

ALLAMA IQBAL OPEN UNIVERSITY, ISLAMABAD
(Secondary Teacher Education Department)

WARNING

1. **PLAGIARISM OR HIRING OF GHOST WRITER(S) FOR SOLVING THE ASSIGNMENT(S) WILL DEBAR THE STUDENT FROM AWARD OF DEGREE/CERTIFICATE, IF FOUND AT ANY STAGE.**
2. **SUBMITTING ASSIGNMENTS BORROWED OR STOLEN FROM OTHER(S) AS ONE'S OWN WILL BE PENALIZED AS DEFINED IN "AIOU PLAGIARISM POLICY".**

Note: Before attempting assignments, please read the following instructions:

1. The response to each question should not be less than 1500-2000 words, failing which marks will be deducted accordingly.
 2. Please write in your own words. Avoid irrelevant information and render a critical analysis where needed.
 3. Please submit your assignment on LMS in Typed form.
 4. You must give source in case of quoting any material. Follow the APA manual for referencing.
 5. Use A4 size Paper for writing the assignment.
 6. Please submit the assignment on or before the specified date.
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Course: EDUCATIONAL MANAGEMENT AND LEADERSHIP (6467)

Level: B.Ed 4 years
Total Marks: 100

Semester: Spring, 2025
Pass Marks: 40

ASSIGNMENT No. 1
(Units: 1-5)

All questions carry 20 marks.

1. Discuss the concept of education and management. Also, highlight the needs and scope of management and educational management.
2. Discuss the nature of educational management. Also, describe the scientific management theories.
3. Discuss the importance, scope and aims of conflict and conflict management.
4. Highlight the educational resources available in the Pakistani context.
5. Describe the concept and scope of leadership. Also, give suggestions for improving the leadership systems in educational institutions.

Assignment No.2

(Units: 6–9)

Total Marks: 100

Pass Marks: 40

All questions carry 20 marks.

1. Discuss the nature and significance of educational leadership. also highlights the traits of leadership.
2. Explain situational and contingency theories. In your opinion, which theory is better and why? Discuss.
3. Discuss the nature of leadership. Also, compare the democratic and autocratic leadership.
4. Define the code of ethics of leadership.
5. Highlight the different steps to a performance evaluation system.