

ADMISSION

Spring 2022

AIOU



B.ED

(1.5 years, 2.5 years, and 4 years)



Allama Iqbal Open University, Islamabad
Directorate of International Collaboration & Exchange
www.aiou.edu.pk

PROSPECTUS
OF
B.Ed (1.5 Year, 2.5 Years & 4 Years) Programmes
For
SEMESTER: SPRING 2022



Directorate of International Collaboration & Exchange

CONTENTS

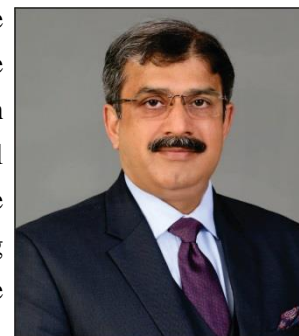
	Page No.
Vice-Chancellor’s Message.....	iii
Important Activities.....	iv
Revised Policy.....	v
Complete Procedure to Enroll in AIOU Programme & Submission of Form in AIOU.....	vi
Step by Step Guide to fill up online application Forms.....	vii
Allama Iqbal Open University’s Introduction.....	1
Faculty of Education.....	2
Department of the Faculty.....	2
Programmes of Faculty of Education.....	3
B.Ed (1.5 Years) Programme.....	3
B.Ed (2.5 Years) Elementary Teacher Education.....	5
B.Ed (2.5 Years) Science Education.....	8
B.Ed (4 Years) Science Education.....	10
B.Ed (4 Years) School Leadership & Management.....	13
B.Ed (4 Years) Secondary Teacher Education.....	15
General Information.....	18
Availability of Learning Material and Procedure for Fee Payment.....	19
Procedure for Fee Payment.....	19
Regulations for Refund of Admission Fee.....	19
General Conditions for Refund.....	20
Important Telephone Numbers.....	21

Vice-Chancellor's Message

Dear Student,

السلام عليكم

Allama Iqbal Open University (AIOU) is one of the mega universities of the world and it occupies a unique position in the education sector of Pakistan. Because of its affordability and high quality distance and online academic programs. AIOU has now turned into the most favorite university of the country with high international of repute. The university made a landmark progress by ensuring access to quality education rural areas under-privileged students for the people of all ages particularly the females can now select and join the programs of their choice while sitting at their residence and along with continuing their jobs. After assessing the success of many degree programs in Pakistan, AIOU is now going to offer a ranges programs for the students in UAE, Saudi Arabia, Kuwait, Qatar, Behrain, Oman, USA and many other countries currently. More than 1.3 million students are getting benefits from the high quality educational services of AIOU in all regions of the country through more than fifty regional offices of the university. It offers-suggests many undergraduate and Post Graduate programs at rural and remote areas providing an unparalleled opportunity to all the poor and deprived sections of the society at an affordable cost. The university has recently digitalized all its student-support services for facilitating its students on priority basis. This digitization of the system, it is hoped, will enable AIOU students to get all kinds of educational using their Learning Management system (LMS) portal support online. Committed for your bright future.



Prof. Dr. Zia-Ul-Qayyum
Vice Chancellor
AIOU

IMPORTANT ACTIVITIES TO BE REMEMBERED

Activity	Spring Semester	Autumn Semester
Admissions	March – April	September – October
Study Period	June – October	December – April
Examinations	October – November	April – May
Result	January	July

Note: Contact Directorate of International Collaboration & Exchange for exact schedule of activities. Simultaneously all information is placed on website (www.aiou.edu.pk).

It is informed that the students of all Postgraduate programs are required to upload their assignments (in typed form) on AAGHI LMS PORTAL. Hand written assignments shall not be accepted in any case.

Revised Policy for Assessment for B.Ed Program

As per revised formula securing passing marks in assignments/practical and other components is not compulsory w.e.f. Autumn, 2021 onwards, however, passing marks i.e. 50% in final exams will be mandatory. If a student gets 50 marks out of 100 in the final exam and does not score 50% aggregate marks, he/she will be declared Fail in the respective course and he/she will have to re-register/re-admit in the respective course, whenever the said course (s) are offered in any of the subsequent semester (s).

Assignments	Workshop (attendance / quizzes, etc)	Final Exam	Passing Marks
20%	30%	50%	50% (in aggregate) however 50% marks in final exams is mandatory

There is no change in formula for Teaching Practice 1 & 2, Research Projects, Long Term Internship and such courses where grading formula/scheme of studies is different and workshops/projects are having weightage of marks, students will have clear/pass them too.

Revised Policy: Reappear and Again Reappear

The Policy of Re-Appear and Again Re-appear is being discontinued and the concerned students will have to Re-register/Enroll OR Re-admit in the failed course(s).

COMPLETE PROCEDURE TO ENROLL IN AIOU PROGRAMME AND SUBMISSION OF FORM IN AIOU ISLAMABAD

International & Overseas Students Shall Submit Their Admission Using Online System.

ADMISSION PROCEDURE

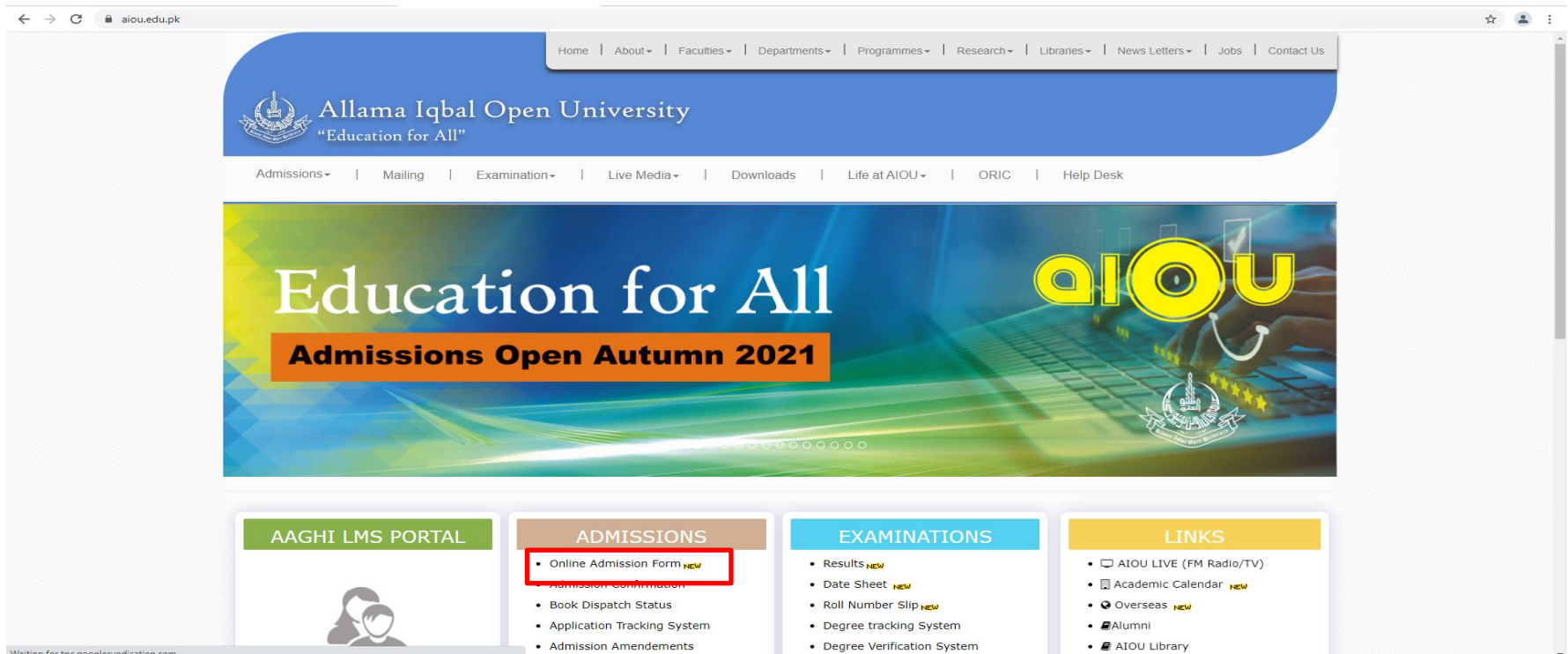
Fresh International/Overseas Students

1. Online Admission form is available at <https://aiou.edu.pk>
2. Click on Online Admission Form
3. Create your profile by using your email ID
4. Complete Admission Form
5. Select your required program
6. Upload required documents
7. Submit your application
8. Click on fee payment link
9. Download fee payment challan and note down your challan number
10. Go to olpay.aiou.edu.pk
11. Enter challan number and click on "search" button
12. Check & tally your challan details with the generated challan then click on "submit fee" button
13. Enter credit/debit card number, card holder name, expiry and CVV code (mentioned on back side of card).
14. Click on "pay now" button
15. A successful payment notification will be appeared with an Order ID
16. Write Order ID and Transaction Date on the space given below.
17. Save the Order ID in your record till confirmation of your admission


STEP BY STEP GUIDE TO FILL UP ONLINE APPLICATION FORMS

Here we will share/guide you how to fill up the online admission form for Post Graduate Diploma(s):

- First open our website in any Browser WWW.AIOU.EDU.PK you will be at this page/window.



The screenshot shows the homepage of Allama Iqbal Open University. The header includes the university's name and logo, along with a navigation menu. The main banner features the text 'Education for All' and 'Admissions Open Autumn 2021'. Below the banner, there are four main sections: AAGHI LMS PORTAL, ADMISSIONS, EXAMINATIONS, and LINKS. The 'ADMISSIONS' section is highlighted with a red box around the 'Online Admission Form NEW' link.

AAGHI LMS PORTAL	ADMISSIONS	EXAMINATIONS	LINKS
	<ul style="list-style-type: none">• Online Admission Form <small>NEW</small>• Admission Confirmation• Book Dispatch Status• Application Tracking System• Admission Amendments	<ul style="list-style-type: none">• Results <small>NEW</small>• Date Sheet <small>NEW</small>• Roll Number Slip <small>NEW</small>• Degree tracking System• Degree Verification System	<ul style="list-style-type: none">• AIOU LIVE (FM Radio/TV)• Academic Calendar <small>NEW</small>• Overseas <small>NEW</small>• Alumni• AIOU Library

- Click **Online Admission Forms** under the ADMISSIONS Tab.

Home | About | Faculties | Departments | Programmes | Research | Libraries | News Letters | Jobs | Contact Us

Allama Iqbal Open University
"Education for All"

Admissions | Mailing | Examination | Live Media | Downloads | Life at AIOU | ORIC | Help Desk

Online Admission Form

For Semester Autumn 2021

- Admission for Fresh Applicants
- Enrolment for Continuing Students (If you have not received Username/Password please call helpline: 051-111-112-468 OR submit request on Helpdesk: <http://support.aiou.edu.pk>)
- Download Prospectus (For National Students)
- Download Prospectus (For International and Overseas Students)

Helpline: 051-111-112-468

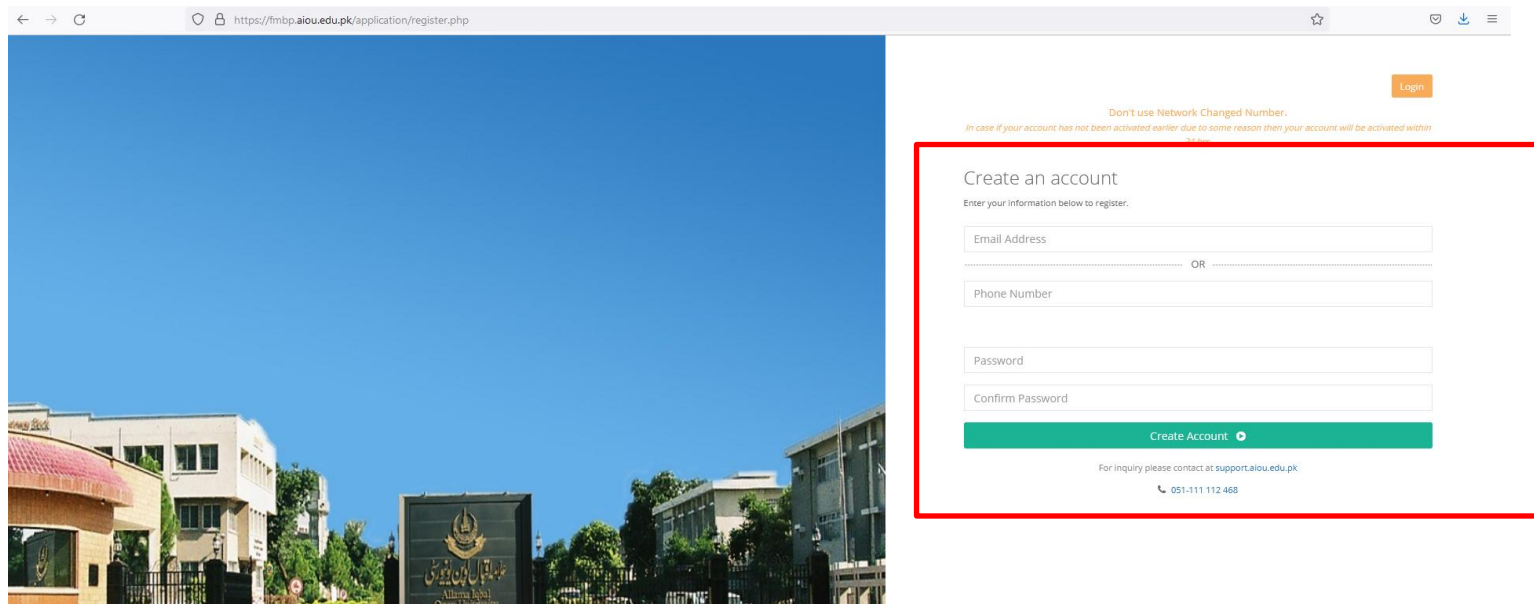
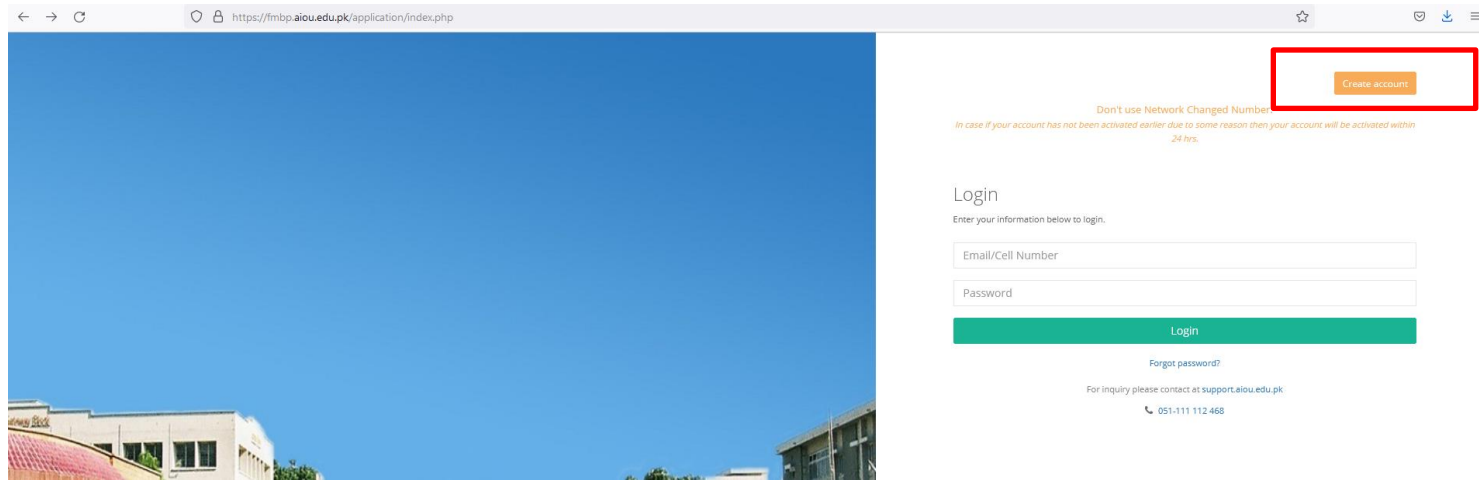
Copyright © 2020-21 @ AIOU Allama Iqbal Open University, Sector H-8, Islamabad- 44000, Pakistan AIOU Help Desk

- On next window you will find following **Four Options.**
 1. **Admissions for Fresh Students**
 2. Enrolment for Continuing Students (will start from 16 August 2021)
 3. Download Prospectus (For National Students)
 4. **Download Prospectus (For International and Overseas Students)**

Please **click option 4** if you want to read or download the prospectus otherwise **click on option 1** to fill-up online admission form Click on **Admission for Fresh Applicants.**

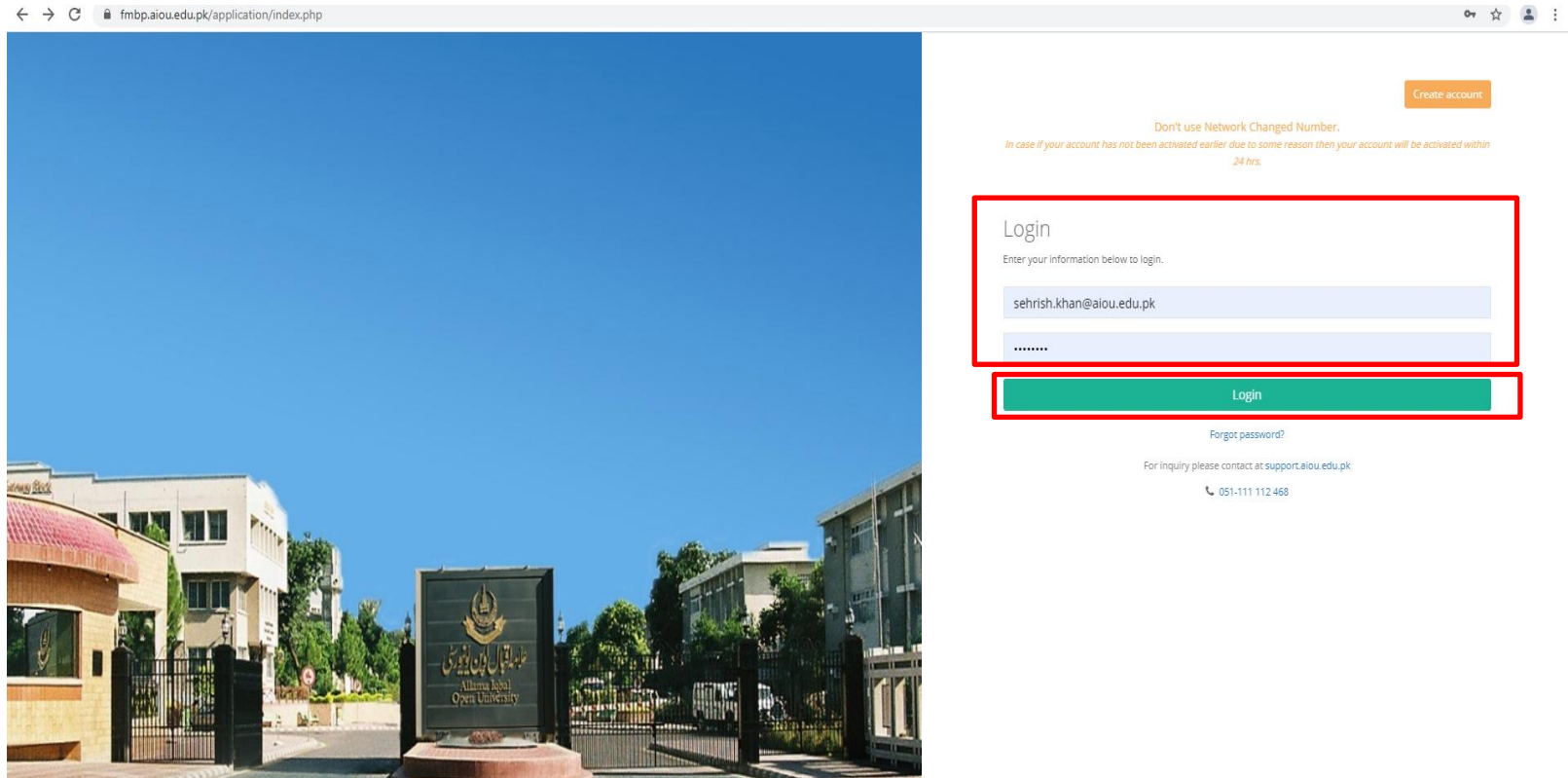
On clicking **Admission for Fresh Applicants**, you can view the window as shown in picture. Here you will have to create your account with your email (Phone number option is not available for international and overseas students).

- Please click on **Create Account**.
-



On creating account with email, you will receive a [CODE through your email](#). Write down that code at this page and proceed further.

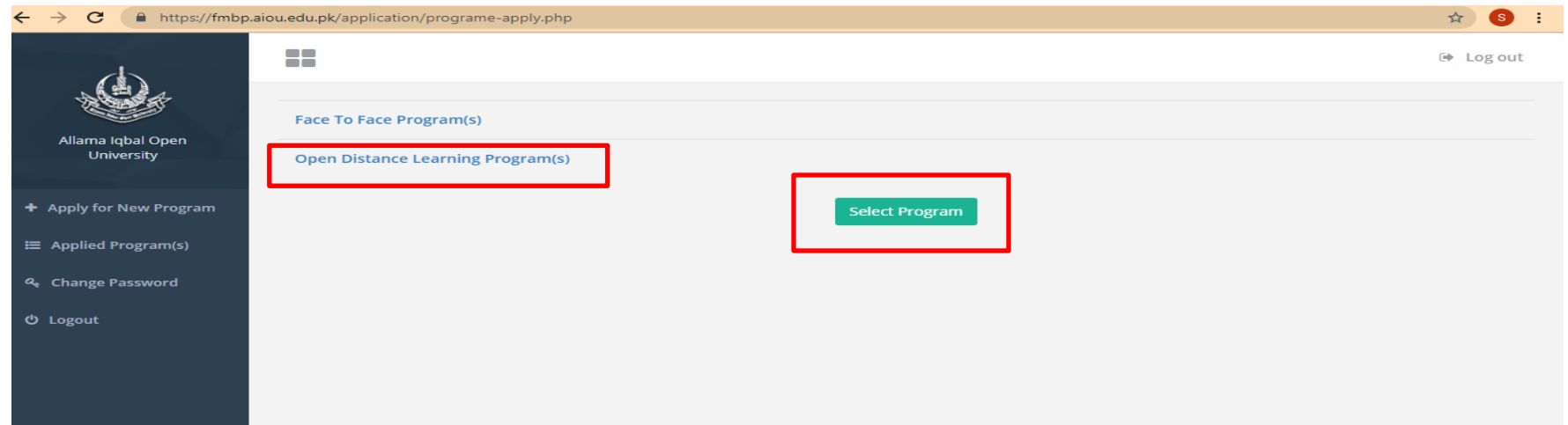
- On successful creation of your account with AIOU you will have to sign in with your [email and password](#) as per shown example:



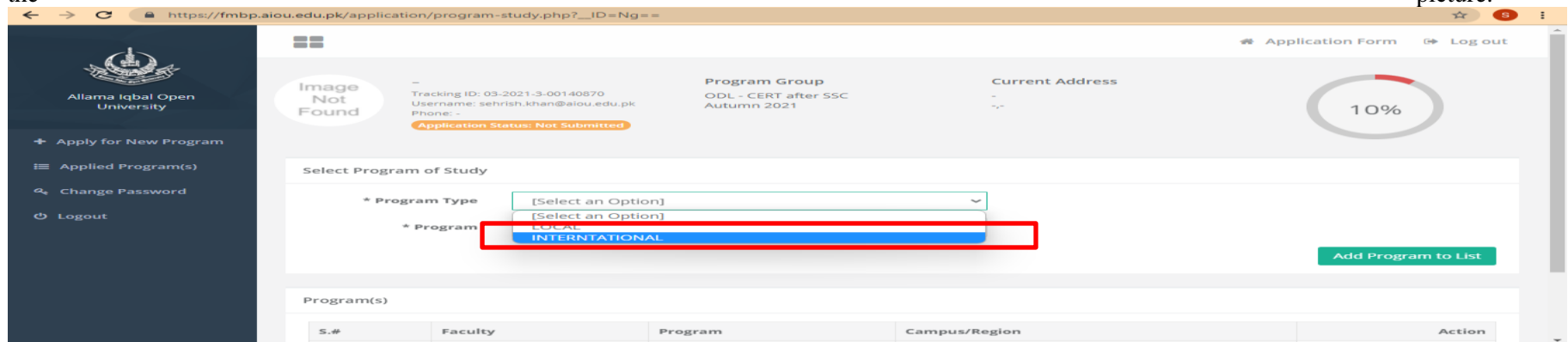
After Clicking the Login Button you will sign in to your University Account.

- Click on [Apply for New Program](#). You will see two options [Face to face Programs](#) and [Open Distance Learning Programs](#).

- Click Open Distance Learning Program.



All International and Overseas Students filling the Program of Study Portion shall select INTERNATIONAL in their Program Type as shown in the picture:



On Next Window you will find an option to choose your degree program in which you want to get admission.

The screenshot shows the application portal for Allama Iqbal Open University. The left sidebar contains navigation options: 'Apply for New Program', 'Applied Program(s)', 'Change Password', and 'Logout'. The main content area is titled 'Face To Face Program(s)' and 'Open Distance Learning Program(s)'. A table lists six ODL programs. The fourth row, 'ODL - BED1.5', is highlighted with a red box, and its radio button is selected. A 'Select Program' button is located at the bottom right of the table area.

	S.#	Program	Session	Deadline
<input type="radio"/>	1	ODL - SSC	Autumn 2021	Monday , September 06, 2021 23:59
<input type="radio"/>	2	ODL - HSSC	Autumn 2021	Monday , September 06, 2021 23:59
<input type="radio"/>	3	ODL - CERT after SSC	Autumn 2021	Monday , November 01, 2021 23:59
<input checked="" type="radio"/>	4	ODL - BED1.5	Autumn 2021	Monday , November 01, 2021 23:59
<input type="radio"/>	5	ODL - BA/BS/AD/BED4	Autumn 2021	Monday , November 01, 2021 23:59
<input type="radio"/>	6	ODL - PGD	Autumn 2021	Monday , November 01, 2021 23:59

Students wishful to apply for **B. ED (1.5-Year)** Program shall **select Option-4 ODL-BED1.5** as shown in the above picture. While all those students who are applying for other **2.5Years and 4-Years B.E.D** programs shall select **Option-5 ODL-BA/BS/AD/BED4** as shown in the picture below:

The screenshot shows the application portal for Allama Iqbal Open University. The left sidebar contains navigation options: 'Apply for New Program', 'Applied Program(s)', 'Change Password', and 'Logout'. The main content area is titled 'Face To Face Program(s)' and 'Open Distance Learning Program(s)'. A table lists six ODL programs. The fifth row, 'ODL - BA/BS/AD/BED4', is highlighted with a red box, and its radio button is selected. A 'Select Program' button is located at the bottom right of the table area.

	S.#	Program	Session	Deadline
<input type="radio"/>	1	ODL - SSC	Autumn 2021	Monday , September 06, 2021 23:59
<input type="radio"/>	2	ODL - HSSC	Autumn 2021	Monday , September 06, 2021 23:59
<input type="radio"/>	3	ODL - CERT after SSC	Autumn 2021	Monday , November 01, 2021 23:59
<input type="radio"/>	4	ODL - BED1.5	Autumn 2021	Monday , November 01, 2021 23:59
<input checked="" type="radio"/>	5	ODL - BA/BS/AD/BED4	Autumn 2021	Monday , November 01, 2021 23:59
<input type="radio"/>	6	ODL - PGD	Autumn 2021	Monday , November 01, 2021 23:59

- After selecting your desired degree program; you will be at the new window there you will have to fill up the required information.
- For Post Graduate Diploma's fill-up, the information on this page, i. e. your last degree information. **Under Degree Type click Degree** and **under Degree Level click 12 years of education.** Under **DEGREE click relevant option.** Then your **Preference/Major click relevant option** and then **under Board/university select your university from which you passed your last degree.**
- After this you will have to provide **INFORMATION about your MARKS.** Under **Starting Year** and **Passing Year** select the year you started and passed your degree.
- Under **Roll Number** type your roll number or registration no of that degree.
- In **Exam type Annual or Semester** and **Grading.**
- Then fill up **Total Marks** and **Obtained Marks.** Then **Division** will be auto filled by the system.

The screenshot shows a web browser window with the URL `fmbp.aiou.edu.pk/application/terminal-degree.php?_ID=MTA=`. The page header includes the Alama Iqbal Open University logo and navigation links: 'Apply for New Program', 'Applied Program(s)', 'Change Password', and 'Logout'. The user's profile information is displayed, including 'Image Not Found', 'Tracking ID: 02-2021-3-00131260', 'Username: sehish.khan@aiou.edu.pk', and 'Phone: -'. The program group is 'ODL - PGD Autumn 2021' and the current address is '-'. A progress indicator shows '0%'. The main form area is divided into two sections: 'Degree Information (Terminal/Last Academic Record)' and 'Marks Information'. The 'Degree Information' section contains five dropdown menus: '* Degree Type', '* Degree Level', '* Degree', '* Preference/Major', and '* Board/University'. The 'Marks Information' section contains five dropdown menus: '* Starting Year', '* Passing Year', '* Exam Type', and '* Grading', along with a text input field for '* Roll Number'. The application status is indicated as 'Not Submitted'.

- Click one by one on the given options **Program of Study, Personal information, Academic Record, Professional Experience, Course Information, Photographs & Documents** and fill up accurately all the requisite information under these headings.
- Applicants of BS(4-Years), Associate degree Programs, B.E.D Programs, Online Certificates and Post Graduate Diplomas will pay their fee online after filling up their online admission form.

Logout

Personal Information
Last Update:

Academic Record
Last Update:

Professional Experience
Last Update: September, 02 2021 01:05:18 PM

Courses Information
Last Update:

Photograph and Documents
Last Update:

051-111 112 468

Quick Links
[Prospectuses](#)
[Advertisement](#)

Undertaking

The information given in this form is correct to the best of my knowledge and nothing has been concealed. I have read the prospectus of the programme and filled the form in the light of the given instruction.
 I shall abide by the rules and regulations framed by the university from time to time.
 Upon the seeking admission I shall study the material and abide by the instruction given in it.
 For legal remedy, I shall file an appeal in the courts of Rawalpindi/Islamabad only.
 My admission is provisional and in case of any wrong mis-statement, or false information the university can cancel the admission and confiscate the fee/degree, etc.
 I accept the responsibility for non-consideration of admission by the university due to incomplete or late admission of form fee.
 I have submitted only one admission form in this semester. In case of two admission forms of two different courses/programmes the University is fully authorized to cancel admission of the fresh programme, and confiscate fee as per rules.
 I have filled this form with the entire consent of my parent/ guardian.
 I hereby undertake that the information provided herein is correct and I agree that at any stage the information found false OR I am found ineligible according to the admission criteria, the admission shall be cancelled and I shall not claim for the degree.
 Application cannot be updated after submission.
 Accept All

Submit Application

- In Professional Experience students who don't have any work experience shall click as shown in the picture and click on the save & continue Section:

The screenshot shows a web browser window with the URL `fmbp.aiou.edu.pk/application/work-experience.php?_ID=Nws=`. The page header includes the Allama Iqbal Open University logo and navigation links: "Apply for New Program", "Applied Program(s)", "Change Password", and "Logout". The main content area displays user information: "Image NOT FOUND", "Tracking ID: 02-2021-3-00136670", "Username: sehrish.khan@aiou.edu.pk", "Phone: ...", "Application Status: Not Submitted", "Program Group: ODL - BAKS/ADY/BED4 Autumn 2021", and "Current Address: --". A progress indicator shows "20%". A table titled "Work Experience" has columns for "S.#", "Organization", "Job Title", "Date", and "Actions". A red box highlights a message in the "Organization" column: "If you donot have any working experience click here to complete this section". Another red box highlights the "Save & Complete Section" button at the bottom right of the form.

- Please upload all required documents in the requisite format in the Photograph & Documents Section:

Application Form | Log out

Alama Iqbal Open University

Apply for New Program | Applied Program(s) | Change Password | Logout

Image Not Found

Tracking ID: 02-2021-3-00136670
 Username: sehrish.khan@aiou.edu.pk
 Phone:
Application Status: Not Submitted

Program Group: ODL - BA/BS/AD/BED4 Autumn 2021

Current Address: -

20%

Applicant (For multiple documents, Please create and upload one PDF document containing all documents.)

S.#	Document	Status	Action
1	*Recent Photograph <input type="button" value="Choose File"/> No file chosen Max File Size (0.5 MB) File Format: jpeg,jpg,png	Not Uploaded File Name: **	<input type="button" value="Upload"/>
2	*CNIC / B-Form / Passport <input type="button" value="Choose File"/> No file chosen Max File Size (0.5 MB) File Format: jpeg,jpg,png,pdf	Not Uploaded File Name: **	<input type="button" value="Upload"/>
3	Local/Domicile <input type="button" value="Choose File"/> No file chosen Max File Size (0.5 MB) File Format: jpeg,jpg,png,pdf	Not Uploaded File Name: **	<input type="button" value="Upload"/>

Guardian (For multiple documents, Please create and upload one PDF document containing all documents.)

S.#	Document	Status	Action
1	Father CNIC / Passport <input type="button" value="Choose File"/> No file chosen	Not Uploaded File Name: **	<input type="button" value="Upload"/>

- At the last step **ACCEPT ALL UNDERTAKINGS** by clicking on the empty boxes placed on left side of the window and click on the **Submit Application Button**:

Logout

Personal Information
Last Update:

Academic Record
Last Update:

Professional Experience
Last Update: September, 02 2021 01:05:18 PM

Courses Information
Last Update:

Photograph and Documents
Last Update:

Quick Links
Prospectuses
Advertisement

051-111 112 468

Undertaking

- The information given in this form is correct to the best of my knowledge and nothing has been concealed. I have read the prospectus of the programme and filled the form in the light of the given instruction.
- I shall abide by the rules and regulations framed by the university from time to time.
- Upon the seeking admission I shall study the material and abide by the instruction given in it.
- For legal remedy, I shall file an appeal in the courts of Rawalpindi/Islamabad only.
- My admission is provisional and in case of any wrong mis-statement, or false information the university can cancel the admission and confiscate the fee/degree, etc.
- I accept the responsibility for non-consideration of admission by the university due to incomplete or late admission of form fee.
- I have submitted only one admission form in this semester. In case of two admission forms of two different courses/programmes the University is fully authorized to cancel admission of the fresh programme, and confiscate fee as per rules.
- I have filled this form with the entire consent of my parent/ guardian.
- I hereby undertake that the information provided herein is correct and I agree that at any stage the information found false OR I am found ineligible according to the admission criteria, the admission shall be cancelled and I shall not claim for the degree.
- Application cannot be updated after submission.
- Accept All

Submit Application

ALLAMA IQBAL OPEN UNIVERSITY

Allama Iqbal Open University, a mega university was established in 1974 under an Act of Parliament. The main campus of the university is situated in sector H-8, Islamabad. It was the second open university of the world and the first of its kind in Asia. The aim of establishing AIOU was to provide affordable and accessible education through distance learning at the door-steps to those people who could not continue their educational journey through formal system of education. The University (AIOU) operates on semester system and admits students in Autumn and Spring semesters. Under graduate admissions are offered in both the semesters whereas post graduates are offered once a year. The enrolled students are given course books online specially prepared by the university on self-instructional principles. However, at post graduate level reprints of foreign books, allied material with university prepared study guides help students to polish their skills.

At present, the AIOU is offering programmes from Matric to PhD level in diverse disciplines comprising four faculties. The university has established study centres across the country, where distance education students are provided necessary guidance by their respective tutors. Moreover, the university has established full time study centres, wherein the students of MBA (IT), MBA (Banking

and Finance), BS (CS), MSc/BS Chemistry, MSc/BS Microbiology etc. are being provided instruction, guidance and counselling through face-to-face education. AIOU is offering four years under graduate degrees. Apart from curricular activities during the academic year, the AIOU and its regional centres actively participate in the co-curricular activities by arranging educational and literary seminars, workshops and conferences, attended not only by the students and faculties of the university but also by the renowned dignitaries and scholars. For the science students and research scholars, a science complex has been built where they use the latest equipment of international standard for experimentation and research. To meet the present-day challenges,

internet facility is also available in the student's hostel and the Central Library where computers have been provided to enable students to access latest information available through open-source databases.

By keeping in view, the need of international market Directorate of International Collaboration & Exchange (IC&E) has started offering admissions to the International and Overseas students in B.E.D Programmes from Autumn-2021 session.

Programme Coordinators	Address
B. Ed 1.5 Year	Dr. Syed Nasir Hussain Assistant Professor ECE & ETED Phone: 051-9057718
B. Ed 2.5 Years	Ms. Mubeshera Tufail Lecturer ECE & ETED Ph: 051-9057716, Email: mubeshera.tufail@aiou.edu.pk
B. Ed 4 Years ETE	Dr. Muhammad Samiullah Assistant Professor ECE & ETED Ph: 051-9057851
B. Ed 4 Years (Secondary Teacher Education)	Dr. Sidra Rizwan Lecturer, STED Ph: 051-9057699
B. Ed 2.5 Years (Science Education)	Mr. Arshad Mehmood Qamar Lecturer Science Education Department Ph: 051-90557168
B. Ed 4 Years (Science Education)	Mr. Arshad Mehmood Qamar Lecturer Science Education Department Ph: 051-9057168

FACULTY OF EDUCATION

The origin of the Faculty of Education pre-dates the university itself. The National Institute of Education was established in 1973 under the Federal Ministry of Education. It became part of the university in June, 1975 as Institute of Education in the Faculty of Social Sciences. The progressively extending functions of the Institute brought the needs for structural change and in 1984 it got the status of Faculty of Education.

DEPARTMENTS OF THE FACULTY

Faculty of Education comprises of the following six departments:

1. Distance, Non-Formal and Continuing Education
2. Educational Planning, Policy Studies and Leadership
3. Early Childhood Education and Elementary Teacher Education
4. Secondary Teacher Education
5. Science Education
6. Special Education

Distance, Non Formal& Continuing Education (DNFCE)

The department was established in 1984 and was renamed as Distance, Non Formal and Continuing Education in 2008. It offers specialized degree programmes/courses in Distance Non-Formal and Continuing Education, Adult Education and Educational Technology at MA Education, MEd, MPhil and PhD (MS/MPhil Based) level. It also offers courses at BA level.

Educational Planning, Policy Studies & Leadership (EPPSL)

The department was established in 1976 was renamed as EPPSL in 2008. It offers programmes in educational planning and management. These programmes are aimed at producing a cadre of professionals for the educational institutions and organizations in the country. Programmes of EPPSL include Postgraduate Diploma, MA (EPM), MPhil and PhD (MS/MPhil Based). The courses of these programmes are attained to the field requirements of target personnel in the areas of educational planning and management.

Early Childhood Education and Elementary Teacher Education

The Department of Elementary Teacher Education was established in 2003. In April 2008, the name of Elementary Teacher Education Department was changed as Early Childhood Education and Elementary Teacher Education Department. The Early Childhood Education and Elementary Teacher Education Department offers ADE, PGD in ECE, BEd, MEd, MPhil and PhD programmes, it also offers “Education” as subject at Matric, Intermediate and Graduate level. Early Childhood Education and Elementary Teacher Education Department is one of the largest departments of this institution in terms of its enrollment of students and the number of courses offered by this department.

Secondary Teacher Education

The Department of Teacher Education was established in 1985 and was bifurcated into Secondary and Elementary Teacher Education Departments in July 2003. Its programmes aim at imparting academic and professional knowledge and training to in-services and pre service teachers and scholars.

Science Education

The Department of Science Education was established in 1988. The programmes and courses of the department are mainly focused on education and training of science teachers. Presently the department offers specialized courses in science at BEd, MA, MEd, MPhil and PhD level. Specialization courses provide conceptual framework and in depth insight into the teaching of science effectively.

Special Education

The Department was established in 1985. The department imparts education and training to teachers for the special children in four specializations namely Visual impairment, Hearing impairment, Physical disabilities and Mental retardation with particular emphasis to facilitate mainstreaming of special children. Parents of the special children are also admitted to these programmes. Present

programmes/courses of this department comprised of Postgraduate Diploma, MEd, MA, MPhil and PhD (MS/MPhil Based) in Special Education.

Programmes of Faculty of Education

All academic programmes of the Faculty of Education are recognized by HEC and accreditation is under process with NACTE.

MPhil Education with following specializations:

- Distance and Non Formal Education
- Educational Planning and Management
- Elementary Teacher Education
- Teacher Education
- Special Education
- Science Education

MEd/MA Education with following specializations:

- MEd Distance and Non Formal Education
- MEd Elementary Teacher Education
- MEd Science Education
- MEd Special Education
- MEd Teacher Education
- MA Distance and Non Formal Education
- MA Educational Planning and Management
- MA Teacher Education
- MA Special Education

BEd/PGD/ADE/SSC/HSSC/BA level Educational programmes:

- BEd (1.5 year, 2.5 years, 4 years)
- PGD Educational Planning and Management
- PGD Early Childhood Education
- Associate Degree in Education (2 years)
- Courses of Education at SSC, HSSC and BA level

The faculty is offering the following academic programmes:

PhD Education with following specializations:

- Distance and Non-Formal Education
- Educational Planning and Management
- Elementary Teacher Education
- Teacher Education
- Special Education
- Science Education

BED (1.5 YEARS) PROGRAMME

Duration	1.5 Year (3 Semesters)
Total credits	54
Maximum load	18 Credit Hours (per semester)
Medium of Instruction	English/Urdu
Mode of Delivery	Online
Offered to International/Overseas Students	Yes
Passing Marks (Assignment/Exam)	50%
Maximum Duration:	03 Years

Introduction:

The emerging needs and shortage of human development resources mixed with higher qualities of leadership in the field of education at national level demand personnel who have sound professional and academic background in the field of teacher education. This programme provides such academic opportunities to teachers. It aims at providing education and training facilities to teachers, administrators, and master graduates.

Following are the objectives of this programme:

1. To acquaint the prospective teachers with latest teaching techniques and methodologies.
2. To enable teachers to use instructional technology in the classroom.
3. To enable the prospective teachers to manage classroom environment.
4. To meet country's increasing demand for trained personnel

5. **Maximum Duration:** Maximum Duration to complete the degree will be 03 Years.

Eligibility Criteria: 16 Years of Education (Academic Disciplines Other than Education) MA/MSc/BA (4-year)/ BS(4 years) with minimum second division or equivalent.

Semester-Wise Breakup of Scheme of Studies

1st Semester

S.#	Courses	Code	Cr.Hrs
1	General Methods of Teaching (Professional)	8601	3
2	Educational Assessment and Evaluation (Professional)	8602	3
3	Curriculum Development (Foundation)	8603	3
4	Research Methods in Education (Professional)	8604	3
5	Educational Leadership and Management (Professional)	8605	3
6	Citizenship Education and Community Engagement	8606	3

Total Credit Hours=18

2nd Semester

S.#	Courses	Code	Cr. Hrs
1	Teaching Practice I (Professional)	8607	3
2	Critical Thinking and Reflective Practices (Professional)	8611	3
3	Area of Specialization (Course-I)		3
4	Area of Specialization (Course-II)		3
5	Area of Specialization (Course-III)		3
6	Area of Specialization (Course-IV)		3

Total Credit Hours=18

3rd Semester

S.#	Courses	Code	Cr. Hrs
1	Teaching Practice II (Professional)	8608	3
2	Philosophy of Education (Foundation)	8609	3
3	Human Development and Learning (Foundation)	8610	3
4	Professionalism in Teaching (Professional)	8612	3
5	Research Project (Content Embedded) (Professional)	8613	3
6	Educational Statistics (Professional)	8614	3

Total Credit Hours=18

Specialization Courses:

Area 1: Leadership and Management

S.#	Courses	Code	Cr. Hrs
1	Management Strategies in Educational Institutions	8615	3
2	School Administration and Supervision	8616	3
3	Plan Implementation and Educational Management	8617	3
4	School Leadership	8618	3

Area 2: Educational Technology and Evaluation

S.#	Courses	Code	Cr. Hrs
1	Educational Technology	8619	3
2	Computers in Education	8620	3
3	Broadcast Media	8621	3
4	Non Broadcast Media	8622	3

Area 3: Teacher Education

S.#	Courses	Code	Cr. Hrs
1	Elementary Education	8623	3
2	Secondary Education	8624	3
3	Higher Education	8625	3
4	Teacher Education in Pakistan	8626	3

Area 4: Science Education

S.#	Courses	Code	Cr. Hrs
1	Foundation of Science Education	8627	3
2	Assessment in Science Education	8628	3
3	Laboratory Organization, Management and Safety Methods	8629	3
4	General Science in Schools	8638	3

Area 6: Reading

S.#	Courses	Code	Cr. Hrs
1	Foundations of Reading	8634	3
2	Teaching Reading	8635	3
3	Reading Difficulties	8636	3
4	Reading Assessment	8637	3

Note: The department may change offering of courses as per availability of the courses.

Fee Structure BEd(1.5 year)

Registration Fee: (At the time of 1st admission) US\$:50

Admission Fee:(At the time of 1st admission) US\$:50

Per 3 Credit Hours Fee: US\$:100 (US\$:100 ×6) = US\$:600

First Semester Fee: US\$700

Teaching Practice-I Fee: US\$100 Per one credit Hour

Teaching Practice-II Fee: US\$:100 Per one credit Hour

Research Project Fee: US\$:100 Per one credit Hour

B.Ed (2.5 YEAR) PROGRAMME**Specialization: Elementary Teacher Education**

Duration: 2.5 year (5 Semesters)

Total Credits: 90

Maximum Load per Semester: 18 Credit Hours

Medium of Instruction: English/Urdu

Delivery Mode: Online

Passing Marks (Assignment/Exam) 50%

Entry Qualification: 14 year of education (BA/BSc or equivalent with minimum 2nd division)

Offered to International/Overseas Yes

Note: Maximum duration to complete the degree will be 05 years.

1st Semester (Bridging Semester)

S.#	Courses	Code	Cr. Hrs
1	Basics of Technical English	6465	3
2	General Mathematics & Statistics	6401	3
3	Critical Thinking and Reflective Practices (Foundation)	8611	3
4	Basics of Information & Communication Technology	5403	3
5	Educational Leadership and Management	8605	3
6	Citizenship Education and Community Engagement	8606	3

Total Credit Hours=18

Note: All courses in first semester are compulsory.

2nd Semester**Compulsory Courses in Second Semester:**

S.#	Courses	Code	Cr. Hrs
1	General Methods of Teaching	8601	03
2	Educational Assessment and Evaluation (Professional)	8602	03
3	Curriculum Development (Professional)	8603	03
4	Philosophy of Education (Professional)	8609	03
5	Academic content-Course I (Cluster I*)		03
6	Academic content-Course I (Cluster II*)		03

Total Credit Hours=18

*Cluster I & Cluster II refers to any two clusters of academic content courses selected by the student in the second semester. See clusters of optional courses at the end of semester 5.

3rd Semester

S.#	Courses	Code	Cr. Hrs
1	Human Development and Learning (Foundation)	8610	03
2	Professionalism in Teaching (Professional)	8612	03
3	Academic Content-Course II (Cluster I*)		03
4	Academic Content-Course II (Cluster II*)		03
5	Pedagogy I (Method of Teaching related to Cluster I*)- Professional		03
6	Pedagogy II (Method of Teaching related to Cluster II*)- Professional		03

Total Credit Hours=18

*Cluster I & Cluster II refers to two clusters of academic content courses selected by the student in the second semester.

4th Semester

S.#	Courses	Code	Cr. Hrs
1	Comparative Education	6466	03
2	Research Methods in Education (Professional)	8604	03
3	Educational Statistics (Professional)	8614	03
4	Teaching Practice-I (Professional)	8607	03
5	Academic content-Course III (Cluster I*)		03
6	Academic content-Course III (Cluster II*)		03

Total credit Hours=18

*Cluster I & Cluster II refers to two clusters of academic content courses selected by the student in the second semester.

5th Semester**Compulsory Courses in Fifth Semester**

S.#	Courses	Code	Cr. Hrs
1.	Research Project (Content Embedded) Professional	8613	03
2.	Teaching Practice II (Professional)	8608	03
3.	Academic content- Course IV (Cluster I*)		03
4.	Academic content- Course IV (Cluster II*)		03
5.	Academic content- Course V (Cluster I*)		03
6.	Academic content- Course V (Cluster II*)		03

Total Credit Hours=18

*Cluster I & Cluster II refers to two clusters of academic content courses selected by the student in the second semester.

Optional Courses

Clusters for Academic Content Courses: For academic content courses, the students can select only two clusters in the second semester. During B.Ed. (2.5 year programme), a student will complete 06 courses of each of these two clusters which were selected by the student in the second semester.

<p>Cluster 1 Islamic Studies-I (Course Code:6473) Islamic Studies-II (Course Code:6474) Islamic Studies-III (Course Code:6475) Islamic Studies-IV (Course Code:6476) Islamic Studies-V (Course Code:6477) Pedagogy-Teaching of Islamic Studies (Course Code: 6497)</p>	<p>Cluster 2 Urdu-I Course Code: 6478) Urdu-II Course Code: 6479) Urdu-III Course Code: 6480) Urdu-IV Course Code: 6481) Urdu-V Course Code: 6482) Pedagogy-Teaching of Urdu (Course Code: 6494)</p>
<p>Cluster 3 English-I(Course Code: 6468) English-II (Course Code: 6469) English-III (Course Code: 6470) English-IV (Course Code: 6471) English-V (Course Code: 6472) Pedagogy-Teaching of English (Course Code: 6493)</p>	<p>Cluster 4 Home Economics-I (Course code: 6483) Home Economics-II (Course code: 6484) Home Economics-III (Course code: 6485) Home Economics-IV (Course code: 6486) Home Economics-V (Course code: 6487) Pedagogy-Teaching of Home Economics (Course Code: 6496)</p>

Cluster 5

Pakistan Studies-I (Course Code: 6488)
 Pakistan Studies-II (Course Code: 6489)
 Pakistan Studies-III (Course Code: 6490)
 Pakistan Studies-IV (Course Code: 6491)
 Pakistan Studies-V (Course Code: 6492)
 Pedagogy-Teaching of Pakistan Studies (Course Code: 6495)

Note: (i) A student has to complete 06 courses for each of two clusters in B.Ed. (2.5 years) programme. **(ii)** If a student is required to change a cluster, then he/she will pass 06 courses of one cluster (for example, English or Urdu etc.) to successfully complete the requirements of the programme. **(iii)** The department may change the sequence of course(s) offering as per availability of course(s).

Fee Structure BEd (2.5 years)

Registration Fee: (At the time of 1st admission) US\$:50
 Admission Fee:(At the time of 1st admission) US\$:50
 Per 3 Credit Hours Fee: US\$:100 (US\$:100 ×6) = US\$:600

First Semester Fee: US\$700

Teaching Practice-I Fee: US\$100 Per one credit Hour
 Teaching Practice-II Fee: US\$:100 Per one credit Hour
 Research Project Fee: US\$:100 Per one credit Hour

For any academic assistance contact:

Ms. Mubeshera Tufail
 Lecturer, ECE & ETED
 Ph: 051-9057716, Email: mubeshera.tufail@aiou.edu.pk

BEd (2.5 YEARS) PROGRAMME

Specialization: Science Education

Duration:	2.5 Years (5 Semesters)
Total Credits:	90 credit hours
Maximum Load per Semester:	18 Credit Hours
Medium of Instruction:	English/Urdu
Delivery Mode:	Online
Offered to International/Overseas	Yes
Passing Marks (Assignment/Exam)	50%
Entry Qualification:	Having BSc Degree/ AD Science with at least 45% marks or equivalent. (Maximum duration to complete the degree is five years.

Introduction:

After completing this programme, prospective teachers will be able to:

1. Describe the concepts, foundations and perspectives of Science Education
2. Present the pedagogical and content knowledge by using latest information communication system (ICT) in an effective manner.
3. Demonstrate science related attitudes in Science Education.
4. Apply Practical Skills (Science Process Skills) for science teaching.
5. Develop lesson plans and assessment tools for science teaching and learning.

1st Semester

Bridging Semester

S.#	Courses	Code	Cr. Hrs
1	English III (Basics of Technical English)	6465	3
2	General Mathematics & Statistics	6401	3
3	Critical Thinking and Reflective Practices (Foundation)	8611	3
4	Basics of Information & Communication Technology	5403	3
5	Educational Leadership and Management	8605	3

BEd (2.5 Years) programme with specialization in Science Education will not only provide a direction to general education but will also ensure that only those who intend to opt for Science Teaching as a profession will join the program. It will enable the Science Teachers to apply their knowledge and skills in real class situation more effectively. Teacher will be enabled to transform the provisions of policy and curriculum in the classroom. Teacher Students will be able to adopt innovative Science Teaching Methods and Science Assessment Models to get maximum outcomes from teaching and learning.

The teachers trained through this program will be able to teach Science at different levels of schooling.

Following are the objectives of BEd 2.5 Years with Specialization in Science Education

6	Citizenship Education and Community Engagement	8606	3
---	--	------	---

Total Credit Hours=18

Note: All courses in first semester are compulsory.

2nd Semester

S.#	Courses		Code	Cr. Hrs
1	Foundation of Science Education		6435	3
2	Assessment in Science Education		6436	3
3	Teaching Strategies in Science Education		6437	3
4	Curriculum Development		6406	3
5	Chemistry-I	Select any one combination of two courses	6456	3×2=6
	Biology-I		6451	
6	Physics-I		6441	
	Mathematics-I		6446	

Total Credit Hours=18

3rd Semester

S.#	Courses	Code	Cr. Hrs
1	Chemistry-II Biology-II	6457 6452	2×3=6
2	Physics-II Mathematics-II	6442 6447	
3	Laboratory Organization, Management and Safety Methods.	6438	3
4	Teaching of Chemistry Teaching of Biology	6460 6455	2×3=6
5	Teaching of Physics Teaching of Mathematics	6445 6450	
6	Teaching Practice -1(Professional)	6498	3

Total Credit Hours=18**4th Semester**

S.#	Courses	Code	Cr. Hrs
1	Chemistry-III Biology-III	6458 6453	2×3=6
2	Physics-III Mathematics-III	6443 6448	
3	Comparative Education	6466	3
4	Research Methods in Education(professional)	8604	3
5	Educational Statistics (Professional)	8614	3
6	Research Project (Science Education) Professional	8675	3

Total Credit Hours=18**5th Semester**

S.#	Courses	Code	Cr. Hrs
1	Chemistry-IV Biology-IV	6459 6454	2×3=6
2	Physics-IV Mathematics-IV	6444 6449	
3	Teaching Practice -II(Professional)	6499	3
4	Chemistry-V (practical) Biology-V (practical)	8672 8673	2×3=6
5	Physics-V (practical) Mathematics-V	8671 8674	
6	Professionalism in Teaching	8612	3

Total Credit Hours=18

Note: There will be six days' online workshop for one course in every semester. The workshop for each course comprises six days. The workshop is compulsory to pass the course.

Fee Structure (BE2.5Years)

Registration Fee: (At the time of 1st admission) US\$:50
 Admission Fee:(At the time of 1st admission) US\$:50
 Per 3 Credit Hours Fee: US\$:100 (US\$:100 ×6) = US\$:600

First Semester Fee: US\$700

Teaching Practice-I Fee: US\$100 Per one credit Hour
 Teaching Practice-II Fee: US\$:100 Per one credit Hour
 Research Project Fee: US\$:100 Per one credit Hour

For any Academic Assistance:

Mr. Arshad Mehmood Qamar
 Lecturer
 Science Education Department
 Faculty of Education
 Allama Iqbal Open University, H-8, Islamabad
Ph: 051-9057168

B.Ed (4 YEARS) Science Education

Specialization: Science Education

Duration: 4 Years (8 –Semesters)
Semester Duration: 16-18 weeks
Course Load per Semester: 18 credit Hours
Total Credit Hours: 144 Credit Hours,
Medium of instruction: English /Urdu
Delivery Mode: Online
Offered to International/Overseas: Yes
Pass Marks (Assignment /Exams): 50 %

Introduction

B.Ed (4 Years) programme focus on education and training of prospective teachers which grows out of a profound belief in the transformative power of education. Our mission is to promote the development of highly qualified and efficient teaching professionals who are prepared to creatively contribute to the social, cultural, and educational development of a globally oriented, pluralistic, and diverse society. BEd (4 Years) programme will be a composite programme blending Core Courses, Foundation Courses, Professional Courses, and Specialization Courses. The teacher trained through new programme will be able to teach at Secondary and Higher Secondary Levels and will be an equivalent of the existing master's degree.

Following are the objectives of this programme:

- 1 To equip the prospective teachers with adequate knowledge of subject matter, contemporary pedagogy techniques, communication skills, critical thinking and dispositions to be an elementary school teacher.
- 2 To develop creative aptitude and research mindedness to the prospective teachers.
- 3 To improve the linguistic skills of the prospective teachers.

- 4 To strengthen the ideological perspectives of the students adequately and properly.

Prospective Students/Career:

This programme is designed for those prospective students who wish to join schools as a teacher. The programme will also cater for the existing elementary school Science teachers and Secondary School Science Teacher as at present their promotion is linked with ADE and BEd (4 Years) degree. Thus, this programme will open up new windows for the promotion of school teachers.

Eligibility Criteria:

For Science Education:

- FSc/ICS/A levels with at least 45% marks or minimum 2nd Division.
- (International students and students with A-Level must submit equivalence by IBCC)

1st Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	5404	English Compulsory-I	3
2	5436/	Islamic Studies OR	3
3	5437	Ethics (for Non-Muslims student only)	3
4	5438	Pakistan Studies	3
5	6400	General Methods of Teaching	3
6	6416	Urdu	3
7	5403	Basics of Information & Communication Technology	3

2nd Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	5411	English Compulsory-II	3
2	6401	General Math and Statistics	3
3	6402	Educational Psychology and Guidance	3
4	6403	Classroom Management	3
5	1659	Teaching of Urdu	3
6	1655	Teaching of English	3

3rd Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	6404	General Science	3
2	6405	Education in Pakistan	3
3	6406	Curriculum Development	3
4	6407	Classroom Assessment	3
5	6408	Teaching of Islamic Studies & Pakistan Studies	3
6	6409	Teaching of Mathematic	3

4th Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	6410	Arts Craft & Calligraphy	3
2	6411	Foundation in Education	3
3	6412	School Society and Teacher	3
4	6413	Introduction to Inclusive Education	3
5	6414	Teaching of General Science	3
6	6415	Short Term Teaching Practice	3

5th Semester 18 credit Hours

Code	Course		Cr. Hrs
6465	English III		3
6466	Comparative Education		3
6441	Physics-I	Cluster-A (M-1) Select any one cluster/ two courses	3
6446	Mathematics-I		3
6451	Biology-I		3

6456	Chemistry-I	(M-1)	Select any one cluster/ two courses	3
6442	Physics-II	Cluster-A (M-2)		3
6447	Mathematics-II			3
6452	Biology-II	Cluster-B (M-2)		3
6457	Chemistry-II	(M-2)		3

6th Semester 18 credit Hours

Code	Course		Cr. Hrs
6461	Educational Research & Statistics		3
6435	Foundation of Science Education		3
6443	Physics-III	Cluster-A (M-3) Select any one cluster/ two courses	3
6448	Mathematics-III		3
6453	Biology-III	Cluster-B (M-3)	3
6458	Chemistry-III		3
6444	Physics-IV	Cluster-A (M-4) Select any one cluster/ two courses	3
6449	Mathematics-IV		3
6454	Biology-IV	Cluster-B (M-4)	3
6459	Chemistry-IV		3

KEY: M1C3=Major 1 Content 3, M2C3= Major 2 Content 3, M1C4= Major 1 Content 4, M2C4=Major 2 Content 4
(These are content courses from two major areas of science subjects).

7th Semester 18 credit Hours

Code	Course		Cr. Hrs
6445	Teaching of Physics	Cluster A Select any one cluster/2 courses according to already opted.	3
6450	Teaching of Math		3
6455	Teaching of Biology	Cluster B	3
6460	Teaching of Chemistry		3
6437	Teaching Strategies in Science Education		3
6438	Laboratory Organization, Management and Safety Methods		3
6436	Assessment in Science Education		3
8681	Research Project (Science Education) Professional		3

8th Semester 18 credit Hours

Code	Course	Cr. Hrs
6439	Use of ICT in Science Education	3
8656	Future Challenges in Education	3

8682	Long Term Internship / Teaching Practice	6
Cluster-A		
8671	Physics-V	3
8674	Mathematics-V	3
Cluster-B		
8673	Biology-V	3
8672	Chemistry-V	3

For any Academic Assistance:

Science Education

Mr. Arshad Mehmood Qamar

Lecturer, Science Education Department

Ph: 051-9057168

Department/Contacts for Information:

Early Childhood Education & Elementary Teacher Education

Prof. Dr. Fazal-ul-Rahman

Chairman

Ph: 051-9250167

PA to Chairman: Ph:051-9057718

Secondary Teacher Education

Dr. Naveed Sultana

Chairperson

Ph: 051-9057705

Email: naveed.sultana@aiou.edu.pk

Science Education

Prof. Dr. Nasir Mahmood

Chairman

Ph: 051-9057719

051-9057854

Special Education

Dr. Tanzila Nabil

Chairperson

Ph: 051-9057853

Email: spedu@aiou.edu.pk

Distance, Non-Formal & Continuing Education (DNFCE)

Dr. Muhammad Ajmal

Chairman

Ph: 051-9057707

Email: drajmal@aiou.edu.pk

Educational Planning Policy Studies and Leadership

Dr. Afshan Huma

Incharge,

Ph: 051-9057714

B.Ed (4 YEARS)

Specialization: School Leadership and Management (SLM)

Duration: Minimum 4 Years
(8-semesters- aligned with ADE)

Total Credit Hours: 144 (72ADE +72)
Credit Hours
(72 credit hours ADE)

Offered to International/Overseas Yes

Eligibility Criteria for Admission:

1. FA/FSC/A Level with minimum 2nd division.
2. (International students and students with A-Level must submit equivalence by IBCC)

Medium of instruction: English /Urdu

Pass Marks (Assignment /Exams): 50 %

Introduction:

Our mission is to promote the development of highly qualified and efficient teaching professionals who are prepared to contribute to the social, cultural, and educational development of society. B.Ed (4 years with Specialization School Leadership and Management) program is a composite program blending Core Courses, Foundation Courses, Professional Courses and Specialization Courses. B.Ed-SLM not only provides a direction to general teacher education but will also provide chance to those who intend to opt for leadership and management positions at school level. It requires extraordinary knowledge, commitment, and skills to become effective leaders in education. The prospective teachers after completing this course work and its practical components will learn to teach, lead, manage and supervise schools. It will enable the learner's/future leaders to apply their knowledge and skills in real classroom and school situations more effectively. The teacher trained through this

program will be able to teach, plan and manage school upto Higher Secondary Level.

SEMESTER-WISE BREAKUP OF THE PROGRAM

1st Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	5404	English Compulsory-I (Core)	3
2	5403	Basics of Information & Communication Technology	3
	5436	Islamic Studies OR	3
3	5437	Ethics	3
4	5438	Pakistan Studies	3
5	6400	General Methods of Teaching	3
6	6416	Urdu	3

2nd Semester

Sr. No.	Code	Course	Cr. Hrs
1	6401	General Math and Statistics	3
2	6402	Educational Psychology & Guidance	3
3	6403	Classroom Management	3
4	5411	English Compulsory-II (Core)	3
5	1655	Teaching of English	3
6	1659	Teaching of Urdu	3

3rd Semester

Sr. No.	Code	Course	Cr. Hrs
1	6404	General Science	3
2	6405	Education in Pakistan	3
3	6406	Curriculum Development	3
4	6407	Classroom Assessment	3
5	6408	Teaching of Islamic Studies & Pak Studies	3
6	6409	Teaching of Math	3

4th Semester

Sr. No.	Code	Course	Cr. Hrs
1	6410	Arts Craft & Calligraphy	3
2	6411	Foundations of Education	3
3	6412	School Society & Teacher	3
4	6413	Introduction to Inclusive Education	3
5	6414	Teaching of General Science	3
6	6415	Short term Teaching Practice	3

5th Semester

Sr. No.	Course	Cr. Hrs
1	Basics of Technical English	3
2	Comparative Education	3
3	School Administration and Supervision	3
4	School Leadership	3
5	Management Strategies in Educational Institutions	3
6	Critical Thinking and Reflective Practices	3

6th Semester

Sr. No.	Course	Cr. Hrs
1	Educational Policy Planning	3
2	Economics and Financing of Education	3
3	Educational Research and Statistics	3
4	Educational Planning and Management	3
5	Organizational Leadership	3
6	Curriculum Development	3

Semester-7 (Select any two from first FOUR courses, courses at serial No.3 to 6 are compulsory)

- i. *Financial Management in Education*
- ii. *Educational Human Resource Management*
- iii. *Institutional Facilities Management*

- iv. *Instructional Supervision*
3. Educational Laws and Procedures
4. School Community Relations
5. Quality Educational Management
6. Research Project

Semester-8

1. ICT in School Management
2. Governance in Education
3. Teaching practice/ Internship

Workshop/Classes:

Students are required to attend 15 hours online workshop for each 3 Credit Hours course.

Assessment:

Each course has continuous assessment via written assignments. Final exam is conducted at the end of semester for each course. Examination Centers are allotted by the university.

Teaching Practice:

All the students enrolled in this program are required to complete the teaching practice/s (to be completed in field/schools) components. The duration of teaching practices varies from 2 weeks(in 4th semester) to 8 weeks (in 8th semester). The students are required to attend mandatory workshops organized online for these courses to join teaching practice/practicum.

Fee structure: *As approved by the University for B.Ed (4-Years)*

program

Registration Fee: (At the time of 1 st admission)	US\$:50
Admission Fee:(At the time of 1 st admission)	US\$:50
Per 3 Credit Hours Fee: US\$:100 (US\$:100 ×6) =	US\$:600

First Semester Fee: US\$700

Teaching Practice-I	Fee: US\$100 Per one credit Hour
Teaching Practice-II	Fee: US\$:100 Per one credit Hour
Research Project	Fee: US\$:100 Per one credit Hour

Contact Person:

Mr. Hamid Ali Nadeem

Lecturer/Program Coordinator

Department of EPPSL

Email: hamid.ali@aiou.edu.pk

Ph: 051-9057709, 9057717

B.Ed (4 YEARS) Secondary Teacher Education

Specialization:	Secondary Teacher Education
Duration:	4 Years (8 –Semesters)
Semester Duration:	16-18 weeks
Course Load per Semester:	18 credit Hours
Total Credit Hours:	144 Credit Hours
Medium of instruction:	English /Urdu
Delivery Mode:	Online
Pass Marks (Assignment /Exams):	50 %
Offered to International/Overseas	Yes

Introduction

BEd (4 Years) programme focus on education and training of prospective teachers which grows out of a profound belief in the transformative power of education. Our mission is to promote the development of highly qualified and efficient teaching professionals who are prepared to creatively contribute to the social, cultural, and educational development of a globally oriented, pluralistic, and diverse society. B.Ed (4 Years) programme will be a composite

programme blending Core Courses, Foundation Courses, Professional Courses, and Specialization Courses. The teacher trained through new programme will be able to teach at Secondary and Higher Secondary Levels and will be an equivalent of the existing master's degree.

Following are the objectives of this programme:

1. To equip the prospective teachers with adequate knowledge of subject matter, contemporary pedagogy techniques, communication skills, critical thinking, and dispositions to be an elementary school teacher.
2. To develop creative aptitude and research mindedness to the prospective teachers.
3. To improve the linguistic skills of the prospective teachers.
4. To strengthen the ideological perspectives of the students adequately and properly.

Prospective Students/Career:

This programme is designed for those prospective students who wish to join school as teachers. The programme will also cater for the existing elementary school teachers as at present their promotion is linked with ADE and BEd (4 Years) degree. Thus this programme will open up new windows for the promotion of school teachers.

Eligibility Criteria:

For Secondary Teacher Education:

- Intermediate/A levels or equivalent with at least 45% marks or minimum 2nd Division.
- (International students and students with A-Level must submit equivalence by IBCC.

1st Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	5404	English Compulsory-I	3
2	5436/	Islamic Studies OR	3
3	5437	Ethics (for Non-Muslims student only)	3
4	5438	Pakistan Studies	3
5	6400	General Methods of Teaching	3
6	6416	Urdu	3
7	5403	Basics of Information & Communication Technology	3

2nd Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	5411	English Compulsory-II	3
2	6401	General Math and Statistics	3
3	6402	Educational Psychology and Guidance	3
4	6403	Classroom Management	3
5	1659	Teaching of Urdu	3
6	1655	Teaching of English	3

3rd Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	6404	General Science	3
2	6405	Education in Pakistan	3
3	6406	Curriculum Development	3
4	6407	Classroom Assessment	3
5	6408	Teaching of Islamic Studies & Pakistan Studies	3
6	6409	Teaching of Mathematics	3

4th Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	6410	Arts Craft & Calligraphy	3
2	6411	Foundation in Education	3
3	6412	School, Society and Teacher	3
4	6413	Introduction to Inclusive Education	3
5	6414	Teaching of General Science	3
6	6415	Short Term Teaching Practice	3

Note: In fifth semester specialized courses are offered. Student should select their courses carefully.

5th Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	6465	English III (Basics of Technical English)	3
2		MIC1	3
3		M2C1	3
4		MIC2	3
5		M2C2	3
6	6466	Comparative Education	3

KEY: M1C1 = Major 1 Content 1, M2C1 = Major 2 Content 1
These are content courses of two major areas of science or arts

6th Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1	8653	Adolescent Psychology	3
2	6461	Educational Research & Statistics	3
3		M1C3	3
4		M2C3	3
5		M1C4	3
6		M2C4	3

**KEY: M1C3=Major 1 Content 3, M2C3 =Major 2 Content 3
M1C4=Major 1 Content 4, M2C4 =Major 2 Content 4**
These are content courses from two major area of either science or arts

7th Semester 18 Credit Hours

Sr. No.	Code	Course	Cr. Hrs
1		Pedagogy I (Related to major 1 from the given list)	3
2		Pedagogy II (Related to major 2 from the given list)	3
3	8655	Curriculum and Instructions	3
4	6467	Educational Management and Leadership	3
5	8654	Teaching and Learning Strategies	3
6	8657	Research Project	3

8th Semester 18-Credit Hours

Code	Course	Credit hours
8656	Future Challenges in Education (Faculty Foundation Course)	3
6462	Test Development and Evaluation	3
8658	Long Term Internship/Teaching Practice	12

Note:

- The candidates of 5th semester may select any two majors from the clusters given below. First selected cluster will be considered M1 and second will be M2.
- The candidates of 6th semester will select C3 and C4 of the two majors already selected in 5th Semester.
- The pedagogy courses of the same two majors selected in semester 5 will be taken in semester 7 as Pedagogy I and Pedagogy II.

Cluster 1 Major (M)

Islamic Studies		
C1: Code 8667	Islamiat -I	To be taken in Semester 5
C2: Code 8669	Seerat e Tayyaba-I	
C3: Code 8668	Islamiat-II	To be taken in Semester 6
C4: Code 8670	Serat e Tayyaba-II	
Pedagogy 6497	Pedagogy Teaching of Islamic Studies	To be taken in Semester 7

Clusters 2 Major (M)

Pak Studies		
C1: Code 8663	Geography of Pakistan - I	To be taken in semester 5
C2: Code 8664	Geography of Pakistan - II	
C3: Code 8665	Ideological Foundations of Pakistan	To be taken in semester 6
C4: Code 8666	Foreign Policy of Pakistan- I	
Pedagogy 8640	Teaching of Pakistan Studies	To be taken in Semester 7

Cluster 3 Major (M)

Urdu		
C1: Code 8659	Urdu – I	To be taken in semester 5
C2: Code 8660	Pakistani Adab – I	
C3: Code 8661	Tareekh-e-Adabe Urdu – I	To be taken in semester 6
C4: Code 8662	Tareekh-e-Adabe Urdu – II	
Pedagogy 8639	Tadreesat-e-Urdu	To be taken in Semester 7

For any Academic Assistance:

Secondary Teacher Education
Dr. Sidra Rizwan
Lecturer, STED
Ph: 051-9057699

Fee Structure BEd (4 years)

Registration Fee: (At the time of 1st admission) US\$:50
Admission Fee:(At the time of 1st admission) US\$:50
Per 3 Credit Hours Fee: US\$:100 (US\$:100 ×6) = US\$:600

First Semester Fee: US\$700

Teaching Practice-I Fee: US\$100 Per one credit Hour
Teaching Practice-II Fee: US\$:100 Per one credit Hour
Research Project Fee: US\$:100 Per one credit Hour

GENERAL INFORMATION

- i. The certificates/degrees of AIOU are equivalent to any other recognized Board/University.
- ii. A course taken by any student cannot change during the semester. However, in real hardship cases, the change in courses will be allowed by Director Admission within fifteen days after deposit of prescribed fee.
- iii. The address of a student will not be changed during the semester.
- iv. Admission to courses for both the Spring and Autumn semesters are generally offered in the months of March and September, respectively, whereas, examinations commenced in November and May respectively. Admission schedule is announced on University website <https://aiou.edu.pk> during this period. The students are required to submit their online application for admission as per schedule.
- v. Fee cannot be refunded once paid for admission nor can it be adjusted for any other programme.
- vi. On payment of the registration fee, each student will be issued a registration number. The registration number must be quoted in all the future correspondence along with the roll number, course(s), code numbers and semester.
- vii. Rules and regulations framed, enhanced and changed from time to time by the authorities, bodies of the university will be effective as applicable. The student must abide by all such rules and regulations from the date of their implementation.
- viii. A student who fails in continuous assessment component is not eligible to reappear but will be allowed to re-register for the same course at its next offering semester by the university.
- ix. It would be responsibility of the student to remain in touch with the department regarding the selected programme.
- x. A student already admitted to a programme or a specialization of a programme shall not be allowed to transfer or to get admission to another programme unless he/she formally postpones it till the completion of the new programme or withdraws from the previous programme.
- xi. After completion of a programme successfully, a student has to apply to Controller of Examinations for issuance of certificate/degree as per guided process by the Directorate of International Collaboration & Exchange.
- xii. The university reserves the right to change contents of this prospectus without any prior notice as per university policy.
- xiii. Online admission forms incomplete in any respect will not be entertained and after closure of admissions students would be informed about the deficiency in clear terms with advice to request for refund of fee.
- xiv. Online admission form received without prescribed fee less fee or fee deposited after due date will not be considered.
- xv. In case of discrepancies in the name of student/ Father's name of the student or difference in name mentioned in his/her other educational certificates, the name on the Matric certificate of the student will be considered as correct name. The Examination Department shall also issue certificate/ degree on the said name.
- xvi. In case provision of forged documents for admission, not only the admission will be refused to the applicant but the fee deposited by him/her will also be forfeited. The university may proceed further in the matter.
- xvii. International students having international degree equivalent to SSC/HSSC degree are required to get it verified by the IBCC and provide the equivalence certificate to AIOU.

Availability of Learning Material

- i. Learning material can be downloaded from university website: www.aiou.edu.pk
- ii. All learning material would be available online for international/overseas students after the commencement of classes.
- iii. Student shall download the learning material and tally with the course codes for which he/she had been registered in the semester.
- iv. Students can get their learning material through AAGHI LMS portal.

Procedure for Fee Payment

International and Overseas Students will have to pay their fee Online as per Guided Procedure:

1. Go to olpay.aiou.edu.pk
2. Enter challan number and **click on "search"** button.
3. Check & tally your challan details with the generated challan then **click on "submit fee"** button.
4. Enter credit/debit card number, card holder name, expiry and CVV code (mentioned on back side of card).
5. **Click on "pay now"** button.
6. A successful payment notification will be appeared with an Order ID.
7. Write Order ID and Transaction Date on the space given below.

8. Save the Order ID in your record till confirmation of your admission.

REGULATIONS FOR REFUND OF ADMISSION FEE

- The students who have submitted their fees for Admission but do not wish to continue and have applied for refund of fee will be refunded after deduction @ 10% of total fee.
- The student who was not eligible but deposited fee for Admission, the fee shall be refunded after deduction @ 15% of total fee.
- The students who have deposited their fee in excess of due fee the total excess amount shall be refunded adjusted as the case may be.
- The Treasurer Department shall verify the fee of students and shall send the case to the audit for pre-audit.
- Cheque will be issued to the candidate by the campus payment section, Treasurer Department.
- Admission fee will be refunded/ adjusted maximum up to one year.
- Refund of Fee for all international and overseas students is subject to the University policy time to time.

GENERAL CONDITIONS FOR REFUND

1. The University must have received the fees in its bank account.
2. All refund requests must be submitted on the Fee Refund Application form. Deposit Slip, any other record of fee and ID Card copy must be attached to it.
3. All applications shall be addressed to the Treasurer and will be received directly in the Treasurer Department with full particulars. The Treasurer Department will get report from concerned Department and verify the amount from system as the case may be and will process the case accordingly.
4. The refund will be made after deduction of any recoverable amount.
5. The refund will be made to the same person or firm from whom the payment was received, though cross cheque.
6. If the University makes an offer on the basis of incorrect or incomplete information, misstatements, concealment of facts, fake certificates or use of any other unfair means by the applicant/ student, the admission will be cancelled, and refund will not be allowed. Department reserves the right to take disciplinary action also.
7. Any type of Processing Fee will not be refunded.
8. In the case of death or physical incapacity, the full refund will be made only in instances of severe unavoidable and incapacitating circumstances.
9. In case the students who are not allowed/granted admission to a program offered by the University due to less enrolment/non formation of viable group/ non-offering of courses, full fee will be refunded to them.

REFUND OF OTHER FEE

1. All kind of other fee including but not limited to Degree fee, Re-appear exams fee, change off name / father name, examiner registration fee, tutor registration fee, late assignment evaluation fee, analysis fee, rechecking of answer scripts fee, NOC fee, subject/group change fee, thesis evaluation fee, thesis extension fee, job fee, tender fee tec. will not be refunded. Only excess fee deposited will be refunded/ adjusted.
2. The extension in thesis fee in excess shall be refunded on approval of concerned Dean with certificate that fee was deposited in excess.
4. The amount deposited in University accounts by any person/firm (other than student), by mistake or in excess shall be refunded after verification of the amount deposited.

IMPORTANT TELEPHONE NUMBERS

Sr. #	Name	Telephone Nos.
1.	Director Admissions	051-9057298 051-9250043 051-9250162 (Fax)
2.	Controller of Examinations	051-9057310 051-9057328 051-9250012
3.	Director Students Affairs	051-9250174
Directorate of International Collaboration & Exchange		
1.	Dr. Zahid Majeed Director email: Zahid_majeed@aiou.edu.pk	+92-51-9057294
2.	Sehrish Khan Assistant Director sehrish.khan@aiou.edu.pk	+92-51-9057811
3.	Mr. Muhammad Ajab Superintendent overseas@aiou.edu.pk	+92-51-9057165 +92-51-9250175