

AIOU

2019
Prospectus
M.Phil
PhD



Allama Iqbal Open University, Islamabad
www.aiou.edu.pk

Help Line: (051) 111-112-468

PROSPECTUS

MPhil/PhD Programmes

SEMESTER: AUTUMN 2019



Allama Iqbal Open University, Islamabad

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Vice-Chancellor's Message

Dear Student,

السلام عليكم

Welcome to Allama Iqbal Open University, the first distance education university in South Asia that provides cost effective education to 1.3 million students not only in Pakistan but also in Middle East. This university has the unique privilege of blurring temporal and spatial boundaries by providing education at the thresholds of the students. The university offers a diverse range of educational facilities, starting from basic literacy programs to the PhD level. The courses are regularly revised to bring them at par with international standards. The university offers maximum number of specializations at postgraduate level through four faculties, i.e. Faculty of Arabic and Islamic Studies, Faculty of Education, Faculty of Sciences, and Faculty of Social Sciences and Humanities. The university has a huge network of faculty members, tutors, resource persons, specialists and experts who strive hard to ensure that the programs offered by the university enable the students to become independent learners and critical thinkers. The university takes special measures to establish and strengthen research culture and prepare those individuals who can play an instrumental role in the process of progress and development of the country.



I welcome you to the postgraduate studies at AIOU and wish you a challenging yet successful journey ahead.

Prof. Dr. Zia Ul-Qayyum
Vice Chancellor, AIOU

ALLAMA IQBAL OPEN UNIVERSITY

Allama Iqbal Open University, a Mega university was established in 1974 under an Act of Parliament. The main campus of the university is situated in sector H-8, Islamabad. It was the second open university of the world and the first of its kind in Asia and Africa. The aim of establishing AIOU was to provide affordable and accessible education through distance learning at the door-steps to those people who could not continue their education journey through formal system of education. The University (AIOU) operates on semester system and admits students in Autumn and Spring semesters. Under graduate admissions are offered in both the semesters where-as post graduates are offered once a year. The enrolled students are given course books specially prepared by the university on self instructional principles. However at post graduate level reprints of foreign books, allied material with university prepared study guides help students to polish their skills.

At present, the AIOU is offering programmes from Matric to PhD level in diverse disciplines comprises of

four faculties. The university has established study centres across the country, where distance education students are provided necessary guidance by their respective tutors. Moreover, the university has established full time study centres, wherein the students of MCom, MBA (IT), MBA (Banking and Finance), BS (CS), etc. are being provided instruction, guidance and counselling through face-to-face education. AIOU is offering four year under graduate degrees.

Apart from curricular and extra-curricular activities during the academic year, the AIOU and its regional centres actively participate in the co-curricular activities by arranging educational and literary seminars, workshops and conferences, attended not only by the students and faculties of the university but also by the renowned dignitaries and scholars. For the science students and research scholars, a science complex has been built where they use the latest equipment of international standard for experiments and research. To meet the present day challenges internet facility is also available in the student's hostel and the Central Library where computers have been provided to enable students to access latest information available through open source databases.

Admission Process

- Visit Website <https://online.aiou.edu.pk>
- From “Fresh Admission” list, select “BS, MS, PhD”
- Click on “Step 1: Apply Now” Button
- Fill complete form, specially all mandatory fields marked with “*”
- Print Challan Form
- Visit MCB Bank or Allied Bank to submit the Processing Fee of Rs.500 as given in challan.

Selected candidates will be contacted via SMS/Email after shortlisting for payment of First Semester Fee. You can also check the status at: <https://online.aiou.edu.pk> by going to “Admission Status” section. If you are shortlisted for admission, follow the given process for submission of fee and send the printed admission form:

- Visit Website <https://online.aiou.edu.pk>
- From “Fresh Admission” list, select “BS, MS, PhD”
- Click on Step 2 “Already applied” button
- Enter fee payment detail and print Admission Form along with Fee Challan.
- Attach all required documents and send to AIOU at following address:

Associate Director

Directorate of Board of Advanced Studies,
PD Office Building, AIOU, H-8, Islamabad

FACULTY OF ARABIC AND ISLAMIC STUDIES

INTRODUCTION:

The Faculty of Arabic & Islamic Studies started its functions initially as Institute of Arabic and Islamic Studies comprising of departments of Arabic and Islamic studies. Later on the Institute of Arabic and Islamic Studies was upgraded to the level of the full fledged faculty in 1999 as required by AIOU Act 1974.

OBJECTIVES OF THE FACULTY

The Faculty was established:

1. To teach Islamic Studies from Matric to PhD levels as per contemporary requirements.
2. To teach Arabic language and literature from Matric to PhD levels as per contemporary needs.
3. To conduct advance research on the different aspects of Islamic Studies, Islamic Culture, Arabic Language, Literature and Civilization.
4. To protect Islamic Heritage with the help of modern research tools and techniques.
5. To play leading role in the interpretation of Islamic Teachings, according to the needs of contemporary Pakistani society.
6. To reconstruct Islamic Thought and defending Islam and Islamic identity of Pakistan at national and international forums.
7. To prepare Scholars of Islamic Studies who have the grasp on the different issues of the Islamic Studies in general and command over the different areas of specialization such as Quran, Tafseer, Hadith, Shariah & Law, Islamic thought, History, Culture, Civilization and Muslim languages particularly Arabic language.
8. To establish a cadre of specialists and professionals experts in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in the various disciplines of Islamic and Arabic Studies.
9. To provide opportunity of professional growth and development to the scholars of Islamic studies in general and in service personals in particular.
10. To develop linkage between different highly reputed institutions of Islamic learning in general and institutions of muslim world in particular.
11. To create interfaith harmony and environment of dialogue between Islamic and other civilizations.

PROSPECTS OF THE FACULTY

1. Faculty is providing education of Arabic & Islamic Studies to the large number of students.
2. The faculty has prepared a number of quality books on the different fields of Islamic Studies.
3. The faculty is able to produce high quality research work at M.Phil and PhD levels with different specializations.
4. The faculty is regularly publishing its referred quality research journal Maarf-e-Islami.
5. Some of the programmes of the Faculty are unique and not offered in any other Institution of Pakistan except AIOU such as ATTC, B.Ed Arabic, M.A, & M.Phil Islamic Studies with specializations.
6. M.Phil Islamic Studies is a leading programme of the faculty and it has gained good repute in scholarly circles of Pakistan.

Programme Offered by the Faculty of Arabic and Islamic Studies

LIST OF THE PROGRAMMES

1. PhD Islamic Studies (General)
2. PhD Islamic Studies (with specialization in Quran & Tafseer)
3. MPhil Islamic Studies (General)
4. MPhil Islamic Studies (with specialization in Quran & Tafseer)
5. MPhil (Arabic Language and Literature)
6. MA Islamic Studies (General)
7. MA Islamic Studies with specialization in
 - i. Quran & Tafseer
 - ii. Hadith & Seerah
 - iii. Islamic Law & Jurisprudence
8. MA (Arabic Language and Literature)
9. Darse-e-Nizami Programme (Matric to BA)
 - Al Shahada al-Sanavia al-Aama
 - Al Shahada al-Sanavia al-Khasa
 - Al Shahada al-Aliya
10. Arabic Teachers Training Course (ATTC)
11. Al-Lisan-ul-Arabi
12. Various Courses of Islamic Studies from SSC to BA
13. Various Courses of Arabic from SSC to BA
14. BS Islamic Studies (to be offered in 2019)

DEPARTMENT OF THE FACULTY OF ARABIC AND ISLAMIC STUDIES

The faculty of Arabic and Islamic Studies is divided into following academic departments:

1. Department of Quran and Tafseer
2. Department of Hadith and Hadith Sciences
3. Department of Islamic Thought, History and Culture
4. Department of Shari'ah
5. Department of Seerah Studies (newly established)
6. Department of Interfaith Studies (newly established)
7. Department of Arabic Language and Literature
8. Department of Comparative Religions
9. Department of Islamic Economics (newly established)

FACULTY OF SCIENCES

Faculty of Sciences forms an important integral part of the university. Since its establishment in 1982 with five teaching departments, it has undergone major development changes. It now comprises of nine teaching and research departments which are offering courses at the undergraduate and postgraduate levels to more than ten thousand students. The Faculty operates under the basic guidelines of the University

Act and on “Education for All as Convenient” basis so that maximum students get benefit from its academic programmes and educational facilities. This principle has necessitated some structural changes in the non-formal mode, particularly at the postgraduate level, in the offering of theory courses and practical lab work. This conceptual adjustment has been quite successful and many in-service students are benefiting from postgraduate study programmes. Improvement in qualification for a better life is a right of everyone and the faculty's programmes meet this challenge by offering opportunities to all. In particular a significant number of beneficiaries are those who cannot afford education in formal institutions due to a variety of reasons.

Realizing the importance of science education and the growing need of the Faculty of Sciences, the university has completed a building, the Research Complex, at a cost of Rs.35 million. The Research Complex now accommodates departments of Agricultural Sciences, Biology, Chemistry, Environmental Design, Health and Nutritional Sciences (ED,H & N Sciences) and Physics whereas other departments of Science Faculty are located in Block 6 & 7. These departments are running a variety of postgraduate technical, scientific and professional programmes successfully. The Research Complex has also a computer lab with internet and on-line library facility for literature survey, seminar room, lecture hall and a library. In addition, there are many labs for practical work, teaching, research and instrumentation labs for analysis. The university is developing these labs through its own resources. The Faculty of Sciences is thankful to the

vice-chancellor, for giving personal attention to the development of the Faculty of Sciences by providing generous amount of funds and valuable guidance.

Two model labs have also been developed in the Research Complex, with the assistance of the Higher Education Commission to meet the training needs of science teachers. This development is significant since under the new educational policy four-year BS programme has started in undergraduate educational institutions.

More than fifty highly qualified full-time faculty members are on the roll of the Faculty of Sciences. Their role in the planning, designing and development of different courses, to meet students' needs is vital. Faculty members also engage in imparting and supervising of instructions so that high standards are maintained. In addition highly qualified and experienced professors are also engaged on contract or as part time instructors, for postgraduate study programmes. The University faculty is also offering academic positions under tenure track system to attract the best minds in scientific and technological fields, as a full time employee of the university.

Research is an integral part of postgraduate study programmes leading to MSc, MPhil, and PhD degrees in Agricultural Sciences, Chemistry, Computer Sciences, Environmental Design, Health and Nutritional Sciences (EDH & N Sciences), Mathematics & Statistics and Physics. Rules and regulations for governing the postgraduate study programmes are those approved by the Higher Education Commission (HEC).

For MS and MPhil degree, 24 credit hours of course work and a minimum of one year of research work in a specialized area of the disciplines is required. A candidate for PhD degree has to take additional 18 credit hours of specialized courses in the field of research. The dissertation will comprise original research on a topic in the discipline and shall be evaluated by three foreign referees, who are expert in the field. At least one publication in international journal is also necessary before the degree is awarded.

The faculty has launched the four year BS programme in sciences (Chemistry, Microbiology) comprising 124–140 credits. This four-year BS programme is structured according to the recent policies of the Higher Education Commission for the improvement of standard of education to bring it at par with the international standards.

Under the dynamic and visionary leadership of the Vice Chancellor Prof. Dr. Zia-Ul-Qayyum, the faculty has already initiated many new PhD, MPhil, MSc and BS programmes, which will be launched in 2015-2016. Research is the basic emphasis of the new leadership and the faculty has been strengthened by the induction of additional faculty members and providing truly academic atmosphere at campus. Moreover Matric-tech. programme has been initiated for the benefit of the masses.

DEPARTMENT OF CHEMISTRY

The department of chemistry was established in March 1998. Its faculty consists of one Professor, four Associate Professors, one Assistant Professor, four Lecturers and two

Research Associates. The department has most modern equipments/ instrumentation in its teaching and research labs in the Science Block at AIOU main campus. These equipments/ instrumentation include CHNS Analyzer, Thermal Analyzer, UV-Visible, Fluorescence and FTIR Spectrophotometers, GC-MS, HPLC, Atomic Absorption spectrometer and Electrochemical System etc.

The department has developed all the courses for undergraduate, graduate, postgraduate and PhD level in accordance with the guideline provided by the Higher Education Commission (HEC). These courses are reviewed from time to time through Committee of Courses to incorporate emerging modern trends in the subject. The Committee of Courses of the department has distinguished Professors and Scientists of the country as members besides departmental faculty. Department has also signed MOU with university of Rostock, Germany. By this MOU, our PhD students get opportunity to do research work in Germany. Moreover department has also signed MOU with University of Kebangsaan Malaysia. This collaboration will be very useful for our MPhil and PhD students.

At present, department of chemistry is offering and coordinating the following programmes:

1. Chemistry Courses for FSc Students
2. BS Chemistry
(Organic, Inorganic and Physical Chemistry Specialization)

3. MSc Chemistry
(Organic, Inorganic and Physical Chemistry Specialization)
4. MPhil Chemistry
5. PhD Chemistry

In Autumn 2019 semester, department is offering MPhil & PhD programmes.

MPhil and PhD (Chemistry)

1. Introduction

The Department of Chemistry is offering MPhil and PhD programmes. Currently specialization is being offered in the field of Organic Chemistry. Later on, the specializations in other branches of Chemistry will be offered.

2. Objectives

The aim of this programme is to provide an opportunity to the in-service personnels to get specialized in the field of chemistry and to improve the qualification of those who could not continue their education through formal system. Maintaining the high standards of teaching and research, the department also wants to attract fresh students. The main objective is to uplift the standard of education and research specially in the field of chemistry in the country.

3. Target Groups

MPhil and PhD Chemistry programmes are particularly designed for the following:

- i. College teachers who want to improve their qualification.

- ii. Scientists working in different laboratories and research organizations desirous of improving their knowledge and qualification.
- iii. Fresh students having special aptitude for research.

4. Eligibility

(a) MPhil Chemistry

A person holding MSc degree (at least 2nd division) in Chemistry is eligible to apply for admission in MPhil Programme. Admission will be entirely on merit and restricted to the number of seats available. The Department will conduct written test for admission.

(b) PhD Chemistry

Candidates holding MS/MPhil or equivalent in Chemistry with CGPA 3.0 in semester system and 1st division in annual system are eligible to apply for PhD Programme.

The Department will conduct written test for admission.

5. Admission Procedure

- i. The Prescribed Admission Form (duly filled) alongwith the attested copies of required documents be sent to Chairperson, Department of Chemistry.
- ii. Test and interview of the eligible candidates will be conducted by the Departmental Admission Committee and the merit will be determined on the basis of

qualification, research, professional experience, test and interview, etc.

- iii. Selected candidates will be informed by the Directorate of Admission with the directions to deposit fee according to the schedule.

Since admission in MPhil and PhD programmes is strictly on merit, only selected candidates will be informed and asked to deposit the prescribed fee. **The fee should NOT be submitted before the confirmation of your admission.** In case of admission, if a candidate fails to deposit fee within prescribed period, it would be assumed that the student is not interested in getting admission. The department may invite a candidate in waiting list for admission against the vacant seat.

For clarification about academic matters please contact on the phone numbers given below:

051-9057754, 051-9250081

Note: Admission form complete in all respect must be sent on the following address:

Associate Director
Directorate of Board of Advance Studies,
P.D. Office Building, AIOU, H-8, Islamabad

6. Scheme of Studies

Scheme of Studies for MPhil Chemistry

- i. A student will have to complete total of 24 credit hours of course work in the first and second semesters.
- ii. In the third & fourth semesters, students are required to complete research work and thesis as per AIOU rules.
- iii. The minimum period to complete research thesis shall be two semesters.
- iv. The maximum period for the completion of MPhil Degree programme is five years (ten semesters) only.

Scheme of Studies for PhD Chemistry

- i. Initially, the student is required to complete 18 credit hours of PhD course work. After this period, he/she has to pass comprehensive Examination.
- ii. Besides completion of PhD course work and other requirements, a candidate has to complete research work and thesis as per AIOU rules.
- iii. For PhD, the student has to complete all other formalities, prescribed by the Higher Education Commission.

Description of MPhil Chemistry Theory Courses Semesters: I & II

Course Code	Course Title	Credit Hours
1751	Advanced Organic Syntheses	3
1752	Advanced Stereochemistry	3
1753	Natural Products	3
1754	Reactive Intermediates in Organic Chemistry	3
1755	Organometallic Chemistry	3
1759	Structure Elucidation of Organic Compounds by Spectroscopy	3
1761	Organic Polymer Chemistry	3
1763	Chemistry of Primary Metabolites	3
1700	Medicinal Chemistry	3
1770	Plastic Materials	3
1745	NMR Spectroscopy	3
1746	Advanced Heterocyclic Chemistry	3
1772	Theoretical Background of Organic Lab. Techniques	3
1773	Organic Spectroscopy	3
1774	Homogeneous Catalysis	3

Note: Any four courses from the table will be offered in the 1st semester, subject to the availability of expertise. In 2nd semester any four courses from the remaining courses will be offered.

Description of MPhil Chemistry Thesis

Semesters: III & IV

Course Code	Course Title	Credit Hours
1760	Research and Thesis	6
1760	Research and Thesis	6

Course Outlines (Semester I / II)

Organic Synthesis (1751)

One and two group C-X disconnections. Concept of donor and acceptor synthons. One and two group C-C disconnections and 1,2; 1,3; 1,4; 1,5; and 1,6 difunctionalized compounds. Synthesis of ring compounds. Synthesis of aromatic compounds. Aromatic heterocycles. Advanced reaction strategies.

Advanced Stereochemistry (1752)

Structure and symmetry. Configuration of cyclic molecules. Actual shape of six-membered rings. Stereochemistry and conformational analysis of substituted cyclohexanes, stereochemistry and conformational effects in small, common and medium rings, effect of heteroatoms on conformational equilibria. Fused rings, bicyclic and polycyclic rings systems, bridged rings. Determination of enantiomer and diastereomer composition by NMR, chromatographic, kinetic and isotope dilution methods.

Natural Products (1753)

Terpenoids, Alkaloids, Phenolics, Fatty Acids and their derivatives, Carbohydrates, Amino Acids and Peptides, Nucleosides, Nucleotides and Polynucleotides.

Reactive Intermediates in Organic Chemistry (1754)

Structure, stability, generation, reactions and detection of carbocations, carbanions radicals, carbenes, benzyne and related intermediates. Intermediates in oxidation reactions.

Organometallic Chemistry (1755)

Nature of bonding, σ and π complexes. Preparation of organometallic compounds. Application of organometallic compounds in organic chemistry for hydrogenation, isomerization, hydrosilylation, polymerization, hydro formylation, cyclisation, carboxylation, carbonylation, olefin metathesis, hydrocyanation etc.

Structure Elucidation of Organic Compounds by Spectroscopy (1759)

Ultraviolet Spectroscopy, Infrared Spectroscopy, Nuclear Magnetic Resonance Spectroscopy, Mass Spectrometry and their applications. Joint applications of UV, IR, NMR and MS for structure elucidation.

Organic Polymer Chemistry (1761)

Introduction to science of polymers. Steps Reaction (Condensation) Polymerization. Radical Chain (Addition) Polymerization. Ionic and Coordination Chain (Addition) Polymerization Copolymerization and polymerization conditions. Characterization of polymers. Measuring of molecular weight and size. Analysis and testing of polymers. Structure and properties of Crystalline Polymers.

Chemistry of Primary Metabolites (1763)

Amino Acids. Proteins. Purines and Pyrimidines. Deoxyribonucleic Acids. Ribonucleic Acids. Enzymatic Catalysis. Chemistry of Vitamins. Chemistry of Carbohydrates. Biochemical and analytical techniques.

Medicinal Chemistry (1700)

Physiochemical properties in relation to biological actions. Metabolic changes of drugs and related organic compounds. Antimalarials. Antibacterial antibiotics. Antineoplastic agents. Central nervous system depressants.

Plastic Materials (1770)

Introduction to plastic material. Micro and Macro viewpoint in plastics. Thermoplastic materials. Thermoset materials. Composite materials. Additives and their role in plastics. Degradation and the environment. Processing of plastic materials.

NMR Spectroscopy (1745)

Introduction to Nuclear Magnetic Resonance – (NMR), The NMR Spectrometer, Factors Influencing Chemical Shifts, Correlating Proton Chemical Shifts with Molecular Structure, Spin – Spin Coupling and Spin – Spin Splitting, Specialized Techniques in ¹H-NMR Spectroscopy, Dynamic NMR, Carbon –13 NMR Spectroscopy, Correlating Carbon – 13 Chemical Shifts with Molecular Structure.

Advanced Heterocyclic Chemistry (1746)

Structures and Spectroscopic Properties of Aromatic Heterocycles, Chemistry of Nitrogen Containing Heterocyclic Compounds, Chemistry of Sulphur, Containing Heterocyclic Compounds, Chemistry of Oxygen Containing Heterocycles, Chemistry of Fused Ring Heterocyclic Compounds I, Chemistry of Fused Ring Heterocyclic Compounds II, Heterocycles Containing more than One Heteroatom, Heterocycles Containing more than Two Heteroatoms, Chemistry of Saturated and Partially Unsaturated Heterocyclic Compounds.

Theoretical Background of Organic Lab Techniques (1772)

Distillation, Crystallization, Chromatography I, Chromatography II, Statistical Treatment of Data, Extraction, Organic Reagents, Working with Laboratory Equipment, Disposal of Waste and Recycling.

Organic Spectroscopy (1773)

UV / Visible Spectroscopy Part I, UV / Visible Spectroscopy Part II, UV / Visible Spectroscopy Part III, Infrared Spectroscopy, Infrared and Raman Spectroscopy, Mass Spectrometry I, Mass Spectrometry II, Mass Spectrometry III, Mass Spectrometry IV.

Homogenous Catalysis (1774)

Introduction, Basic Chemical Concepts, Alkene Based Homogenous Reactions, Carbonylation, Hydroformylation, Palladium catalysed Cross-coupling reactions, C-H Activation, Oxidation with dioxygen, Alkene metathesis.

SEMESTER III & IV for MPhil Programme Research and Thesis (1760)

Description of PhD Chemistry Theory Courses

Semesters: I & II

Course Code	Course Title	Credit Hours
1756	Organic Photochemistry	3
1757	Pericyclic Chemistry	3
1758	Reaction Mechanism	3
1762	Quantum Organic Chemistry	3
1765	Advanced Nuclear Magnetic Resonance (NMR) spectroscopy	3
1766	Special Topics in Chemistry	3
1767	Mass Spectrometry	3
1768	Special Techniques in Organic Synthesis	3
1769	Theoretical Aspects of Spectroscopy	3
1789	Literature Review & Seminar	3
1799	Instrumental Methods of Analysis	3

Note: Any three courses out of the above mentioned theory courses will be offered in I semester. In II semester any three courses from the remaining list will be offered, subject to the availability of expertise

Description of PhD Chemistry Research Work & Thesis

Semester	Course Code	Course Title	Credit Hours
III	1764	Research Work and Thesis	12
IV	1764	Research Work and Thesis	12
V	1764	Research Work and Thesis	12
VI	1764	Research Work and Thesis	12

7. Offering

At present this programme is being offered at the university main campus in Islamabad. In future, it will be opened for the entire country subject to the availability of laboratories and appropriate tutorial support.

8. Assessment

Continuous Assessment

Continuous assessment will be based on assignments and class tests. The pass percentage in assignments and class tests will be 50%. The weightage of this component in the final result will be 30%.

Final Examination

Final examination of 100 marks for each three credit theory course will be conducted at the end of semester. The pass percentage in final examination will be 50% and its weightage in the final result 70%.

The student will have to pass in each component independently to be declared successful in the course.

Assessment of Research Thesis

After the completion of course work the candidate will undertake a research thesis under the guidance of a supervisor. Both the research project and name of supervisor will be approved by the Board of Advanced Studies and Research (BASR), AIOU. PhD thesis will be evaluated by foreign professors. The research report must be supported by at least one publication in International Journal as per HEC rules.

9. Attendance

These programmes are based on face to face teaching and research work. At least 70 % attendance is compulsory to qualify for appearing in final examination.

10. Fee Structure:

MPhil Chemistry Programme:

Course fee: Rs.6585/- (For each 3-credit theory course)

Research thesis fee (For 12 credit hours research)

Semester III: Rs.52790/-

Semester IV: Rs.52790/-

If the thesis is not submitted by the end of 4th semester, extra fee will be charged on per semester basis.

1st Semester

Course Fee: Rs.28175/- @ Rs.6585/- per 3 credit theory course (four 3 credits)

Registration & degree fee will be charged as per AIOU rules. Please deposit this fee only after receiving your selection letter from the University.

Thesis evaluation fee will be charged as per AIOU rules.

*PhD Fee Structure

Item	Rates
Tuition Fee (for 09 credit hours)	Rs.7180/- per semester
Admission Fee	Rs.2500/-
Registration Fee (if not already)	Rs.2400/-
Library Fee	Rs.700/- per semester
Laboratory / Computer charges	Rs.2000/- per semester
Technology Fee	Rs.100/-
Student ID Card Fee	Rs.100/-
Library security	Rs.2500/- refundable
Caution money	Rs.2000/- refundable
Total Fee (First Semester)	Rs.19480/-

Research Fee Rs.14775/- (per semester)

*Only applicable after confirmation of admission in PhD, by the university.

Thesis evaluation fee and any other charges will be as per AIOU rules.

The University reserves the right to change the fee tariff in the coming semesters. This can be done without any prior notice as deemed fit for the expected expenditure which is to be incurred on the semester based academic and operational activities of the programme.

**Important Addresses and Telephone Numbers
CONTACT ADDRESSES (ACADEMICS)**

Name	E-mail & Phone
Prof. Dr. Naghmana Rashid Chairperson	Tel: 051-9057818 051-9250081
Dr. Uzma Yunus Associate Professor	uzma_yunus@yahoo.com Tel: 051-9057755
Dr. Moazzam Hussain Bhatti Associate Professor	moazzamhussain_b@yahoo.com Tel: 051-9057262

Dr. Nasima Arshad Associate Professor	nasimaa2006@yahoo.com Tel: 051-9057756
Dr. Muhammad Sher Associate Professor	sherqau@yahoo.com Tel: 051-9057198
Dr. Muhammad Zaman Ashraf Assistant Professor	mzchem@yahoo.com Tel: 051-9057182
Ms. Mehwash Zia Lecturer	m.ehzia@hotmail.com Tel:051-9057252
Dr. Farzana Shaheen Lecturer	Farzanaqau2013@gmail.com Tel: 051-9057198
Dr. Iqbal Ahmed Lecturer	Iqbal.ahmad@aiou.edu.pk Tel: 051-9057874
Dr. Erum Jabeen Lecturer	erumjabeen123@yahoo.com Tel: 051-9057225

DEPARTMENT OF PHYSICS

Introduction:

Realizing the need of technology and scientific education in Pakistan Department of Physics at AIOU began in 1998 with technological needs in areas like Energy, Energy Efficiency, Climate, Energy for Sustainable Development, Renewable energy, Hydrogen Energy, Environment, astronomy, nanotechnology, materials science, Plasma, Medical Physics, Cosmology, Geo Physics, Density Functional Theory (DFT), and nuclear fields. A major emphasis of current research activities are on promotion in renewable energy and related areas in which the Department have led to innovations.

The Department is presently running BS 4 years, MSc, MPhil & PhD degree program with specialization in various disciplines. New fields of specialization and programme of studies are approved and be operational from the next academic year. Apart from capacity development activities Department of Physics has been involved in several international, national and regional research projects. Physics Deptt has developed research linkage with other National and International Universities and research organizations of repute to ensure two-way flow of knowledge.

Vision:

The Department of Physics carries out Physics and provides teaching and research programmes that will contribute significantly to the development of human capacity, science

and technology in Pakistan. Our vision is to see our graduates and postgraduates to be equipped with the fundamental knowledge of Physics, problem solving, life and communication skills. This will be achieved by reviewing and developing relevant academic programmes and research and research projects to address Pakistan technological needs in areas like Energy, Renewable energy, Hydrogen Energy, Environment, Astronomy, Nanotechnology, Materials science, Plasma, Medical Physics, Cosmology, Geo Physics, Density Functional Theory (DFT), and Nuclear Physics. Our vision is to be a locally and internationally recognized Physics Department that exposes its successes in public awareness campaign and through established knowledge dissemination channels.

Mission:

The Department of Physics at AIOU becomes a nationally and internationally recognized research and educational unit. Our faculty strives to push the boundaries of our understanding in a wide variety of fundamental and applied Physics areas while providing the best research opportunities for our majors. The blending of classroom learning with training in XXI Century front-edge research facilities allows our graduates post graduates to become successful researchers, teachers and applied scientists in nowadays-competitive marketplace. At the same time, we are fully

committed, as the physics department of the major research university in our border region, to contribute to the general public appreciation and respect for the scientific work and knowledge.

Core Values:

To Perform the highest levels of competence and professionalism in research and training, acting with utmost honesty and integrity. To sensitivity to staff and student welfare while instituting measures that meet the need of all stake holders Advance knowledge and technologies Generate, preserve and disseminate knowledge and be involved in the development of innovative products Cherish academic freedom, nurture and reward talent. The Department aspires to be an effective agent of change and a model for the other Department in the field of research so as to meet the grooming demands of the new millennium.

The focus on area of specialization in DOP at AIOU in on the following areas:

Energy, Energy Efficiency, Energy Conservation, Energy for Sustainable Development, Electric power system Management, Energy Economics and Planning Renewable energy, Hydrogen Energy, Environment, Climate change, Astronomy, Nanotechnology, Materials science, Plasma, Medical Physics, Laser and Optics, Cosmology, Geo Physics, Density Functional Theory (DFT), Modeling and Simulation and Nuclear fields.

PhD Physics Program

1. **Duration of the Programme:**

The minimum duration for the Direct PhD programme shall be six semester (03 years) and maximum duration of the programme shall be ten semesters (05 years). Student will take complete course work in first two semesters & then carry out research work in last four semesters. Students have to complete 18 credit hours course work and 36 credit hours research work. Minimum period for the completion of course work shall be two semesters (one year) and maximum four semesters (two years).

2. **Admissions Prerequisites:**

This is for the information of all concerned, that the degrees awarded by the universities/Degree Awarding Institutions must meet the following minimum criteria for the recognition by the HEC.

- a) For admission into PhD, minimum **CGPA 3.0** (out of 4.0 in the semester system) or **First Division** (in the annual system) in MPhil Physics/MS/Equivalent degree is required.
- b) Admission will be made as per HEC criteria.
- c) All rules of BASR/AIOU/HEC regarding PhD will be applied.

- d) Qualifying **Departmental Test** and **Interview** is mandatory for PhD Admission.
- e) **Two reference letters, consent letter of supervisor** and **research proposal** is mandatory for admission.

3. **Scheme of studies:**

3 compulsory courses (each of 3 credit hours) will be offered in the 1st semester and the remaining 3 optional courses will be opted by the students in the 2nd semester from the list given below. Each course is of 03 credit hours. Any of the following optional courses of 03-credit hours will be offered according to the availability of qualified teachers and research facilities.

Approved Course offering:

Course work during first year or 1 st & 2 nd Semester	18 Cr.Hrs
Thesis/ Dissertation during second year or 3 rd , 4 th , 5 th & 6 th semester	36 Cr.Hrs.
Total credit hours required for completion	54 Cr.Hrs

Semester 1 (Compulsory)

S.#	Title	Code	Cr.Hrs
1	Advanced Mathematical Physics	9701	03
2	Experimental Techniques in Physics	9702	03
3	Renewable Energy Resources	9706	03

Semester 2 (Optional)

(Courses will be offered depending on the needs and availability of the experts, out of which the student will opt only three)

1	Advanced Semiconductor Physics	9703	03
2	Statistical Physics	9704	03
3	Environmental Physics	9705	03
4	Hydrogen Energy Technology	9707	03
5	Energy Audit and Thermal Energy Conservation	9708	03
6	Energy Resources and Technologies	9709	03
7	Research Methods & Techniques	9710	03
8	Magnetism & Magnetic Materials	9711	03
9	Particle Physics	9712	03
10	Medical Physics	9713	03
11	Material Science	9714	03
12	Nano Science & Nanotechnology	9715	03

Semester 3(Research)

Thesis 9700 9+0

Semester 4(Research)

Thesis 9700 9+0

Semester 5(Research)

Thesis 9700 9+0

Semester 6(Research)

Thesis 9700 9+0

4. Method of Instruction:

Allama Iqbal Open University employs media mix as methodology of instruction in which printed material, CDs and face-to-face tutorial support are mixed in accordance with the requirement of the discipline and the level of the course. Medium of instruction for this programme is English. In view of special requirements of post-graduate studies in Physics the following methodology of instruction will be followed.

i) Study Material

The University will provide reprinted and compiled course books or CDs.

ii) Assignments

(Quiz/Test/Presentations/Assignments)

Assignments / Quiz / Presentation for each 03 credit hrs course will be given. Students will complete the tasks within the semester. The marks obtained in these assignments contribute to the final course result. For successful completion of the course it is imperative to obtain a minimum of 50% marks in each assignment. Students failing

in the continuous assessment will not be eligible to appear in the final examination.

iii) Tutorial Support

Tutorial support will be provided in the form of lectures by resource persons at the Campus. A minimum of 48 hours of face-to-face teaching/guidance for each 03 credit hour course (AIOU Description), will be provided in these tutorials. Attendance in these sessions is compulsory. Students failing to attain 70% attendance will not be eligible to appear in the final examination. AIOU will not bear any cost regarding TA/DA or boarding/ lodging facilities during these classes.

iv) Final Examination/ Continuous Assessment

At the end of each semester, the University will arrange final three hours written examination in each course for the PhD program. It is imperative to obtain 50% marks in the final examination to pass in each course. The roll number slips and other relevant information related to examination centre will be provided to the students before the exam.

The distribution of continuous assessment and final examination will be as follows:

Assessment:

The distribution of continuous assessment and final examination will be as follows:

Assignments Weightage (Quiz/ Test/Presentations/ Assignments)	20%
Attendance	10%
Final Examination	70%
Aggregate	50%

v) Course Work:

Tutorial support will be provided in the form of lectures by resource persons at the campus. A minimum of 48 hours of face-to-face teaching for each three credit hours will be provided in these lectures. Attendance in these sessions is compulsory.

vi) Thesis (Research Work)

PhD students will carry out research work for two years at any relevant scientific institution located near to the residence or place of appointment under the supervision of a scientist of the concerned institution. The selection of the project and the supervisor will be at the discretion of AIOU and the institution where research is being carried out. Each student will submit quarterly report duly signed by the thesis supervisor on the research work performed to the coordinator.

ix) Comprehensive Examination:

The students completing the PhD course work shall be allowed to appear in the comprehensive examination arranged and conducted by the concerned department as per rules of HEC. The pass percentage in comprehensive examination shall be 50%. No grade will be awarded to the student, only pass or fail will be reflected in the result Performa.

x) Synopsis Orientation Workshop:

Duration of synopsis orientation workshop shall be of two weeks. Synopsis of only those students will be presented in research proposal committee meeting for final approvals who have attended the synopsis orientation workshop.

xi) Research Paper during Research Period:

The student of PhD Physics Program will present at least two presentations in Seminars during his research work in the presence of external examiner, as mandatory to their completion of their research degree.

xii) Approval of Thesis:

On completion of research work, the student will have to submit thesis to the Department for evaluation and defense as per format of the University. Minimum period for completion the thesis after successful completion of course work will be two semesters (one year) for PhD Physics Program. For experimental research work, the period to be spent for conducting experiments in the laboratory will be decided by the supervisor.

5. Grading:

The Grade for PhD Physics will be determined as follows:

Grade-A	80% or above
Grade-B	65% to 79%
Grade-C	50%to 64%
Fail	Below 50%

6. **Fee Tariff:**

Admission fee: (Once at first admission)	Rs.2500/-
Registration fee: (Once at the time of admission)	Rs.2400/-
Course fee: (for each 3 credit hours courses):	Rs.5640/-
Thesis fee: per credit hrs(36 credit hours)	Rs.67680/-
Thesis Evaluation fee:	Rs.22490/-
Technology fee: (Per student per semester)	Rs. 135/-

7. **How To Pay The Fee:**

The admission in this programme is purely on merit basis. No fee is to be paid unless intimated by the university. The fee is to be deposited through Challan Form (only) in the specified branches of Banks in Main campus of AIOU Islamabad, on the day of admission. The candidate will write his name (in block letters) full address and MPhil Physics Programme and semester on the Challan Form attached. Please keep a photocopy of the form & the fee slip for record.

8. **Traveling & Boarding/Lodging Expenses :**

The AIOU does not have lodging and boarding facilities at the moment except at main campus Islamabad. Hostel facility is available in the main campus .If required, students will have to arrange lodging and transport by themselves.

AIOU will not bear any cost in this regard. The fee does not include charges for boarding lodging and transport. Hence the University does not have any liability in this regard.

9. **Financial Assistance:**

Limited financial assistance is available to deserving students who shall apply on the prescribed AIOU forms supported with justifiable documentary proofs available after admission during the 1st semester. Financial assistance will be considered from the 2nd semester

10. **Information Regarding Admission:**

- i. Announcement for admission will be made in the leading newspaper of the country.
- ii. Admission can only be applied online. For details see page 2.
- iii. Admission in PhD Physics will be granted against limited seats strictly on the basis of merit and as per criteria laid down by the deptt. The University reserves its right not to start this Program if a viable group of students is not formed.

M. Phil Physics Program:

1. Duration of the Programme:

Degree	Current duration	HEC Revised Duration	Revised Credit Hours	Division of Revised Credit Hrs,
MS/ M.Phil	2 to 5 years	1.5 to 4 years	30CH Minimum	Course:24 CH Thesis:06C H

After submitting the synopsis in the department, waiting period spent for approval of synopsis by the RPC and time consumed in thesis evaluation shall not be counted towards maximum period of M.Phil Program.

The language of instruction, examination and thesis for all disciplines will be according to the approved scheme of studies of each department

2. Eligibility and Admission Criteria (for M.Sc. or Equivalent Students):

Candidates holding M. Sc. / equivalent Physics degree with at least second division are eligible to apply for admission. The admission will be made strictly on merit. Qualifying the **Departmental Test & Interviews** is mandatory for admission.

3. Scheme of Studies (for M.Sc. or Equivalent Students):

Semester-wise Course Offering:

Course work during 1 st year or 1 st & 2 nd Semester	24 Credit Hours.
Thesis / Project / Dissertation during second year or 3 rd or 4 th semester	06 Credit Hours.
Total credit hours required for completion.	30 Credit Hours

Semester I (Core Courses)

S.#.	Title	Course Code	Credit Hours
1	Mathematical Physics	1701	3+0
2	Solid State Physics	1722	3+0
3	Electrodynamics	1703	3+0
4	Research Methodology	7791	3+0

Semester 2 (Optional Courses)

(Four courses will be offered depending on the needs and availability of the experts)

S.#.	Title	Course Code	Credit Hours
1	Computational Physics	1704	3+0
2	Laser Physics	1710	3+0
3	Quantum Optics	1711	3+0
4	Plasma Physics	1712	3+0
5	Nuclear Physics	1716	3+0
6	Experimental Techniques	1718	3+0
7	Semiconductor Physics	1720	3+0
8	<i>Advanced Quantum Mechanics</i>	1702	3+0
9	Quantum Field Theory	1721	3+0
10	Non-Crystalline Materials	1729	3+0
11	Renewable Energy resources	1730	3+0
12	Physics of Solar Cells	1727	3+0

13	Physics of Metals & Alloy	1728	3+0
14	Crystallography	1724	3+0
15	Physics of Glasses	1726	3+0
16	Atomic & Molecular Physics	1705	3+0
17	Environmental Physics	7792	3+0
18	Antenna Theory	7793	3+0
19	E.M. Field Analysis	7794	3+0
20	Microelectronics	7795	3+0
21	High Frequency Electrodynamics	7796	3+0
22	Quantum Information Theory	7797	3+0
23	Electron Microscopy	7798	3+0

Semester 3 (Research)

1	Thesis	1725	3+0
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Semester 4 (Research)

1	Thesis	1725	3+0
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Final Examination/ Continuous Assessment:

At the end of zero semester, the University will arrange final three hours written examination in each course. It is imperative to obtain 50% marks in the final examination to pass in each course. The roll number slips and other relevant information related to examination centre will be provided to the students before the examination.

Assessment:

The distribution of continuous assessment and final examination will be as follows:

Assignments Weightage

(Quiz/Test/Presentations/ Assignments) 20%

Attendance	10%
Final Examination	70%
Aggregate	50%

4. Method of Instruction:

Allama Iqbal Open University employs media mix as methodology of instruction in which CDs and face-to-face tutorial support are mixed in accordance with the requirement of the discipline and the level of the course. Medium of instruction for this programme is English. In view of special requirements of post-graduate studies in

Physics the following methodology of instruction will be followed.

i) Study Material

The University will provide CDs.

ii) Assignments

(Quiz/Test/Presentations/Assignments)

Assignments / Quiz / Presentation for each 03 credit hrs course will be given. Students will complete the tasks within the semester. The marks obtained in these assignments contribute to the final course result. For successful completion of the course it is imperative to obtain a minimum of 50% marks in each assignment. Students failing in the continuous assessment will not be eligible to appear in the final examination.

iii) Tutorial Support

Tutorial support will be provided in the form of lectures by resource persons at the Campus. A minimum of 48 hours of face-to-face teaching/guidance for each 03 credit hour course (AIOU Description) will be provided in these tutorials. Attendance in these sessions is compulsory. Students failing to attain 70% attendance will not be eligible to appear in the final examination. AIOU will not bear any cost regarding TA/DA or boarding/ lodging facilities during these classes.

iv) Thesis (Research Work)

M. Phil student will be required to perform research work for one year at Allama Iqbal Open University, Department of Physics. The selection of the project and the supervisor will be at the discretion of Department of Physics, AIOU. Each student will submit quarterly report duly signed by the thesis supervisor on the research work performed to the coordinator. The student of M.Phil Physics Program will submit one research paper (accepted or published) in any conference or research journal and deliver at least one seminar during his research work in the presence of external examiner, as mandatory to their completion of their research degree.

v) Final Examination/ Continuous Assessment

At the end of each semester, the University will arrange final three hours written examination in each course for the M. Phil program. It is imperative to obtain 50% marks in the final examination to pass in each course. The roll number slips and other relevant information related to examination centre will be provided to the students before the examination.

The distribution of continuous assessment and final examination will be as follows:

Assessment:

The distribution of continuous assessment and final examination will be as follows:

Assignments Weightage (Quiz/ Test/Presentations/ Assignments)	20%
Attendance	10%
Final Examination	70%
Aggregate	50%

vi) Approval of Thesis

On completion of research work, the student will have to submit thesis to the Department for evaluation and defence as per format of the University. Minimum period for completion the thesis after successful completion of course work will be two semesters (one year) for M. Phil Program. For experimental research work, the period to be spent for conducting experiments in the laboratory will be decided by the supervisor.

5. Grading:

The Grade for M. Phil Physics will be determined as follows:

<i>Grade-A</i>	<i>80% or above</i>
<i>Grade-B</i>	<i>65% to 79%</i>
<i>Grade-C</i>	<i>50% to 64%</i>
<i>Fail</i>	<i>Below 50%</i>

6. Fee Tariff: 1st semester

Course fee Rs.22,560/-@Rs.5,640/-per 3 credit hour course (Four 03 credit hours courses)

(Inclusive of CDs & students activity funds)

Registration fee Rs. 200/-(at the time of first admission)

Admission fee Rs.1000/-(at the time of first enrolment)

Technology Fee + Courier Charges: Rs.135/-

Total fee Rs.23,895/-

7. Traveling & Boarding/Lodging Expenses:

The AIOU does not have lodging and boarding facilities at the moment except at main campus Islamabad. If required, students will have to arrange lodging and transport by themselves. AIOU will not bear any cost in this regard. The fee does not include charges for boarding lodging and transport. Hence the University does not have any liability in this regard.

8. Hostel Facilities:

The student coming from other cities can avail the hostel facility on reasonable rates (other than fee)

9. Financial Assistance:

Limited financial assistance is available to deserving students who shall apply on the prescribed AIOU forms supported with justifiable documentary proofs available

after admission during the 1st semester. Financial assistance will be considered from the 2nd semester.

For any kind of assistance, kindly contact on the following.

Prof. Dr. Syed Zafar Ilyas,
Chairman, Department of Physics,
Science Block, 1st Floor,
Allama Iqbal Open University, Sector - H-8, Islamabad.
Email: szilyas@aiou.edu.pk

FACULTY OF SOCIAL SCIENCES AND HUMANITIES

First established in 1981 with five departments, the Faculty of Social Sciences and Humanities has, over the years, flourished to become, by far, the largest Faculty of the University. It, today, consists of fourteen departments offering masters programmes in major areas of Social Sciences and Humanities like, Business Administration, Economics, Mass Communication, Sociology, Gender and Women Studies, Urdu, Library & Information Sciences, History, Pakistan Studies, and Teaching of English as a foreign Language (TEFL). Additionally, efforts are afoot to plan and launch post-graduate programmes in Pakistani Languages and Law. The Commonwealth-collaborated master's programmes in the areas of Business and Public Administration, which are specially tailored for the modern day busy executives, were launched in Spring 2002 semester.

In tune with the government's policy of promoting and strengthening a culture of higher education and research in the country, the AIOU's Faculty of Social Sciences and Humanities has shown a lot of dynamism over the past few years. It has launched MPhil/PhD programmes in Iqbaliat, Urdu, Mass Communication, Pakistani Languages, Economics, History and Pakistan Studies, MS in Business Administration, while preparations are being made to launch PhD in Business Administration, Applied Linguistics and History.

The Faculty of Social Sciences & Humanities also offers several bachelors' level programmes in such professional areas like Bachelors in Library & Information Sciences (BLIS), BS-Business Administration, BS-Commerce and Mass Communication. Thousands of students comprising all demographic grounds from all over the country, enroll each year in these bachelor's level programmes.

The Faculty has expanded vitally and its programmes have gained a high popularity as is clear from rapidly rising trend of enrolment during the past decade. During the mentioned period, the Faculty accorded high priority towards quality improvement and modified its programmes in accordance with the current challenges of 21st century.

The Faculty proposed to launch Post-Graduate programmes in the disciplines of Political Science and International Relations, Psychology, Public Administration and Social Work.

DEPARTMENT OF MASS COMMUNICATION

Introduction

The Department of Mass Communication was established in 1986 for fulfilling the educational needs of students, working journalists and media persons at various levels. The Department offered its specialized BA cluster programme in Mass Communication in 1988. It was the first ever bachelor's level programme in Mass Communication offered in the country. Students across the country are taking interest in the programme.

In 1997 the Department started its MSc Mass Communication Programme. Keeping in view the trend of students in studying the phenomenon of Mass Communication, the Department launched advanced studies of MPhil in Mass Communication in 2000. The MPhil programme imparts the knowledge of evolution and advances in mass communication theory and research, sociology of mass media, and the methods of behavioural research in social sciences.

The Department resumed offering of its PhD Programme in semester Autumn 2014. The main objective of the programme is to enable students to understand and explain the dynamics of the social phenomena of mass communication in Pakistani society, especially to enable them to independently investigate the contents, uses and effects of mass media in society.

In addition to the above degree programmes, the Department also offers Post Graduates Diploma (PGD) and certificate courses in Journalism, Advertising and Public Relations in the University's Short Term Educational Programmes (STEPS).

MPhil Mass Communication

MPhil scheme in Mass Communication comprises twenty four (24) credit hours of course work and twelve (12) credit hours of thesis. The course work consists of Evolution of Mass Communication Research, Mass Media and Society (I & II), Foundations of Behavioural Research (I & II), Theories of Influence on Media Content and Media Effects and Advances in Theory and Research (I & II). This programme will make students learn the social phenomena

of Mass Communication and urge them to independently investigate the mass media effects on society.

1. Duration of MPhil Programme

The minimum duration of M Phil Mass Communication is two years (four semesters) and the maximum duration shall be four years (08 semesters).

2. Eligibility for Admission

The minimum entry requirement for admission to MPhil programme shall be Masters Degree in Mass Communication/ Journalism with second division from any recognized University.

1. Merit will be determined by the Department of Mass Communication according to the approved criteria.
2. Only short-listed candidates will be called for test/interview.
3. The Department enrolls limited number of students to the programme.
4. The Admission Department will inform the selected candidates for fee deposit.

3. Medium of Instruction

The medium of instruction and examination is English.

4. Scheme of Studies

Semester-wise course offering details of course work/research are given below:

1st Semester

S. No.	Course Title	Code	Credit Hours
1.	Evolution of Mass Communication Research	6630	3
2.	Mass Media and Society-I	5761	3
3.	Mass Media and Society-II	5762	3
4.	Foundations of Behavioural Research-I	6632	3

2nd Semester

1.	Media Effects: Advances in Theory & Research-I	5763	3
2.	Media Effects: Advances in Theory & Research-II	5764	3
3.	Foundations of Behavioural Research-II	6634	3
4.	Theories of Influence on Mass Media Content	6635	3

3rd & 4th Semester

	Thesis	6636	12
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5. Instructional Methodology

The following will be the instructional methodology:

i. Study Material

The university provides study materials during the first two semesters of course work.

ii. Workshop

There is a series of mandatory workshops in the beginning and end of each semester during the course work that provides an opportunity to the students to share their understanding of course content with fellow students. A special workshop is arranged during the third semester that requires students to develop and present draft proposals of thesis to the workshop participants.

iii. Assignments

Each course carries a maximum of 100 marks. There are two assignments for each 3-credit hours course. Assignments are written by the students after studying the required readings, recommended by the Department. These assignments are designed to enable them to relate their own ideas with the concepts covered in the required readings so as to facilitate the students in developing a thorough understanding of the subject. After completion, the students send these assignments on scheduled time to the tutor appointed by the university. The tutor returns the assignments to students after giving valuable comments, and marks.

iv. Thesis

A student is required to carry research work under the supervision of an advisor having PhD degree in the relevant field. There is an intensive workshop to discuss research proposals of the students.

6. Assessment System

Under Continuous Assessment (Assignments), a student has to submit Assignments to his/her tutor in the stipulated time mentioned in the assignment schedule. Passing marks of the assignments are 50 percent.

At the end of each semester, final examination will be conducted by the University for each Course. Students need 50 percent marks to pass the final examination; however, it is necessary for the students to obtain an aggregate of 50 percent (assignments + workshop + final examination) in each course. The ratio of marks of assignments, workshop and final examination is 20:10:70 respectively. The summary of assessment system is given below:

Assessment Component	Total Marks	Passing Marks	Weightage
Assignment – 1	100	50	20%
Assignment – 2	100	50	
Students will have to attend compulsory course workshop at the end of semester having 10 marks for each course			10%
Final examination	100	50	70%
Total Marks			100
Aggregate Passing Marks			50

7. Viva-Voce

After evaluation of the thesis student has to appear for viva-voce before the Research Project Committee (RPC) to defend his/her work.

8. Instructions for Thesis

i. *Registration in Thesis*

Students will submit research proposal/synopsis to the Chairman, Mass Communication Department according to the university's approved criteria. The Departmental Research Project Committee will recommend the students'

research proposals/ synopses to the VC (AIOU) for approval after thesis orientation workshop. The committee shall also recommend the name of supervisor for students' research work.

- ◆ Thesis will be of 200 marks, (100 marks for evaluation of research work and 100 marks for oral examination.)
- ◆ The minimum period to complete the thesis is one year and the maximum period shall be two years provided the condition of maximum duration of five years shall not be affected. (Detailed information in this regard can be obtained from the Department on request).
- ◆ Students are advised to keep closely in touch with their respective supervisor and also with the Department for research activities and submit their progress reports to the Department intermittently.

ii. *Thesis Evaluation Fee*

Students will deposit fee in bank for thesis evaluation at the time of submitting the thesis to the Department.

iii. *Plagiarization*

In case a thesis is found to be a plagiarized version of some other thesis, research work, text, etc. published or unpublished, the student's candidature for M Phil shall be cancelled and he/she shall be debarred forever from admission to any programme of the university. In case the plagiarism is proved, after the award of M Phil degree, the degree shall be cancelled/withdrawn.

The M Phil degree shall be awarded after the positive reports of external evaluators of the research report and the successful defence by the student in viva-voce. The Dean will forward the report of the Viva-Voce to the Controller of Examinations for notification and award of the degree.

iv. *Format of Thesis*

The students will be required to observe guidelines regarding format, writing, referencing, paper quality and other related matters. (Detailed information in this regard could be obtained from the Department on request or the information on format will be provided during the thesis orientation workshop).

v. *Research Candidacy*

The Department will hold synopsis orientation workshop to help the students in topic selection and synopsis development. The synopsis shall be prepared in accordance with the guidelines/format approved by the BASR. The student shall submit a detailed research proposal in the third semester (after the completion of course work) and make a presentation before the Departmental Synopsis Committee.

Participation in the orientation workshop will be mandatory. The students shall be required to deposit the prescribed dues after approval of topic/symposia by the committee.

In case a student is not able to complete his/her research work during the minimum prescribed period of one year, he/she shall be required to pay fee equivalent to 3–credit hours per semester till submission of thesis for evaluation within the maximum time limit.

9. Fee Tariff

Registration Fee:	Rs.200/-
Admission Fee:	Rs.1000/-
Technology Fee +Courier Charges:	Rs.150/-
Course Fee (3– Credit Hours):	Rs.3090/-
Thesis Fee:	Rs.12285/-
Thesis Evaluation Fee:	Rs.4965/-

10. General Information

Photocopy of the admission form and incomplete form will not be entertained.

Admission to MPhil Mass Communication will be granted against limited seats strictly on the basis of merit and criteria as approved by the university. The university reserves the right not to start this programme if a viable group of students is not formed.

Only the selected candidates will be informed about the result of the admission. On receipt of individual admission intimation, the student will deposit the required fee according to the procedure as laid down by the university in the admission intimation letter.

Fee can neither be refunded once paid for admission nor can it be adjusted for any other programme. On payment of the registration fee, each student will be issued a registration number. The number must be quoted in all the future correspondence along with roll numbers, course(s) code numbers and semester. The students already having registration number need not to pay the registration fee.

They should mention their registration number in the admission form.

During the semester the address of any student will not be changed, however, in real hardship, change of address will be considered if it is supported by a justifiable plea.

Rules, regulations framed, amended and changed from time to time by the authorities/bodies of the university will be applicable to all students. The students will have to abide by all such rules and regulations. These can be made available to students on demand.

It is the responsibility of the admitted students to remain in continuous contact with the department regarding academic activities of the programme. A student already enrolled to a programme or a specialization of a programme shall not be allowed to transfer his/her admission to another programme.

Admission to courses for the spring semester and autumn semester are generally offered in the months of February and August respectively. The continuing students are sent computerized admission forms. However, if for any reason, the student does not get the said form, he/she may get general admission form from any regional office of the university and send it to Director Admission of the university within the due date along with due fee deposited through bank challan slip.

11. Fee Depositing Procedure

Only on receipt of admission offer, the candidate would pay dues in accordance with the fee tariff as directed by the Admission Office.

13. Faculty Members

1	Dr. Saqib Riaz Chairman	051-9250076
2	Dr. Bakht Rawan Associate Professor	051-9057263
3	Mrs. Saadia Anwar Pasha Assistant Professor	051-9057283
4.	Dr. Shahid Hussain Assistant Professor	051-9057245
5.	Dr. Syed Babar Hussain Shah Lecturer	051-9057687
6.	Dr. Asad Munir Lecturer	051-9057172
7.	Office	051-9057824

General Information

- i. The certificates/degrees of AIOU are equivalent to any other recognized Board/University.
- ii. A candidate is required to send complete admission form alongwith attested copies of all educational and experience certificates to Department as mentioned in the prospectus before or on the closing date.
- iii. If an applicant of post-graduate/research level programme does not receive any information regarding admission even after three months of submission of application, he/she should presume himself/ herself non-selected.
- iv. The student cannot change the specialization at post-graduate research level during the programme after once being admitted to a specific field.
- v. A course taken by any student cannot be changed during the semester
- vi. The address of a student will not be changed during the semester. However in real hardship cases change of courses will be allowed within fifteen days after receipt of books and deposit of prescribed fee.
- vii. Admission to courses for both the Spring and Autumn semesters are generally offered in the months of February and August, respectively, whereas examinations commenced in November and May respectively. The continuing students are sent computerized admission

- forms. However if for any reason, the student could not get the said form, he/she may purchase admission form from any Regional Office of the university or download from AIOU website *aiou.edu.pk.com* and send it to the university within due date.
- viii. Fee cannot be refunded once paid for admission nor can it be adjusted for any other programme.
 - ix. On payment of the registration fee, each student will be issued a registration number. This number must be quoted in all the future correspondence alongwith the roll number, course(s), code number and semester.
 - x. Study material shall be mailed to the students at their given address.
 - xi. After receipt of the study package, students are usually intimated by the part time tutors appointed for each course for tutorial guidance, within fifteen days. If you do not get information about tutors, you are required to send your assignment by registered post to the concerned Regional Director, Assistant Regional Director without delay; you are also required to retain a photocopy of all your assignments.
 - xii. Rules and regulations framed, amended and changed from time to time by the authorities, bodies of the university will be effective as deemed necessary. The

student will have to abide by all such rules and regulations from the date of their implementation.

- xiii. A student who fails in continuous assessment component is not eligible to reappear but will be allowed to re-register for the same course at its next offering semester by the university.
- xiv. It is the responsibility of the student to remain in touch with the department regarding the selected programme.
- xv. A student already enrolled to a programme or a specialization of a programme shall not be allowed to transfer or to get admission to another programme unless he/she formally postpones it till the completion of the new programme or withdraws from the previous programme.
- xvi. After completion of a programme successfully, a student has to apply to the Controller of Examinations for issuance of certificate/degree.
- xvii. The university reserves the right to change the contents of this prospectus without any prior notice as per university policy.
- xviii. The student must inform the Admission Department in writing within the period of 15 days after receipt of study material parcel, *If found any wrong/short material/ books which is not according to the admission form/ check list or mistake in name and address.* No

request for any change will be entertained after the stipulated period.

- xix. Check the books and tally with the course codes mentioned on the address label pasted on the registered packet. If there is any discrepancy, write immediately to Admission Department for correction/ supply of requisite books.
- xx. Admission forms incomplete in any respect will not be entertained and will be returned after close of semester to the students indicating the deficiency in clear terms with advise to request for refund of fee.
- xxi. Admission form received without prescribed fee or less fee or fee deposited after due date will not be considered.
- xxii. In case of discrepancies in the name of student/ Father's name of the student or difference in name mentioned in his/her other educational certificates, the name on the Matric certificate of the student will be considered as correct name. The Examination Department shall also issue certificate/ degree on the said name.
- xxiii. In case provision of forged documents for admission, not only the admission will be refused to the applicant but the fee deposited by him/her will also be forfeited. The university may proceed further in the matter.

REGULATIONS FOR REFUND OF ADMISSION FEE

Admission fee once deposited by the candidates/students in the university account will neither be refunded nor converted/adjusted as a matter of right. However fee paid by the candidates/students will be settled in the following cases:

- i) The candidates/ students who deposit the fee for a programme and later on change their mind to apply in another programme and communicate their decision in black and white to the admission section before dispatch of study material in such cases, fee will be refunded to them after deduction of 10% of the total amount deposited.
- ii) The candidates/students who discontinue the programme/ courses(s) after dispatch of books, neither their admission will be cancelled nor fee will be refunded to them.
- iii) The candidates/ students who are not allowed admission to a programme offered by the university due to less enrolment/ non formation of viable group/ non offering of courses, full fee will be refunded to them.
- iv) The candidates/ students who know that they are ineligible for admission to a programme, and even then they deposit the fee, in such cases, the fee will be refunded after the deduction of 5% as services charges from the total amount.
- v) The amount deposited by the candidates/ student in excess (more than the prescribed fee) will be refunded/ adjusted within a year.

vi) Cases of refund of admission fee will be processed after finalization/ completion of admission of the semester and only on the production of original Bank Challan/Receipt No. 3 & 4.

vii) If candidates/students deceive the university and get admission in two different programmes, simultaneously in a semester, admission will be cancelled in both the programmes and the fee deposited for both the programmes will be forfeited.

viii) **Applicant should ensure that the information provided in Admission Form is correct. If at any stage the information found false or the applicant was not eligible according to the admission criteria, the admission shall be cancelled and there will be no right to claim the degree.**

IMPORTANT TELEPHONE NUMBERS

S.No.	Designation	Contact
1.	Director Admissions	051-9250043 Fax: 051-9250162
2.	Additional Registrar (Mailing)	051-9250185
3.	Controller of Examination	051-9250012
4.	Director Students Affairs	051-9250174

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Admission Objectionable Forms
Books Dispatch Status
Admissions Amendments
Admission Refund of Fee
Tutors Information
Workshop Schedule
More....

Examinations

Result
Result Rechecking Application
Date Sheet
Roll Number Slip
Assignment Marks
Degree Tracking System
Assignments Schedule
Assignments

سرٹیفکیٹ / ڈپلومہ اور ڈگری کے حصول کے لیے فیس شیڈول اور ضروری دستاویزات / شرائط کی تفصیل حسب ذیل ہے۔

نمبر شمار	کورس / پروگرام کا نام	ضروری دستاویزات اور تفصیل	فیس (روپے)	ارجنٹ فیس (روپے)	ڈپلیکیٹ فیس (روپے)
1-	ابتدائی عربی / اوپن بک کورس	اوپن یونیورسٹی کے رزلٹ کارڈ کی تصدیق شدہ فوٹو کاپی (نام اور ولدیت کا ثبوت اور اوپن بک کورس کے لیے تجربے کا سرٹیفکیٹ لف کرنا ضروری ہے)۔	300/-	600/-	1200/-
2	کورس سرٹیفکیٹ	میٹرک ایف اے بی اے ڈگری کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	100/-	200/-	400/-
3-	سینڈری سکول سرٹیفکیٹ (میٹرک) سینڈری سکول سرٹیفکیٹ (درس نظامی)	ڈپلومہ پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپی اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں (ب فارم کی تصدیق شدہ کاپی ساتھ منسلک کریں۔ اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں)	300/-	600/-	1200/-
4-	ہائر سینڈری سکول / ڈپلومہ ایجوکیشن	میٹرک پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپی اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
5-	اے ٹی ٹی سی سرٹیفکیٹ	میٹرک اور ایف اے بمعہ عربی / میٹرک فاضل عربی اور شہادۃ العالمیہ کی اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
6-	پی ٹی سی سرٹیفکیٹ	میٹرک پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپی اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
7-	سی سی سرٹیفکیٹ	میٹرک ایف اے پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
8-	بی جی ڈگری / پی پی	میٹرک ایف اے اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	500/-	1000/-	2000/-
9-	سرٹیفکیٹ ان لائبریری	میٹرک ایف اے پاس اصل سرٹیفکیٹ تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	300/-	600/-	1200/-
10-	ڈپلومہ این سائنسز / گرافک / فریج آئن لائن	میٹرک ایف اے پاس اصل سرٹیفکیٹ کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	500/-	1000/-	2000/-
11-	بی ایڈ ڈگری / پی پی	میٹرک ایف اے اور بی اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں / اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	600/-	1200/-	2400/-
12-	ایم ایڈ / ڈگری / پی پی	میٹرک ایف اے اور بی اے بی ایڈ (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	700/-	1400/-	2800/-
13-	ایم اے ایم بی اے ایم ایس سی ڈگری / پی پی	میٹرک ایف اے اور بی اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں	700/-	1400/-	2800/-
14-	پوسٹ گریجویٹ ڈپلومہ	میٹرک ایف اے بی اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں۔	600/-	1200/-	2400/-
15-	ایم فل / ایم ایس سی آئز ڈگری	میٹرک ایف اے اور ایم اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں متعلقہ اسٹنٹ / ڈپٹی کنٹرولر سے تصدیق کروانا ضروری ہے اور اوپن یونیورسٹی کے پاس شدہ رزلٹ کارڈ کی فوٹو کاپیاں۔	1000/-	2000/-	4000/-
16-	پی ایچ ڈی ڈگری	میٹرک ایف اے اور بی اے ایم اے (ڈگری) کی اصل اسناد کی تصدیق شدہ فوٹو کاپیاں لف کریں۔	2000/-	4000/-	6000/-
17-	متنی (Duplicate) سرٹیفکیٹ / ڈپلومہ / ڈگری / مارک شیٹ / پروپریٹل سرٹیفکیٹ	گم ہونے کی صورت میں اخباری کٹنگ، رپورٹ تھانہ اور / 20 روپے کا اسٹامپ پیپر پر حلفیہ بیان جو کہ ڈپٹی کنٹرولر (نوٹری پبلک) کا تصدیق ہو۔ تمام کاغذات لف کریں۔ (میٹرک ایف اے بی اے وغیرہ کی تصدیق شدہ فوٹو کاپیاں اور اخباری کٹنگ، اسٹامپ پیپر اور گمشدگی کی رپورٹ اصل لف کریں بمعہ شناختی کارڈ کی تصدیق شدہ فوٹو کاپی) مجوزہ فیس پروگرام کے مطابق۔	Duplicate

- 18- فیس بنگ چالان (نامزد برانچ) کی صورت میں قابل قبول ہوگی اور اصل بنگ چالان اور درخواست بمعہ کاغذات کے ساتھ (مجوزہ ریٹ کے مطابق) جمع کرانے۔ علامہ اقبال اوپن یونیورسٹی کے سرٹیفکیٹ / ڈگری / میٹرک (سینڈری سکول سرٹیفکیٹ) کی سند میں درج شدہ نام کے مطابق جاری کی جاتی ہے۔ اگر آپ نے دوبارہ استثنائی فیس جمع نہیں کروائی تو سرٹیفکیٹ / ڈگری فیس کے ساتھ مجوزہ فیس کے مطابق جمع کروائیں۔ اگر آپ نے ڈگری / سرٹیفکیٹ فیس داخلہ کے وقت جمع کروائی ہے تو دوبارہ فیس جمع کروائیں۔
- 19- مندرجہ بالا پروگرام کے حصول کے لیے اصل سرٹیفکیٹ / ڈگری کی تصدیق شدہ فوٹو کاپیاں (تصدیق کنندہ کا نام اور عہدہ ظاہر ہو اور گزٹیفڈ فیس کی تصدیق قابل قبول ہوگی) لف کرنا ضروری ہیں۔ کسی بھی بورڈ یونیورسٹی کے جاری کردہ رزلٹ کارڈ / عارضی سرٹیفکیٹ پر یونیورسٹی ہڈ ڈگری / پی پی جاری نہیں کرے گی۔
- 20- ڈگری / سرٹیفکیٹ، پروپریٹل سرٹیفکیٹ بذریعہ رجسٹرڈ ڈاک طالب علم کے پتے پر ارسال کیا جائے گا اور کسی طالب علم کو ڈگری / سرٹیفکیٹ دتی نہیں دیا جائے گا۔
- 21- بی کام، بی اے، بی بی اے، گروپ کے طلبہ / طالبات اصل اسناد سرٹیفکیٹ ساتھ منسلک کریں۔ بصورت دیگر سرٹیفکیٹ / P.C جاری نہیں کیا جائے گا جبکہ ایم اے / ماس کیونٹینینس کے طلبہ اپنی انٹرنیٹ رپورٹ متعلقہ ڈیپارٹمنٹ میں جمع کروائیں۔ Viva-Voce میں شمولیت سے پہلے مطلوبہ کورس ورک مکمل ہونا اور بمعہ تعلیمی اسناد متعلقہ اسٹنٹ / ڈپٹی کنٹرولر سے تصدیق کروانا ضروری ہے۔ Viva-Voce پاس کرنے کی تاریخ کا اندازہ ضرور کریں۔
- 22- طلبہ و طالبات مکمل کوائف کے ساتھ درخواست جمع کروانے کی صورت میں یونیورسٹی پالیسی کے مطابق مارک شیٹ جاری ہونے کے بعد اصل ڈگری / سرٹیفکیٹ / ڈپلومہ دو سال کی مدت کے دوران یا سیریل نمبر آئے پر جاری کی جاتی ہے۔ دو سال کا دورانیہ مکمل کاغذات / درخواست جمع کرانے کی تاریخ سے شمار کیا جائے گا۔ اگر کوئی طالب علم قبل از وقت (ارجنٹ) ڈگری / سرٹیفکیٹ / ڈپلومہ لینا چاہے تو مجوزہ ہال فیس کے مطابق ارجنٹ فیس جمع تمام مطلوبہ کاغذات لازمی جمع کروانے ہوں گے۔
- 23- نام کی درجگی یا کسی قسم کی سرٹیفکیٹ / ڈگری کی تصدیق کے لیے مکمل کوائف بمعہ درخواست کے ساتھ اصل فیس کی دوگنی فیس ادا کرنا ہوگی۔

درخواست مندرجہ ذیل پتے پر ارسال کریں:

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