supervision of a qualified supervisor. This Program requires 3 to 5 years for completion. The students complete research work under qualified supervisors, however, the degree is awarded after the evaluation of the thesis by three foreign experts from technologically advanced countries as per the required Criteria of HEC. This program is designed to carry out research in different fields of Islamic Studies so that new aspects can be discovered & students can exercise independent critical judgment through the research skills for the service of Islamic & Muslim communities.

2. Aims & Objectives of Ph.D. Islamic Studies

The Ph.D. Islamic Studies Program aims to:

- Prepare scholars who have a grasp of Islamic Studies in general and command over the areas of specialization.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in various disciplines of Islamic Studies.
- Provide opportunities for professional growth and development to scholars in general and in-service personnel.

3. Eligibility for Admission

- MPhil Islamic Studies or equivalent from any recognized university in the First division or CGPA 3.00.

4. Scheme of Studies of all Ph.D. Programs

Sr. No.	Name of Program	Ph.D. in Islamic Studies	
1.	Duration	Maximum Five Years (10 Semesters)	
2.	Medium of Instruction	(i) Urdu (ii) English (iii) Arabic	
3.	Coursework	18 CH Course Work	
4.	Research work	The thesis of Ph.D. must be a distinct contribution to knowledge and afford evidence to originality, shown either by the discovery of new facts or by the exercise of independent critical judgment.	
5.	Face-to-Face Classes	48 teaching hours (Face to Face) classes for each 3credit course (these classes are being held in Islamabad.	
6.	Workshop	Two-week synopsis orientation workshop at the start of research work after the completion of course work.	
7.	Evaluation	As per amendments in AIOU rules & regulations, a Ph.D. thesis is necessary to be sent for evaluation to three foreign experts from advanced countries.	
8.	Pre-Requisite of viva voce of Ph.D. Islamic Studies	Unconditional approval from at least two foreign experts. Publication of research paper in HEC-recognized research journal.	
9.	Components of Coursework	Sr.#	Component
		1.	Continues Assessment
		2.	Face to Face teaching (48 hrs per 03 credit hours in each semester)
		3.	Mid-Term Examination
		4.	Final Examination
		5.	Comprehensive Exam

5. Details of Courses Ph.D. Islamic Studies (General)

1stSemester

Sr. #	Course Title	Course Code	Credit Hours
1.	Applied Research in Islamic Studies	6858	3
2.	Principles & Methods of Interpretation	6859	3
3.	Muslim Thinkers & Critical Study of their Thought	6860	3

2ndSemester

4.	Islamic Epistemology & Islamization of Knowledge	6851	3
5.	Comparative Study of World Civilizations	6861	3
6.	Challenges to Contemporary Islamic Thought and Possible Solutions	6862	3

3rdSemester	Thesis-1	8123	9
4thSemester	Thesis-2	8124	9
5thSemester	Thesis-3	8125	9
6th Semester	Thesis-4	8126	9

FACULTY MEMBERS

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DEPARTMENT OF INTERFAITH STUDIES



Prof. Dr. Ghulam Shams-ur-Rehman
Chairman



Department of Interfaith Studies of the Faculty of Arabic and Islamic Studies is an emerging department of Allama Iqbal Open University, Islamabad. The department aims to present the universal teachings of Islam and to prepare courses for Interfaith and intra-faith harmony. Today, more than ever before, it is extremely important to comprehend the complexity and nature of Interfaith Studies both in public and private spheres in the contemporary pluralistic global world.

The Department of Interfaith Studies was established to provide advance studies and research in the field of Interfaith. To achieve this goal, the department is offering graduate and postgraduate-level programs. This department coordinates Ph.D. Islamic Studies (Specialization in Interfaith Studies), M. Phil Islamic Studies (Specialization in Interfaith Studies), B.S Islamic Studies (Specialization in Interfaith Studies) etc.

A. MPhil Islamic Studies (Specialization in Interfaith Studies) Program

1. Introduction

The Department of Interfaith Studies is offering MPhil Islamic studies (Specialization in Interfaith Studies). This is the most important & significant Program offered by the Department of Interfaith Studies, AIOU. This Program is reputed as one of the best programs in public sector universities of Pakistan. The MPhil students are required to complete specific coursework & research work under the supervision of highly qualified supervisors. This Program requires 2 to 4years for completion. The student's complete coursework under the guidance of qualified faculty members. This Program is designed to carry out research in different fields of Islamic Studies so that new dimensions of understanding Islam can be explored. This Program provides scholars an opportunity of exercising independent critical judgment through research skills in the light of Interfaith Studies.

2. Aims & Objectives

The MPhil Islamic Studies (Specialization in Interfaith Studies) is aimed to:

- Prepare scholars of research aptitude who can analyze facts in the light of Islamic research principles.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies, who can conduct quality research in various disciplines of Islam. Provide opportunities for professional growth and development to scholars in general and in-service personnel.

3. Detail of Courses

1st Semester

Sr. #	Course Title	Course Code	Credit Hours
1.	Principles of Research and Editing	FATH 7501	3
2.	The Quran and Interfaith Studies	FATH 7502	3
3.	Religion and Orientalism	FATH 7503	3
4.	Sources of Islamic Studies (Interfaith Studies)	FATH 7504	3
2nd Semester			
1.	Methods and Approaches to Interfaith Studies	FATH 7505	3
2.	Philosophy of Religion	FATH 7506	3
3.	Interfaith Relations between the World Religions	FATH 7507	3
4.	Interfaith Studies and Pluralism in Pakistan: Theory and Practice.	FATH 7508	3
3rd Semester		Thesis-1	FATH 8501
4th Semester		Thesis-2	FATH 8502

4. Ph.D. Islamic Studies (Specialization in Interfaith Studies) Program

1. Introduction

The Department of Interfaith Studies has been offering Ph.D. Islamic Studies (Specialization in Interfaith Studies). Ph.D. students are required to complete specific course work & research work under the supervision of a qualified supervisor. This Program requires 3 to 5 years' for completion. The students complete research work under qualified supervisors, however the degree is awarded after the evaluation of the thesis by three foreign experts from technologically advanced countries as per the required Criteria of HEC. This Program is designed to carry out research in different fields of Islamic Studies so that new aspects can be discovered & students can exercise independent critical judgment through the research skills for the service of Islamic & Muslim communities.

2. Aims & Objectives

The Ph.D. Islamic Studies (Specialization in Interfaith Studies) Program aims to:

- Prepare scholars who have a grasp of Islamic Studies in general and command over the areas of specialization.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in various disciplines of Islamic Studies.
- Provide opportunities for professional growth and development to scholars in general and in-service personnel.

3. Eligibility for Admission

- MPhil Islamic Studies or equivalent from any recognized university in the First division or CGPA 3.00.
- Departmental Test/Interview by the Ph.D. Admission Committee

4. Details of Course Work (Specialization in Seerat Studies)

1stSemester

Sr. #	Course Title	Course Code	Credit Hours
1.	Applied Methods in the Study of Religion	FATH 9501	3
2.	Approaches to Interfaith Studies	FATH 9502	3
3.	Global Interfaith Institutions and Networks	FATH 9503	3

2ndSemester

4.	Muslim Contributions in the Study of Religion	FATH 9504	3
5.	Peace building Conflict-Resolution and Interfaith Studies	FATH 9505	3
6.	Sufi Tradition and Interfaith Harmony	FATH 9506	3

3rdSemester	Thesis-1	FATH 9507	9
4thSemester	Thesis-2	FATH 9508	9
5thSemester	Thesis-3	FATH 9509	9
6thSemester	Thesis-4	FATH 9510	9

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DEPARTMENT OF SEERAT STUDIES



Prof. Dr. Shah Moeen Uddin Hashmi
Chairman



The Department of Seerat Studies, a significant segment of the Faculty of Arabic & Islamic Studies was established in 2017 to familiarize the new generation in specific and the whole ummah in general, with the Seerat of the last Prophet Hazrat Muhammad (SAW) and to promote knowledge, research and teachings associated with Prophetic Seerah. So, to develop a deep and academic understanding of Seerah and research in its diverse fields the department is offering various courses at different levels.

To achieve this goal, the department is offering graduate and postgraduate-level programs. This department coordinates Ph.D. Islamic Studies (Seerat), M. Phil Islamic Studies (Seerat), B.S Islamic Studies (Seerat), B.S Islamic Studies (Dars-e-Nizami) etc.

A. MPhil Islamic Studies (Specialization in Seerat Studies) Program

1. Introduction

The Department of Seerat Studies is offering MPhil Islamic Studies (Specialization in Seerat Studies), a significant program of the Department. This program is reputed as one of the best programs in public sector universities of Pakistan. The MPhil students are required to complete specific coursework & research work under the supervision of highly qualified supervisors. This Program requires 2 to 4 years' for completion. Students' complete coursework under the guidance of qualified Faculty members. This Program is designed to carry out research in different fields of Islamic Studies so that new dimensions of understanding of Islam can be explored. This Program provides scholars an opportunity of exercising independent critical judgment through research skills in the light of Seerat-e-Rasool (SAW).

2. Aims & Objectives

The program MPhil Islamic Studies (Specialization in Seerat Studies) is aimed to:

- Prepare scholars of research aptitude who can analyze facts in the light of Islamic research principles.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies, with particular reference to Seerat Studies, who can conduct quality research in various disciplines of Seerat.
- Provide opportunities for professional growth and development to scholars in general and in-service personnel.

- To prepare such scholars, having expertise in the Seerat, who can present Seerat Tayyaba according to contemporary needs.

3. Detail of Courses MPhil Islamic Studies (Seerat Studies)

1st Semester

Sr. #	Course Title	Course Code	Credit Hours
1.	Research Methodology	SERT 7501	3
2.	Principles and Method of Historiography	SERT 7502	3
3.	Basic Sources of Islamic Sciences (Methodological Study)	SERT 7503	3
4.	Selected Textual Study of Seerah (Methodological Study)	SERT 7504	3

2nd Semester

1.	Principles and Method of Takhreej (Sources of Hadith and Seerah)	SERT 7505	3
2.	Study of Seerah and Orientalism	SERT 7506	3
3.	Subjective Study of New Aspects of Seerah	SERT 7507	3
4.	Study of Modern Seerah Literature	SERT 7508	3

3rd Semester	Thesis-1	SERT 8501	6
4th Semester	Thesis-2	SERT 8502	6

B. Ph.D. Islamic Studies (Specialization in Seerat Studies) Program

1. Introduction

The Department of Seerat Studies has been offering Ph.D. Islamic Studies (Specialization in Seerat Studies). Ph.D. students are required to complete specific course work & research work under the supervision of qualified supervisors. This Program requires 3 to 5 years' for completion. The students complete research work under qualified supervisors, however the degree is awarded after the evaluation of the thesis by three foreign experts from technologically advanced countries as per the required criteria of HEC. This program is designed to carry out research in different fields of Islamic Studies so that new aspects can be discovered & students can exercise independent critical judgment through the research skills for the service of Islamic & Muslim communities.

2. Aims & Objectives

The Ph.D. Islamic Studies (Specialization in Seerat Studies) Program aims to:

- Prepare scholars who have a grasp of Islamic Studies in general and command over the areas of specialization.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in various disciplines of Islamic Studies.

- Provide opportunities for professional growth and development to scholars in general and in-service personnel.

3. Eligibility for Admission

MPhil Islamic Studies or equivalent from any recognized university in the First division or CGPA 3.00.

4. Details of Course Work (Specialization in Seerat Studies)

1stSemester

Sr. #	Course Title	Course Code	Credit Hours
1.	Applied Research in Islamic Studies	SERT 9501	3
2.	Pre-Islam History and Civilization of Arab	SERT 9502	3
3.	Geography of Seerah	SERT 9503	3
4.	Seerah Sciences	SERT 9504	3

2ndSemester			
5.	Classical Trends of Seerah Writing	SERT 9505	3
6.	Modern Trends of Seerah Writing	SERT 9506	3
7.	Fiqh al Seerah	SERT 9507	3
8.	Comparative Trends in Seerah Writing	SERT 9508	3

3rdSemester	Thesis-1	SERT 9509	9
4thSemester	Thesis-2	SERT 9510	9
5thSemester	Thesis-3	SERT 9511	9
6thSemester	Thesis-4	SERT 9512	9

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Assistant Professor
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3. Dr. Syed Mujeeb-ur-Rehman

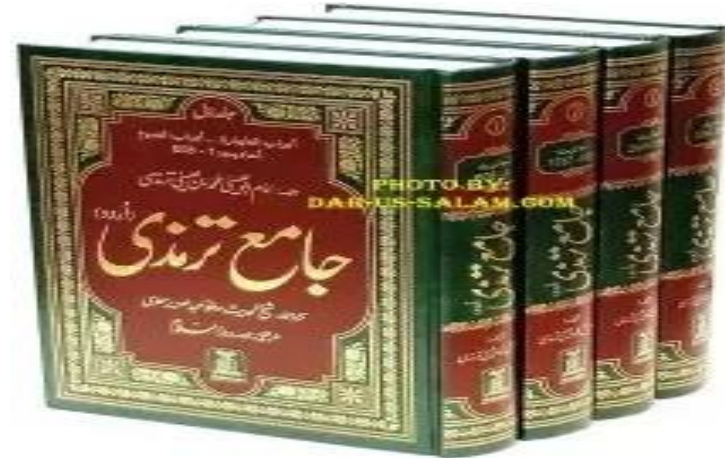
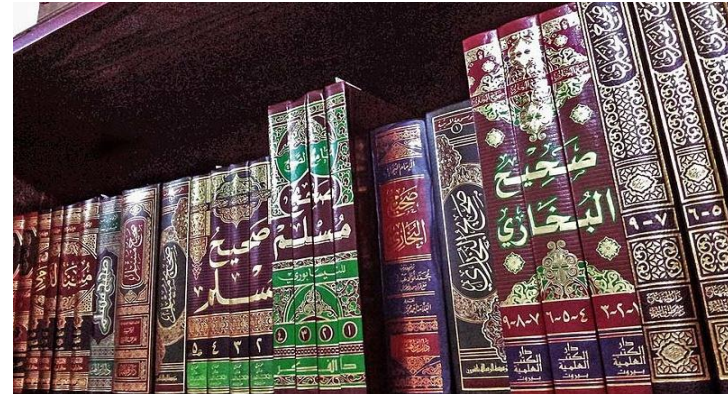
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DEPARTMENT OF HADITH & HADITH SCIENCES



Dr. Muhammad Shahid
In charge



The Department of Hadith & Hadith Sciences focuses on the study of Hadith and Sunnah of the Prophet (S.A.W) their collections, preservation, authentication, and their interpretation as a source of knowledge & guidance for man's spiritual & moral need as an individual in society. It intends to enable students to work diligently and function benevolently in all avenues of life. The Department of

Hadith & Hadith Sciences is committed to restore the full meaning of education by offering an opportunity to study comprehensively and critically and to train students to develop a strong nation with Islamic values and ethics. The department is preparing and offering different programs for specialization in Hadith & Hadith Sciences to its students.

The department was established to provide advanced studies and research in the field of Hadith. To achieve this goal, the department is offering graduate and postgraduate-level programs. This department coordinate M. Phil Islamic Studies (Hadith and Hadith Sciences), B.S Islamic Studies (Hadith and Hadith Sciences) etc.

MPhil Islamic Studies (Hadith and Hadith Sciences) Program

1. Introduction

The Department of Hadith and Hadith Sciences is offering MPhil Islamic studies (Hadith and Hadith Sciences). This is the most important & significant Program offered by the Department of Hadith and Hadith Sciences, AIOU. This Program is reputed as one of the best programs in public sector universities of Pakistan. The MPhil students are required to complete specific coursework & research work under the supervision of highly qualified supervisors. This Program requires 2 to 4 years for completion. The student's complete coursework under the guidance of qualified faculty members. This Program is designed to carry out research in different fields of Islamic Studies so that new dimensions of understanding of Islam can be explored. This Program

provides scholars an opportunity of exercising independent critical judgment through research skills in the light of Seerat-e-Rasool (SAW).

2. Aims & Objectives

The MPhil Islamic Studies (Hadith and Hadith Sciences) is aimed to:

- Prepare scholars of research aptitude who can analyze facts in the light of Islamic research principles.
- Establish a cadre of specialists and professionals in different fields of Islamic Studies, who can conduct quality research in various disciplines of Islam. Provide opportunities for professional growth and development to scholars in general and in-service personnel.

3. Detail of Courses

1st Semester

Sr. #	Course Title	Course Code	Credit Hours
1.	Research Methodology	HADH 7501	3
2.	Takhrej-e-Hadith and Darasat Al-Asanid	HADH 7502	3
3.	Principles of Narration and Comprehension of Hadith	HADH 7503	3
4.	Hadith and Orientalism	HADH 7504	3

2nd Semester			
Sr. #	Course Title	Course Code	Credit Hours
1.	Ilm-al-Rijal & Rules of Jarhh wa Tadil	HADH 7505	3
2.	Fiqh Al-Hadith	HADH 7506	3
3.	Study of Hadith Sources and Hadith Sciences	HADH 7507	3
4.	Methodologies of Muhaddithin	HADH 7508	3
3rd Semester			
	Thesis-1	HADH 8501	6
4th Semester			
	Thesis-2	HADH 8502	6

FACULTY MEMBERS

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FACULTY OF SCIENCES



Prof. Dr. Hajra Ahmed
Dean



The Faculty of Sciences forms an integral part of the university. Since its establishment in 1982 with five teaching departments, it has undergone major development changes. It now comprises nine teaching and research departments which are offering courses at the undergraduate and postgraduate levels to more than ten thousand students. The faculty operates under the basic guidelines of the University Act and on an “Education for All as Convenient” basis so that maximum students get benefit from its academic programs and educational facilities. This principle has necessitated some structural changes in the non-

formal mode, particularly at the postgraduate level, in the offering of theory courses and practical lab work. This conceptual adjustment has been quite successful, and many in-service students are benefiting from postgraduate study programs. Improvement in qualifications for a better life is a right of everyone and the faculty's programs meet this challenge by offering opportunities to all. A significant number of beneficiaries are those who cannot afford education in formal institutions due to a variety of reasons.

All the departments (Agricultural Sciences, Biology, Environmental Sciences, Chemistry, Nutritional Sciences and Environmental Design, Computer Science, Physics, Mathematics, Statistics & Engineering & Technology) of The Faculty of Sciences are running a variety of postgraduate technical, scientific, and professional programs successfully. The departments are equipped with computer labs for practical work, teaching, research, and instrumentation labs for analysis. The University is developing these labs through its resources. The Faculty of Sciences is thankful to the Vice-Chancellor for giving personal attention to the development of the Faculty of Sciences by providing generous amounts of funds and valuable guidance.

Around 80 highly qualified full-time faculty members are in the role of the Faculty of Sciences. Their role in the planning, designing and development of different courses, to meet students' needs, is vital. Faculty members also engage in imparting and supervising instructions so that high standards are maintained. In addition, highly qualified and experienced Professors are also engaged on the contract or as part-time instructors, for postgraduate study programs. The University faculty is also offering academic positions under the tenure track system to attract the best minds in scientific and technological fields, as a full-time employee of the university.

Research is an integral part of postgraduate study programs MPhil and Ph.D. degrees in Agricultural Sciences, Chemistry, Computer Sciences, Biology (Microbiology and Molecular Genetics), Environmental Sciences, Nutritional Sciences and Environmental Design, Mathematics, Statistics and Physics. Rules and regulations for governing postgraduate study programs are those approved by the Higher Education Commission (HEC).

**Fee Tariff for
MSc Hons/MS/MPhil Programs Faculty of
Sciences**

Item	Rates
Admission Fee (at the time 1 st semester)	Rs.1650/-
Registration Fee	Rs.1100/-
Course Fee (3 credit hours)	Rs.7920/-
Fee for 12 credit hours' theory work (7920 x 4= 31680)	Rs.31680/-
Technology Fee per semester	Rs.550/-
Total Fee (First Semester)	Rs.34,980/-
Research Thesis fee in 3 rd Semester	Rs.15840/-
Lab Charges*	Rs.55000/-
Research Thesis fee in the 4 th Semester	Rs.15840/-
Thesis Evaluation Fee (at the time of submission of thesis)	Rs.31,680/-

***Note: Lab Charges Fee for the following programs only:**

1. Chemistry,
2. Microbiology and Molecular Genetics
3. Environmental Sciences
4. Agricultural Technology

**Fee Tariff for
Ph.D. Programs Faculty of Sciences**

Item	Rates
Admission Fee (at the time 1 st semester))	Rs.2750/-
Registration Fee	Rs.2750/-
Course Fee (3 credit hours)	Rs.9900/-
Tuition Fee 3 credit hours Rs.9900 (9900 x 3 courses) = 29,700	Rs.29700/-
Technology Fee per semester	Rs.550/-
Total Fee (First Semester)	Rs. 35,750/-
Thesis Fee (in 3 rd , 4 th , 5 th , 6 th Semester)	Rs.29700/- Per semester
Thesis Evaluation Fee (at the time of submission of thesis)	Rs.118,800/-

The University reserves the right to change the fee tariff in the coming semesters. This can be done without any prior notice as deemed fit for the expected expenditure which is to be incurred on the semester-based academic and operational activities of the program.

DEPARTMENT OF STATISTICS



Prof. Dr. Irshad Ahmed Arshad
Chairman



The Department of Statistics was established in 1988 in the Faculty of Sciences, Allama Iqbal Open University. Since then, the faculty and students have shared a common goal of maturing the Department with sheer hard work and constant struggle. Statistical sciences have a significant impact on our lives and are a key to discoveries and innovation. Over time, with concerted efforts, the Department has grown to its full potential and is vigorously involved in participating in global efforts of driving a new era of growth, development, and productivity. Since our world is becoming more quantitative and data-focused, job opportunities in statistics are plentiful and projected to increase worldwide. Therefore, the alumni of the Department of Statistics have been working in various government departments and the private sector.

The vision of the Department is to impart quality education that focuses on collaborative learning through innovative teaching and research methodologies. It aims to create an environment that enables students to effectively engage in

making lasting contributions in diverse fields according to the rapidly changing demands of not only the home country but the entire globe. The Department is determined to further develop a state-of-the-art model of learning and research, which will benefit the masses across the board.

Academic Programs

The Department of Statistics offers the following degree programs. All these programs are approved by the Higher Education Commission, Islamabad.

- i. Ph.D. Statistics
- ii. MPhil Statistics
- iii. BS (4 years) Statistics
- iv. BS (2.5 Years) Statistics
- v. BS (2 Years) Statistics

All the courses and programs are designed to meet the challenging statistical needs of life sciences, information technology, social sciences, and other allied disciplines. The course outlines of all level courses have been designed and updated recently after consulting the syllabi of national and international universities. It helps to strengthen the statistical concepts and logical thinking among our students.

Presently, these degree programs are offered at the main campus only. However, in the near future, the Department also intends to offer degree programs at regional headquarters.

MPhil Statistics

a) Introduction:

The MPhil Statistic program is being offered in the Department of Statistics, Main Campus, AIOU Islamabad since 2001. This Program meets the challenging requirements of today's fast growing world demands. It

also provides the experts not only in the field of statistics but also in other allied social and science disciplines.

The Department has its own computer laboratory enriched with high speed latest computers, multimedia, and latest statistical software. Furthermore, the Video Conference facility is also available.

Salient Features:

- Face to Face learning from highly qualified faculty.
- Availability of high speed internet and enriched library facility at AIOU.
- Hostel facility is also available on nominal payment during the workshops.

b) Objectives:

The main objectives of MPhil Statistics program are:

1. To enhance the qualification of those who could not continue their education after MSc Statistics and BS Statistics.
2. To provide opportunity for in-service persons to improve their qualification and get promotion in their respective departments.
3. To get quality teachers/researchers of Statistics at all levels.

c) Eligibility:

The candidates must have MSc Statistics/BS Statistics (four years) degree from any HEC recognized university/institute with minimum 2.5 CGPA (in semester system) or 2nd Division (in annual system). Both in-service and fresh candidates can apply for admission.

d) Duration:

The minimum duration of MPhil program is 4 semesters (two years) and maximum duration is 8 semesters (four years).

e) Scheme of Studies:

The Semester Wise Course Offering (M. Phil)

1st Semester

Semester	No. of Subjects	Credit Hours	Total Credit Hours
1 st	4	3	12
2 nd	4	3	12
3 rd	(8079) Thesis-1	6	6
4 th	(8080) Thesis-2	6	6

List of Courses:

Sr. No.	Course Title	Course Code	Credit Hours
1.	Probability and Stochastic Processes		3(3+0)
2.	Advanced Econometrics		3(3+0)
3.	Advanced Statistical Inference		3(3+0)
4.	Research Methodology		3(3+0)
5.	Linear Model		3(3+0)
6.	Advanced Statistical Inference		3(3+0)
7.	Advanced Design of Experiments		3(3+0)
8.	Categorical Data Analysis		3(3+0)
9.	Survey Sampling		3(3+0)
10.	Statistical Pattern Recognition		3(3+0)
11.	Bayesian Inferential Statistics		3(3+0)

12.	Advanced Regression Analysis		3(3+0)
13.	Regression Models for Count Data		3(3+0)
14.	Ecological Statistics		3(3+0)
15.	Financial Stochastic Models		3(3+0)
16.	Statistical Genetics		3(3+0)
17.	Generalized Linear Models		3(3+0)
18.	Meta-Analysis		3(3+0)
19.	Decision Trees		3(3+0)
20.	Advanced Operations Research		3(3+0)
21.	Advanced Statistical methods in Quality Control		3(3+0)
22.	Applied Smoothing Techniques		3(3+0)
23.	Convergence in Probability		3(3+0)
24.	Structural Equation Models		3(3+0)
25.	Causal Inference		3(3+0)
26.	Applied Time Series Modeling		3(3+0)
27.	Randomized Response Techniques		3(3+0)
28.	Sampling and Sampling Distributions		3(3+0)

The Department of Statistics will offer elective courses from the above list depending upon the availability of faculty.

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DEPARTMENT OF CHEMISTRY



Dr. Uzma Yunus
Chairperson



The Department of Chemistry was established in March 1998. Its faculty consists of four Associate professors, four Assistant Professor, three Lecturers and two Research Associates. The department has the most modern equipment/ instrumentation in its teaching and research labs in the Science Block at AIU's main campus. This equipment/ instrumentations includes CHNS Analyzer, Thermal Analyzer, UV-Visible, Fluorescence and FTIR Spectrophotometers, GC-MS, HPLC, Atomic Absorption spectrometer, ICP-MS and Electrochemical System etc.

The department has developed all the courses for undergraduate, graduate, postgraduate and Ph.D. levels following the guidelines provided by the Higher Education Commission (HEC). These courses are reviewed from time to time through the Committee of Courses to incorporate emerging modern trends in the subject. The Committee of Courses of the department has distinguished Professors and Scientists of the country as members besides departmental faculty. The Department has also signed MOU with the university of Rostock, Germany. By this MOU, our Ph.D. students get opportunity to do research work in Germany.

Moreover, department has also signed MOU with University of Kebangsaan Malaysia. This collaboration will be very useful for our MPhil and Ph.D. students.

At present, department of Chemistry is offering the following programs:

1. BS Chemistry (FSc based, ADS based and BSc based) Organic, Inorganic and Physical Chemistry Specialization.
2. MPhil Chemistry
3. PhD Chemistry

MPhil and PhD (Chemistry)

The Department of Chemistry is offering M. Phil Chemistry and Ph.D. Chemistry programs at the main campus, AIOU. Currently specialization is being offered in the field of Organic chemistry. Later, specialization in other branches of Chemistry will be offered.

1. Objectives

MPhil and PhD Chemistry programs are research-based degrees. The main objective of these programs is to inculcate a culture of research and innovation through high-quality work. The capacity to devise, design and conduct research that has real academic weight.

2. Eligibility

(a) MPhil Chemistry

A person holding M.Sc./BS (at least 2nd division) in Chemistry is eligible to apply for admission to M. Phil Chemistry Program. Admission will be entirely on merit and restricted to the number of seats available. The department

will conduct a written test and interview for admission.

(b) PhD Chemistry

Candidates holding MS/MPhil or equivalent degrees in Chemistry with CGPA of 3.0 in the semester system or equivalent are eligible to apply for Ph.D. Program.

3. Scheme of Studies for MPhil Chemistry

- i. A student will have to complete a total of 24 credit hours of course work in the first and second semesters.
- ii. In the third & fourth semesters, students will conduct research and thesis on approved topics as per AIOU rules.
- iii. The minimum period to complete the research thesis shall be two semesters.
- iv. The maximum period for the completion of the M. Phil Degree program is four years (8 semesters) only.

**List of MPhil Chemistry Theory Courses
Semesters: I & II**

Course Code	Course Title	Credit Hours
1700	Medicinal Chemistry	3
1745	NMR Spectroscopy	3
1746	Advanced Heterocyclic Chemistry	3
1751	Advanced Organic Synthesis	3
1752	Advanced Stereochemistry	3
1753	Natural Products	3
1754	Reactive Intermediates in Organic Chemistry	3
1755	Organometallic Chemistry	3
1759	Structure Elucidation of Organic Compounds by Spectroscopy	3
1761	Organic Polymer Chemistry	3
1763	Chemistry of Primary Metabolites	3
1770	Plastic Materials	
1772	Theoretical background of Organic Lab. Techniques	3
1773	Organic Spectroscopy	3
1774	Homogenous Catalysis	3
7119	Advanced Photo Chemistry	3
7195	Computational Chemistry	3
Research Work (3rd & 4th Semester)		
8083	Thesis-1	6
8084	Thesis-2	6

Note: Any four courses will be offered in the 1st semester, subject to the availability of experts. In the 2nd semester any four courses from the remaining courses will be offered.

(b) Scheme of Studies for Ph.D. Chemistry

- Initially, the student is required to complete 18 credit hours of Ph.D. course work. After completions of course work, he/she has to pass comprehensive Examination.
- Besides the completion of Ph.D. coursework and other requirements, a candidate has to complete research work and thesis as per AIOU rules.
- For a Ph.D., the student has to complete all other formalities, prescribed by the Higher Education Commission.

List of Ph.D. Chemistry Theory Courses

Semesters: I & II

Course Code	Course Title	Credit Hours
1756	Organic Photochemistry	3 (3+0)
1757	Pericyclic Chemistry	3 (3+0)
1758	Reaction Mechanism	3 (3+0)
1762	Quantum Organic Chemistry	3 (3+0)
1765	Advanced Nuclear Magnetic Resonance (NMR) Spectroscopy	3 (3+0)
1766	Special Topics in Chemistry	3 (3+0)
1767	Mass Spectrometry	3 (3+0)
1768	Special Techniques in Organic Synthesis	3 (3+0)
1769	Theoretical Aspects of Spectroscopy	3 (3+0)
1789	Literature Review and Seminar	3 (3+0)
1799	Instrumental Methods of Analysis	3 (3+0)

Note: Any three courses out of the above-mentioned theory courses will be offered in the Semester-I. In semester II any three courses from the remaining list will be offered, subject to the availability of expertise.

**Ph.D. Chemistry Research Work & Thesis
(Semester III – V)**

Semester	Course Code	Course Title	Credit Hours
3 rd Semester	8079	Thesis-1	9
4 th Semester	8180	Thesis-2	9
5 th Semester	8181	Thesis-3	9
6 th Semester	8182	Thesis-4	9

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DEPARTMENT OF AGRICULTURAL SCIENCES



Prof. Dr. Sher Muhammad
Chairman



The Department of Agricultural Sciences (DAS) was established in 1975. Previously, the DAS was focusing on strengthening the age. sector and rural communities through teaching & bridging social gaps. Now DAS is trying to transform conventional agriculture to more resilient and sustainable farming in the country. To achieve the set goals, DAS has already functioned with full capacity in providing bioproducts (biofertilizers & biopesticides), advisory services to grow vegetables and crops with resource-efficient means and shifted core degree courses from ODL mode to F2F mode.

State-of-the-art labs equipped with the latest tools have been established to promote cutting-edge technologies among farming communities after successful evaluation & verification. The DAS aims to impart skills and build capacity in agri. graduate to explore opportunities in private and public entrepreneurship. The DAS has redefined its mission & vision in changing world scenarios. State-of-the-art knowledge and trained manpower are the dire need of the hour to bring resilience to food systems & feed the population with safe and quality foods.

Programs:

The DAS offers the following program/courses at different levels.

Program at Postgraduate Level

1. Ph.D. Agricultural Extension
2. MPhil Agricultural Technology
3. MSc (Hons) Agricultural Extension
4. MSc (Hons) Rural Development
5. MSc (Hons) live Stock Management

Besides Postgraduate programs the Department also offers Higher Secondary School Certificate (HSSC), Secondary School Certificate (SSC) and STEP courses.

Future Program:

The Department of Agricultural Sciences (DAS) intends to offer the following program in the future:

Ph.D. Agricultural Technology

1. MPhil Agricultural Technology

The main purpose of the MPhil Agricultural Technology degree is to explore the high level of technical innovation currently being applied to agricultural production. The major

challenges to sustainable agriculture in Pakistan are unavailability of quality seed, declining soil health, fragile cropping systems, looming water crisis, environmental degradation owing to indiscriminate use of farm chemicals, post-harvest losses, minimal value addition and product differentiation, inadequate food storage and preservation, poor marketing system and low production of meat, poultry and eggs. Achieving sustainability in food production and food security continues to be a challenge in the developing world including Pakistan. Over the past two decades, global food production has increased largely because of advances in innovative agriculture technology. MPhil Agricultural Technology degree will provide students with a solid foundation in agricultural business practices, expanding their career options in agro-based industries. It can also be the first step in securing a more advanced degree in the field of Agri-Tech. This degree will acquire popularity for two reasons. First, mass food production and mega-farming requires mastery of ever-more sophisticated scientific farm operations and postharvest techniques as well as meat, poultry, and egg production. Second, to ensure food security and minimize post-harvest losses in the country. Hence, this program will be offered to people who want to use their skills to address the problems of hunger and sustainable development in the country. In addition, sustainable agriculture (organic, ecological and environment-friendly technologies) is of wide interest around the world. Global warming and related trends have led to an awareness of the need to preserve natural resources such as clean water and fertile soil around the world. This degree will give students the comprehensive technical knowledge to formulate minerals, chemical and bioproduct indigenous materials available on farms. The students will be able to select/identify materials indigenously available on farms and have the capacity to convert them into valuable products for enhancing crop productivity.

b) Aims:

MPhil Agricultural Technology is an entrepreneurship-based degree. It will generate highly technical manpower who will be job producers not job seekers. Each course in this program is a-complete entrepreneurship. After obtaining this degree, the students will be engaged in the flower industry, seed industry, organic agriculture industry, food industry, milk meat and dairy industry.

c) Objectives:

- i. To generate, integrate, and apply knowledge to individuals pursuing a higher degree in agriculture technology.
- ii. To enable MPhil Agricultural Technology holders to work as technical experts for progressive farmers, and agro-based industries to increase products and improve the quality of production.
- iii. The degree holders will play important roles in greater efficiencies and lower prices of agricultural produce, safer growing conditions, and safer foods as well as reduced environmental and ecological impact.

d) Admission Requirements:

The candidates possessing B.Sc. (Hons.)/BS Agriculture, B.Sc. (Hons.)/BS Agriculture Biotechnology, B.Sc. (Hons.)/BS Animal Husbandry and B.Sc. (Hons.)/BS Food Technology degree with at least 2nd division or equivalent CGPA/GPA from national and international HEC recognized institutions will be eligible for admission in MPhil Agricultural Technology.

Courses of MPhil Agricultural Technology:**1st Semester**

Sr. No.	Code	Title of Course	Credit Hours
1	AGSI 7501	Commercial Flower Production	3(2+1)
2	AGSI 7502	Seed Production and Technology	3(2+1)
3	AGSI 7503	Entrepreneurship in Agriculture	3(2+1)
4	AGSI 7504	Digital Agriculture	3(2+1)

2nd Semester

1	AGSI 7505	Plant Nutrition and Bioproduct Development	3(2+1)
2	AGSI 7506	Value Added Agriculture	3(2+1)
3	AGSI 7507	Animal Nutrition and Feed Technology	3(2+1)
4	AGSI 7508	Experimental Statistics	3(3+0)
3rdSemester	AGSI 8501	Thesis-1	6
4thSemester	AGSI 8502	Thesis-2	6

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DEPARTMENT OF ENVIRONMENTAL SCIENCES



Dr. Sofia Khalid
Chairperson



The approval for the establishment of the Department of Environmental Sciences was granted by the Executive Council in February 1998. The department was initiated to create awareness and understanding of the knowledge and skills required for sustainable environmental management. The purpose of its establishment is to educate future generations and improvement of quality of life and welfare of human beings through research for the environmentally sustainable and socially equitable use of natural resources. The department is determined to provide quality education to its wards through scientific and project-based learning curricula.

The Department of Environmental Sciences is committed to educating its students for the sustainable development of society, ensuring economic stability with an eco-centric approach to development. Students from different fields can opt for environmental sciences not only as a degree of

substantial market values but also for their personal development on important moral values of environmental stewardship, so they can contribute significantly to the achievement of a better and sustainable society.

The Department is continuously growing and flourishing both on quality teaching and research facilities to facilitate its students in better learning. Undoubtedly the current era is a modern new world of environmental challenges that questions the safety and stability of life on Earth. Through its developing labs and faculty, the Department of Environmental Sciences aims a holistic educational approach for the students to deal with the challenges of the modern era.

The Department is offering undergraduate and MPhil programs:

- i. BS Environmental Science 4- Years
- ii. BS Environmental Science (2.5 Years)
- iii. BS Environmental Science AD based (2 Years)
- iv. MPhil Environmental Science (2 Years)
- v. PhD Environmental Science (3 Years)

The Department has well -established lab facilities to foster the developing research ideas of the enrolled students, with competent faculty to guide them.

MPhil Environmental Sciences

1. Introduction

The Department of Environmental Science offers M. Phil Environmental Sciences (2 years) degree for graduates from versatile relevant fields.

2. Objectives

MPhil Environmental Sciences is research-based degree program that intends to:

- a. Foster novel ideas to achieve environmental sustainability.
- b. Capacity building of the students to address environmental challenges with scientific knowledge and technological advancements.

3. Eligibility

The minimum admission requirement for to MPhil will be the completion of Sixteen Years of Education in any of the given subjects, that is Environmental Science, Chemistry, Botany, Zoology, Geography, Geology (Earth Science), Biochemistry, Microbiology, Agriculture, Forestry, Horticulture, Entomology, Range Management, Public Health.

Any student seeking admission should have at least 50% marks in the previous degree program.

4. Scheme of Studies

- i. A student will have to complete a total of 24 CH of course work in the first and second semesters.
- ii. In the third & fourth semesters, students will conduct research and thesis (12 CH) on approved topics as per AIOU rules.
- iii. The minimum period to complete a research thesis shall be two semesters.
- iv. The maximum period for the completion of the MPhil Degree program is four years (8 semesters) only.

Semester-wise lay-out of courses

Semester I		
Course Code	Course Title	Credit Hours
BIO7501	Research Techniques and Instrumentation	3 (3+0)
ENVS 7501	Strategic Environmental Assessment and Management	3 (3+0)
BIO7503	Biosafety and security	3 (3+0)
ENVS 7502	Advances in Ecology	3 (3+0)
Semester II		
	Course Title	Credit Hours
	Elective – I	3 (3+0)
	Elective – II	3 (3+0)
	Elective – III	3 (3+0)
	Elective – IV	3 (3+0)
Total Credit Hours for Course Work		24

Note: Any four courses will be offered in the 2nd semester, from the list of approved elective courses.

Research Work

Semester	Course Title	Course Code	Credit Hours
3 rd Semester	Thesis 1		6
4 th Semester	Thesis 2		6

List of Elective Courses

Course Code	Course Title	Credit Hours
ENVS 7503	Principles and Applications of Bioremediation	3 (3+0)
ENVS 7504	Wildlife and Forest Conservation	3 (3+0)
ENVS 7505	Climatology	3 (3+0)
ENVS 7505	Waste Management	3 (3+0)
ENVS 7506	Air Pollution and its Control	3 (3+0)
ENVS 7507	Environmental Microbiology and Public Health	3 (3+0)
ENVS 7508	Cell and Tissue Culture Technology	3 (3+0)
ENVS 7509	Edaphology	3 (3+0)
ENVS 7510	Limnology	3 (3+0)
ENVS 7511	Allopathy	3 (3+0)
ENVS 7512	Plant Stress Physiology	3 (3+0)
ENVS 7513	Cleaner Production Technologies	3 (3+0)
ENVS	Applications of Remote sensing (RS) and Geographical Information System (GIS)	3 (3+0)
ENVS	Green Economy	3 (3+0)
ENVS	Global Environmental Challenges	3 (3+0)
ENVS	Global Environmental Politics	3 (3+0)
ENVS	Environmental Auditing	3 (3+0)

PhD Environmental Sciences

1. Introduction

Environmental Sciences is a decision support science, which has emerged as a result of convergence of a wide range of disciplines, therefore, its scope is wide as inter and multi-disciplinary field of knowledge. Its ambit is as wide as environment itself. The PhD Environmental Sciences program is offered at Department of Environmental Sciences with the minimum duration for the PhD program shall be six semesters (03 years) and the maximum duration of program shall be 10 semesters (05 years)/ as per AIOU policy. Students will have to complete coursework in the first two semesters & then carry out research work in the last four semesters. Students have to complete 18 credit hours of coursework and 36 credit hours of research work. The minimum period for the completion of course work shall be two semesters (one year) and maximum four semesters (two years). A student can only start the research work after successful completion of 18 CH course work and as per AIOU policy and approval of research titles and supervisory committee.

2. Objectives

The PhD degree program in Environmental Sciences is proposed with the following objectives:

- a. To developing human resources equipped with skills needed to mitigate impacts of climate change and adapt necessary measures or attitude to contribute to development of sustainable life style in the society.
- b. To promote research that can open new opportunities for understanding and mitigating environmental problems of national and international concern, which is needed to take environmentally sound decisions on different projects, policies, or plans.

3. Eligibility

The PhD program shall be announced by the Director BASR as per admission calendar of AIOU.

The minimum admission requirement for PhD Environmental Sciences shall be completion of eighteen years of education in Environmental Sciences, environmental Studies, chemistry, Botany, zoology, Geography, Geology (Earth Sciences), Material Sciences, Sustainable Environmental Design, Environmental Design, Biochemistry, Microbiology, Agriculture, Forestry, Horticulture, Entomology, Range management Veterinary Medicine, Medical Lab Technology, Public Health, Environmental Engineering. At least 60% marks in the previous degree program / as per HEC/AIOU policy. Candidates must have cleared HEC testing requirements for PhD i.e. either GRE, GAT/HAT or equivalent test by the university as per HEC policy. The criteria for admission and weightage of its component for PhD Environmental Sciences, academic qualifications research professionals written subject test and interview shall be as follows:

Academic Qualifications + Research + Experiences	50 (40+5+5)
Written Test	30
Interview	20

(Only those students will be called for interviews who secure more than 60% marks in the university written entry test.

4. Scheme of Studies

Semester I		
Course Code	Course Title	Credit Hours
	Elective – I	3 (3+0)
	Elective – II	3 (3+0)
	Elective – III	3 (3+0)
Semester II		
	Elective – IV	3 (3+0)
	Elective – V	3 (3+0)
	Elective – VI	3 (3+0)
Total Credit Hours for Course Work		18

List of Elective Courses for PhD Environmental Sciences

Course Code	Course Title	Credit Hours
ENVS	Research Planning and Report Writing	3 (3+0)
ENVS	Green Economy	3 (3+0)
ENVS	Advances in Biotechnology	3 (3+0)
ENVS	Advances in Virology	3 (3+0)
ENVS	Alternative Energy Resources	3 (3+0)
ENVS	Climate Change Adaptation and Mitigation	3 (3+0)
ENVS	Disaster Risk Management	3 (3+0)

ENVS	Occupational Health and Safety	3 (3+0)
ENVS	Remote Sensing and GIS	3 (3+0)
ENVS	Methods in Vegetation Ecology	3 (3+0)
ENVS	Invasive Plant Species	3 (3+0)
ENVS	Greenhouse Gas Inventory	3 (3+0)
ENVS	Hazardous Waste Management	3 (3+0)

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DEPARTMENT OF BIOLOGY



Dr. Hina Fatima
In-Charge



The approval for the establishment of the Department of Biology was granted by the Executive Council in February 1998. The objective of its establishment is to provide human resources/skilled personnel in various areas of Biology. Furthermore, the purpose is to educate future generations and improvement of quality of life and welfare of human beings through research for the environmentally sustainable and socially equitable use of natural resources. The Department is unique in imparting distance-learning and face-to-face education in Pakistan in the field of Biology. The mission of the Department of Biology is to educate students in various disciplines of Life Sciences including those who could not continue their education due to economic or job constraints.

The department is enriched with highly qualified regular faculty to fulfill teaching and research requirements. Well-equipped research and teaching labs are available in the Science Block at AIOU main campus to cater for practical and research requirements. This equipment/instrumentations include Water Distillation Unit, Thermo cycler, Gel documentation system, Centrifuge, Biosafety cabinet level 1, Autoclave, Microscopes, Spectrophotometer, Single photon Avalanche Diode (SPAD), Microtome, Polyacrylamide gel electrophoresis (PAGE) apparatus, Horizontal Agarose gel electrophoresis apparatus, Ice Maker, ELISA etc.

The Department has developed all the courses for BS and M. Phil programs following the guidelines provided by the Higher Education Commission (HEC). The outlines of said courses are reviewed from time to time and are updated by incorporating recent trends in the discipline. At present, the Department is offering the following programs:

- i. BS Botany
- ii. BS Biochemistry
- iii. BS Microbiology
- iv. M. Phil Program in “Microbiology & Molecular Genetics”

MPhil Microbiology & Molecular Genetics

1. Objectives

MPhil program is a research-based degree. The main objective of this program is to enable students to develop scientific and technical expertise to use microbial resources and human genetic information for the betterment of mankind. The students will be equipped to design, conduct and present original research.

2. Eligibility

A person who has completed minimum Sixteen Years of Education in Biology, Microbiology, Biochemistry, Molecular Biology, Bio-Sciences, Botany (Plant Sciences), Zoology (Animal Science), Microbiology and Molecular genetics, Genetics, Bioinformatics, Biotechnology, Medical Lab Technology (MLT), MBBS/ BDS/ DVM, D-Pharmacy, from a recognized University is eligible to apply for MPhil “Microbiology and Molecular Genetics” program. He/she should have at least 50% marks in the last degree and no third division in relevant academic degrees/certificates. Admission will be entirely on merit and restricted to the number of seats available.

3. Scheme of Studies

- i. A student will have to complete total 24 CH of course work in the first and second semesters.
- ii. In the third & fourth semesters, student will conduct research and thesis (12 CH) on approved topic as per AIOU rules.
- iii. The minimum period to complete research thesis shall be two semesters.
- iv. The maximum period for the completion of M. Phil Degree program is four years (8 semesters) only.

Semester-wise Layout of Courses

1st Semester		
Course Code	Course Title	Credit Hours
BIO 7501	Research Techniques and Instrumentation	3 (3+0)
BIO 7501	Advanced Microbiology	3 (3+0)
BIO 7501	Biosafety and security	3 (3+0)
BIO 7501	Advanced Molecular Biology	3 (3+0)

2 nd Semester		
	Course Title	Credit Hours
	Elective – I	3 (3+0)
	Elective – II	3 (3+0)
	Elective – III	3 (3+0)
	Elective – IV	3 (3+0)
Total Credit Hours for Course Work		24

Note: Any four courses will be offered in the 2nd semester, from the list of approved elective courses.

Research Work

Semester	Course Title	Course Code	Credit Hours
3 rd Semester	Thesis 1	BIO 8501	6
4 th Semester	Thesis 2	BIO 8502	6

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DEPARTMENT OF NUTRITIONAL SCIENCES AND ENVIRONMENTAL DESIGN



Dr. Zaheer Ahmed
Chairman



Pakistan is a developing country, and it is the need of the hour to improve the standard of education in all disciplines especially in science and technology to better cope with the challenges of the 21st century. The Department was first established in 1981. During the last few decades the Department has developed a range of professional programs in Health and Nutrition, Environmental Design and Home Economics. Multipurpose teaching/ research labs for Food and Nutrition and Environmental Design programs have been set up to provide a comprehensive environment for imparting practical training and research at the main campus.

Aims and Objectives

1. To upgrade and update the skills & knowledge of professionals in various fields of applied sciences.
2. To prepare learners for the career-related disciplines considering the professional interests of individuals in the areas of Health, Food Science, Nutrition, Dietetics, Environmental Design and Home Economics.

3. To prepare the individuals/professionals for the development and gradation of a community & sustainable environment.
4. To enable the individuals to integrate and apply knowledge and skills of Basic Sciences, Home Economics & Applied Sciences for their professional development.

The Department has produced scientific/value-added and professional programs/courses in the areas of Health, Food & Nutrition, Home Economics and Environmental Design. The courses are now being offered at undergraduate, postgraduate, MS and Ph.D. level programs. Many of these courses are supported by audio-visual programs.

Currently the Department is offering the following programs:

1. Ph.D. Food and Nutrition
2. MS Community Health & Nutrition
3. MS Environmental Design (Continuing students only)
4. Postgraduate Diploma in Environmental Health & Safety
5. BS Human Nutrition and Dietetics
5. Certificate Courses in Public Health
6. A range of courses at SSC and HSSC level

Ms Community Health and Nutrition

MS Community Health and Nutrition is a value-added degree for health professionals, it is a professional course for those who already have sound knowledge of Food and Nutrition and are working as Dietitians/ Nutritionists and Health Professionals in Health Organizations.

1. Objectives

The objectives of the programs are given as under:

- i. To promote the profession of Community Health, Nutrition and Dietetics.
- ii. To provide opportunities for medical professionals to enrich their education in the field of nutrition and enhance their knowledge in this branch of preventive health.
- iii. To provide guidance/educational opportunities to in-service dietitians and other health professionals engaged in planning and serving hospital meals.

2. Salient Features

Development of this program was initially facilitated by Kings College, London, U.K. in terms of the scheme of studies, course contents and write-up of the study material. It is offered as per the HEC criteria, in which teaching is centralized i.e., face-to-face. Qualified tutors in the related disciplines are identified and appointed for providing necessary guidance to the students of MS in Community Health & Nutrition.

3. Eligibility

Sixteen years of schooling or 4 years of education (130 credit hours) after HSSC/FSc/Grade 12 equivalent with at least second division equivalent CGPA in the relevant discipline. Admissions will be made according to the criteria laid down by Higher Education Commission (HEC) for MS programs. The following degree holders are eligible for admission to this program:

- Bachelor of Medicine and Surgery (MBBS)
- BS/ MSc Food & Nutrition (Home Economics)
- BS/MSc Human Nutrition
- Bachelor of Dentistry and Surgery (BDS)
- B/D-Pharmacy
- BS/BSc (Hons) Food Technology.
- MSc Public Nutrition

4. Scheme of Studies

MS Community Health & Nutrition Program

Duration:	Minimum four semesters (two years)
Credit hours requirement:	36 Credit hours
Course Work:	24 credit hours
Research / Thesis:	12 credits hours

After the completion of course work, the students will be allowed to undertake research work in the community or in laboratories at AIOU. The minimum duration for submission of a thesis is two Semester (One Year).

Proposed scheme of studies for MS Community Health and Nutrition.

Semester-Wise Offering of Course (MS)

1st Semester

Sr. #	Course Code	Title of Course	Credit Hours
1	7581	Hospital Dietetics	3 (2+1)
2	7582	An Introduction to Human Nutrition	3 (2+1)
3	7583	Functional Foods and Nutraceuticals	3 (2+1)
4	7584	Biostatistics for Public Health	3 (2+1)

2nd Semester

Sr. #	Course Code	Title of Course	Credit Hours
1	7765	Research Methods	3 (2+1)
2	7585	Applied Human Nutrition	3 (2+1)
3	7586	Food Analysis	3 (2+1)
4	7761	Community Nutrition	3 (2+1)

3rdSemester	Thesis-1	8085	6
4thSemester	Thesis-2	8086	6

List of elective courses for MS (CHAN):

The department can replace any of the above courses with the following courses depending upon the facilities and expertise available at the time of admission.

Sr. #	Course Code	Title of Course	Credit Hours
1.	1776	Dietetic Practice	3 (2+1)
2	1779	Computer Applications in Food and Nutrition	3 (2+1)
3	7587	Nutritional Epidemiology	3 (2+1)
4	7588	Food Safety	3 (2+1)
5	7764	Food Biotechnology	

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DEPARTMENT OF MATHEMATICS



Dr. Zahid Iqbal
Chairman



In June 2014, the Department of Mathematics & Statistics has been bifurcated as two independent Departments. The newly established Department of Mathematics had been shifted from the Research Complex, Science Block to Block No.07 and started functioning over there. Presently the department is offering courses in Mathematics at Secondary School Certificate (SSC), Higher Secondary School Certificate (HSSC) and Bachelor levels. Currently the

Department is offering the following programs:

- Ph.D. Mathematics
- MPhil Mathematics
- BS Mathematics

MPhil Mathematics is in the pipeline after consulting the syllabi of national and international universities. It will strengthen the mathematical concepts of the candidates and will enhance their logical thinking. This program will also cater to the needs of information technology and other sciences disciplines.

MPhil Mathematics Program

To meet the challenging requirements of today's fast-growing world, we are in desperate need of experts in the field of Mathematics. By realizing the shortage of experts in Mathematics, AIOU has planned to offer MPhil in Mathematics. We need expert mathematicians not only in the area of education but also in industry and research. The curriculum of this program is designed in such a way that both the course-work and the research components are covered thoroughly. The expertise of distinguished mathematicians is hired to teach the students of the MPhil Mathematics Program.

1. Objectives

- i. To enhance the qualification of those who could not continue their education after MSc Mathematics through formal universities.
- ii. To provide an opportunity to service people to improve their qualifications and get promotion in their respective departments.
- iii. To produce quality teachers/researchers of Mathematics at all levels.

2. Summary of the Program:

Total Credit Hours	36 Credit Hours	Course Work	24 Credit Hours
		Research Work	12 Credit Hours
Minimum Duration	04 Semesters (02 Years)		
Areas of Specialization	i. Pure Mathematics ii. Applied Mathematics		

3. Eligibility

Candidates having BS/MA/MSc in Mathematics with minimum CGPA of 2.5/4 or 45% marks in the annual system from any HEC-recognized university.

4. Scheme of Studies:

Semester-I

Sr.#	Course Title	Course Code	Credit Hours
1.	Probability and Stochastic Processes	7753	3(3+0)
2.	Theory of Fluids	7732	3(3+0)
3.	Advanced Ring Theory	7741	3(3+0)
4.	Advanced Topology	7754	3(3+0)

Semester-II

1.	Optional-I		3(3+0)
2.	Optional-II		3(3+0)
3.	Optional-III		3(3+0)
4.	Optional-IV		3(3+0)

Semester-III	Thesis-1	8107	6
Semester-IV	Thesis-2	8108	6
Total Credit Hours			36

List of Optional Courses (Applied Math)

1.	Mathematical Techniques for BVPs	7733	3(3+0)
2.	Advanced Partial Differential Equations	7748	3(3+0)
3.	Advanced Analytical Dynamics-I	7736	3(3+0)
4.	Computational Fluid Dynamics	7744	3(3+0)
5.	Discrete-Time Finance	7760	3(3+0)
6.	Numerical Solutions of PDEs	7743	3(3+0)

List of Optional Courses (Pure Math)

1.	Theory of Group Actions	7731	3(3+0)
2.	Theory of Group Graphs	7742	3(3+0)
3.	Theory of Semi Rings	7740	3(3+0)
4.	Cellular Automata and Groups	7752	3(3+0)
5.	Fixed Point Theory	7735	3(3+0)
6.	Ordered Vector Spaces	7730	3(3+0)

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FACULTY OF SOCIAL SCIENCES & HUMANITIES



Prof. Dr. Abdul Aziz Sahir
Dean



The Faculty of Social Sciences and Humanities was established in 1981 with five Departments. Over the years, it emerged as the largest Faculty of the university. Currently, it consists of fourteen Departments offering various undergraduate, MPhil and PhD programs in major areas of Social Sciences and Humanities like, Business Administration, Economics, Sociology, Urdu, Mass Communication, Gender and Women Studies, Library & Information Sciences, History, Pakistan Studies, English (Linguistics & Literature) and Teaching of English as a Foreign Language (TEFL). The Faculty of Social Sciences & Humanities also offers several Bachelor Level Programs in such professional areas like Bachelor in library& Information Sciences (BLIS), BS-Business Administration, BS-Commerce, Mass Communication and BS English (Linguistics & Literature). Thousands of students belonging to various demographic backgrounds from all over the country are enrolled each year in these Bachelor Level Programs.

Aligned with the government's policy of promoting and strengthening a culture of higher education and research in the country, the AIOU's Faculty of Social Sciences and Humanities has shown a lot of dynamism over the past few years. It offers

MPhil/Ph.D. Programs in Iqbaliat, Urdu and Mass Communication, Pakistani Languages, MPhil in Economics, History and Pakistan Studies. MS in Management Sciences, PhD in Business Administration, MPhil in English and Ph.D. in English (Linguistics) and History.

The faculty has expanded vitally, and its programs have gained a high popularity as is clear from the rapidly rising trend of enrolment during the past decade. Further the faculty accorded high priority to improvement of quality education and modified its programs in accordance with the current challenges of the 21st century.

The faculty proposed to launch soon Post-Graduate Programs in the disciplines of Political Science and International Relations, Psychology, Public Administration and Social Work.

Fee Tariff for Ph.D. Programs
Faculty of Social Sciences & Humanities

Sr. #	Nature of Fee	Amount	Description
1	Admission fee	Rs.2750/-	This fee will be paid with the fee for the first semester
2	Registration fee	Rs. 2750/-	Once at the time of Admission
3	Tuition fee for 9 credit hours course.	Rs.24750/-	(Rs.8250/- per 3 credit Hours)
4	Technology Fee	Rs.550/-	Each semester
5	Total Fee for First Semester	Rs.30800/-	
6	Thesis Fee (3 rd -4 th -5 th -6 th)	Rs.24750/-	Rs.24750/- per Semester
7	Thesis Evaluation Fee	Rs.99000 /-	This fee will be paid at the time of submission of thesis

Fee Tariff for MPhil Programs
Faculty of Social Sciences & Humanities

Sr. #	Nature of Fee	Amount	Description
1	Admission fee	Rs.1650/-	This fee will be paid with the fee for the first semester
2	Registration fee	Rs.1100/-	Once at the time of Admission
3	Tuition fee (4620x4)	Rs.18480/-	(Rs.4620/- per 3 credit Hours)
4	Technology Fee	Rs.550/-	Each semester
5	Total Fee for First Semester	Rs.21780/-	
6	Thesis Fee	Rs.9240/-	3 rd & 4 th Semester (each)
7	Thesis Evaluation Fee	Rs. 18480/-	This fee will be paid at the time of submission of the thesis

The University reserves the right to change the fee tariff in the coming semesters. This can be done without any prior notice as deemed fit for the expected expenditure which is to be incurred on the semester-based academic and operational activities of the program.

DEPARTMENT OF MASS COMMUNICATION



Prof. Dr. Saqib Riaz
Chairman



Introduction

The Department of Mass Communication was established in 1986 for fulfilling the educational needs of students, working journalists and media persons at various levels. The Department offered its specialized BA cluster program in Mass Communication in 1988. It was the first ever bachelor's level program in Mass Communication offered in the country. Students across the country are taking interest in the program.

In 1997 the Department started its MSc Mass Communication Program. Keeping in view the trend of students in studying the phenomenon of Mass Communication, the Department launched

advanced studies of MPhil in Mass Communication in 2000. The MPhil program imparts the knowledge of evolution and advances in mass communication theory and research, sociology of mass media, and the methods of behavioural research in social sciences.

The Department resumed offering of its PhD Program in semester Autumn 2014. The main objective of the program is to enable students to understand and explain the dynamics of the social phenomena of mass communication in Pakistani society, especially to enable them to independently investigate the contents, uses and effects of mass media in society.

In addition to the above degree programs, the Department also offers Post Graduates Diploma (PGD) and certificate courses in Journalism, such as Advertising and Public Relations in the University's Short Term Educational Programs (STEPS)

PhD in Mass Communication

PhD in Mass Communication involves 18 credit hours course work followed by comprehensive research to generate body of knowledge on the mass communication phenomena. The coursework comprises International Communication and Globalization, Approaches to Mass Communication: Mass Communication Theory and Effects (Part-1), Approaches to Mass Communication: Mass Communication Theories and Effects (Part-2), Media Debates, Content Analysis Research in Mass Communication, and Political Communication. This program will make students learn the global perspective of Mass Communication, and help them explore media-society relationships. Besides, the students will be able to debate, and independently investigate the issues relating to political and sociological perspectives of Mass Media and Communication at national and international levels.

Objectives

The PhD Mass Communication program has been designed to advance higher studies and research in Mass Communication enabling students to critically analyze the relationships between media and society.

Eligibility for Admission

The minimum entry requirement for admission to PhD Mass Communication program is: shall be MPhil in Mass Communication with first division or CGPA (3.0) from any recognized University.

1. Merit will be determined by the Department of Mass Communication according to the approved criteria.
2. Only short-listed candidates will be called for test/interview.
3. The Department enrolls limited number of students to the program.
4. After selection of merit student can deposit admission fee through voucher downloaded from their OAS portal.

Duration

The minimum duration of the PhD degree shall be six semesters (three years) and maximum duration shall be ten semesters (five years).

Course Work

The minimum period for completion of PhD course work shall be two semesters (one year) and maximum of four semesters (two years) provided the maximum period of five years is not affected.

Research Work

The minimum period to complete PhD thesis after confirmation of candidature (date of notification by Directorate of BASR) shall be three semesters provided the maximum period of five years is not affected. (Detailed information regarding thesis can be had from the Department).

Scheme of Studies

There will be 18 credit hours course work and 36 credit hours of thesis. Details are given below:

1st Semester:

Sr. No.	Code	Course	Credit Hours
1	6761	International Communication and Globalization	03
2	6762	Media Debates	03
3	6763	Political Communication	03

2nd Semester:

Sr. No.	Code	Course	Credit Hours
1	6764	Content Analysis Research in Mass Communication	03
2	6765	Approaches to Mass Communication: Mass Communication Theories and Effects (Part one)	03
3	6766	Approaches to Mass Communication: Mass Communication Theories and Effects (Part two)	03

3rd Semester

1	8191	Thesis – I	09
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4th Semester

1	8192	Thesis – II	09
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5th Semester

1	8193	Thesis – III	09
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6th Semester

1	8194	Thesis – IV	09
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DEPARTMENT OF ENGLISH LANGUAGE & APPLIED LINGUISTICS



Dr. Malik Ajmal Gulzar
Chairman



The Department of English at Allama Iqbal Open University being one of the oldest in the country was established in 1974 within the Faculty of Social Sciences and Humanities. The Department currently offers four programs approved from the statutory bodies of the universities and may decide to offer them each semester subject to the requirements and approval of the university. These approved programs include one-year Post Graduate Diploma (PGD) in Teaching of English as a Foreign Language (TEFL), four-year BS degree program in English, MPhil in English (with specialization in English Literature & Linguistics) and Ph.D. English (Linguistics) programs.

The first program initiated by the department was Diploma in Teaching of English as a Foreign Language (TEFL). It was introduced in 1985 and is still the flagship program of the department. Master's in teaching of English as a Foreign Language (TEFL) introduced in 1988 remained enormously successful with hundreds of graduates placed in prominent positions in different educational institutions across Pakistan. It is a unique pride of the Department that it was pioneer in offering specific courses for the training of English language teachers in the country.

Keeping in view the local and global demands of English, the department started offering BS English program in 2019. This recently launched program has been received with great aplomb by the young students as it equips them with mandatory research skills, develops their understanding of English literature in general, and with special reference to the Pakistani Literature in English, familiarizes them with mechanics of linguistics and, also, trains them in internationally emerging ELT methods and practices. Later in 2020, the Department offered MPhil in English (with specialization in English Literature & in Linguistics) and Ph.D. English (Linguistics) programs, the most prestigious programs of English studies. The department of English has been working earnestly since long to offer these prestigious programs which may not only cater to the needs of professionals but also offers a platform for future planners in the field of linguistics, literature, and related interdisciplinary areas.

Further, the department has been offering an extensive range of compulsory English courses at Matric, Intermediate and Bachelor levels for other departments of the university as well.

In the semester Autumn 2023, the Department of English plans to offer admissions in MPhil in English (with specialization in linguistics) program. The details of the program are given under.

MPhil English (with specialization in literature)

The main objectives to launch MPhil in English (literature) program are to contribute to the capacity building of English language experts in the field of literature and to produce high-quality research focused on the colonial literature, post-colonial literature, American and Canadian Literature and other famous contemporary literature across the globe. There

is a high demand for English professionals in the field of English Literature across Pakistan to serve in various fields (inter alia, federal, and provincial management through CSS/PMS, at tertiary and higher educational institutions and in the armed forces). Professionals in the field of literature across the country have been demanding the launch of this program from the AIOU platform. In this regard, it is worth mentioning that there is a high number of professionals working in the far-flung areas of the country who intend to enhance their professional qualifications, but they find hard to get enrolled due to very high fee structure for the program offered by public or private universities. Some salient objectives of the program are to:

- Equip the students with the latest knowledge and skills required in the field of literature;
- Assist the students to reflect on the core genres of literature;
- Enhance the quality of research in the field of literature in the country by promoting the research culture;
- Address local issues related to Pakistani culture reflected in the literature and provide viable solutions through critical approach and research;
- Instill soft skills, critical, and analytical thinking in MPhil research students.

Eligibility for Admission

The minimum entry requirement for admission to MPhil in English (literature) program shall be Master degree (MA) in English/Linguistics/Applied linguistics/TEFL/TESOL/ELT with second division from any recognized University.

Scheme of Studies of MPhil in English(Literature)

The scheme of studies of MPhil in English (literature) program comprises twenty-four (24) credit hours of the course work and twelve (12) credit hours of thesis. The

semester-wise course offering details are given below:

1st Semester

Sr. #	Course Title	Course Code	Credit Hours
1.	Critical Theories & Research	2801	3
2.	Discourse Analysis	2802	3
3.	Stylistics	2803	3
4.	Current issues in pragmatics	2804	3

2nd Semester

1.	Research Methodology	2816	3
2.	South Asian Literature	2818	3
3.	Shakespearian Studies	2820	3
4.	Contemporary American Literature	2824	3

Research Work

3rd Semester	Thesis – 1	8041	6
4th Semester	Thesis – 2	8042	6

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DEPARTMENT OF IQBAL STUDIES



Dr. Syed Shiraz Ali Zaidi
Incharge



Introduction

The Department of Iqbal Studies was established in the university when it was renamed with Allama Iqbal's ascription. It is offering two courses at Intermediate, three courses at B.A. level, full program with thirty-six credit hours at M Phil level and PhD Iqbal Studies Program.

MPhil Iqbal Studies

1. Objectives

- i. Dissemination of Iqbal's teachings at a large scale for educated Community of Pakistan and other Muslim countries.
- ii. To strengthen the ideology of Pakistan and to achieve national integrity and unity according to the Islamic message of the Poet Philosopher Allama Muhammad Iqbal of Pakistan.

2. Duration of MPhil Program

The minimum duration of M Phil Iqbal Studies is two years (4 Semesters) and the maximum duration shall be four years (8 Semesters).

3. Eligibility for Admission

The students are eligible to apply for admission to MPhil Iqbal Studies if they have the following educational background:

- i. At least 2nd class Master Degree in Urdu/Persian/Philosophy or other relative subject of social sciences.
- ii. In case of other relative subjects in social sciences, the student should have studied Urdu/Persian/Philosophy as an elective subject at B.A level or passed Iqbaliyat B.A level Course Code- 405 of AIU.
- iii. He/she should have published three articles on Iqbal in reputed national/international journals.
- iv. All other rules and instructions imposed by the Higher Education Commission will also be followed.
- v. Test and interview will be conducted by the Admission Committee.

4. Medium of Instruction

The medium of instruction and examinations is English.

5. Scheme of Studies

M Phil Iqbal Studies comprises twenty-four (24) credits hours of course work and twelve (12) credit hours of research work. The admission in M Phil is advertised once in a year in semester autumn. The detail of courses offered is given below:

6. M Phil Courses:

First Semester — Autumn 2024

Code	Course Title	Credit Hours
5751	Iqbal's Intellectual and Artistic Development-I	3
5752	Iqbal's Intellectual and Artistic Development-II	3
5753	Methods of Research-I	3
5754	Methods of Research-II	3

Second Semester — Spring- 2025

5755	The Basic Thoughts and Ideas of Allama Iqbal-I	3
5756	The Basic Thoughts and Ideas of Allama Iqbal-II	3
5757	Study of Selected Text of Iqbal's Prose and Poetry-I	3
5758	Study of Selected Text of Iqbal's Prose and Poetry-II	3

Third Semester

5759	Research Thesis	12
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8. Assessment System

Under Continuous Assessment (Assignments), the students have to submit two Assignments for each 3-Credit Hours Course to his/ her tutor in the stipulated time mentioned in the assignment schedule. Passing marks of the assignments are 50 percent.

At the end of each semester, final examination will be conducted by the University for each Course. Students need 50 percent marks to pass the final examination, however, it is necessary for the students to obtain an aggregate of 50 percent (assignment + final examination) in each course. The ratio of weightage of marks of assignments, workshop and final examination is 20:10:70 respectively.

The summary of assessment system is given below:

Assessment Component	Total Marks	Passing Marks	Weightage
Assignment – 1	100	50	20%
Assignment – 2	100	50	
Students will have to attend one week per course compulsory workshop at the end of semester (having 10 marks for each course) + Mid Term			30%
Final examination	100	50	50%
Aggregate Marks			100
Aggregate Passing Marks			50

Efforts have been made to ensure the accuracy of the information contained in the prospectus. The university would, however, not be responsible for any errors or omissions. The university reserves the right to introduce changes, without any prior notice, in the information given, including additions, withdrawal or re-structuring of courses.

Admission to the university is subject to the university's registration procedure.

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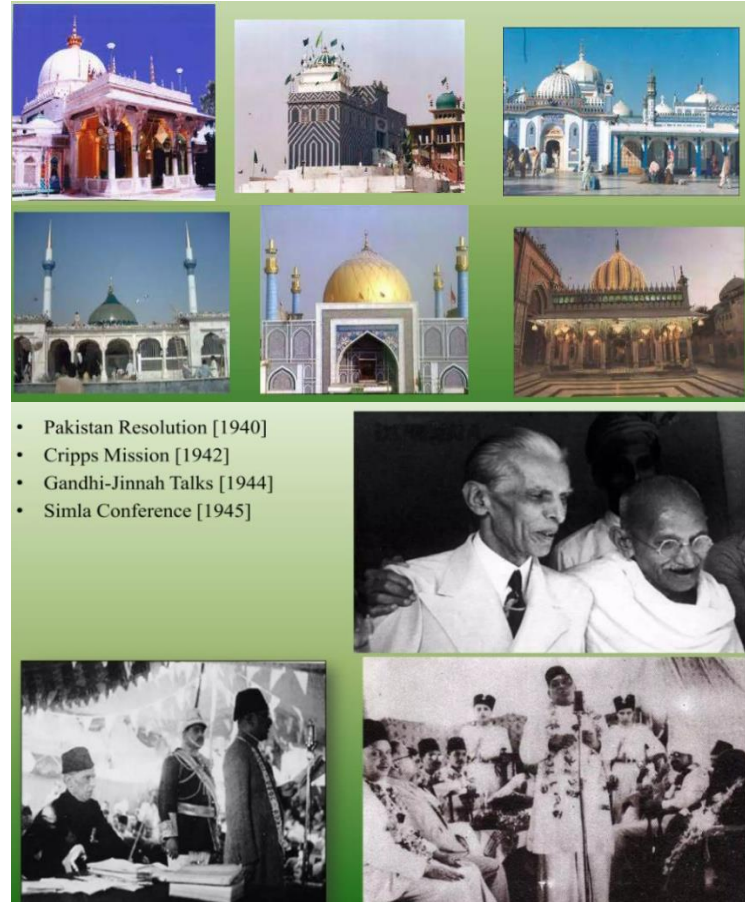
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DEPARTMENT OF PAKISTAN STUDIES



Dr. Samina Yasmeen
Chairperson



The Department of Pakistan Studies was established in 1987 in the Faculty of Social Sciences and Humanities of AIOU. The MSc Pakistan Studies program was first offered in 1985 from the platform of the Department of Social Sciences and Humanities. Since then, it has produced many graduates who are presently serving in the public sector and

bringing pride to AIOU. The MPhil Pakistan Studies program was first offered in 2016, its first batch of scholars graduated in the Autumn of 2019. BS Pakistan Studies program was launched in the Autumn of 2019 with updated scheme of studies approved by the Higher Education Commission (HEC). The program would provide the students an opportunity to supplement their scholarship regarding their knowledge and expertise on the history, politics, and society of Pakistan. The latest scheme of Studies of the BS, Associate Degree Pakistan Studies, and Bridging Semester Pakistan Studies has also been approved.

MPhil Pakistan Studies Program

1. Introduction

The Department of Pakistan Studies was separated from its parent department, the Department of Social Sciences and Humanities, and was established as an independent Department in the Faculty of Social Sciences and Humanities. Since its inception, the Department has developed and offered several courses of Pakistan Studies ranging from Matriculation (Secondary School Certificate) to MPhil level. The MSc Pakistan Studies program was first offered in 1985. Since then, it has produced a large number of graduates who are serving the nation in various capacities and bringing pride to the Department of Pakistan Studies. It has been a long-standing demand of our students holding MSc degree to launch MPhil Pakistan Studies program. Now the Department has started MPhil Pakistan Studies with a view to cater the demand for the students particularly and the relevant people generally. The courses of the program are based on the latest revised scheme of studies of the Higher Education Commission (HEC). Instead, an effort has been made to improve upon the scheme of HEC.

2. Objectives

The main objective of the MPhil Pakistan Studies program is to produce social scientists who can embark on the task of carrying out scientific research in the fields of Pakistan's history, politics, economics, society, and culture. We hope this approach will be helpful to understand the complexities and problems associated with the socio-political and economic development of the country.

3. Eligibility

The candidates having a master's degree (at least in 2nd division) in Pakistan Studies will be eligible to apply for admission to MPhil Pakistan Studies. The applicant requires to qualify entry test arranged by the Department of Pakistan Studies.

4. Semester-wise break-up of the courses:

1st Semester

Sr. #	Course Title	Course Code	Credit Hours
1.	Research Methods in Social Sciences	7601	3
2.	Civil-Military Relations in Pakistan	7602	3
3.	Federalism, Identity and State-building in Pakistan	7603	3
4.	Historiography in Pakistan	7604	3

2nd Semester			
1.	Social Transformation in Pakistan	7605	3
2.	Political Economy of Pakistan	7606	3
3.	Electoral Politics, Governance and Sustainable Development in Pakistan	7607	3
4.	Seminar on Literature and Politics	7608	3
3rd Semester	Thesis-1	8109	6
4th Semester	Thesis-2	8110	6

5. Evaluation Scheme

Component Assessment	Marks	Weightage in the Aggregate Result
Assignment No. 1	100	10%
Assignment No. 2	100	10%
Mid Term	100	30%
Final Examination	100	50%

For successful completion of each course the student will be required to qualify for each component.

The conditions to qualify each component are given below:

A minimum of 50% marks in assignments (aggregate).

A minimum of 50% marks in final written examination.

A minimum mark 50% in the mid-term Examination

75% attendance in workshops.

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DEPARTMENT OF BUSINESS ADMINISTRATION



Dr. Muhammad Majid Mahmood Bagram
Chairman



The Department of Business Administration was established in 1986 to impart managerial education and skills in the discipline of Business Administration. Since its inception, the Department has made tremendous progress towards achieving its goal of becoming a center of excellence in the discipline of Business Management. The Department has assembled outstanding teaching faculty and developed extensive teaching material for the improvement of education in Pakistan.

The department is offering BBA, PGD, MS Management Sciences and Ph.D. Business Administration. The department introduced the MBA Program revised as per the new guidelines of NCRC in Autumn, 2020. It is hoped that these programs would contribute significantly to the national goal of the development of professions equipped with modern business techniques. These programs are designed to provide an opportunity to upgrade your skills and enhance the professional qualifications of future managers. Further, we believe that the graduates from this university would have recognition in the human resource market and enjoy a respectable status in public and private sector organizations,

operating in Pakistan and abroad. The Department has well-qualified faculty members including Ph.Ds, MPhil/MS both from national and foreign universities.

The department is offering various programs to achieve the following objectives:

- i. To prepare graduates for public and private sector organizations and to equip them to cater to the needs of a complex and changing business environment.
- ii. To encourage continuous learning and habitual receptiveness, explore new ways of identifying and dealing with opportunities and problems, to face future business challenges.
- iii. To provide the business students with bottom to-top management orientation skills, enhance their business skills and enable them to integrate theory business into practice in their daily lives.

Master of Business Administration (MBA) Program

1. Introduction

The purpose of the MBA Program is to enable business and non-business students and professionals to better respond to organizational demands and to help them acquire the skills needed for managing themselves and meet organizational needs in a better way. The courses of the MBA are aimed at developing an understanding of the ways in which individuals and groups behave concerning an organization and have expertise in management. It also focuses on the way organizations shape individual action and are in-turn shape society. The specialized courses of the MBA Program will enable the students to develop an understanding of the kind of organizations and to learn different skills appropriate to administrative tasks associated with these organizational types.

It is designed to enable students to develop knowledge and skills appropriate for them to effectively manage their activities with an organization. At the Department of Business Administration, the combination of theory and practice blended to formulate its Programs.

1. Program Summary

	For Non-Business Graduates	For Business Graduates
Program Duration	2 Years	1.5 Years
Program Credit Hours	60	30

2. Objectives

- i. To develop the business graduates as per the requirements of the public and private sector organizations and to equip them to cater to the needs of complex and dynamic business environments.
- ii. To provide the business students and professionals' bottom to-top management orientation, enhance their business skills, and integrate theory into practice in the professional lives.
- iii. To encourage continuous learning and habitual receptiveness, explore new ways of identifying and dealing with opportunities and problems, and face future business challenges.

3. Duration and Specializations

As per guidelines of HEC, the MBA will be spread over 4 semesters for non-Business graduates and 3 semesters for applicants with business education. The Program consists of 60 credit hours and 30 credit hours for non-business and business education holder applicants respectively. The minimum period

required for its completion will be 2 years for applicants having non-business education and 1.5 years for applicants having business education while the maximum period will be 4 years. MBA is a program at 18 years of education will be offered on a face-to-face basis. However, the department reserves the right to offer it online keeping in view the situation.

5. Eligibility

Applicants having 16 years of education from any HEC-recognized institution with minimum 50% marks or equivalent CGPA would be eligible to apply.

6. Scheme of Studies

The details of courses and tentative semester-wise offering of courses in MBA Program will be as below. However, the department reserves the right to change its offering at any time, if desired so. The detail of courses and semester wise offering of courses is as under:

For Non-Business Graduates (2-Years):

The Department will reserve the right to offer any elective courses in a given semester. Students will complete 60 credit hours in total as per the scheme of studies provided by the department to fulfill the degree requirements.

Semester-I

Sr.#	Course Title	Course Code	Credit Hours
1.	Financial Accounting	5081	3
2.	Management Theory & Practice	5029	3
3.	Business Communication	5105	3
4.	Business Mathematics & Statistics	5058	3
5.	Marketing Management	5039	3

Semester-II

1.	Managerial Accounting	5083	3
2.	Business Research	5036	3
3.	Production & Operations Management	5033	3
4.	Consumer Behavior	5084	3
5.	Project Management	5047	3

Semester-III

1.	Financial Management	5042	3
2.	Organization Behaviour	5085	3
3.	Human Resource Management	5025	3
4.	International Business & Finance	5092	3
5.	Managerial Economics	5050	3

Semester-IV

Sr. #	Course Title	Course Code	Credit Hours
1.	Business Policy & Strategy	5082	3
2.	Elective – I		3
3.	Elective – II		3
4.	Elective – III		3
5.	Elective – IV		3

OR

1.	Business Policy & Strategy	5082	3
2.	Elective – I		3
3.	Elective – II		3
4.	Research Project	8565	6

Electives courses to be chosen and 2 additional elective courses in lieu of Research Project

List of Elective Courses

Sr. #	Course Title	Course Code	Credit Hours
1.	Corporate Finance	5053	3
2.	Investment and Securities Management	5099	3
3.	Analysis of Financial Statements	8551	3
4.	Behavioral Finance	5595	3
5.	Strategic Human Resource Development	8539	3
6.	Organizational Theory and Design	5095	3
7.	Human Resource Change Management	8542	3
8.	Industrial & Organizational Psychology	8596	3
9.	International Marketing	8527	3
10.	E-Marketing	8529	3
11.	Strategic Marketing	5093	3
12.	Strategic Brand Management	8548	3
13.	Financial Markets & Institutions	5086	3
14.	Marketing of Services	8528	3
15.	Distribution Channels	8530	3
16.	International Human Resource Management	8541	3
17.	Risk Management & Insurance	8546	3
18.	Retail Management	8549	3
19.	Islamic Banking	8552	3
20.	International Financial Management	8543	3
21.	Leadership in Organizations	5597	3

For Business Graduates (1.5 Years):

The Department will reserve the right to offer any elective courses in a given semester. Students will complete 30 credit hours in total as per the scheme of studies provided by the department to fulfill the degree requirements.

Semester-I

Sr. #	Course Title	Course Code	Credit Hours
1.	Managerial Accounting	5083	3
2.	International Business and Finance	5092	3
3.	Production & Operations Management	5033	3
4.	Consumer Behavior	5084	3

Semester-II

1.	Financial Management	5042	3
2.	Business Policy & Strategy	5082	3
3.	Advanced Research Methods	5091	3
4.	Corporate Governance	8723	3

Semester-III

1.	Elective – I		3
2.	Elective – II		3
OR			
3.	Research Project	8565	6

List of Elective Courses

Sr. #	Course Title	Course Code	Credit Hours
1.	Corporate Finance	5053	3
2.	Analysis of Financial Statements	8551	3
3.	Organizational Theory and Design	5095	3

4.	Human Resource Change Management	8542	3
5.	Strategic Brand Management	8548	3
6.	Strategic Marketing	5093	3
7.	Financial Markets & Institutions	5086	3
8.	International Marketing	8527	3
9.	Marketing Services	8528	3
10.	E-Marketing	8529	3
11.	Distribution Channels	8530	3
12.	Strategic Human Resource Development	8539	3
13.	International Human Resource Management	8541	3
14.	Human Resource Change Management	8542	3
15.	Investment & Securities Management	5099	3
16.	Risk Management & Insurance	8546	3
17.	Retail Management	8549	3
18.	Islamic Banking	8552	3
19.	Industrial & Organizational Psychology	5596	3
20.	International Financial Management	8543	3
21.	Leadership in Organizations	5597	3

Assignments

The students will submit two compulsory assignments for each 03 credit hours course to their resource person who returns the same after marking and providing necessary academic guidance.

Classes

MBA requires tutorials component (equivalent to 48 hours in each course) in this program. Attendance in classes is compulsory in this program. No relaxation on any ground will be provided to the students in this regard. However, depending on the situation, the Department of Business Administration reserves the right to offer these classes online. The classes will be organized to provide the students with proper guidance in course contents through intensive lectures, group discussions, etc. The schedule of classes will be chalked out by the Department and intimated to students well in time.

8. Evaluation Scheme

Component Assessment	Marks	Weightage in the Aggregate Result
Assignment No. 1	100	10%
Assignment No. 2	100	10%
Mid Term	100	30%
Final Examination	100	50%

For successful completion of each course the student will be required to qualify for each component.

To take the final examination, the student has to pass assignments and should have 75% attendance in the workshops.

The conditions to qualify each component are given below:

A minimum of 50% marks in assignments (aggregate).

A minimum of 50% marks in final written examination.

A minimum marks 50% in the mid-term Examination.

Viva Voce

Non Credit viva voce will have to be passed by every student after the completion of the course work.

Fee Structure for MBA Programs

Item	Fee
Registration Fee: (At the time of first admission)	Rs.1100/-
Admission Fee: (At the time of first admission)	Rs.1650/-
Course Fee :(per course)	Rs.8250/-
Project Fee: (6 credit hours)	Rs.16,500/-
Project Evaluation Fee: (Once at the time of submission of Project)	Rs.16,500/-
Technology Fee (per semester)	Rs.550/-

Commonwealth master of Business Administration and Commonwealth Master of Public Administration Program

Traditional ways of delivering MBA and MPA program, though attractive, have in general been expensive and restrictive. In view of the physical limitation imposed by traditional mode of delivery, i.e. face-to-face, classroom setting online choice, specific time and space, the number of students, who can benefit from such costly way of teaching, has been limited.

The special features of open learning and distance education include:

Equivalent to eighteen years of education as per HEC/ NCRE regulations.

- Provision of learning at one's own pace, place and time.
- Cost effective and cost efficient educational operation.
- Provision of equal opportunity of admission.

- Self-instructional learning materials.
- Provision of face-to-face and distance counseling
- Continuous and terminal evaluation

COL, as an advocate for distance education and open learning, sees distance education as a viable alternative, providing a flexible means of delivery mode, overcoming time and geographical barriers which provide students a novel way of studying and of pursuing knowledge. With distance learning, students are given a chance to seek self-enrichment and advancement at their own time, their own space and pace within afford ability. The Program is designed in a way that it may be completed in four semesters, but it is recognized that few students will proceed at that pace. Students may choose up to five courses in each semester. The limit of five courses has been suggested in consideration of your working status and the study load requirements for the courses. You may set your own pace for the Program as long as you do not exceed the limit of four courses in each semester. You will however need to consider that the maximum duration of the Program is five years. If, on the basis of the course selection and the pace of work decided, you are unable to complete the Program in five years. It may therefore be advisable for you to plan your course.

Aims and Objectives of COL MBA/MPA Program:

The Commonwealth MBA/MPA (CMBA/CMPA) Program for Executives aims to complement existing MBA/MPA programs currently being offered in the Commonwealth in meeting the social and professional demands for management and public administration education at the post- graduate level.

OVERSEAS COL MBA/MPA PROGRAMME

AIOU has completed 45 years of its successful operations in Pakistan and now has decided to launch its educational programs overseas especially in Kingdom of Saudi Arabia and Gulf Cooperation Council countries. COL MBA/ MPA Program is one of the prestigious programs of AIOU as such it has been included in the list of educational programs that shall be offered overseas in the first phase. Our initial market assessment report indicates that substantial demand exists for COL MBA/MPA Program- me of AIOU, in the Middle East countries. The students through distance learning system of the university can upgrade their knowledge and skills with a reward of this prestigious degree of international standard without leaving their jobs or countries of their residence at an affordable fee. These aspects of this program are the reasons of an attraction for the over- seas Pakistanis those who cannot afford the exorbitant charges as well as face-to-face study in other universities in GCC countries.

By offering COL MBA/MPA Program overseas, AIOU provides unique opportunity to the aspect Pakistanis and others for upgrading their level of education and skills, without leaving their jobs or homes at an affordable price and a good number of online registration have already been received by us

1. Objectives:

The mission of Commonwealth MBA/MPA Program for Executives is to provide experienced managers and professional with an applied and integrative business/public management education that develops their critical thinking and leadership abilities for better management of resources.

2. Duration:

As per guidelines of NCRC regarding Executive MBA Program. The revised scheme of studies is spread over 04

semesters covering 19 courses and 01 Research Project. The program consists of 63credit hours. The minimum period required for its completion will be 2 years while maximum period 04 years. If student fails to complete the COL MBA/MPA Program in 04 years the University shall not be liable to award the degree. COL MBA/MPA Program for Executives will be offered in face to face mode.

3. Eligibility:

- Applicants having 16 years of education from any HEC recognized institution with minimum 50% marks or equivalent CGPA would be eligible to apply.
- A minimum of 03 years Professional Experience after 16 years of education
- Satisfactory Score of 50% in COL MBA/COL MPA admission test

4. Scheme of Studies:

The detail of courses semester wise offering in COL MBA/MPA Program for Executives is as under. However, the department reserves the right to change its offering at any time, if desired so. The detail of courses and semester wise offering of courses is as under:

Semester-I (Commonwealth MBA/MPA Program) Common Semester

Sr.#	Course Title	Course Code	Credit Hours
1.	Managing Human Resource	6661	3
2.	Marketing Management	6662	3
3.	Accounting and Finance	6663	3
4.	Economic Environment for Business	6664	3
5.	Electronic Commerce	6665	3

Semester-II (Commonwealth MBA/MPA Program)**Common Semester**

1.	Quantitative Techniques	6666	3
2.	Management Information System	6667	3
3.	Operations Management	6668	3
4.	Management and Organization	6669	3
5.	Project Management	6670	3

Semester-III (Commonwealth MBA Program)

1.	Research Methodology for Management Decision	6671	3
2.	Total Quality Management	6672	3
3.	Corporate Finance	6673	3
4.	International Marketing	6674	3
5.	Disaster Management	6675	3

Semester-III (Commonwealth MPA Program)

1.	Research Methodology for Management Decision	6671	3
2.	Development Planning and Administration	6676	3
3.	Policy Analysis and Implementation	6677	3
4.	Contemporary Administrative System	6678	3
5.	Disaster Management	6675	3

Semester-IV (Commonwealth MBA Program)

1.	Strategic Management	6679	3
2.	Managerial Economics	6680	3
3.	Business Ethics	6681	3
4.	Business Sustainable Development	6682	3
5.	Research Project	6690	6

Semester-IV (Commonwealth MPA Program)

1.	Public Policy	6683	3
2.	Public System Management	6684	3
3.	Business Ethics	6681	3
4.	Business Sustainable Development	6682	3
5.	Research Project	6690	6

Medium of Instruction

The medium of instruction and examination will be English

Assignments

The students will send two compulsory assignments for each 03 credit hours course to their tutors who return the same after marking and providing necessary academic guidance

Classes

Commonwealth MBA/MPA is a face to face program having sixteen Classes of three hours each for each course. The participation of the students in the classes is compulsory. No relaxation on any ground will be provided to the students in this regard. The classes will be organized in order to provide the students proper guidance in course contents through

intensive lectures, group discussions, etc. The program of the classes will be chalked out by the Department and intimated to students well in time.

Evaluation Scheme

Assessment Component	Marks	Weight age in the Aggregate Result
Assignment No.1	100	10%
Assignment No.2	100	10%
Midterm	100	30%
Final Examination	100	50%

1. For successful completion of each course the student will be required to qualify each component
2. To take final examination, the student has to pass in assignments and should have 75% attendance in the classes.
3. The conditions to qualify each course are given below:

A minimum of 50% marks in all the above mentioned components or amended by the AIOU Statutory Bodies

PROJECT COURSE

The project course is a distinct feature of the CMBA/CPA Program for Executives. It is a compulsory course for students wishing to reach the highest level of award of CMBA or CPA. It is to be taken by the students towards the end of Program.

Before submission of project report students are advised to submit project proposal/ synopsis to the COL MBA/CPA program office, AIOU Campus. Only upon the acceptance of proposal from department the student will be allowed to start his/her research work. Detailed manual/guidelines will be provided to the student as and when he/she will be enrolled in

the project course. The final assessment of the Research Project will be carried out through Viva – Voce. For appearing in Viva – Voce the student must complete the nineteen course (57 credits).

This course is the critical component of the Masters Program, where the students demonstrate their ability to apply the various concepts learnt by them during the course of the Program. This also allows them to contribute their own analysis and findings to the body of knowledge in Business Management or Public Administration, in a field of their own interest. Procedure for opting and completing the project course. Following are the requirement to be met by the students for opting and completing of project course CC- 6690.

1. The student must have a valid admission in Project Course (CC- 6690)
2. The Student will have to contact his/her assigned Supervisor.
3. The student will have to complete the synopsis and final project report under the guidance of supervisor.
4. The synopsis must be duly signed by the supervisor before submission to the department for evaluation and approval.
5. The supervisor is bound to guide the students to complete their proposal/final project report in stipulated time period.
6. Every draft of final project report must be checked and signed by the supervisor before submission to the department for evaluation and approval.
7. If any draft report is not approved and sent back to the student with any observation, then supervisor must ensure that the student has incorporated the suggested changes before resubmission.
8. The student must ensure that he/she has completed 19 taught courses, got the project report approved and received a letter of invitation for appearing for viva voce.
9. After approval of the final report the student will have to

appear for viva voces in the department. Final decision of award of degree to the student will be taken by viva voce panel. The student cannot challenge the panel's decision.

Tutorial and Counseling Support

A vigorous and challenging task of the delivery of distance learning to the students goes far beyond the simple provision of curricular materials, through whatever medium, and calls for the active engagement of human and other resources to support and balance the content. The most significant of these resources is the human resource required to assist and engage the students actively in the learning process, to address ambiguities and other uncertainties they may experience in studying the set materials and to provide the support and motivation needed by the student to productively complete the course of studies.

There is no denying the fact that print based course materials are only a part of the teaching-learning operation. Even when other media are employed, the materials may simply provide information.

Information is, however, an early step in the acquisition of knowledge. Much is made of actively engaging the student through the use of modus operandi, such as the direct posing of questions to test what they have learned and the employment of small case studies and news articles and such to force them to actively think about and apply concepts or analyses that have been expressed in the text. For some students, this may be enough to gain the requisite knowledge. For others, more active dialogical engagement through the involvement of others, whether fellow students or faculty or tutors, is needed.

In the successful delivery of distance education, access to active assistance from well-informed people, face-to-face or via communication technologies, is imperative. Teachers in

support of distance education material must have both subject matter and other knowledge to offer. Therefore, sufficient contact hours are needed to be allocated out of the total study hours for this purpose. In the light of the professional nature of the different courses of program and a requirement to have a large proportion of contacts of the students with the teachers, it has been decided that each course might be given 48 contact hours.

LIBRARY SERVICES

The university recognizes that CMBA / CMP Aprogram's requirements to go beyond rote learning, it expects students to reach higher order levels of learning, applying learned concepts to diverse state of affairs, scrutinizing situations drawn from the real world and generally seeking understanding beyond that laid out in the course materials. Such expectations demand access to resources beyond the course set, such as other books, newspapers, magazines and journals. In other words, such expectations require access to repositories of such publications and information.

The conventional repository is the library. Therefore, it has been made mandatory for the Regional centres to arrange requisite number of relevant books, news-papers, magazines and journals in their libraries and if possible endnotes could be provided also so that the student could electronically reach to the libraries and other research book and articles and provide free 24 hours access to the internet

Video Conferencing for Guiding Research Students

Learning through research is one of the important components of modern education. Quality research work contributes towards elevating the intellectual status of researchers and institutions at international forums. AIOU is the largest university of Pakistan and one of the mega universities of the world, having 36 regions operating across

the country serving approximately 2 million students. The students of COLMBA/MPA Program are required to identify important issues in public or private sector and to solve the same by conducting research.

A well-qualified and experienced person is deputed to supervise the research project and provide needed guidance to the researcher to ensure high quality of research. The students find the opportunity to apply the learned concepts while completing assigned research projects. Under this project, facility of video conferencing is made use of once a week and senior faculty members are deputed to provide needed guidance to the students. In video conferencing sessions, students of all regions are invited in these sessions. This methodology is proving very effective in providing answers to the problems of students which they face during their research work

Online COL MBA/MPA Program for Executives

Technology is a tool that is affecting the way we work, play, study and communicate. Technology is changing our lives; it's up to us to decide how to use it, how to make it work for us rather than against us. (Source: Maggie)

E-learning is "education via the internet, network, or stand-alone computer. E-learning is essentially the network-enabled transfer of skills and knowledge. E-learning applications and process include Web-based learning, computer-based learning, virtual classrooms and digital collaboration. Content is delivered via the internet, internet/extranet, audio or video tape, satellite TV, and CD-ROM."

In view of considering the popularity of Commonwealth Executive MBA and MPA program, the university is

offering this prestigious program in an online learning mode to our valuable students enrolled nationwide (Pakistan only).

The implementation in online mode will be in phases. In the first phase only tutorial support and evaluation of assignments is offered to the fresh enrolled student. The admissions and final examination will be conducted through the conventional method.

Student will have 24/7 access to interact with e-tutors in synchronous and asynchronous mode of learning. In this e-learning mode, students will have the facility to submit their assignments online in electronic form. This will save time, would be able to utilize more time and effort in academic activities. Each student enrolled online will be provided with login information for uploading/downloading the allied material supplied by the e-tutors of the respective courses. Weekly discussion forum and chat sessions on the related topics will be scheduled by the e-tutors and course coordinators for direct interaction with the students. Multimedia lectures and electronic textbooks/reading material will be provided to online students.

For further information, visit: aaghi.aiou.edu.pk

Fee Structure for MBA Programs

Item	Fee
Registration Fee: (At the time of first admission)	Rs.1100/-
Admission Fee: (At the time of first admission)	Rs.1650/-
Course Fee :(per course)	Rs.9900/-
Project Fee: (6 credit hours)	Rs.19800/-
Project Evaluation Fee: (Once at the time of submission of Project)	Rs.19800/-
Technology Fee (per semester)	Rs.550/-

FACULTY MEMBERS

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9. Syeda Attiya Rahat (On Study Leave)

Lecturer

Ph: 051-9057250

10. Dr. Muhammad Ehsan Javaid

Lecturer

Ph: 051-9057855

– **Staff:** Ph: 051-9576600

MANDATORY INFORMATION

- i. The certificates/degrees of AIOU are equivalent to any other recognized Board/University.
- ii. If an applicant of post-graduate/research level program does not receive any information regarding admission within ten days after appearing in test of admission, he/she should presume non-selected.
- iii. **A student already admitted to any program, or a specialization of a program shall not be allowed to transfer or to get admission to another program unless he/she formally postpones it till the completion of the new program or withdraws from the previous program.**
- iv. A course taken by any student cannot be change during the semester.
- v. **Admission to courses for both the Spring and Autumn semesters are generally offered in the months of January and July each year respectively. Examinations will commence in May and November respectively. The continuing students will Enroll online on AIOU website and deposit fee within due date.**
- vi. The fee shall not be refunded once paid for admission nor it will be adjusted for any other program.
- vii. On payment of the registration fee, each student will be issued a registration number. This number must be quoted in all the future correspondence, course(s), code numbers and semester.
- viii. Study material shall be available on the university website for study and download purposes.
- ix. Rules and regulations framed, enhanced, and changed from time to time by the authorities, bodies of the university will be effective as deemed necessary. The student will have to abide by all such rules and regulations from the date of its implementation.
- x. A student who fails in continuous assessment component, he/she is not eligible to reappear but will be allowed to re-register for the same course at its next offering semester by the university.
- xi. It is the responsibility of the student to remain in touch with the department regarding the selected program.
- xii. After completion of a program successfully, a student must apply to Controller of Examinations for issuance of certificate/degree.
- xiii. The university reserves the right to change the contents of this prospectus without any prior notice as per university policy.
- xiv. In case of discrepancies in the name of student/ Father's name of the student or difference in name mentioned in his/her other educational certificates, the name on the Matric certificate of the student shall be considered as correct name. The Examination Department shall also issue a certificate/degree in the said name.
- xv. In the case of provision of forged documents for admission, not only the admission will be refused/ ceased to the applicant, but the fee deposited by him/her

will also be forfeited. The university may proceed further in the matter as deemed appropriate.

- xvi. The Candidates having GRE/HAT (Subject) conducted by ETS with minimum of 60 percentile score or an equivalent as per HEC policy be considered for admission in Ph.D. programs and shall not have to appear in the departmental admission test conducted by the university.
- xvii. Efforts have been made to ensure the accuracy of the information contained in the prospectus. The university would, however, not be responsible for any errors or omissions. The university reserves the right to introduce changes, without any prior notice, in the information given, including additions, withdrawal or re-structuring of courses. Admission to the university is subject to the university's registration procedure.

PROCEDURE FOR DEPOSITING FEE

1. Applicants will deposit admission processing fee (Rs.500) in designated banks or through Telcos.
2. Eligible candidates for (**Merit Based Programs**) are required to deposit admission fee in any branch of the following banks:
 - i. First Women Bank Limited (FWBL)
 - ii. Allied Bank Limited (ABL)
 - iii. Muslim Commercial Bank (MCB)
 - iv. United Bank Limited (UBL)
3. Fee can also be Deposited through Jazz Cash, Easy Paisa and Upaisa Mobile App/USSD String *786#, Retailer Agent, Franchise and Branches of Mobilink, Telenor and Ubank. For more details, please visit the university website.

The Banks/Mobile App/Retailer Agents/Franchise/Branches will provide Transaction ID of deposited fee.

Successful candidates are supposed to deposit their fee as per the procedure laid down by the university in the intimation.

Fee can neither be refunded nor be adjusted for future admission after finalization of admission.

CANCELLATION OF ADMISSION

Admission of already admitted student or a new candidate may be cancelled in accordance with University's Rules Regulation in the following circumstances:

- (a) In case the candidate is found guilty of having forged any of his/her degree or relevant documents presented to the University for Admission to MPhil/PhD program.
- (b) Disciplinary action against misbehavior/misconduct.
- (c) Plagiarizing
- (d) If he/she fails in fulfilling all the requirements of qualifying for the degree within the maximum time limit prescribed for the program excluding the periods of deferment with the approval of the competent authority.

Note: Beware that University has not authorized any person or private institute to collect payment/forms. All the students are instructed to deposit fee by themselves in designated bank branches. In case of any discrepancy in admission fee/admission form the University will not be responsible and the student will have to face the consequences.

ALLAMA IQBAL OPEN UNIVERSITY, REGIONAL NETWORK

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