

**ALLAMA IQBAL OPEN UNIVERSITY**  
**Registrar's Department**  
(Meeting Section)

**MINUTES OF THE MEETING**

The meeting of the Selection Committee to hire Short Term Consultant (management) constituted vide Notification No.F.1-92/2016-Admn/1048 dated 18.03.2016, was held on 10.01.2017 at 10:00 am in the office of the Chairperson of the Committee.

**Agenda**

1. To review the final draft of the statutes submitted by Mr. Asif Mahmood, Short Term Consultant (Management).
2. To discuss the one month gap in the contract of Mr. Asif Mahmood.

**Participation**

- |                                                                                     |                   |
|-------------------------------------------------------------------------------------|-------------------|
| 1. Prof. Dr. Naghmata Rashid,<br>Dean, Faculty of Sciences.                         | Chairperson       |
| 2. Prof. Dr. Muhammad Naeem Qureshi                                                 | Member            |
| 3. Malik Akhtar Hussain,<br>Assistant Professor,<br>Department of Pakistan Studies. | Member /Secretary |

**Invitee:**

Mr. Asif Mahmood, Consultant Management.

**Proceedings:**

The meeting started with recitation from the Holy Quran before taking up the agenda items. The Chairperson welcomed all the members of the Committee.

**Agenda No. 01.** A draft of the statutes was presented to the committee by Mr. Asif Mahmood. He said that statutes have been revised / prepared in accord with AIOU Act 1974 and the Estacode and rules and regulations have been incorporated which were notified from time to time regarding different departments.

The committee discussed in detail the draft. The committee appreciated the work done by Mr. Asif Mahmood.

**Recommendations:**

The Committee approved to upload the draft statutes on the AIOU website in order to elicit the opinion of each and every person concerned with AIOU. The committee also decided that the HODs may be informed via a notification that any query or demand or proposed amendment may be in accord with AIOU Act 1974, ESTACODE, Federal Government rules etc.

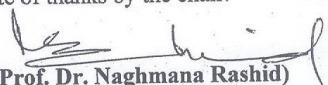
**Agenda No. 02.** The committee was informed that initially Mr. Asif Mahmood was appointed on short term basis and he joined this university on 02.05.2016 for two months. After two months his contract was extended for one month. Keeping in view the work load it was recommended to the Executive Council to extend the contract of Mr. Asif Mahmood for further period. The Executive Council extended the contract for one month only. During this period Mr. Asif Mahmood continued to perform his duties in AIOU. Now there is a gap of one month between the periods of three months served by Mr. Asif Mahmood from 02.05.2016 to 01.08.2016 and one month extension granted by the Executive Council.

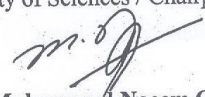
**Recommendations:**

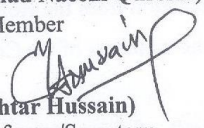
**The committee unanimously decided:**

- To recommend the Executive Council that this one month gap in the contract service of Mr. Asif Mahmood may allowed to be treated as approved contract so that this one month salary may be paid to Mr. Asif Mahmood.

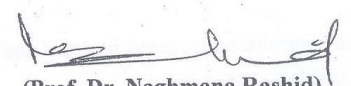
The meeting ended with a vote of thanks by the chair.

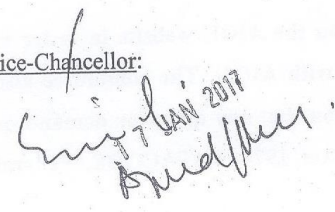
  
**(Prof. Dr. Naghmana Rashid)**  
 Dean, Faculty of Sciences / Chairperson

  
**(Prof. Dr. Muhammad Naeem Qureshi)**  
 Registrar / Member

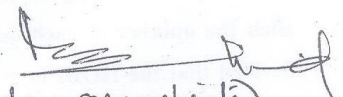
  
**(Malik Akhtar Hussain)**  
 Assistant Professor/Secretary  
 10.01.2017

Recommendations of the meeting of the Committee are submitted for consideration and approval, please.

  
**(Prof. Dr. Naghmana Rashid)**  
 Dean, Faculty of Sciences /  
 Chairperson

Vice-Chancellor:  
  
 7 JAN 2017  
 Amd/My

For n/a please.

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1. DPM (uploading on website)
  2. MODS