

ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD
(Secondary Teacher Education Department)

WARNING

- 1. PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.**
- 2. SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE'S OWN WILL BE PENALIZED AS DEFINED IN "AIOU PLAGIARISM POLICY".**

Note: *Before attempting assignments, please read the following instructions:*

1. Responses to each question should be less than 1500-2000 words, failing which marks will be deducted accordingly.
2. Please write in your own words. Avoid irrelevant information and render a critical analysis where needed.
3. Please submit your assignment on LMS in Typed form.
4. You must give sources in case of quoting any material. Follow the APA manual for referencing.
5. Use A4 size paper for writing the assignment.
6. Please submit the assignment on or before the specified date.

Course: Educational Management and Leadership (6467)
Level: BEd **Semester: Autumn, 2026**

ASSIGNMENT No. 1
(Units: 1–5)

Total Marks: 100

Pass Marks: 50

Note: Attempt all questions. All questions carry equal marks.

- Q. 1. Explain the concept and nature of educational management. Discuss its major functions in achieving the objectives of an educational institution.
- Q. 2. Discuss Fayol's principles of management in detail. Explain how these principles can be applied to improve the effective management of educational institutions.
- Q. 3. Define bureaucratic management and classical management. Discuss their major contributions and limitations in educational organizations.

- Q. 4. Discuss appropriate strategies for managing and resolving conflict to promote a healthy and productive educational environment.
- Q. 5. Explain the major challenges and strategies for effective utilization of resources in educational institutions.

ASSIGNMENT No. 2

(Units: 5–9)

Total Marks: 100

Pass Marks: 50

Note: Attempt all questions. All questions carry equal marks.

- Q. 1. Explain the major roles of educational leaders in improving teaching, learning, institutional performance, and school-community relationships.
- Q. 2. Discuss behavioral theories explaining how these theories can guide leadership practice in educational institutions.
- Q. 3. Discuss the major educational leadership styles existing in Pakistan and the factors that influence their use.
- Q. 4. Describe the role of educational leaders in managing change, promoting innovation, and fostering teacher leadership.
- Q. 5. Describe major steps in a performance evaluation system and discuss the use of forced ranking distribution, and methods for evaluating performance.