

**ALLAMA IQBAL OPEN UNIVERSITY
H-8, ISLAMABAD**

Application Form No. _____

**DEPARTMENTAL PERMISSION CERTIFICATE FOR
PERSON IN GOVERNMENT SERVICE**

- (1) (a) Full Name of the advertised post _____
(b) Name of Department/Division/Ministry _____
- (2) (i) Name of candidate _____ Father's Name _____
(ii) I.D. Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(iii) Designation _____ BPS _____
(iv) Present department with complete address _____

- (3) I have applied for the above post on the prescribed form separately. Departmental permission for submission of my application, may kindly be forwarded to the Registrar, Allama Iqbal Open University, H-8, Islamabad, Closing date for receipt of application by the University _____ is _____

Date _____ Signature of the candidate _____

- (4) Forwarded: Mr./Miss/Mrs. _____ is employed in this department since _____. He/she/holds a temporary/permanent/adhoc/contract/daily wages post under the Federal/Provincial/Semi Government/Government/Autonomous Corporation (strike out not applicable). His/her total continuous government service (Federal/Provincial is _____ years _____ months _____ days.
- (5) The candidate has availed extraordinary leave for _____ years _____ months _____ days and/or has availed study leave for _____ years _____ months _____ days.
- (6) There is nothing adverse in his/her performance evaluation report (PER)/annual confidential reports/ records, antecedents/character, which may render him/her ineligible/unsuitable for the post applied for.
- (7) There is no disciplinary case pending against him/her in the Department/Organisation, where he /she is serving.

Signature _____

Name _____

Registrar,
Allama Iqbal Open University,
Sector H-8, Islamabad

Designation and department with
complete address (to be signed by head of
the Department/Division/Ministry
(Official stamp must be affixed)



QUADRUPLICATE
ALLAMA IQBAL OPEN UNIVERSITY
SECTOR H-8, ISLAMABAD

Please attach
recent
passport size
Photograph
here

**APPLICATION FORM FOR THE POST OF
ASSOCIATE PROFESSOR (BPS-20)/PROFESSOR (BPS-21)**

(To be submitted in quadruplicate i.e. four sets in binding shapes along-with a soft copy of dossier in PDF form)

APPLICATION FOR THE POST OF: _____ FIELD _____

A. PARTICULARS:

1. Name in full (in block letters): _____
2. Father's Name : _____
3. Date and Place of Birth: _____
4. Domicile (indicate district): _____ 5. Province: _____
6. Permanent Address: _____

7. Mailing Address: _____

8. Marital Status: Married Unmarried 9. Nationality: _____
10. Religion: _____ 11. Bank Draft No. _____
Dated: _____, Bank/Branch _____
12. Present Employment if any:
 - a) Post Held _____ (b) Organization: _____
 - c) Pay Scale _____ (d) Present Pay Rs. _____
13. National Identity Card No.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

B. 14 ACADEMIC QUALIFICATIONS:

(Please attach attested copies of all academic certificates/degrees)

Name of Examination (Please Tick)	Division	Mark Percentages	Year	University/ Board	Major Subject
a) S.S.C					
b) HSSC					
c) B.A/ B.Sc./B.Com. (Hons Pass)					
d) M.A/M.Sc.					
e) M.Phil.					
f) Ph.D. (Specialization..)					
g) Any other					

15. Time spent in obtaining Ph.D. _____ years _____ months _____

16. Post held immediately before proceeding abroad for obtaining Ph.D. _____

C: 17 EXPERIENCE”

(BPS-17 AND ABOVE (Govt./Semi Govt. Institution only)

Name of Post	BPS	Name of Institution	Period		Total		Last Pay Drawn
			From	To	Year	Month	
Sr. Subject Specialist/ Subject Specialist							
Lecturer							
Assistant Professor							
Associate Professor							
Professor							
Any other (BPS-17 and above) Please write the designation							
Total Experience:							

Note: Please attach two sets of attested photo copies of experience certificate/national identity card.

18. Total Teaching Experience:

(a) Postgraduate level _____

(b) Graduate level _____

(c) Under Graduate Level (upto Intermediate) _____

D. 19 PUBLICATIONS:

Categories	Total in Figures	Non-accepted	Acceptance Letters	Published
Books				
Units				
Reports				
Seminar Reports				
Manual				
Articles (National Journals)				
Articles (International Journals)				
Paper Read and Published in Conference/Seminar				
Any other				
Total:				

HEC recognized Journals published Articles in Figures _____

20. Honours _____

E: DETAIL OF JOURNALS: (THE DETAILS OF ARTICLES MUST BE RECORDED ON THE PATTERN GIVEN BELOW)
 (Please attach copies of published articles)

Sr. No.	Title of Research Article (Published)	Authors	Name of Journal & Vol. (No): pages/year	HEC Recognized	Category Impact Factor or X.Y.Z	Other Articles (Please describe status)
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16						
17						
18						
19						
20						
21						
22						
23						
24						
25						

21. Reference (at least three names with designations and addresses).

(1) Name : _____ Designation: _____

Organisation: _____

Phone: _____ Fax: _____ E-mail: _____

(2) Name : _____ Designation: _____

Organisation: _____

Phone: _____ Fax: _____ E-mail: _____

(3) Name : _____ Designation: _____

Organisation: _____

Phone: _____ Fax: _____ E-mail: _____

22. Details of documents, etc. attached (please tick or write).

1. S.S.C _____ 2. H.S.S.C _____

3. B.A./B.Sc. _____ 4. M.A/M.Sc. _____

5. M.Phil _____ 6. Ph.D. _____

7. Experience Certificate _____ 8. Publications (number) _____

9. Any other _____ 10. _____

23. Any other relevant information:

Declaration: By signing below, I acknowledge that the above information is true to the best of my knowledge. Any misinformation would render me ineligible for the induction.

I shall abide by the rules / regulations of the university and shall comply to the decision of university as final and binding.

Dated: _____

Signature of Applicant

Telephone No. _____

Note:

1. For the post of Professor and Associate Professor, **to be submitted in quadruplicate i.e. four sets in binding shapes along-with a soft copy of dossier in PDF form.**

2. The experience certificates must be attached to support entries at Sr. No. 17

ELIGIBILITY CRITERIA FOR PROFESSOR & ASSOCIATE PROFESSOR

PROFESSOR, BPS-21

Qualification: PhD from HEC recognized Institution in the relevant field.

Experience: 15-years teaching/research experience in HEC recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International Organization.

OR

10-years post-PhD teaching/research experience in a recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International organization.

Minimum Number of Publications: 15 research publications (with at least 05 publications in the last 05 years) in internationally abstracted Journals recognized by the HEC.

ASSOCIATE PROFESSOR, BPS-20

Qualification: PhD in the relevant field from HEC recognized University/Institution.

Experience: 10-years teaching/research experience in HEC recognized University or a Postgraduate Institution or professional experience in the relevant field in a National or International organization.

OR

05-years Post-PhD teaching/research experience in HEC recognized University or a postgraduate Institution or professional experience in the relevant field in a National or International organization.

Minimum Number of Publications: 10 research publications (with at least 04 publications in the last five years) in internationally abstracted Journals recognized by the HEC.