

Semester
Spring
2025

AIOU

PROSPECTUS

BS

Open Distance Learning Programmes

- Faculty of Arabic and Islamic Studies
- Faculty of Education
- Faculty of Social Sciences and Humanities
- Faculty of Sciences



Allama Iqbal Open University, Islamabad

www.aiou.edu.pk

PROSPECTUS

OF

BS 4 Years, 2.5 Years & 2 Years Programmes

- BS Library and Information Sciences
- BBA
- BS English
- BS History
- BS Accounting and Finance
- BS Islamic Studies, Arabic and Urdu
- BS Instructional Design & Technology
- BS Information Technology
- BS Computer Science
- BS Pakistan Studies
- BS Mass Communication
- BS Sociology
- BS Islamic Finance
- BS Economics
- BS Gender and Women Studies
- BS Early Childhood Care and Education

For

SEMESTER: Spring, 2025



Directorate of International Collaboration & Exchange

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Vice-Chancellor's Message

Dear Student,

السلام عليكم

Allama Iqbal Open University (AIOU) is one of the mega universities of the world and it occupies a unique position in the education sector of Pakistan, because of its affordability and high quality distance and online academic programs. AIOU has now turned into the most favorite university of the country with high international repute. The university made a landmark progress by ensuring access to quality education for rural areas' underprivileged students and the people of all ages particularly the females can now select and join the programs of their choice, while sitting at their residence and simultaneously continuing their jobs. After assessing the success of many degree programs in Pakistan, AIOU is now going to offer a variety of range programs for students residing worldwide. More than 1.3 million students are getting benefits from the high quality educational services of AIOU in all regions of the country through more than fifty regional offices of the university. It offers-suggests many undergraduate and postgraduate programs at rural and remote areas providing an unparalleled opportunity to all the poor and deprived segments of the society at an affordable cost. The university has recently digitalized all its student-support services for facilitating its students on priority basis. This digitization of the system, it is hoped, will enable AIOU students to get all discipline of educational programmes using their Learning Management System (LMS) portal support online.

Committed to your bright future.



Prof. Dr. Nasir Mahmood
Vice Chancellor

COMPLETE PROCEDURE TO ENROLL IN AIOU PROGRAMME AND SUBMISSION OF FORM IN AIOU ISLAMABAD

International & Overseas Students Shall Submit their Admission using Online System

Dear Applicant

Allama Iqbal Open University and Directorate of International collaboration & Exchange welcome and thanks you for showing your interest in our programs. For online admission, please watch video guidelines:

Fresh Enrollment: <https://www.youtube.com/watch?v= 14IPtu4vnk>

Continuing Students: <https://www.youtube.com/watch?v=d52VGci6XNQ>

Fee Depositing Process: <https://www.youtube.com/watch?v=A33WSSY9pbA&t=9s>

THANKS AND LET US KNOW HOW WE CAN HELP OR GUIDE YOUR FURTHER

Admission Schedule for International student:

From semester Autumn 2021, the AIOU has started offering of Matric, FA, Certificate Courses, AD, B.Ed, BS, BBA, PGD and MBA/MPA (COL) Level Programs for international students. Schedule of Admission is given below:

01st January 2025 to 10th February 2025

Address:

Directorate of International Collaboration and Exchange

Room No. 05, Block No. 25, Allam Iqbal Open University

Sector H-8, Islamabad, Pakistan

Telephone: 0092519572495

Email: overseas@aiou.edu.pk

AIOU ACADEMIC CALENDAR

IMPORTANT ACTIVITIES TO BE REMEMBERED

Autumn Semester			Spring Semester		
Proposed Activity	Schedule		Proposed Activity	Schedule	
	From	To		From	To
Admission	01 July	05 September	Admission	01 January	05 March
Mailing	01 September	15 November	Mailing	01 March	15 May
Study Period	16 November	28 February	Study Period	16 May	30 August
Examination (Conduct)	01 March	30 April	Examination (Conduct)	01 September	30 October
Result Declaration	30 June		Result Declaration	30 December	

Note: Contact concerned Regional office for exact schedule of activities. Continuing Students are sent information for all activities by LMS/SMS. Simultaneously information is placed on website (www.aiou.edu.pk), students can download if not received by post.

Minimum and Maximum Duration/Semesters-wise for each Programme

Sr. No.	Degree Level	Minimum Duration	Maximum Duration
1	SSC/HSSC	2 years / 4 semesters	5 years
2	Certificate (6 Months)	6 Months / 1 Semester	1 Year
3	All Postgraduate Diplomas (1 Year)	1 Year / 2 Semesters	3 Years
4	Associate Degree (2-years)	2 years / 4 Semesters	4 Years
5	BEd (1.5 Years)	1.5 Years / 3 Semesters	3 Years
6	BEd (2.5 Years)	2.5 Years / 5 Semesters	5 Years
7	BS/BBA/BEd (4-years)	4 Years / 8 Semesters	8 Years
8	MEd (1 Year)	1 Year / 2 Semesters	3 Years
9	All Master Degree Programs (2 Years)	2 Years / 4 Semesters	4 Years

Revised Policy for Assessment for BS (ODL)/B.Ed/PGDs Programmes

As per revised formula securing passing marks in assignments/practical and other components is not compulsory w.e.f. Spring, 2023 onwards, however, passing marks i.e. 40% in final exams will be mandatory. If a student gets 40 marks out of 100 in the final exams and does not score 50% aggregate marks, he/she will be declared Fail in the respective course and he/she will have to re-register/re-admit in the respective course, whenever said course (s) are offered in any of the subsequent semester (s).

Assignments (weightage)	Workshop (attendance/quizzes, etc.) (weightage)	Final Exam (weightage)	Passing Marks
20%	30% Quiz)	50%	50% (in aggregate) however 40% marks in final exams is mandatory

There is no change in formula for Teaching Practice 1 & 2, Research Projects, Long Term Internship and such courses where grading formula/scheme of studies is different and workshops/projects are having weightage of marks, students will have clear/pass them too.

Revised Policy: Reappear and Again Reappear

The chance of Re-appear and again Re-appear will be given from Semester Spring 2023 onwards. If a student gets less than 40 marks in final exam.

Evaluation/Assessment Criteria for all PGD/ADS/BS Face to Face Programmes

For Theory Courses:

S.No.	Components	Total Marks	Weightage	Passing Marks
1	Assignment	10	20%	50% (In aggregate)
2	Assignment 2	10		
3	Mid Term	30		
4	Attendance	100	Nil	70%
5	Final Exam	100	50%	50%

For Theory-Practical Courses:

S.No.	Components	Total Marks	Weightage	Passing Marks
1	Assignment	10	20%	50% (In aggregate)
2	Assignment 2	10		
3	Mid Term	30		
4	Practical	15	30%	
5	Attendance	100	Nil	70%
6	Final Exam	100	50%	50%

For Practical/FYP Courses:

S.No.	Components	Total Marks	Weightage	Passing Marks
1	Attendance	100	Nil	70%
2	Final Exam	100	100%	50%

AIOU Grading Scheme *

Marks	Grade
80% and above	A+ Grade
70% to 79%	A Grade
60% to 69%	B Grade
50% to 59%	C Grade
40% to 49%	D Grade
Below 40%	Fail

* For those students who were enrolled under grading scheme.

AIOU GPA/CGPA Scheme **

Marks %	Grade Point Average	Marks %	Grade Point Average	Marks %	Grade Point Average	Marks %	Grade Point Average
50	2.00	58	2.54	66	3.07	74	3.61
51	2.07	59	2.60	67	3.14	75	3.68
52	2.13	60	2.67	68	3.21	76	3.74
53	2.20	61	2.74	69	3.27	77	3.81
54	2.27	62	2.80	70	3.34	78	3.88
55	2.34	63	2.87	71	3.41	79	3.94
56	2.40	64	2.94	72	3.47	80-100	4.00
57	2.47	65	3.01	73	3.54		

Marks Obtained	Grade	Grade Point Average (GPA)
80-100%	A	4.00
65-79%	B	3.00
50-64%	C	2.00
Below 50%	F	0.00

** For those students who were enrolled under GPA/CGPA Scheme.

New AIOU GPA/CGPA Scheme from Semester Autumn-2021 & onwards

Percentage of Marks	Letter Grade	GPA	Percentage of Marks	Letter Grade	GPA
85% and above but below 100%	A	4.0	60% and above but below 65%	C+	2.3
80% and above but below 85%	A-	3.7	55% and above but below 60%	C	2.0
75% and above but below 80%	B+	3.3	52% and above but below 55%	C-	1.7
70% and above but below 75%	B	3.0	50% and above but below 52%	D	1.0
65% and above but below 70%	B-	2.7	Below 50%	F	0.0

ALLAMA IQBAL OPEN UNIVERSITY

Allama Iqbal Open University, a mega university was established in 1974 under an Act of Parliament. The main campus of the university is situated in sector H-8, Islamabad. It was the second open university of the world and the first of its kind in Asia and Africa. The aim of establishing AIOU was to provide affordable and accessible education through distance learning at the door-steps to those people who could not continue their educational journey through formal system of education. The University (AIOU) operates on semester based system and admits students in Spring and Autumn semesters. Under-graduate admissions are offered in both the semesters whereas postgraduates are offered once a year. The under-graduate students are given course books especially prepared by the university on self-instructional principles. However, at post graduate level students are encouraged for self study; therefore no text books are provided.

At present, the AIOU is offering programs from Matric to PhD level in diverse disciplines from four faculties. The university has established study centers across the country, where distance education students are provided necessary guidance by their respective tutors. Moreover, the university has established full time study centers, wherein the students of M.Com, MBA (IT), MBA (Banking and Finance), BS (CS), etc. are being provided instructions, guidance and counseling through face-to-face mode of education. AIOU is also offering four years under-graduate degrees in various disciplines.

Apart from curricular and extra-curricular activities during the academic year, the AIOU and its regional centers actively participate in the co-curricular activities by arranging educational and literary seminars, workshops and conferences, attended not only by the students and faculties of the university, but also by the renowned dignitaries and scholars. For the science students and research scholars, a Science Complex has been built where they use the latest equipment of international standards for experiments and research. To meet the present day challenges, internet facility is also available in the student's hostel and the Central Library where computers have been provided to enable students to access latest information available through open source databases.

FACULTY OF SOCIAL SCIENCES AND HUMANITIES

First established in 1981 with five departments, the Faculty of Social Sciences and Humanities has, over the years, flourished to become, by far, the largest Faculty of the University. It, today, consists of 14 departments offering masters programmes in major areas of Social Sciences and Humanities like, Business Administration, Commerce, Economics, Mass Communication, Sociology, Urdu, Library & Information Sciences, History, Pakistan Studies, English, Gender and Women Studies. Additionally, efforts are afoot to plan and launch post-graduate programmes in Pakistani Languages and Law. The Commonwealth-collaborated master's programmes in the areas of Business and Public

Administration, which are specially tailored for the modern day busy executives, were launched in Spring 2002 semester. In tune with the government's policy of promoting and strengthening a culture of higher education and research in the country, the AIOU's Faculty of Social Sciences and Humanities has shown a lot of dynamism over the past few years. It has launched MPhil/PhD programmes in Iqbaliat, Urdu and Mass Communication and History and English while preparations are being made to launch MPhil Business Administration.

The Faculty of Social Sciences & Humanities also offers several bachelors' level programmes in such professional areas like Bachelors in Library & Information Sciences (BLIS), BS-Business Administration, BS-Commerce and Mass communication, English. Tens of thousands of students comprising all demographic groups and, from all over the country enroll, each year, in these bachelor's level programmes.

The Faculty has expanded vitally and its programmes have gained a high popularity as is clear from rapidly rising trend of enrolment during the past decade. During the period under report, the Faculty accorded high priority towards quality improvements and to modify its programmes in accordance with the current challenges of 21st century.

The Faculty proposed to launch Post-Graduate programmes in the disciplines of Political Science and International Relations, Psychology, Public Administration and Social Work.

DEPARTMENT OF LIBRARY AND INFORMATION SCIENCES

Introduction

Postgraduate library education in Pakistan started in 1956 by the University of Karachi. In the mid-eighties there were six library science departments all over the country. But they were not producing the required number of trained professional graduates as per demand. Moreover, the rate of technological change created by television, computer and other mass media was so stunning that many librarians had been unable to assess clearly its far-reaching effects on the sphere of their services and operation. Thus keeping in view the demand of professional staff and mission of AIOU, the Department of Library and Information Sciences was established in 1985 within the Faculty of Social Sciences and Humanities to cope with this shortage and change. It contributes to meeting the professional requirements of the existing libraries and training skilled manpower scattered all over the country in accordance with the emerging need and trend.

BS 4-Year (Library and Information Sciences) Program

Objectives

The scheme of study of this program focuses to give students an understanding of the general subjects and theories, principles and methodologies that form the foundation of LIS. This program intends to enhance student's abilities in planning and controlling library functions. The new scheme of study will produce highly skilled professional human resource to serve the libraries, resource centers, documentation centers, archives, museums, information centers, and LIS schools. This gives students a proficiency in

the skills of management, research, ICT, advocacy, problem-solving, and decision making relevant to information work in a rapidly changing environment along with integrity and social responsibility. This scheme also intends to inculcate entrepreneur skills in graduates.

Eligibility Criteria and Procedure of Admission

An applicant having intermediate/higher secondary school pass certificate or equivalent with any subject(s) from any recognized institution is eligible for admission. All students who fulfill above criteria will be given admission.

Interested candidates are advised to follow the admission procedure as laid down by the AIOU. For this purpose, visit AIOU website <<https://aiou.edu.pk>> or contact **Directorate of International Collaboration & Exchange** in this regard.

Pre-requisites from Students

A student must have a computer with internet connection to successfully complete this program. Download study material from AIOU or LIS Department website. Most updates are available at AIOU website <<https://aiou.edu.pk>> such as matters relating to admission, exam and result, workshops, assignments, and so on. A student should willingly be hard-working enough to get information and knowledge. Consult your AIOU-appointed tutors for technical and conceptual guidance. Take full benefit from your tutors and workshops. We are also providing guidance to students via LIS website <<https://lis.aiou.edu.pk/>> and our Facebook page <LIS@AIOU official>. Also keep in touch with **Directorate of International Collaboration & Exchange**.

Scheme of Studies

Duration

The duration of this program is eight semesters, i.e. four years. However, AIOU reserves the right to make any change(s) anytime in this program partly or wholly without prior notice.

Courses

A student will have to complete 45 courses comprising 135 credit hours. All courses are of 100 marks each. The semester-wise break-up of these courses is as under.

1st Semester

Sr#	Code	Course	Cr Hrs
1	9382	Functional English	3 (3+0)
2	9401/ 5437	Islamic Studies/Ethics	3 (3+0)
3	9378	Ideology and Constitution of Pakistan	3 (3+0)
4	9424	Quantitative Reasoning-I	3 (3+0)
5	9388	Arabic	3 (3+0)

2nd Semester

Sr#	Code	Course	Cr Hrs
1	9381	Expository Writing	3 (3+0)
2	9385	Civics and Community Engagement	3 (3+0)
3	9410	Introduction to Sociology, Culture and Society	3 (3+0)
4	9383	Quantitative Reasoning-II	3 (3+0)

5	9384	Application of Information and Communication Technologies	3 (2+1)
6	9374	Pakistan Studies	(3+0)

3rd Semester

Sr#	Code	Course	Cr Hrs
1	9389	Basics of Environmental Sciences	3 (2+1)
2	5026	Entrepreneurship	3 (3+0)
3	9201	Soft Skills (Personality Development)	3 (3+0)
4	9203	Information Architecture	3 (3+0)
5	9218	Management Basics for Information Professionals	3 (3+0)
6	9222	Archives Records, and Information Management	3 (3+0)

4th Semester

Sr#	Code	Course	Cr Hrs
1	9202	Introduction to Library and Information Professions	3 (3+0)
2	9205	Planning Library Building, Space and Services	3 (3+0)
3	9206	Collection Development and Management	3 (3+0)
4	9208	Classification and Subject Headings	3 (3+0)
5	9209	Cataloguing and RDA	3 (3+0)
6	9230	Information Literacy Instruction	3 (3+0)

5th Semester

Sr#	Code	Course	Cr Hrs
1	5401	Principles of Accounting	3 (3+0)
2	9210	Integrated Library Automation Systems	3 (3+0)
3	9211	Library Public Services	3 (3+0)
4	9231	Library Website: Design and Development	3 (3+0)
5	9213	Library and Database Technology	3 (3+0)
6	9214	Modern Information Retrieval Systems	3 (3+0)
7	9487	Fahm-e-Quran	Non

6th Semester

Sr#	Code	Course	Cr Hrs
1	8411	Introduction to Psychology	3 (3+0)
2	9215	Communication Skills for Information Professionals	3 (3+0)
3	9216	Developing Digital Library	3 (3+0)
4	9217	Emerging Trends in Library and Information Services	3 (3+0)
5	9219	Library Analytics and Big Data	3 (3+0)
6	9220	Library Security and Safety	3 (3+0)
7	9488	Seerat-e-Tayyaba	Non

7th Semester

Sr#	Code	Course	Cr Hrs
1	5402	Fundamentals of Business	3 (3+0)
2	9221	Marketing of Library and Information Services	3 (3+0)
3	9223	Knowledge Management	3 (3+0)
4	9232	Artificial Intelligence in Libraries	3 (3+0)
5	9233	Internship	3 (3+0)

8th Semester

Sr#	Code	Course	Cr Hrs
1	9263	Public Relations	3 (3+0)
2	9226	Research Methodology in Library and Information Sciences	3 (3+0)
3	9228	Evaluation of Library and Information Services	3 (3+0)
4	9229	Project Management in Libraries, Archives and Museums	3 (3+0)
5	9234	Capstone Project (LIS)	3 (3+0)

Mode of Study

This program is offered in ODL mode using LMS. Visit AIOU website or contact **Directorate of International Collaboration & Exchange** for further information in this regard.

Medium of Study

English language only will be the medium of study for any of the components of this program.

Assessment/Evaluation Criteria

As per AIOU policy.

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

Fee for subsequent semesters will be informed at the time of their admission.

Note: The AIOU reserves the right to make any change(s) anytime in this program partly or wholly without prior notice.

For any Assistance Contact:

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

BS 2.5-Year (Library and Information Sciences) Program:

Objectives

The scheme of study of this program focuses to give students an understanding of the subjects and theories, principles and methodologies that form the foundation and advancement of LIS. This program intends to enhance student's abilities in planning and controlling library functions. This new scheme of study will produce highly skilled professional human resource to serve the libraries, resource centers, documentation centers, archives, museums, information centers, and LIS schools. This gives students a proficiency in the skills of management, research, ICT, advocacy, problem-solving, and decision making relevant to information work in a rapidly changing environment along with integrity and social responsibility.

Eligibility Criteria and Procedure of Admission

An applicant having BA/BSc/BCom degree or equivalent (at least 45% marks) with any subject(s) from any HEC recognized institution is eligible for admission. All students who fulfill above criteria will be given admission.

Interested candidates are advised to follow the admission procedure as laid down by the AIOU. For this purpose, visit AIOU website <<https://aiou.edu.pk>> or contact **Directorate of International Collaboration & Exchange**.

Pre-requisites from Students

A student must have a computer with internet connection to successfully complete this program. Download study material

from AIOU or LIS Department website. Most updates are available at AIOU website <<https://aiou.edu.pk>> such as matters relating to admission, exam and result, workshop, quiz, assignment, and so on. A student should willingly be hard-working enough to get information and knowledge. Consult your AIOU-appointed tutors for technical and conceptual guidance. Take full benefit from your tutors and workshops. We are also providing guidance to students via LIS website <<https://lis.aiou.edu.pk/>> and our Facebook page <LIS@AIOU official>. Also keep in touch with **Directorate of International Collaboration & Exchange**.

Scheme of Studies

Duration

The duration of this program is five semesters, i.e. 2.5 years. However, AIOU reserves the right to make any change(s) anytime in this program partly or wholly without prior notice.

Courses

A student will have to complete 30 courses comprising 84 credit hours. All courses are of 100 marks each. The semester-wise break-up of these courses is as under.

1st Semester			
Sr#	Code	Course	Cr Hrs
1	9202	Introduction to Library and Information Professions	3 (3+0)
2	9205	Planning Library Building, Space and Services	3 (3+0)
3	9206	Collection Development and Management	3 (3+0)

4	9208	Classification and Subject Headings	3 (3+0)
5	9209	Cataloguing and RDA	3 (3+0)
6	9230	Information Literacy Instruction	3 (3+0)

2nd Semester

Sr#	Code	Course	CrHrs
1	5401	Principles of Accounting	3 (3+0)
2	9210	Integrated Library Automation Systems	3 (3+0)
3	9211	Library Public Services	3 (3+0)
4	9231	Library Website: Design and Development	3 (3+0)
5	9213	Library and Database Technology	3 (3+0)
6	9214	Modern Information Retrieval Systems	3 (3+0)

3rd Semester

Sr#	Code	Course	CrHrs
1	8411	Introduction to Psychology	3 (3+0)
2	9215	Communication Skills for Information Professionals	3 (3+0)
3	9216	Developing Digital Library	3 (3+0)
4	9217	Emerging Trends in Library and Information Services	3 (3+0)
5	9219	Library Analytics and Big Data	3 (3+0)
6	9220	Library Security and Safety	3 (3+0)

4th Semester

Sr#	Code	Course	CrHrs
1	5402	Fundamentals of Business	3 (3+0)
2	9221	Marketing of Library and Information Services	3 (3+0)
3	9223	Knowledge Management	3 (3+0)
4	9232	Artificial Intelligence in Libraries	3 (3+0)
5	9233	Internship	3 (3+0)
6	9487	Fehm-e-Quran	Non

5th Semester

Sr#	Code	Course	CrHrs
1	9263	Public Relations	3 (3+0)
2	9226	Research Methodology in Library and Information Sciences	3 (3+0)
3	9228	Evaluation of Library and Information Services	3 (3+0)
4	9229	Project Management in Libraries, Archives and Museums	3 (3+0)
5	9234	Capstone Project (LIS)	3 (3+0)
6	9488	Seerat-e-Tayyaba	Non Credit

Mode of Study

This program is offered in ODL mode using LMS. Visit AIOU website or contact **Directorate of International Collaboration & Exchange** for further information in this regard.

Medium of Study

English language only will be the medium of study for any of the components of this program.

Assessment/Evaluation Criteria

As per AIOU policy.

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

Fee for subsequent semesters will be informed at the time of their admission.

Note: The AIOU reserves the right to make any change(s) anytime in this program partly or wholly without prior notice.

For any Assistance Contact:

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

**DEPARTMENT OF PAKISTAN STUDIES
FACULTY OF SOCIAL SCIENCES AND
HUMANITIES**

**SCHEME OF STUDIES BS PAKISTAN STUDIES
4 YEARS PROGRAMME**

1. Introduction

For the pragmatic understanding of the socio-political and economic institutions of any country, it is inevitable to study the Geography, History, Politics, Economics and Culture of that particular country in an integrated manner. The purpose of offering BS Pakistan Studies is to promote investigative approach, in Social Sciences paradigms, to study Pakistani Society and Culture, Political and Economic Institutions, History and Geography in an integrated and interdisciplinary ways.

2. Objectives

The main objective of BS Pakistan Studies programme is to produce social scientists who can embark on the task of carrying out scientific research in the fields of Pakistan's history, politics, economics, society and culture. We hope, this approach will be helpful to understand the complexities and problems associated with the socio-political and economic development of the country.

3. Eligibility

The candidates having Intermediate Certificate or equivalent will be eligible to apply for the admission in BS Pakistan Studies.

4. Duration

The minimum period for completion of the programme is four years while the maximum period as prescribed by HEC.

5. Medium of Instruction

The medium of instructions and examinations will be English.

6. Scope of Studies

BS Pakistan Studies programme would fulfill their inner most satisfaction and their thirst for knowledge as well as the requirements of students for jobs. After completing BS Pakistan Studies, the learners will find the jobs in public as well as in various private sectors. At the same time, Pakistan Studies is a compulsory subject at college level and after completing BS the candidates may serve as lecturers/teachers in all over the country.

Scheme of Studies

BS Pakistan Studies programme comprises of 135 Credit Hours (CH) of course work, (including two non-credit hours courses) and an internship/ field experience and capstone project / thesis activity. It would comprise of a total of 08 semesters. The admission in BS would be advertised twice in a year.

Semester wise break-up of the courses:

Course Load per Semester: 15-21 Credit Hours

Number of Courses per Semester: 5-7 Courses

Provided that in case of failure in 1 or more courses, the student would be allowed to get admission in the coming semester wherein the failed course/s would be offered.

The student could not opt for more than 07 courses in any semester.

S. No	Categories	No. of Courses Min- Max	Credit Hours Min- Max
1	Compulsory Requirement / General Education	13	36
2	Major / Specialization Courses	26	78
3	Interdisciplinary Courses	04	12
4	Internship	1	3
5	Capstone Project	1	3
6	Non-Credit	02	Nil
	Total	47	132

SEMESTER WISE BREAKUP

SEMESTER 1

15 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Quantitative Reasoning	Quantitative Reasoning	9424	3(3+0)
2	Islamic History (570-661AD) (Prophet Muhammad S.A.W. & Pious Caliphate)	Arts & Humanities	9105	3(3+0)
3	Pakistani Languages and Literature – I	Major	9359	3(3+0)
4	Functional English	Functional English	9382	3(3+0)

5	Application of Information Communication & Technologies	Application of ICT	9384	3(2+1)
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SEMESTER 2

18 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Entrepreneurship	Entrepreneurship	5026	3(3+0)
2	Evolution of Muslim Civilizations in the Sub-Continent	Major	9341	3(3+0)
3	Islamiat / Ethics	Islamic Studies	9401/5437	3(3+0)
4	Expository Writing	Expository Writing	9381	3(3+0)
5	Basics of Environmental Sciences	Natural Sciences	9389	3(2+1)
6	Pakistan Studies		9473	3(3+0)

SEMESTER 3

18 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Quantitative Reasoning-II	Quantitative Reasoning	9383	3(3+0)
2	Muslim Struggle in British India (1858-1947)	Major	9342	3(3+0)
3	Fundamentals of Business	Social Sciences	5402	3(3+0)

4	Pakistani Languages and Literature- II	Major	9364	3(3+0)
5	Ideology and Constitution of Pakistan	Compulsory	9378	3(3+0)
6	Civics and Community Engagement	Civics & Community Eng.	9385	3(3+0)

SEMESTER 4 18 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Political and Constitutional Evolution in Pakistan	Major	9343	3(3+0)
2	Geography of Pakistan-I	Major	9351	3(3+0)
3	Archaeology of Pakistan	Major	9357	3(3+0)
4	Genesis of Pakistan Movement	Major	9358	3(3+0)
5	Minorities and Human Rights in Pakistan	Major	9369	3(3+0)
6	Developing Research Reports	Major	9376	3(3+0)

SEMESTER 5 15 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Fahm-e-Quran (Tajwid, Translation & Tafsir)	Non-Credit	9487	Nil
2	Balochi/Pashto/Punjabi/Sindhi Tehzeeb, Saqafat aur Zaban-o-Adab	Interdisciplinary	6596/6594 /6597/6595	3(3+0)
3	Geography of Pakistan II	Major	9353	3(3+0)

4	Ideological Foundations of Pakistan	Major	9352	3(3+0)
5	Pakistani Society and Culture -I	Major	9356	3(3+0)
6	Foreign Policy of Pakistan	Major	9344	3(3+0)

SEMESTER 6 15 Credit Hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Secrat-e-Tayyaba	Non-Credit	9488	Nil
2	Introduction to Sociology: Culture and Society	Interdisciplinary	9410	3(3+0)
3	Urbanization in Pakistan	Major	9368	3(3+0)
4	Political and Constitutional Development in Pakistan- I	Major	9360	3(3+0)
5	Pakistani Society and Culture- II	Major	9361	3(3+0)
6	Internship	Internship	9379	3(0+3)

SEMESTER 7 18 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Public Administration	Major	9362	3(3+0)
2	Political and Constitutional	Major	9365	3(3+0)

	Development in Pakistan- II			
3	National and International Current Affairs-I	Interdisciplinary	9264	3(3+0)
4	Cultural Diversity of Pakistan	Major	9366	3(3+0)
5	Research for Development	Major	9375	3(3+0)
6	Capstone Project	Capstone Project	9380	3(0+3)

SEMESTER 8 **18 Credit hours**

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Issues in the Pakistan's Economy	Major	9317	3(3+0)
2	Pakistan and Neighbours	Major	9363	3(3+0)
3	Political Parties and Pressure Groups in Pakistan	Major	9371	3(3+0)
4	Constitutional Development: The Politics of Amendment	Major	9373	3(3+0)
5	Natural Resource of Pakistan and their Management	Major	9377	3(3+0)
6	Soft Skills (Personality Development)	Interdisciplinary	9201	3(3+0)

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

7. Workshops

There would be online workshops for each course as per AIOU policy/rules as amended from time to time.

8. Study Material

The University will upload study material in soft form at its website www.aiou.edu.pk to be downloaded by the students at the start of each semester as per AIOU policy.

9. Change of Rules

Any amendment made by the University in BS rules will be applicable to the BS Pakistan Studies Programme.

10. Grant of Degree

After completion of 8 Semesters, the BS Degree in Pakistan studies may be granted to the students on their request. However, on the completion of 4th semester the students may be granted associate degree in Pakistan Studies on their demand.

11. Bridging Semester

4th Semester of the same scheme of studies would be considered as the bridging semester. All the students having degree of BA/BSc/ Associate degree (other than Pakistan Studies) will

continue BS Pakistan Studies Programme with bridging semester and complete the degree in 2.5 years. However, the candidates having the associate degree in Pakistan Studies with at least 60 credit hours will enter in 5th Semester in the same Scheme.

12. Plagiarism Policy

Plagiarism policy of AIOU and HEC would be followed in the capstone project.

13. Employability:

The graduates of BS Pakistan Studies would have the opportunity to serve in government as well as private sector. In government sectors, in every school, college, and university has regular posts for teachers of Pakistan Studies. This is a largest sector for the employment of BS Pakistan Studies graduates. Similar, all the private schools, colleges and universities also require teachers of Pakistan Studies. It is generally witnessed that there is a shortage of teachers of Pakistan Studies hence degree holders of History are teaching Pakistan Studies. BS Pakistan Studies program will fulfill this deficiency. After completing this degree, the candidates may appear in CSS / PMS examinations. Moreover, there are a lot of job opportunities in the field of Tourism, Planning, Research and NGOs and other spheres of life.

For any Assistance Contact:

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

SCHEME OF STUDIES BS PAKISTAN STUDIES 2.5 YEARS PROGRAMME (BA/ BSC. /14 YEARS EDUCATION BASED)

1. Introduction

For the pragmatic understanding of the socio-political and economic institutions of any country, it is inevitable to study the Geography, History, Politics, Economics and Culture of that particular country in an integrated manner. The purpose of offering BS Pakistan Studies is to promote investigative approach, in Social Sciences paradigms, to study Pakistani Society and Culture, Political and Economic Institutions, History and Geography in an integrated and interdisciplinary ways.

2. Objectives

The main objective of BS Pakistan Studies programme is to produce social scientists who can embark on the task of carrying out scientific research in the fields of Pakistan's history, politics, economics, society and culture. We hope this approach will be helpful to understand the complexities and problems associated with the socio-political and economic development of the country.

3. Eligibility

The candidates having 14 years Graduation Degree i.e. BA/ BSc or any other (at least 45 percent marks) will be eligible to apply for the admission in BS Pakistan Studies.

4. Duration

The minimum period for completion of the programme is 2.5 years while the maximum period as prescribed by HEC.

5. Medium of Instruction

The medium of instructions and examinations will be English.

6. Scope of Studies

BS Pakistan Studies programme would fulfill their inner most satisfaction and their thirst for knowledge as well as the requirements of students for jobs. After completing BS Pakistan Studies, the learners will find the jobs in public as well as in various private sectors. At the same time, Pakistan Studies is a compulsory subject at college level and after completing BS the candidates may serve as lecturers/teachers in all over the country.

7. Scheme of Studies

BS Pakistan Studies programme comprises of 84 Credit Hours (CH) of course work, (including two non-credit hours courses) and an internship/ field experience and capstone project / thesis activity. It would comprise of a total of 05 semesters. The admission in BS would be advertised twice in a year.

Semester wise break-up of the courses:

Course Load per Semester: 15-21 Credit Hours

Number of Courses per Semester: 5-7 Courses

Provided that in case of failure in 1 or more courses, the student would be allowed to get admission in the coming semester wherein the failed course/s would be offered.

S. No	Categories	No. of Courses Min-Max	Credit Hours Min-Max
1	Major / Specialization Courses	22	66
2	Interdisciplinary Courses	04	12
3	Internship	1	3
4	Capstone Project	1	3
5	Non-Credit	02	Nil
	Total	30	84

SEMESTER WISE BREAKUP

SEMESTER 1 (Bridging Semester) 18 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Political and Constitutional Evolution in Pakistan	Major	9343	3(3+0)
2	Geography of Pakistan-I	Major	9351	3(3+0)
3	Archaeology of Pakistan	Major	9357	3(3+0)
4	Genesis of Pakistan Movement	Major	9358	3(3+0)

5	Minorities and Human Rights in Pakistan	Major	9369	3(3+0)
6	Developing Research Reports	Major	9376	3(3+0)

SEMESTER 2 **15 Credit hours**

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Fahm-e-Quran (Tajwid, Translation & Tafsir)	Non-Credit	9487	Nil
2	Balochi/Pashto/Punjabi/Sindhi Tehzeeb, Saqafat aur Zaban-o-Adab	Interdisciplinary	6594/6595 /6596/6597	3(3+0)
3	Geography of Pakistan II	Major	9353	3(3+0)
4	Ideological Foundations of Pakistan	Major	9352	3(3+0)
5	Pakistani Society and Culture -I	Major	9356	3(3+0)
6	Foreign Policy of Pakistan	Major	9344	3(3+0)

SEMESTER 3 **15 Credit Hours**

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Seerat-e-Tayyaba	Non-Credit	9488	Nil
2	Introduction to Sociology: Culture and Society	Interdisciplinary	9410	3(3+0)

3	Urbanization in Pakistan	Major	9368	3(3+0)
4	Political and Constitutional Development in Pakistan- I	Major	9360	3(3+0)
5	Pakistani Society and Culture- II	Major	9361	3(3+0)
6	Internship	Internship	9379	3(0+3)

SEMESTER 4 **18 Credit hours**

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Public Administration	Major	9362	3(3+0)
2	Political and Constitutional Development in Pakistan- II	Major	9365	3(3+0)
3	National and International Current Affairs-I	Interdisciplinary	9264	3(3+0)
4	Cultural Diversity of Pakistan	Major	9366	3(3+0)
5	Research for Development	Major	9375	3(3+0)
6	Capstone Project	Capstone Project	9380	3(0+3)

SEMESTER 5**18 Credit hours**

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Issues in the Pakistan's Economy	Major	9317	3(3+0)
2	Pakistan and Neighbours	Major	9363	3(3+0)
3	Political Parties and Pressure Groups in Pakistan	Major	9371	3(3+0)
4	Constitutional Development: The Politics of Amendment	Major	9373	3(3+0)
5	Natural Resource of Pakistan and their Management	Major	9377	3(3+0)
6	Soft Skills (Personality Development)	Interdisciplinary	9201	3(3+0)

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

8. Workshops

There would be online workshops for each course as per AIOU policy/rules as amended from time to time.

9. Study Material

The University will upload study material in soft form at its website www.aiou.edu.pk to be downloaded by the students at the start of each semester as per AIOU policy.

10. Change of Rules

Any amendment made by the University in BS rules will be applicable to the BS Pakistan Studies Programme.

11. Grant of Degree

After completion of 5 Semesters, the BS Degree in Pakistan studies may be granted to the students on their request.

12. Plagiarism Policy

Plagiarism policy of AIOU and HEC would be followed in the capstone project.

13. Employability:

The graduates of BS Pakistan Studies would have the opportunity to serve in government as well as private sector. In government sectors, in every school, college, and university has regular posts for teachers of Pakistan Studies. This is a largest sector for the employment of BS Pakistan Studies graduates. Similar, all the private schools, colleges and universities also require teachers of Pakistan Studies. It is generally witnessed that there is a shortage of teachers of Pakistan Studies hence degree holders of History are teaching Pakistan Studies. BS Pakistan Studies program will fulfill this deficiency. After completing this degree, the candidates may appear in CSS / PMS examinations. Moreover, there are a lot of job opportunities in the field of Tourism, Planning, Research and NGOs and other spheres of life.

**SCHEME OF STUDIES BS PAKISTAN STUDIES
2 YEARS PROGRAMME
(Associate Degree Based)**

1. Introduction

For the pragmatic understanding of the socio-political and economic institutions of any country, it is inevitable to study the Geography, History, Politics, Economics and Culture of that particular country in an integrated manner. The purpose of offering BS Pakistan Studies is to promote investigative approach, in Social Sciences paradigms, to study Pakistani Society and Culture, Political and Economic Institutions, History and Geography in an integrated and interdisciplinary ways.

2. Objectives

The main objective of BS Pakistan Studies programme is to produce social scientists who can embark on the task of carrying out scientific research in the fields of Pakistan's history, politics, economics, society and culture. We hope this approach will be helpful to understand the complexities and problems associated with the socio-political and economic development of the country.

3. Eligibility

The candidates having 14 years associate degree in Pakistan Studies (at least 50 percent marks) with at least 60 credit hours will be eligible to apply for the admission in BS Pakistan Studies.

4. Duration

The minimum period for completion of the programme is 2 years while the maximum period as prescribed by HEC.

5. Medium of Instruction

The medium of instructions and examinations will be English.

6. Scope of Studies

BS Pakistan Studies programme would fulfill their inner most satisfaction and their thirst for knowledge as well as the requirements of students for jobs. After completing BS Pakistan Studies, the learners will find the jobs in public as well as in various private sectors. At the same time, Pakistan Studies is a compulsory subject at college level and after completing BS the candidates may serve as lecturers/teachers in all over the country.

7. Scheme of Studies

BS Pakistan Studies (2 years) Programme comprises of 66 Credit Hours (CH) of course work, (including two non-credit hours courses) and an internship/ field experience and capstone project / thesis activity. It would comprise of a total of 04 semesters. The admission in BS would be advertised twice in a year.

Semester wise break-up of the courses:

Course Load per Semester: 15-21 Credit Hours

Number of Courses per Semester: 5-7 Courses

Provided that in case of failure in 1 or more courses, the student would be allowed to get admission in the coming semester wherein the failed course/s would be offered.

S. No	Categories	No. of Courses Min-Max	Credit Hours Min-Max
1	Major / Specialization Courses	16	48
2	Interdisciplinary Courses	04	06
3	Internship	1	3

4	Capstone Project	1	3
5	Non-Credit	02	Nil
	Total	24	66

SEMESTER 1 15 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Fahm-e-Quran (Tajwid, Translation & Tafsir)	Non-Credit	9487	Nil
2	Balochi/Pashto/Punjabi/Sindhi Tehzeeb, Saqafat aur Zaban-o-Adab	Interdisciplinary	6594/6595 /6596/6597	3(3+0)
3	Geography of Pakistan II	Major	9353	3(3+0)
4	Ideological Foundations of Pakistan	Major	9352	3(3+0)
5	Pakistani Society and Culture -I	Major	9356	3(3+0)
6	Foreign Policy of Pakistan	Major	9344	3(3+0)

SEMESTER 2 15 Credit Hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Seerat-e-Tayyaba	Non-Credit	9488	NC
2	Introduction to Sociology: Culture and Society	Interdisciplinary	9410	3(3+0)

3	Urbanization in Pakistan	Major	9368	3(3+0)
4	Political and Constitutional Development in Pakistan- I	Major	9360	3(3+0)
5	Pakistani Society and Culture- II	Major	9361	3(3+0)
6	Internship	Internship	9379	3(0+3)

SEMESTER 3 18 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Public Administration	Major	9362	3(3+0)
2	Political and Constitutional Development in Pakistan- II	Major	9365	3(3+0)
3	National and International Current Affairs- I	Interdisciplinary	9264	3(3+0)
4	Cultural Diversity of Pakistan	Major	9366	3(3+0)

5	Research for Development	Major	9375	3(3+0)
6	Capstone Project	Capstone Project	9380	3(0+3)

SEMESTER 4

18 Credit hours

S. No	Course Title	Academic Cluster	Course Code (BS Level)	Credit Hours
1	Issues in the Pakistan's Economy	Major	9317	3(3+0)
2	Pakistan and Neighbours	Major	9363	3(3+0)
3	Political Parties and Pressure Groups in Pakistan	Major	9371	3(3+0)
4	Constitutional Development: The Politics of Amendment	Major	9373	3(3+0)
5	Natural Resource of Pakistan and their Management	Major	9377	3(3+0)
6	Soft Skills (Personality Development)	Interdisciplinary	9201	3(3+0)

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

8. Study Material

The University will upload study material in soft form at its website www.aiou.edu.pk to be downloaded by the students at the start of each semester as per AIOU policy.

9. Change of Rules

Any amendment made by the University in BS rules will be applicable to the BS Pakistan Studies Programme.

10. Grant of Degree

After completion of 4 Semesters, the BS in Pakistan studies degree would be granted to the students on their request.

11. Plagiarism Policy

Plagiarism policy of AIOU and HEC would be followed in the capstone project.

12. Employability:

The graduates of BS Pakistan Studies would have the opportunity to serve in government as well as private

sector. In government sectors, in every school, college, and university has regular posts for teachers of Pakistan Studies. This is a largest sector for the employment of BS Pakistan Studies graduates. Similar, all the private schools, colleges and universities also require teachers of Pakistan Studies. It is generally witnessed that there is a shortage of teachers of Pakistan Studies hence degree holders of History are teaching Pakistan Studies. BS Pakistan Studies program will fulfill this deficiency. After completing this degree, the candidates may appear in CSS / PMS examinations. Moreover, there are a lot of job opportunities in the field of Tourism, Planning, Research and NGOs and other spheres of life.

For any Assistance Contact:

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

**DEPARTMENT
OF BUSINESS ADMINISTRATION**

The Department of Business Administration was established in 1986 with the objective to impart managerial education and skills in the discipline of Business Administration. Since its inception, the Department has made tremendous progress towards achieving its ultimate goal of becoming a center of excellence in the discipline of Business Management. The Department has assembled outstanding teaching faculty and developed extensive teaching material for the improvement of education in Pakistan.

The department is offering MBA 1.5 year, MBA 2 year, PGD HRM, MS Management Sciences and PhD Business Administration. The department introduced BBA 4 Years programme in Autumn 2017. It is hoped that these programmes would contribute significantly to the national goal of development of professions equipped with modern business techniques. These programmes are designed to provide an opportunity to upgrade the skills and enhance professional qualifications of the future managers. Further, we are of the opinion that the graduates from this university would have recognition in the human resource market and enjoy a respectable status in public and private sector organizations, operating in Pakistan and abroad. The Department has well qualified faculty members including PhDs, MPhil/MS both from national and foreign universities.

The department is offering various programmes in order to achieve the following objectives:

- i. To prepare graduates for public and private sector organizations and to equip them to cater the needs of complex and changing business environment.
- ii. To encourage continuous learning and habitual receptiveness, explore the new ways of identifying and dealing with opportunities and problems, to face future business challenges.
- iii. To provide the business students bottom to top management orientation skills, enhance their business skills, enable them to integrate theory business into practice in their daily lives.

BACHELOR OF BUSINESS ADMINISTRATION–BBA PROGRAM

The Higher Education Commission initiated a new undergraduate policy for four Years degree program in Business Administration Department to access best talent at initial stages and provide students the opportunity to have expertise in the domin of Business Administration. Taking into consideration the suggestions the department has proposed the following BBA Program.

Eligibility

The applicants having intermediate or equivalent qualification would be eligible to apply for BBA Program.

Degree Requirements

Following requirements are necessary for award of BBA degree

- Successful completion of 135 credit hours of study (Total 46(44+2 non Credit Courses) in minimum eight semesters.
- **Internship** student have to compete an internship of 6-8 weeks. At the end of their internship the students will be required to submit a certificate and report from the concentrated organization to the department. **If a student has already completed internship and get enrolled in a BS program, AIOU rules and regulations would apply.**
- **Exit option.** Students can exist the BBA program after completing first four semesters by taking Associate Degree in BA with 66 credit.
- **Entry Option** Entry options. There are two entry options for 14 Years equivalent applicants.

14 Year Business Education (At least 60 or More Credit Hours) Eligible for BBA 2 Years	
A.	<ul style="list-style-type: none"> • Associate Degree in Business • Associate Degree in Commerce • Associate Degree in Islamic Finance • Associate Degree in Marketing • Associate Degree in Human Resources • Associate Degree in Supply Chain Management • Associate Degree in Project Management • Associate Degree in Accounting & Finance • B.Com, BBA (2 Years)

14 Year Business Education (Eligible for BBA 2.5 Years) (With less than 60 Credit Hour)	
B.	• B.Com, BBA (2 Years)
14 Years Non-Business Education (Eligible for BBA 2.5 Years)	
C.	<ul style="list-style-type: none"> • Associate degrees in any other discipline except the areas mentioned in “A” above. • 2 Years Bachelor’s in any other discipline except the areas mentioned in “A & B” above.
<ul style="list-style-type: none"> • The list of Business education degree titles will be updated from time to time as decided in the COC meeting. 	

Sr. No.	Course Title	Areas	Credit Hours	Course Code
Semester-I				
1	Functional English	Functional English	3(3+0)	9382
2	Basics of Environmental Sciences	Gen Edu (Natural Science)	3(2+1)	9389
3	Quantitative Reasoning	Quantitative Reasoning-I	3(3+0)	9424
4	Financial Accounting	Major	3(3+0)	5418
5	Fundamentals of Business	Major	3(3+0)	5402
			15	

Semester-II				
1	Expository Writing	Expository Writing	3(3+0)	9381
2	Islamiat / Ethics (for Non-Muslim)	Islamic Studies/Ethics	3(3+0)	9401/5437
3	Application of information and communication Technologies	ICT	3(2+1)	9384
4	Principles of Marketing	Major	3(3+0)	8407
5	Advanced Accounting	Major	3(3+0)	5419
6	Principles of Management	Major	3(3+0)	5414
			18	
Semester-III				
1	Ideology and Constitution of Pakistan	Ideology and Constitution	3(3+0)	9378
2	Entrepreneurship	Entrepreneurship	3(3+0)	5026
3	Quantitative Reasoning -II	Quantitative Reasoning-II	3(3+0)	9383
4	Human Resource Management	Major	3(3+0)	8425
5	Civics and Community Engagement	Civics and Community Engagement	3(3+0)	9385
6	Introduction to psychology		3(3+0)	8411
			18	

Semester-IV				
1	Literature of Pakistani Languages	Art & Humanities	3(3+0)	9006
2	Business Law	Major	3(3+0)	5413
3	Introduction to Business Finance	Major	3(3+0)	8594
4	Production & Operations Management	Major	3(3+0)	8418
5	Cost Accounting	Major	3(3+0)	5410
6	Pak. Studies		3(3+0)	9374
			18	

Semester-V				
1	Fundamentals of Money and Banking	Major	3(3+0)	8593
2	Business Research	Major	3(3+0)	8431
3	Marketing Management	Major	3(3+0)	8423
4	Principles of Microeconomics	ID	3(3+0)	9301
5	Total Quality Management	Major	3(3+0)	5011
6	Fahm-e-Quran (Tajwid, Translation and Tafsir)		Non-Credit	9487
			15	

Semester-VI				
1	Principles of Macroeconomics	ID	3(3+0)	9302
2	Training and Development	Major	3(3+0)	8438
3	Financial Management	Major	3(3+0)	8422
4	Project Management	Major	3(3+0)	8430
5	Organizational Behavior	Major	3(3+0)	8427
6	Seerat-e-Tayyaba		Non-Credit	9488
			15	

Semester-VII				
1	Corporate Governance	Major	3(0+3)	5017
2	Capstone Project		3(0+3)	8446
3	Internship		3(0+3)	8447
4	Consumer Behavior	Major	3(3+0)	8428
5	Strategic Management	Major	3(3+0)	8596
6	Auditing	ID	3(3+0)	5417
			18	

Semester-VIII				
1	Financial Markets and Institutions	Major	3(3+0)	8441
2	Taxation Management	Major	3(3+0)	5055
3	Advertising and Sales Promotion	Major	3(3+0)	5435

4	Human Resource Development	Major	3(3+0)	8437
5	Distribution Channels	Major	3(3+0)	8436
6	پیشوں تہذیب، ثقافت اور زبان و ادب	ID	3(3+0)	6594
	or			6595
	سندھی تہذیب، ثقافت اور زبان و ادب			6596
	or			6597
	بلوچ تہذیب، ثقافت اور زبان و ادب			
	or			
	پنجابی تہذیب، ثقافت اور زبان و ادب			
			18	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

For any Assistance Contact:

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

BBA (AD- Based) 2 Year Program SCHEME OF STUDY FOR APPLICANTS TAKING ADMISSION AFTER ASSOCIATE DEGREE (BUSINESS AND OTHER RELEVANT DISCIPLINE)

**For Students having Associate Degree in Business &
Relevant Discipline**

14 Year Business Education (At least 60 or More Credit Hours) Eligible for BBA 2 Years	
D.	<ul style="list-style-type: none"> • Associate Degree in Business • Associate Degree in Commerce • Associate Degree in Islamic Finance • Associate Degree in Marketing • Associate Degree in Human Resources • Associate Degree in Supply Chain Management • Associate Degree in Project Management • Associate Degree in Accounting & Finance • B.Com, BBA (2 Years) • The list of Business education degree titles will be updated from time to time as decided in the COC meeting.

Degree Requirement

Following requirements are necessary for award of BBA degree

- Successful completion of 66 credit hours of study (Total 24 (22+2 non-Credit Courses) in minimum four semesters.

- **Internship** student have to compete an internship of 6-8 weeks. At the end of their internship the students will be required to submit a certificate and report from the concentered organization to the department. **If a student has already completed internship and get enrolled in a Bs program, AIOU rules and regulations would apply.**

Teaching Method

Open and Distance Learning

Sr. No.	Course Title	Areas	Credit Hours	Course Code
Semester-I				
1	Fundamentals of Money and Banking	Major	3(3+0)	8593
2	Business Research	Major	3(3+0)	8431
3	Marketing Management	Major	3(3+0)	8423
4	Principles of Microeconomics	ID	3(3+0)	9301
5	Total Quality Management	Major	3(3+0)	5011
6	Fahm-e -Quran (Tajwid, Translation and Tafsir)		Non-Credit	9487
			15	
Semester-II				
1	Principles of Macroeconomics	ID	3(3+0)	9302
2	Training and Development	Major	3(3+0)	8438
3	Financial Management	Major	3(3+0)	8422

4	Project Management	Major	3(3+0)	8430
5	Organizational Behavior	Major	3(3+0)	8427
6	Seerat-e-Tayyaba		Non-Credit	9488
			15	
Semester-III				
1	Corporate Governance	Major	3(3+0)	5017
2	Capstone Project		3(0+3)	8446
3	Internship		3(0+3)	8447
4	Consumer Behaviour	Major	3(3+0)	8428
5	Strategic Management	Major	3(3+0)	8596
6	Auditing	ID	3(3+0)	5417
			18	
Semester-IV				
1	Financial Markets and Institutions	Major	3(3+0)	8441
2	Taxation Management	Major	3(3+0)	5055
3	Advertising and Sales Promotion	Major	3(3+0)	5435
4	Human Resource Development	Major	3(3+0)	8437
5	Distribution Channels	Major	3(3+0)	8436
6	پستون تہذیب، ثقافت اور زبان و ادب or سندھی تہذیب، ثقافت اور زبان و ادب or بلوچ تہذیب، ثقافت اور زبان و ادب or	ID	3(3+0)	6594 6595 6596 6597

	پنجابی تہذیب، ثقافت اور زبان و ادب			
			18	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

<p>For any Assistance Contact Directorate of International Collaboration & Exchange Phone: +92 51 9572495 E-mail: overseas@aiou.edu.pk</p>

BBA (BA/BSc/BCS/BCom Based) SCHEME OF STUDY FOR APPLICANTS TAKING ADMISSION AFTER BA, BSC, BCS, BCOM AND ASSOCIATE DEGREE (EXCEPT BUSINESS AND RELEVANT DISCIPLINE)

For Students having BA, BSc, BCs, BCom and Associate Degree

14 Year Business Education (Eligible for BBA 2.5 Years) (With less than 60 Credit Hour)	
E.	• B.Com, BBA (2 Years)
14 Years Non-Business Education (Eligible for BBA 2.5 Years)	
F.	• Associate degrees in any other discipline except the areas mentioned in "A" above. • 2 Years Bachelor's in any other discipline except the areas mentioned in "A & B" above.
• The list of Business education degree titles will be updated from time to time as decided in the COC meeting.	

Degree Requirement

Following requirements are necessary for award of BBA degree

- Successful completion of 84 credit hours of study (Total 30 (28+2 non Credit Courses) in minimum Five semesters (Bridging Semester +4 Semester)
- **Internship** student have to complete an internship of 6-8 weeks. At the end of their internship the students will be

required to submit a certificate and report from the concentrated organization to the department. **If a student has already completed internship and get enrolled in a Bs program, AIOU rules and regulations would apply.**

Teaching Method

Open and Distance Learning all over Pakistan

Sr. No.	Course Title	Areas	Credit Hours	Course Code
Semester-Bridging				
1	Financial Accounting	Major	3(3+0)	5418
2	Fundamentals of Business	Major	3(3+0)	5402
3	Principles of Management	Major	3(3+0)	5414
4	Introduction to Business Finance	Major	3(3+0)	8594
5	Human Resource Management	Major	3(3+0)	8425
6	Principles of Marketing	Major	3(3+0)	8407
			18	
Semester-I				
1	Fundamentals of Money and Banking	Major	3(3+0)	8593
2	Business Research	Major	3(3+0)	8431
3	Marketing Management	Major	3(3+0)	8423
4	Principles of Microeconomics	ID	3(3+0)	9301

5	Total Quality Management	Major	3(3+0)	5011
6	Fahm-e -Quran (Tajwid, Translation and Tafsir)		Non-Credit	9487
			15	
Semester-II				
1	Principles of Macroeconomics	ID	3(3+0)	9302
2	Training and Development	Major	3(3+0)	8438
3	Financial Management	Major	3(3+0)	8422
4	Project Management	Major	3(3+0)	8430
5	Organizational Behavior	Major	3(3+0)	8427
6	Seerat-e-Tayyaba		Non-Credit	9488
			15	
Semester-III				
1	Corporate Governance	Major	3(3+0)	5017
2	Capstone Project		3(0+3)	8446
3	Internship		3(0+3)	8447
4	Consumer Behavior	Major	3(3+0)	8428
5	Strategic Management	Major	3(3+0)	8596
6	Auditing	ID	3(3+0)	5417
			18	

Semester-IV				
1	Financial Markets and Institutions	Major	3(3+0)	8441
2	Taxation Management	Major	3(3+0)	5055
3	Advertising and Sales Promotion	Major	3(3+0)	5435
4	Human Resource Development	Major	3(3+0)	8437
5	Distribution Channels	Major	3(3+0)	8436
6	پشتون تہذیب، ثقافت اور زبان و ادب or سندھی تہذیب، ثقافت اور زبان و ادب or بلوچ تہذیب، ثقافت اور زبان و ادب or پنجابی تہذیب، ثقافت اور زبان و ادب	ID	3(3+0)	6594 6595 6596 6597
			18	

Fee Tariff

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DEPARTMENT OF MASS COMMUNICATION

Introduction

The Department of Mass Communication Allama Iqbal Open University was established in 1986 for the educational needs of students at various levels ranging from Bachelors programme to research-based, social science-focused, advanced-level PhD in Mass Communication studies. The Department offered its specialized BA cluster programme in Mass Communication in 1988 for the first time in the country at graduate level. Admission to Masters in Arts (MA) Programme was announced in 1997 for the first time. Later on, it was re-titled as MSc Mass Communication in 2001. Keeping in view the fast growing trend of students studying Mass Communication phenomenon, the Department launched advanced studies of MPhil in Mass Communication in Autumn Semester 2000. MPhil in Mass Communication involves 24 credit hours of course work and 12 credit hours of thesis. The course work spans evolution and advances in mass communication theory and research, sociology of mass media, and methods of behavioural research in social sciences.

The Department also offered PhD Programme in Mass Communication for the first time in Autumn 2005, then in Autumn 2010 and on regular yearly basis from Autumn 2014. The main objective of the programme is to enable students to understand and explain the dynamics of the social phenomenon of mass communication in Pakistani society, and especially to enable them to independently investigate the contents, uses and effects and sociology of mass media in the

society. The Department also offered MSc in Television Production program in 2015, which was a face-to-face program. In addition to the above degree programmes, the department also offers three certificate level courses in Journalism, Advertising and Public Relations in the University's Short Term Educational Programmes (STEPS). The Department launched its 4-Year BS Mass Communication Program in semester Autumn 2019. This programme is primarily focused on social science prong.

Scheme of Studies for BS Mass Communication (4-Year)

Bachelor of Science in Mass Communication (4-Year)

The BS Mass Communication Programme consists of **129 credit hour** courses to be completed in a minimum period of four years. The programme provides a broad overview of mass communication theories and methods with special focus on Competency Based Learning. In order to complete the General Education requirements, Disciplinary Requirements and Practical Learning Requirements, students will be required to attend fortnightly tutorials, participate in workshops, and do internship in an accredited media organization along with participating in Entrepreneurship/Youth Club/Sports activities as per HEC/ University guidelines.

Objectives

The BS Mass Communication programme has been designed to achieve the following objectives:

- To cater the educational needs of our students and to prepare and guide them for pursuing higher studies and research in mass communication.

- To enable the students understand and explain the dynamics of the social phenomena of mass communication and media sociology in Pakistani society.
- To meet the professional requirements of media industry and job market.

Scheme of Studies for BS Mass Communication

The primary mission of the BS Mass Communication Program is to provide quality education to meet the current and future needs of media industry.

Program Structure

Total Number of Courses	40 (3 credit hours each)
General Education courses opted from different departments	13 (3 credit hours each)
Interdisciplinary Courses	04 (3 credit hours each)
Mass Communication Courses	24 (3 credit hours each)
First Four Semester Courses	22 (3 credit hours each)
Last Four Semester Courses	18 (3 credit hours each)
Duration	04 years (eight semesters)
Semester Duration	As per University calendar
Semesters	08
Course Load per Semester	15-18 credit hours
Capstone Project	3 Credit Hours (Mandatory)
Internship	3 Credit Hours (Mandatory)
Total Credit Hours	129

Eligibility Criteria and Admission Requirement

Admission will be offered to students having intermediate or equivalent qualification on open merit basis as per the University policy.

Teaching Mode

ODL

Medium of Instruction

English

Transfer of Credit Policy

As per University rules.

Degree Requirement

Following requirements are necessary for award of BS Mass Communication degree:

- 1) Successful completion of **129 credit hours** of study in minimum eight semesters.
- 2) **Internship:** There will be an eight-week (3 Credit Hours) mandatory internship. In 8th semester, students will have to register for the internship which carries 3 credit hours. The internship will be done in accredited and recognized media organizations, e.g. mass media organizations, advertising agencies, PR firms, news agencies etc., which is a prerequisite for the award of the BS degree. At the end of their internship, students will be required to submit an internship completion certificate along with an internship report detailing with proof of the work done during the internship period duly signed by the competent authority of the organization, where the student completed the internship. The internship report will be

evaluated by the Department and upon satisfaction, the result will be sent to the Controller of Examinations.

- 3) **Capstone Project:** In the 8th semester, students will have to register for the capstone project which carries 3 credit hours. The students will be required to perform the project work under the supervision of an advisor assigned by the Department. There will be an intensive workshop for discussion of project proposal of the students in the beginning of 8th semester. After evaluation of the capstone project, the students will appear before a viva-voce committee to defend the project. The guidelines for the capstone project will be provided by the department.
- 4) **Online Classes/Workshops:** There will be mandatory online classes/workshops for all the courses and attendance will be compulsory as per the University rules.
- 5) **Assessment:** The assessment will be made on the basis of following components as per the University policy:
 - i. Assignments (two for each course)
 - ii. Workshop Attendance
 - iii. Quiz
 - iv. Final Exam

Courses

A student will have to complete courses comprising 126 credit hours. The semester-wise break-up of these courses as per guidelines of the Higher Education Commission is as under.

1ST SEMESTER

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Functional English	3(3+0)	9382	Gen Edu (Functional English)
2	Introduction to Sociology, Culture and Society	3(3+0)	9410	Gen Edu (Social Science)
3	Quantitative Reasoning	3(3+0)	9424	Gen Edu (Quantitative Reasoning)
4	Literature of Pakistani Languages	3(3+0)	9006	Gen Edu (Arts & Humanities)
5	Public Relations	3(3+0)	9263	Major

2nd SEMESTER

Sr	Course Title	Credit hours	Course Code	Category
1	Expository Writing	3(3+0)	9381	Gen Edu (Expository Writing)
2	Ideology and Constitution of Pakistan	3(3+0)	9378	Gen Edu (Ideology & Constitution of Pakistan)
3	Islamist/Ethics	3(3+0)	9401/5437	Gen Edu (Islamic Studies/Ethics)

4	Quantitative Reasoning-II	3(3+0)	9383	Gen Edu (Quantitative Reasoning)
5	Advertising	3(3+0)	9269	Major
6	Pakistan Studies	3(3+0)	9374	

3rd SEMESTER

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Entrepreneurship	3(3+0)	5026	Gen Edu (Entrepreneurship)
2	Civics and Community Engagement	3(3+0)	9385	Gen Edu (Civics & Community Engagement)
3	Basics of Environmental Sciences	3(2+1)	9389	Gen Edu (Natural Science)
4	Application of Information and Communication Technologies	3(2+1)	9384	Gen Edu (Application of Information and Communication Technologies)
5	Language Skills & Communicative Abilities	3(3+0)	9266	Major
6	Development Support Communication	3(3+0)	9272	Major

4th SEMESTER

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Process & Effects of Mass Communication-I	3(3+0)	9270	Major
2	Process & Effects of Mass Communication-II	3(3+0)	9271	Major
3	Print Media-I	3(3+0)	9261	Major
4	Print Media-II	3(3+0)	9262	Major
5	Electronic Media-I	3(3+0)	9267	Major
6	Electronic Media-II	3(3+0)	9268	Major

Exit Point: On successful completion of the above four semester courses, students will be given an exit point if not pursuing for the BS Four-Year degree. At this exit point, students will be awarded **Associate Degree in Mass Communication** as per HEC/AIOU Rules and Policy.

5th SEMESTER

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Basic Concepts in Social Sciences-I	3(3+0)	9275	Interdisciplinary
2	Media Ethics & Laws-I	3(3+0)	9281	Major
3	National and International Current Affairs-I	3(3+0)	9264	Major

4	Advance Theories & Strategies of Communication-I	3(3+0)	9273	Major
5	Principles of Management	3(3+0)	5414	Interdisciplinary
6	Fahm-e-Quran (Tajwid, Translation and Tafsir)	Non-Credit	9487	

6th SEMESTER

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Basic Concepts in Social Sciences-II	3(3+0)	9276	Interdisciplinary
2	Media Ethics and Laws-II	3(3+0)	9282	Major
3	National and International Current Affairs-II	3(3+0)	9265	Major
4	Advance Theories & Strategies of Communication-II	3(3+0)	9274	Major
5	Research Methods in Mass Communication-I	3(3+0)	9277	Major
6	Seerat-e-Tayyaba	Non-Credit	9488	

7th SEMESTER

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Introduction to Film & Theatre	3(3+0)	9241	Major
2	Research Methods in Mass Communication-II	3(3+0)	9278	Major
3	Business Communication	3(3+0)	5409	Interdisciplinary
4	Visual Communication	3(3+0)	9247	Major
5	Online Journalism	3(3+0)	9248	Major

8th SEMESTER

Sr. No.	Course Title	Credit hours	Course Code	Category
1	Capstone Project	3 (0+3)	9245	Project
2	Environmental Communication	3(3+0)	9242	Major
3	International Communication	3(3+0)	9243	Major
4	Media Management	3(3+0)	9244	Major
5	Internship	3 (0+3)	9246	Field Exp.

Fee Tariff

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DEPARTMENT OF ENGLISH

Introduction

Department of English, AIOU aspires to lead in academic and research fields in the critically vital streams of English Literature and Applied Linguistics. The academic tradition and practices of AIOU stand unique among all institutions as it provides phenomenal facilities to the students and scholars at all levels through Open Distance Learning (ODL).

SCHEME OF STUDIES

BS ENGLISH (LANGUAGE AND LITERATURE) 4-YEAR PROGRAM

1. Introduction and Objectives of BS English Program

The Department offered BS degree program in English with a unique and diverse blend of courses based on English literature and linguistics initially in Autumn 2019 after meeting the criterion determined by AIOU and HEC. The program was based on HEC's policy guidelines delineated in curriculum of BS English proposed in 2017. However, right after five years of its offering, it is being revised to streamline and bring it at par with the HEC's 'Undergraduate Education Policy (2023)'. The primary objective of this policy is to promote the student success which is envisioned as the ability to comprehend and apply conceptual knowledge, acquire professional skills and competencies and act as an individual having strong civic and ethical values of tolerance and inclusiveness.

The program, primarily, focuses on the needs of young learners of English language with little or no prior knowledge and exposure to the fields of English literature and linguistics. Therefore, the program is aimed at offering specialized courses from both fields to develop and strengthen critical skills of the learners fundamentally required to pursue their future higher education goals. The program provides an enabling and congenial learning environment to the learners to be engaged in highly critical academic debates in the fields of English language, linguistics and literature. The program, also, focuses on establishing and strengthening the foundations for the Department's higher education programs including MPhil (Literature/Linguistics) and PhD in English (Linguistics) as well as other higher education institutions of the country.

The main objectives of the program are to

- i. provide basic education and training to young learners of English literature and linguistics
- ii. equip the learners with mandatory critical skills required to accomplish higher education goals
- iii. meet national needs of young and skillful researchers who can address the issues related to Pakistani ELT situation
- iv. establish, strengthen and promote research culture in the country
- v. develop critical thinking and analytical skills of the learners

- vi. provide prospective and aspiring candidates for post graduate studies in Pakistan's higher education degree awarding institutions

2. Admission/Entry Requirements

An applicant having intermediate/higher secondary school pass certificate or equivalent is eligible for admission. There is no further merit determination or age restriction. All candidates who fulfil this criterion are admitted to BS English degree program. They are required to fill in the admission form available online on the university website (www.aiou.edu.pk).

3. Mode of Study

BS in English is offered through Open Distance Learning (ODL) mode. The teaching/contact hours of a course are determined and adjusted according to AIOU uniform policy at BS level. Online workshops are arranged for each course. Attendance is compulsory and carries weightage. Besides final examinations, students are required to submit two assignments for each course and attempt an online quiz.

4. Medium of Study

English language is the medium of study. Students may not opt for any other language for any of the components of this program. However, if the study material is in Urdu, students may opt Urdu for preparing assignments and taking examinations in the compulsory courses like Islamic Studies/ Ethics, etc.

5. Duration of the Program

This program spans a minimum of four years while maximum duration is eight years. The extensions in the studies may be granted as per AIOU and HEC rules.

6. Study Material

The university provides study guides to every student preferably in electronic format. However, the students are required to use open educational resources available online or in libraries for their coursework and research purposes.

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

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8. Proposed Semester of Offering

This program is proposed to be offered once a year in autumn semester. The tentative launching date of this program is autumn 2024 semester.

9. Internship

Internship is a mandatory requirement of three credit hour. Students are required to produce an internship certificate of eight weeks in any of the relevant professional field or organization of national repute. This professional learning experience is aimed at providing the students an opportunity to apply and practice knowledge gained in the classroom. Field Experience/Internship must be related to the students' field of studies or career interest.

10. Capstone Project

Capstone project is a mandatory requirement of three credit hour for the award of BS English degree. It enables students to apply their acquired knowledge, competencies and skills to address real world problems.

11. Evaluation System

The assessment and evaluation system of the program is as per AIOU assessment policy, rules and regulations. Moreover, the policy rules and regulations amended from time to time shall also apply. As per current policy, students are required to attend an online workshop, upload two assignments on the LMS and attempt an online quiz besides taking the final examination for each course.

12. Credit Hours and Division of Courses

A student will have to complete/pass eight semesters. Total number of credit hours of the program are one hundred and thirty eight and a student is required to complete forty five courses besides internship and a capstone project to earn a BS degree in English. A brief description of the program structure in terms of nature of courses and number of credit hours is as under:

S. No.	Categories	Number of Courses	Credit Hours
1	General Education	12+1	37
2	Major/ Disciplinary	27	81
3	Interdisciplinary/ Allied	04	12
4	Internship		3
5	Capstone Project		3
6	Fahm-e-Quran		Non Credit
7	Seerat- e- Tayyaba		Non Credit
Total		45	138

1st Semester

S. No.	Course Title	Code	CrHrs
1	Quantitative Reasoning	9424	3(3+0)
2	Basics of Environmental	9389	3(2+1)
3	Literature of Pakistani	9006	3(3+0)
4	Functional English	9382	3(3+0)

5	Introduction to Sociology, Culture & Society	9410	3(3+0)
6	Islamiat /Ethics	9401/5437	3(3+0)

2nd Semester

S. No.	Course Title	Code	CrHrs
1	Entrepreneurship	5026	3(3+0)
2	Application of Information Communication & Technologies	9384	3(2+1)
3	Ideology and Constitution of Pakistan	9378	3(3+0)
4	Expository Writing	9381	3(3+0)
5	Quantitative Reasoning – II	9383	3(3+0)
6	Civics and Community	9385	3(3+0)

3rd Semester

S. No.	Course Title	Code	CrHrs
1	English Literature	9416	3(3+0)
2	Introduction to Linguistics	9051	3(3+0)
3	History of English Language	9052	3(3+0)
4	History of English Literature	9053	3(3+0)
5	Classical Poetry	9059	3(3+0)
6	Pak. Studies	9374	3(3+0)

4th Semester

S. No.	Course Title	Code	CrHrs
1	Psycholinguistics	9055	3(3+0)
2	Phonetics & Phonology	9056	3(3+0)
3	Classical Drama	9057	3(3+0)
4	Classical Novel	9058	3(3+0)
5	Sociolinguistics	9061	3(3+0)
6	Morphology	9077	3(3+0)

5th Semester

S. No.	Course Title	Code	CrHrs
1	Pakistani Perspectives of Gender	9163	3(3+0)
2	Stylistics	9062	3(3+0)
3	Romantic Poetry	9063	3(3+0)
4	Prose	9064	3(3+0)
5	Semantics	9065	3(3+0)
6	Fahm-e-Quran (Tajwid,	9487	Non Credit

6th Semester

S. No.	Course Title	Code	CrHrs
1	Syntax	9066	3(3+0)
2	Modern Poetry	9068	3(3+0)
3	Modern Novel	9069	3(3+0)
4	Research Methodology	9078	3(3+0)
5	Internship	9082	3(0+3)
6	Public Relations	9263	3(3+0)
7	Seerat- e- Tayyaba	9488	Non Credit

7th Semester

S. No.	Course Title	Code	CrHrs
1	Discourse Analysis	9067	3(3+0)
2	Modern Drama	9070	3(3+0)
3	Pragmatics	9071	3(3+0)
4	Criticism	9074	3(3+0)
5	Capstone Project	9083	3(0+3)
6	Human Rights	9448	3(3+0)

8th Semester

S. No.	Course Title	Code	CrHrs
1	Post Colonial Literature	9075	3(3+0)
2	Pakistani Literature in English	9076	3(3+0)
3	American Literature	9079	3(3+0)
4	Testing and Evaluation	9080	3(3+0)
5	پشتون تہذیب، ثقافت اور زبان و ادب سندھی تہذیب، ثقافت اور زبان و ادب بلوچ تہذیب، ثقافت اور زبان و ادب پنجابی تہذیب، ثقافت اور زبان و ادب (The student will select one course out of the given four courses.)	6594 6595 6596 6597	3(3+0)

13. Associate Degree in English

A student enrolled in BS English program may exit the program after completing first four semesters and may earn an Associate Degree in English as per AIOU/HEC policy

guidelines. Minimum duration for earning an Associate Degree in English is two years while maximum duration is four years as per the university policy. Total number of credit hours for this program is sixty nine wherein thirty credit hours cover general education courses while discipline specific credit hours are thirty three in number.

14. BS English 2.5 Year Program - BA/BSc/ Associate Degree other than English Based

An applicant having BA/BSc or equivalent associate degree in any discipline other than English with 45% marks in any subject(s) from any recognized institution is eligible for admission in the BS Program in the 4th Semester (as bridging semester). The minimum duration for this program is 2.5 years (five semesters) whereas maximum duration is five years (ten semesters) as per AIOU policy. Total number of credit hours of this program is eighty four and a student needs to successfully complete twenty six courses besides internship and a capstone project to earn a BS English degree.

15. BS English 2 Year Program - Associate Degree in English Based

An applicant having Associate Degree in English and/or relevant discipline (with at least 60 Credit Hours) with 50% marks from any recognized institution is eligible to get admission in the fifth semester of BS English program. The minimum duration for this program is 2 years (four semesters) whereas maximum duration is four years (eight semesters) as per AIOU policy. Total number of credit hours of this program is sixty six and a student needs to successfully complete twenty courses besides field internship and a capstone project to earn a BS English degree.

SCHEME OF STUDIES BS ENGLISH (LANGUAGE AND LITERATURE) BA/BSC BASED PROGRAM

1. Introduction and Objectives of BS English Program

The Department offered BS degree program in English with a unique and diverse blend of courses based on English literature and linguistics initially in Autumn 2019 after meeting the criterion determined by AIOU and HEC. The program was based on HEC's policy guidelines delineated in curriculum of BS English proposed in 2017. However, right after five years of its offering, it is being revised to streamline and bring it at par with the HEC's 'Undergraduate Education Policy (2023)'. The primary objective of this policy is to promote the student success which is envisioned as the ability to comprehend and apply conceptual knowledge, acquire professional skills and competencies and act as an individual having strong civic and ethical values of tolerance and inclusiveness.

Furthermore, HEC's policy of phasing out MA/MSc programs has created a serious need to offer BS English (AD/BSc Based) program for BA/BSc degree holders as well as associate degree holders in any discipline other than English. In accordance with the HEC policy, the students with BA/ BSc degrees or equivalent qualification are allowed transition to BS English program in the fourth semester which serves as bridging semester.

The program, primarily, focuses on the needs of young learners of English language with little or no prior knowledge and exposure to the fields of English literature and linguistics. Therefore, the program is aimed at offering specialized courses from both fields to develop and strengthen critical skills of the learners fundamentally required to pursue their future higher education goals. The program provides an enabling and congenial learning environment to the learners to be engaged in highly critical academic debates in the fields of English language, linguistics and literature. The program, also, focuses on establishing and strengthening the foundations for the Department's higher education programs including MPhil (Literature/Linguistics) and PhD in English (Linguistics) as well as other higher education institutions of the country.

The main objectives of the program are to

- i. provide basic education and training to young learners of English literature and linguistics
- ii. equip the learners with mandatory critical skills required to accomplish higher education goals
- iii. meet national needs of young and skillful researchers who can address the issues related to Pakistani ELT situation
- iv. establish, strengthen and promote research culture in the country
- v. develop critical thinking and analytical skills of the learners
- vi. provide prospective and aspiring candidates for post graduate studies in Pakistan's higher education degree awarding institutions

2. Admission/Entry Requirements

An applicant having BA/BSc degree or equivalent in second division (at least 45% marks) with any subject(s) is eligible for admission. They will be enrolled in the 4th semester (bridging semester). Similarly, candidates having associate degree in any other discipline except English will also be enrolled in the 4th semester.

All candidates who fulfil this criterion are admitted to BS English degree program. They are required to fill in the admission form available online on the university website (www.aiou.edu.pk).

3. Mode of Study

BS in English is offered through Open Distance Learning (ODL) mode. The teaching/contact hours of a course are determined and adjusted according to AIOU uniform policy at BS level. Online workshops are arranged for each course. Attendance is compulsory and carries weightage. Besides final examinations, students are required to submit two assignments for each course and attempt an online quiz.

4. Medium of Study

English language is the medium of study. Students may not opt for any other language for any of the components of this program. However, if the study material is in Urdu, students may opt Urdu for preparing assignments and taking examinations in the compulsory courses like Islamic Studies/ Ethics, etc.

5. Duration of the Program

This program spans a minimum of two and half years while maximum duration is five years. The extensions in the studies may be granted as per AIOU and HEC rules.

6. Study Material

The university provides study guides to every student preferably in electronic format. However, the students are required to use open educational resources available online or in libraries for their coursework and research purposes.

7. Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

For any Assistance Contact

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

8. Proposed Semester of Offering

This program is proposed to be offered once a year in autumn semester. The tentative launching date of this program is autumn 2024 semester.

9. Internship

Internship is a mandatory requirement of three credit hour. Students are required to produce an internship certificate of eight weeks in any of the relevant professional field or organization of national repute. This professional learning experience is aimed at providing the students with an opportunity to apply and practice knowledge gained in the classroom. Internship must be related to the students' field of studies or career interest.

10. Capstone Project

Capstone project is a mandatory requirement of three credit hour for the award of BS English degree. It enables students to apply their acquired knowledge, competencies and skills to address real world problems.

11. Evaluation System

The assessment and evaluation system of the program is as per AIOU assessment policy, rules and regulations. Moreover, the policy rules and regulations amended from time to time shall also apply. As per current policy, students are required to attend an online workshop, upload two assignments on the LMS and attempt an online quiz besides taking the final examination for each course.

12. Credit Hours and Division of Courses

A student will have to complete/pass five semesters. Total number of credit hours of the program are eighty four and a student is required to complete twenty six courses besides field experience /internship and a capstone project to earn a BS degree in English. A brief description of the program structure in terms of nature of courses and number of credit hours is as under:

S. No.	Categories	Number of Courses	Credit Hours
1	Major/ Disciplinary	22	66
3	Interdisciplinary/ Allied	04	12
4	Internship		3
5	Capstone Project		3
6	Fahm-e-Quran		Non Credit
7	Seerat- e- Tayyaba		Non Credit
Total		26	84

The semester-wise breakup of the courses is as under:

1st Semester (Bridging Semester)

S. No.	Course Title	Code	CrHrs
1	Psycholinguistics	9055	3(3+0)
2	Phonetics & Phonology	9056	3(3+0)
3	Classical Drama	9057	3(3+0)
4	Classical Novel	9058	3(3+0)
5	Sociolinguistics	9061	3(3+0)
6	Morphology	9077	3(3+0)

2nd Semester

S. No.	Course Title	Code	CrHrs
1	Pakistani Perspectives of Gender Studies	9163	3(3+0)
2	Stylistics	9062	3(3+0)
3	Romantic Poetry	9063	3(3+0)
4	Prose	9064	3(3+0)
5	Semantics	9065	3(3+0)
6	Fahm-e-Quran (Tajwid, Translation and Tafsir)	9487	Non Credit

3rd Semester

S. No.	Course Title	Code	CrHrs
1	Syntax	9066	3(3+0)
2	Modern Poetry	9068	3(3+0)
3	Modern Novel	9069	3(3+0)
4	Research Methodology	9078	3(3+0)
5	Internship	9082	3(0+3)
6	Public Relations	9263	3(3+0)
7	Seerat- e- Tayyaba	9488	Non Credit

4th Semester

S. No.	Course Title	Code	CrHrs
1	Discourse Analysis	9067	3(3+0)
2	Modern Drama	9070	3(3+0)
3	Pragmatics	9071	3(3+0)

4	Criticism	9074	3(3+0)
5	Capstone Project	9083	3(0+3)
6	Human Rights	9448	3(3+0)

5th Semester

S. No.	Course Title	Code	CrHrs
1	Post Colonial Literature	9075	3(3+0)
2	Pakistani Literature in English	9076	3(3+0)
3	American Literature	9079	3(3+0)
4	Testing and Evaluation	9080	3(3+0)
5	پشتون تہذیب، ثقافت اور زبان و ادب	6594	3(3+0)
	سندھی تہذیب، ثقافت اور زبان و ادب	6595	
	بلوچ تہذیب، ثقافت اور زبان و ادب	6596	
	پنجابی تہذیب، ثقافت اور زبان و ادب	6597	

**SCHEME OF STUDIES
BS ENGLISH (LANGUAGE AND
LITERATURE)
AD BASED PROGRAM**

1. Introduction and Objectives of BS English Program

The Department offered BS degree program in English with a unique and diverse blend of courses based on English literature and linguistics initially in Autumn 2019 after meeting the criterion determined by AIOU and HEC. The program was based on HEC's policy guidelines delineated in curriculum of BS English proposed in 2017. However, right after five years of its offering, it is being revised to streamline and bring it at par with the HEC's 'Undergraduate Education Policy (2023)'. In accordance with the HEC policy, the students with associate degree in English are allowed transition to BS English program in the fifth semester. The primary objective of this policy is to promote the student success which is envisioned as the ability to comprehend and apply conceptual knowledge, acquire professional skills and competencies and act as an individual having strong civic and ethical values of tolerance and inclusiveness.

The program, primarily, focuses on the needs of young learners of English language with little or no prior knowledge and exposure to the fields of English literature and linguistics. Therefore, the program is aimed at offering specialized courses from both fields to develop and strengthen critical skills of the learners fundamentally required to pursue their future higher education goals. The program provides an enabling and congenial learning environment to the learners to be engaged in highly critical

academic debates in the fields of English language, linguistics and literature. The program, also, focuses on establishing and strengthening the foundations for the Department's higher education programs including MPhil (Literature/Linguistics) and PhD in English (Linguistics) as well as other higher education institutions of the country.

The main objectives of the program are to

- i. provide basic education and training to young learners of English literature and linguistics
- ii. equip the learners with mandatory critical skills required to accomplish higher education goals
- iii. meet national needs of young and skillful researchers who can address the issues related to Pakistani ELT situation
- iv. establish, strengthen and promote research culture in the country
- v. develop critical thinking and analytical skills of the learners
- vi. provide prospective and aspiring candidates for post graduate studies in Pakistan's higher education degree awarding institutions

2. Admission/Entry Requirements

An applicant having Associate Degree in English and/or any related discipline (with at least 60 Credit Hours) with 50% marks from any recognized institution is eligible to get admission in the fifth semester of BS English program. All candidates who fulfil this criterion are admitted to BS English degree program. They are required to fill in the admission form

available online on the university website (www.aiou.edu.pk).

3. Mode of Study

BS in English is offered through Open Distance Learning (ODL) mode. The teaching/contact hours of a course are determined and adjusted according to AIOU uniform policy at BS level. Online workshops are arranged for each course. Attendance is compulsory and carries weightage. Besides final examinations, students are required to submit two assignments for each course and attempt an online quiz.

4. Medium of Study

English language is the medium of study. Students may not opt for any other language for any of the components of this program. However, if the study material is in Urdu, students may opt Urdu for preparing assignments and taking examinations in the compulsory courses like Islamic Studies/ Ethics, etc.

5. Duration of the Program

The minimum duration for this program is 2 years (four semesters) whereas maximum duration is four years (eight semesters) as per AIOU policy. The extensions in the studies may be granted as per AIOU and HEC rules.

6. Study Material

The university provides study guides to every student preferably in electronic format. However, the students are required to use open educational resources

available online or in libraries for their coursework and research purposes.

7. Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

For any Assistance Contact

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

8. Proposed Semester of Offering

This program is proposed to be offered once a year in autumn semester. The tentative launching date of this program is autumn 2024 semester.

9. Internship

Internship is a mandatory requirement of three credit hour. Students are required to produce an internship certificate of eight weeks in any of the relevant professional field or organization of national repute. This professional learning experience is aimed at providing the students an

opportunity to apply and practice knowledge gained in the classroom. Internship must be related to the students' field of studies or career interest.

10. Capstone Project

Capstone project is a mandatory requirement of three credit hour for the award of BS English degree. It enables students to apply their acquired knowledge, competencies and skills to address real world problems.

11. Evaluation System

The assessment and evaluation system of the program is as per AIOU assessment policy, rules and regulations. Moreover, the policy rules and regulations amended from time to time shall also apply. As per current policy, students are required to attend an online workshop, upload two assignments on the LMS and attempt an online quiz besides taking the final examination for each course.

12. Credit Hours and Division of Courses

A student will have to complete/pass four semesters. Total number of credit hours of the program are sixty six and a student is required to complete twenty courses besides field internship and a capstone project to earn a BS degree in English. A brief description of the program structure in terms of nature of courses and number of credit hours is as under:

S. No.	Categories	Number of Courses	Credit Hours
1	Major/ Disciplinary	16	48
2	Interdisciplinary/ Allied	04	12
3	Internship		3
4	Capstone Project		3
5	Fahm-e-Quran		Non Credit
6	Seerat- e- Tayyaba		Non Credit
Total		20	66

The semester-wise breakup of the courses is as under:

1st Semester

S. No.	Course Title	Code	CrHrs
1	Pakistani Perspectives of	9163	3(3+0)
2	Stylistics	9062	3(3+0)
3	Romantic Poetry	9063	3(3+0)
4	Prose	9064	3(3+0)
5	Semantics	9065	3(3+0)
6	Fahm-e-Quran (Tajwid, Translation and Tafsir)	9487	Non Credit

2nd Semester

S. No.	Course Title	Code	CrHrs
1	Syntax	9066	3(3+0)
2	Modern Poetry	9068	3(3+0)
3	Modern Novel	9069	3(3+0)
4	Research Methodology	9078	3(3+0)

5	Internship	9082	3(0+3)
6	Public Relations	9263	3(3+0)
7	Seerat- e- Tayyaba	9488	Non Credit

3rd Semester

S. No.	Course Title	Code	CrHrs	Category
1	Discourse Analysis	9067	3(3+0)	Major
2	Modern Drama	9070	3(3+0)	Major
3	Pragmatics	9071	3(3+0)	Major
4	Criticism	9074	3(3+0)	Major
5	Human Rights	9448	3(3+0)	Allied
6	Capstone Project	9083	3(0+3)	Mandatory

4th Semester

S. No.	Course Title	Code	CrHrs	Category
1	Post Colonial Literature	9075	3(3+0)	Major
2	Pakistani Literature in English	9076	3(3+0)	Major
3	American Literature	9079	3(3+0)	Major
4	Testing and Evaluation	9080	3(3+0)	Major
5	پشتون تہذیب، ثقافت اور زبان و ادب	6594	3(3+0)	Allied
	سندھی تہذیب، ثقافت اور زبان و ادب	6595		
	بلوچ تہذیب، ثقافت اور زبان و ادب	6596		
	پنجابی تہذیب، ثقافت اور زبان و ادب	6597		

DEPARTMENT OF SOCIOLOGY

Introduction

Since 1985 department of Sociology, social work and population studies is committed to empirically rich, conceptually sophisticated, and socially and politically relevant research and scholarship. Keeping the traditions of discipline of Sociology, the department aims to play a key role in developing new intellectual areas and addressing the social problems and ethical dilemmas that face a globalized society. AIOU's Sociology department embraces a theoretically and methodologically diverse range of approaches. The department aims to provide a learning environment in which students are encouraged to think critically and independently.

Objectives of the Department

The objectives of the department are:

1. To introduce students with recent and contemporary debates and frameworks for social analysis to enable them to understand, evaluate and compare arguments
2. To provide students an understanding of different social problems of society and highlight them for broader national interests
3. To prepare students for scholarly and applied research and for teaching in Sociology

BS Sociology Programme Code: 5020

The 126 credit hours BS Sociology program combines an emphasis on knowledge development and capacity

enhancement in social theory and research methods. Students will be trained in several sub fields of sociology in which the faculty has

concentrations of expertise. Among these are population dynamics, social Statistics, Gender Issues, Development issue, Deviance etc. It is this broad perspective that has made sociology a unique and one of the most comprehensive of academic disciplines.

Objectives of BS Sociology Program

The main objective is to achieve the higher possible standards of education and research in Sociology. More specific objectives are to:

- Enhance the qualification of those who could not continue their education after HSSC through formal universities.
- Impart sound theoretical and applied knowledge of sociology.
- Develop an ability in students to become creative and critical thinkers about society and related issues.
- Provide a thorough understanding of sociological theory, research methods and different social problems.

Eligibility

- F.A/FSC or equivalent

BS Sociology Program

Scheme of Studies BS Sociology

Semester-1

S. No	Course Title	Category	Code	Credit Hours
1	Functional English	General	9382	3(3+0)
2	Introduction to Sociology: Culture & Society	Major	9410	3(3+0)
3	Public Relations	General (Social Sciences)	9263	3(3+0)
4	Quantitative Reasoning	General	9424	3(3+0)
5	Literature of Pakistani Languages	General (Arts & Humanities)	9006	3(3+0)

Semester –II

S. No	Course Title	Category	Code	Credit Hours
1	Expository Writing	General	9381	3(3+0)
2	Basics of Environmental Sciences	Natural Sciences	9389	3(2+1)
3	Anthropology	Major	9460	3(3+0)

4	Application of Information and Communication Technologies	General	9384	3(2+1)
5	Entrepreneurship	General	5026	3(3+0)
6	Islamic Studies/Ethics	General	9401/5437	3(3+0)

Semester – III

S. No	Course Title	Category	Code	Credit Hours
1	Civics and community engagement	General	9385	3(3+0)
2	Quantitative Reasoning II	General	9383	3(3+0)
3	Ideology and Constitution of Pakistan	General	9378	3(3+0)
4	Sociology of Gender	Major	9447	3(3+0)
5	Population Studies	Major	9411	3(3+0)
6	Human Rights	Major	9448	3(3+0)
7	Pak. Studies		9374	3(3+0)

Semester – IV

S. No	Course Title	Category	Code	Credit Hours
1	Social change and Social Institutions	Major	9444	3(3+0)

2	Introduction to Criminology	Major	9459	3(3+0)
3	Social Stratification	Major	9445	3(3+0)
4	Sociology of Child Rights and Child Development	Major	9433	3(3+0)
5	Conflict Resolution	Major	9446	3(3+0)
6	Population and Development	Major	9612	3(3+0)

Semester – V

S. No	Course Title	Category	Code	Credit Hours
1	Development Studies	Major	9451	3(3+0)
2	Social Psychology	Major	9449	3(3+0)
3	Geography of Pakistan-I	ID	9351	3(3+0)
4	Methods of Social Research	Major	9450	3(3+0)
5	Sociological Theory-I	Major	9434	3(3+0)
6	Fahm-E-Quran (Tajwid, Translation & Tafsir)		9487	Non credit

Semester VI

S. No	Course Title	Category	Code	Credit Hours
1	Sociology of Deviance	Major	9453	3(3+0)
2	Sociology of Health	Major	9454	3(3+0)
3	Sociological Theory-II	Major	9435	3(3+0)
4	Urban Sociology	Major	9456	3(3+0)
5	Soft Skills	ID	9201	3(3+0)
6	Seerat-E-Tayyaba		9488	Non credit

Semester VII

S. No	Course Title	Category	Code	Credit Hours
1	Rural Sociology	Major	9458	3(3+0)
2	Advance Research Methods	Major	9455	3(3+0)
3	Men and Masculinities	Major	9171	3(3+0)
4	Mass Communication	ID	9386	3(3+0)
5	Internship	Mandatory	9464	3(0+3)

Semester VIII

S. No	Course Title	Category	Code	Credit Hours
1	Community Development	Major	9436	3(3+0)
2	Introduction to Psychology	ID	8411	3(3+0)
3	Introduction to Social Work	Major	9452	3(3+0)
4	Capstone Project	Mandatory	9461	3(0+3)
5	Introduction to Globalization	Major	9463	3(3+0)

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

<p>For any Assistance Contact Directorate of International Collaboration & Exchange Phone: +92 51 9572495 E-mail: overseas@aiou.edu.pk</p>
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Medium of Instruction

Medium of Instructions for BS Sociology is English.

Instructional Methodology for BS Sociology Assessment

For each course, the registered students will be assessed as following:

Assessment: As per AIOU rules.

Assignments

Assignment are the exercises which students are required to complete while being at home or places of work after having studied the required material prescribed in the study guide/ course materials. They are designed in a way to motivate the student in studying the required materials and enabling them to relate their reading with the objectives of the study. For each 03 credit hours course, you will receive 02 assignments to be completed in given time and submitted online or as prescribed by the university from time to time. The tutor is supposed to return the same after marking and providing the necessary academic guidance.

Workshops

The workshops will be organized by the university online or otherwise time to time.

Internship

Every student will complete 9 weeks internship

Final/ Terminal Exam

Final examination will take place at the end of each semester. The students are required to obtain at least 40% marks in the final written exam for each course code.

To pass a subject ,the student are required to obtain an aggregate of 50% marks.

**SCHEME OF STUDIES OF BS
SOCIOLOGY (FOR STUDENTS WITH 14
YEARS EDUCATION BA/ BSC/
ASSOCIATE DEGREE IN ANY
DISCIPLINE OTHER THAN
SOCIOLOGY)**

The students having general BA/BSC or associate degree in sociology with less than 60 Credit hours will be offered the following scheme of 78 credit hours.

Bridging Semester.

S. No	Course Title	Category	Code	Credit Hours
1	Social change and Social Institutions	Major	9444	3(3+0)
2	Introduction to Criminology	Major	9459	3(3+0)
3	Social Stratification	Major	9445	3(3+0)
4	Sociology of Child Rights and Child Development	Major	9433	3(3+0)
5	Conflict Resolution	Major	9446	3(3+0)
6	Population and Development	Major	9612	3(3+0)

Semester –II

S. No	Course Title	Category	Code	Credit Hours
1	Development Studies	Major	9451	3(3+0)
2	Social Psychology	Major	9449	3(3+0)
3	Geography of Pakistan-I	ID	9351	3(3+0)
4	Methods of Social Research	Major	9450	3(3+0)
5	Sociological Theory-I	Major	9434	3(3+0)
6	Fahm-E-Quran (Tajwid, Translation & Tafsir)		9487	Non credit

Semester – III

S. No	Course Title	Category	Code	Credit Hours
1	Sociology of Deviance	Major	9453	3(3+0)
2	Sociology of Health	Major	9454	3(3+0)
3	Sociological Theory-II	Major	9435	3(3+0)
4	Urban Sociology	Major	9456	3(3+0)
5	Soft Skills	ID	9201	3(3+0)
6	Seerat-E-Tayyaba		9488	Non credit

Semester – IV

S. No	Course Title	Category	Code	Credit Hours
1	Rural Sociology	Major	9458	3(3+0)
2	Advance Research Methods	Major	9455	3(3+0)
3	Men and Masculinities	Major	9171	3(3+0)
4	Mass Communication	ID	9386	3(3+0)
5	Internship	Mandatory	9464	3(0+3)

Semester – V

S. No	Course Title	Category	Code	Credit Hours
1	Community Development	Major	9436	3(3+0)
2	Introduction to Psychology	ID	8411	3(3+0)
3	Introduction to Social Work	Major	9452	3(3+0)
4	Capstone Project	Mandatory	9461	3(0+3)
5	Introduction to Globalization	Major	9463	3(3+0)

Fee Tariff

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Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
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Total First Semester Fee=	US\$ 700/-

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SCHEME OF STUDIES OF BS SOCIOLOGY FOR STUDENTS HAVING ASSOCIATE DEGREE IN SOCIOLOGY

The students having Associate degree in sociology with at least 60 credit hours will be offered the following scheme of 60 credit hours.

Semester – I

S. No	Course Title	Category	Code	Credit Hours
1	Development Studies	Major	9451	3(3+0)
2	Social Psychology	Major	9449	3(3+0)
3	Geography of Pakistan-I	ID	9351	3(3+0)
4	Methods of Social Research	Major	9450	3(3+0)
5	Sociological Theory-I	Major	9434	3(3+0)
6	Fahm-E-Quran (Tajwid, Translation & Tafsir)		9487	Non credit

Semester – II

S. No	Course Title	Category	Code	Credit Hours
1	Sociology of Deviance	Major	9453	3(3+0)
2	Sociology of Health	Major	9454	3(3+0)

3	Sociological Theory-II	Major	9435	3(3+0)
4	Urban Sociology	Major	9456	3(3+0)
5	Soft Skills	ID	9201	3(3+0)
6	Seerat-E-Tayyaba		9488	Non credit

Semester – III

S. No	Course Title	Category	Code	Credit Hours
1	Rural Sociology	Major	9458	3(3+0)
2	Advance Research Methods	Major	9455	3(3+0)
3	Men and Masculinities	Major	9171	3(3+0)
4	Mass Communication	ID	9386	3(3+0)
5	Internship	Mandatory	9464	3(0+3)

Semester – IV

S. No	Course Title	Category	Code	Credit Hours
1	Community Development	Major	9436	3(3+0)
2	Introduction to Psychology	ID	8411	3(3+0)

3	Introduction to Social Work	Major	9452	3(3+0)
4	Capstone Project	Mandatory	9461	3(0+3)
5	Introduction to Globalization	Major	9463	3(3+0)

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

<p>For any Assistance Contact Directorate of International Collaboration & Exchange Phone: +92 51 9572495 E-mail: overseas@aiou.edu.pk</p>

Admission Procedure for BS Sociology

Candidates are required to fill in and submit the online admission forms along with the submission of the required documents. The system will generate a fee voucher/ chalan to be submitted online or through the designated banks branches.

(DEPARTMENT OF ECONOMICS)

1. BS Economics

(For Intermediate FA/F.Sc Degree holders)

Introduction of the BS Economics Program

The study of economics involves an analytical look at how scarce resources are allocated to various areas of production. It emphasizes the importance of making choices between desirable alternatives. The study of economics provides tools to make these choices in such areas as employment, economic growth, price stability, and trade. Bachelor of Science in Economics program is designed for those students who, after completing their 12 years of education, are looking for some knowledge based, career oriented and market determined educational program in the field of economics. The program is the blend of different courses like theoretical, quantitative, and applied areas in economics, which will enable the students to review, analyze and provide solutions to complex problems with intellectual independence.

Objectives of the Programs:

The main objective is to achieve the highest possible standards of education, teaching, and research in economics. More specific objectives are to:

- Enhance the qualification of those who could not continue their education after HSSC through formal universities.
- Impart sound theoretical and applied knowledge of economics.
- Develop an ability in students to become effective independent researchers and learners.

- Provide a thorough understanding of the economic theory pertaining to global economic issues and its impact on Pakistan's economy.

Eligibility Criteria:

An applicant having intermediate (F.A/FSc.) is eligible for admission.

Mode of Study:

The program will be offered according to ODL Education Policy. The Learning Management System (LMS) shall be sourced for hosting Academic/Instructional Material's delivery.

Learning Out Comes of BS Program.

- To provide general knowledge of the economy, National Income, and various methods of National Income Accounting.
- To provide the basic knowledge of various economic theories and economic models
- To enable the students to attain basic understanding of the core courses of the discipline.
- To empower the students for getting different analytical skills
- To strengthen the students for understanding the policy formulation at various levels

Evaluation Policy:

As per AIOU approved assessment criteria at BS level.

**SCHEME OF STUDY BS ECONOMICS
(FA/FSc. Based)**

The distribution of courses

Sr. No.	Courses	No. of Courses	Credit Hours
1	General Courses	12	36
2	Major (Economics)	26	78
3	Interdisciplinary	04	12
4	Capstone Project	01	03
5	Internship	01	03
6	Non-Credit	02	Nil
Total		46	135

Semester-I

Name of Subject	Academic Cluster	Credit Hours	Course Code
Functional English	Functional English	3(3+0)	9382
Islamic Studies/ Ethics (for Non-Muslim)	Islamic Studies/Ethics	3(3+0)	9401/5437
Ideology and Constitution of Pakistan	Ideology and Constitution	3(3+0)	9378
Quantitative Reasoning	Quantitative Reasoning-I	3(3+0)	9424

Economics	Major	3(3+0)	9335
Total		15	

Semester –II

Name of Subject	Academic Cluster	Credit Hours	Course Code
Expository Writing	Expository Writing	3(3+0)	9381
Civics and Community Engagement	Civic and Community Engagement	3(3+0)	9385
Quantitative Reasoning -II	Quantitative Reasoning-II	3(3+0)	9383
Introduction to Psychology	Social Sciences	3(3+0)	8411
Basics of Environmental Sciences	Natural Science	3(2+1)	9389
Principles of Microeconomics	Major	3(3+0)	9301
Total		18	

Semester-III

Name of Subject	Academic Cluster	Credit Hours	Course Code
Arts Crafts & Calligraphy	Arts and Humanities	3(3+0)	6410
Entrepreneurship	Entrepreneurship	3(3+0)	5026
Application of Information and Communication Technologies	Application of Information and Communication Technology	3(2+1)	9384
Principles of Macroeconomics	Major	3(3+0)	9302
Issues in Pakistan Economy	Major	3(3+0)	9317
Pak. Studies		3(3+0)	9374
Total		18	

Semester – IV

Name of Subject	Academic Cluster	Credit Hours	Course Code
Intermediate Microeconomics	Major	3(3+0)	9303
Intermediate Macroeconomics	Major	3(3+0)	9304
Introduction to Statistics for Economists	Major	3(3+0)	9309

Introduction to Mathematical Economics	Major	3(3+0)	9311
Development Economics	Major	3(3+0)	9315
Monetary Economics	Major	3(3+0)	9322
Total		18	

Semester –V

Name of Subject	Academic Cluster	Credit Hours	Course Code
Microeconomic Analysis	Major	3(3+0)	9305
Macroeconomic Analysis	Major	3(3+0)	9306
Intermediate Mathematical Economics	Major	3(3+0)	9312
Principles of Accounting	Interdisciplinary	3(3+0)	5401
Intermediate Statistics for Economists	Major	3(3+0)	9310
Fahm-e-Quran (Tajwid, Translation and Tafsir)		Non-Credit	9487
Total		15	

Semester –VI

Name of Subject	Academic Cluster	Credit Hours	Course Code
General Equilibrium & Welfare Economics	Major	3(3+0)	9307
Macroeconomic Dynamics	Major	3(3+0)	9308
Fundamentals of Econometrics	Major	3(3+0)	9313
Islamic Economics	Major	3(3+0)	9321
Money and Capital Markets	Interdisciplinary	3(3+0)	5054
Seerat-E-Tayyaba		Non-Credit	9488
Total		15	

Semester –VII

Name of Subject	Academic Cluster	Credit Hours	Course Code
Public Sector Economics	Major	3(3+0)	9320
Econometric Methods & Techniques	Major	3(3+0)	9314

International Trade Theory & Policy	Major	3(3+0)	9319
Agricultural Economics	Major	3(3+0)	9331
Fundamentals of Business	Interdisciplinary	3(3+0)	5402
Internship	Mandatory	3(0+3)	9336
Total		18	

Semester –VIII

Name of Subject	Academic Cluster	Credit Hours	Course Code
Research Methodology	Major	3(3+0)	9318
Population Economics	Major	3(3+0)	9326
Institutional Economics	Major	3(3+0)	9332
Energy Economics	Major	3(3+0)	9328
Principles of Management	Interdisciplinary	3(3+0)	5414
Capstone Project	Mandatory	3(0+3)	9337
Total		18	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

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 Phone: +92 51 9572495
 E-mail: overseas@aiou.edu.pk

(DEPARTMENT OF ECONOMICS)

2) BS Economics (BA/BSc Based)

(For BA/B.Sc OR Associate Degree with less than 60 credit hours or Associate Degree in other disciplines Based)

Introduction of the BS Economics Program

The study of economics involves an analytical look at how scarce resources are allocated to various areas of production. It emphasizes the importance of making choices between desirable alternatives. The study of economics provides tools to make these choices in such areas as employment, economic growth, price stability, and trade. The Bachelor of Science in Economics program is designed for those students who, after completing their 14 years of education, are looking for some knowledge based, career oriented and market determined educational program in the field of economics. The program is the blend of different courses like theoretical, quantitative, and applied areas in economics, which will enable the students to review, analyze and provide solutions to complex problems with intellectual independence.

Objectives of the Programs:

The main objective is to achieve the highest possible standards of education, teaching, and research in economics. More specific objectives are to:

- Enhance the qualification of those who could not continue their education after BA/BSc/ associate degree without economics through formal universities.
- Impart sound theoretical and applied knowledge of economics.
- Develop an ability in students to become effective independent researchers and learners.
- Provide a thorough understanding of the economic theory pertaining to global economic issues and its impact on Pakistan's economy.

Eligibility Criteria:

An applicant having second class (minimum 45% marks) in bachelor's degree BA/BSc OR Associate Degree in other disciplines. OR AD with less than 60 credit hours.

Mode of Study:

The program will be offered according to ODL Education Policy. Asynchronous/Synchronous/ Blended mode of learning. The Learning Management System (LMS) shall be sourced for hosting Academic/Instructional Material's delivery.

Learning outcomes of the bridging semester courses.

- To give a sufficient establishment in the fundamental subject, with the goal that students don't confront with the academic issues when they join major course ahead.
- To overcome any barrier between subjects learned at graduation level and subjects they would concentrate on B.S

Evaluation Policy:

As per AIOU approved assessment criteria at BS level.

**SCHEME OF STUDY B.S ECONOMICS
(BA/B.Sc. OR Associate Degree in other
Disciplines Based OR AD With less than 60
credit hours Based)**

The distribution of courses

Sr. No.	Courses	No. of Courses	Credit Hours
1	Major (Economics)	22	66
2	Interdisciplinary	04	12
3	Capstone Project	01	03
4	Internship	01	03
5	Non-Credit	02	Nil
	Total	30	84

Semester I

Name of Subject	Academic Cluster	Credit Hours	Course Code
Intermediate Microeconomics	Major	3(3+0)	9303
Intermediate Macroeconomics	Major	3(3+0)	9304
Introduction to Statistics for Economists	Major	3(3+0)	9309
Introduction to Mathematical Economics	Major	3(3+0)	9311
Development Economics	Major	3(3+0)	9315

Monetary Economics	Major	3(3+0)	9322
Total		18	

Semester II

Name of Subject	Academic Cluster	Credit Hours	Course Code
Microeconomic Analysis	Major	3(3+0)	9305
Macroeconomic Analysis	Major	3(3+0)	9306
Intermediate Mathematical Economics	Major	3(3+0)	9312
Principles of Accounting	Interdisciplinary	3(3+0)	5401
Intermediate Statistics for Economists	Major	3(3+0)	9310
Fahm-e-Quran (Tajwid, Translation and Tafsir)		Non-Credit	9487
Total		15	

Semester III

Name of Subject	Academic Cluster	Credit Hours	Course Code
General Equilibrium & Welfare Economics	Major	3(3+0)	9307

Macroeconomic Dynamics	Major	3(3+0)	9308
Fundamentals of Econometrics	Major	3(3+0)	9313
Islamic Economics	Major	3(3+0)	9321
Money and Capital Markets	Interdisciplinary	3(3+0)	5054
Seerat-E-Tayyaba		Non-Credit	9488
Total		15	

Semester IV

Name of Subject	Academic Cluster	Credit Hours	Course Code
Public Sector Economics	Major	3(3+0)	9320
Econometric Methods & Techniques	Major	3(3+0)	9314
International Trade Theory & Policy	Major	3(3+0)	9319
Agricultural Economics	Major	3(3+0)	9331
Fundamentals of Business	Interdisciplinary	3(3+0)	5402
Internship	Mandatory	3(0+3)	9336
Total		18	

Semester V

Name of Subject	Academic Cluster	Credit Hours	Course Code
Research Methodology	Major	3(3+0)	9318
Population Economics	Major	3(3+0)	9326
Institutional Economics	Major	3(3+0)	9332
Energy Economics	Major	3(3+0)	9328
Principles of Management	Interdisciplinary	3(3+0)	5414
Capstone Project	Mandatory	3(0+3)	9337
Total		18	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

Department of History

The Department of History, established in 1995 as part of the Faculty of Social Sciences & Humanities, has been offering academic programs at the Intermediate, Graduate, and Post-graduate levels. M.Phil. History and PhD programs were launched in Spring 2015 and Autumn 2017, respectively. In keeping with evolving academic standards and in accordance with HEC guidelines, the Department has launched a four-year BS History program. This program is designed to provide students with a comprehensive understanding of historical processes, methodologies, and interdisciplinary approaches, preparing them for both academic and professional careers. Through this program, students will gain in-depth knowledge of global and regional histories, while developing critical thinking, research, and communication skills essential for historians.

Aims and Objectives of BS in History

- To familiarize students with the theoretical and conceptual foundations of the discipline.
- To provide insight into multiple approaches and diverse perspectives on the development of human society.
- To enhance awareness of global developments in world history.
- To foster an understanding of regional history.
- To introduce an integrated approach towards the Social Sciences.

Knowledge

- To enable students to synthesize the past with the present in order to find solutions to contemporary challenges.
- To emphasize the importance of historical inquiry by explaining the causes and consequences of social and political conflicts and reforms.
- To demonstrate the academic interdependence of Social Sciences with history.

Skills

To cultivate the ability to compare different methods, approaches, and schools of thought in a global historical context.

- To enhance critical thinking skills and the ability to formulate logical arguments.
- To improve communication skills through the interpretation of historical issues and problems.
- To develop academic writing skills.

Skill Application

- To develop the capacity to explain major processes that have contributed to continuity and change in history.
- To instill an understanding of history and historiography through research on local, regional, and international history.
-

Learning Outcomes

- To foster a critical approach toward historical knowledge.
- To deepen students' understanding of historical developments.
- To equip students with the ability to relate regional and international dynamics to historical perspectives.
- To strengthen their grasp of both primary and secondary historical sources.
- To prepare students for scholarly work, enabling them to write book reviews, research articles, reports, and theses.

Eligibility Criteria and Procedure of Admission

An applicant having intermediate (F.A/FSc.) or equivalent is eligible for admission. Prospective applicants should adhere to the admission procedures outlined by AIOU. To learn more, please visit the AIOU website at <https://aiou.edu.pk> or get in touch with **Directorate of International Collaboration & Exchange** for further guidance.

Scheme of Studies

Duration

The duration of this program is eight semesters, i.e. four years. However, AIOU reserves the right to make any change(s) anytime in this program partly or wholly without prior notice.

Courses

The student is required to complete 45 courses, totaling 129 credit hours. Each course carries 100 marks. The semester-wise breakdown of these courses is as follows:

Eligibility Criteria

Eligibility –FA/FSc, 12 years of Education

Duration

Four Years (8th Semesters)

Minimum: 4 Years

Credit Hours: (Minimum Requirement: 120)

Total Credits	General Education	Major	Interdisciplinary	Non-Credit	Intern+Capstone
132	13	25	04	02	2

Mode of Study

The program will be offered through ODL mode as per AIOU Rules

Medium of Study
English

Semester-Wise Courses including Credit hours
As per AIOU rules

Study Material/Package
Compulsory reading prepared by course coordinator and Department.
Text books/Study Guides as per AIOU approved format.

Assessment Criteria
As per University Rules

BS HISTORY

SEMESTER WISE SCHEME OF STUDIES 4-Years Scheme (132 Credit Hours)

Sr. No	Course Title	Areas	Category	Credit Hours	Course Code
Semester-I					
1	Functional English	Functional English	General Education	3(3+0)	9382
2	Islamiat / Ethics (for Non-Muslim)	Islamic Studies/Ethics	General Education	3(3+0)	9401/5437
3	Introduction to History	Major	Subject	3(3+0)	9101
4	Quantitative Reasoning-I	Quantitative Reasoning-I	General Education	3(3+0)	9424

	Reasoning-1				
5	Pakistan Studies	Social Sciences	General Education	3(3+0)	9374
Total Credit Hours				15	
Semester-II					
1	Expository Writing	Expository Writing	General Education	3(3+0)	9381
2	Civics and Community Engagement	Civics and Community Engagement	General Education	3(3+0)	9385
3	Pakistan Adab-1	Arts & Humanities	General Education	3(3+)	9403
4	Pakistan and the World Affairs: Issues and Challenges	Major	Subject	3(3+0)	9199
5	Application of Information and Communication Technologies	ICT	General Education	3(2+1)	9384
6	Introduction to sociology culture society			3(3+0)	9410
Total Credit Hours				18	
Semester-III					

1	Basics of Environmental Sciences	Natural Science	General Education	3(2+1)	9389
2	Entrepreneurship	Entrepreneurship	General Education	3(3+0)	5026
3	Ideology and Constitution of Pakistan	Ideology and Constitution	General Education	3(3+0)	93 78
4	Quantitative Reasoning -II	Quantitative Reasoning	General Education	3(3+0)	9383
5	Afghanistan: History and Politics	Major	Subject	3(3+0)	9197
6	Islamic History (570-661 AD) (Prophet Muhammad S.A.W & Pious Caliphate)	Major	Subject	3(3+0)	9105
Total Credit Hours				18	
Semester-IV					
1	Ancient History of India	Major	Subject	3(3+0)	9139

2	Methods in Historical Research	Major	Subject	3(3+0)	9115
3	Sultanate of Delhi (712-1526)	Major	Subject	3(3+0)	9141
4	Mughals in India (1526-1707 AD)	Major	Subject	3(3+0)	9142
5	Rise and Consolidation of British Power in India	Major	Subject	3(3+0)	9143
6	History of Umayyads	Major	Subject	3(3+0)	9144
Total Credit Hours				18	
Semester-V					
1	Historiography	Major	Subject	3(3+0)	9114
2	History of Later Mughals	Major	Subject	3(3+0)	9147
3	History of Pakistan I (1947-1971)	Major	Subject	3(3+0)	9117
4	Muslim Struggle for Independence	Major	Subject	3(3+0)	9146
5	Fahm-e - Quran	Compulsory	-	Non-Credit	9487

	(Tajwid, Translation and Tafsir)				
6	Gender & post-colonial studies	Interdisciplinary	-	3(3+0)	5061
Total Credit Hours				15	
Semester-VI					
1	Punjab: History and Politics	Major	Subject	3(3+0)	9191
2	Khyber Pakhtunkhwa: History and Politics	Major	Subject	3(3+0)	9192
	Sindh: History and Politics	Major	Subject	3(3+0)	9193
4	Balochistan History and Politics	Major	Subject	3(3+0)	9194
5	Seerat-e-Tayyaba	Compulsory	-	Non-Credit	9488
6	Issues in Pakistan Economy	Interdisciplinary	Interdisciplinary	3(3+0)	9317
Semester Credit Hours				15	
Semester-VII					
1	Saudi Arabia: History and Politics	Major	Subject	3(3+0)	9196

2	Internship	Internship	Internship	3(3+0)	9485
3	History of Pakistan II (1971-2008)	Major	Subject	3(3+0)	9122
4	Muslim Political Thought in South Asia	Major	Subject	3(3+0)	9119
5	Archives, Records, and Information Management	Interdisciplinary	Interdisciplinary	3(3+0)	9222
Semester Credit Hours				15	

Semester-VIII					
1	India: History and Politics	Major	Subject	3(3+0)	9198
2	Capstone Project	Project	Project	3(3+0)	9486
3	History of Europe (1789-1919)	Major	Subject	3(3+0)	9128
4	History of Ottoman Empire (1299-1924)	Major	Subject	3(3+0)	9130
5	Conflict Resolution	Interdisciplinary	-	3(3+0)	9446
6	Muslim Rule in Spain	Major	Subject	3(3+0)	9129
Semester Credit Hours				18	
Total Credit Hours				132	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

For any Assistance Contact

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

BS Gender and Women Studies (BA/BSc Based) (2.5 year)

1. Introduction and Objectives of BS GWS 2.5 Years Program

The Department of Gender and Women Studies launched its flagship BS program in Gender Studies (4-Year) in Autumn 2019, offering a unique and diverse amalgamation of courses centred around gender and women's studies. The inaugural batch was admitted during this period, and subsequent batches were enrolled in 2020, 2021, and 2022,

respectively. This program adheres to the HEC's curriculum guidelines outlined for BS Gender Studies in 2017. However, in response to HEC's initiative to phase out MA/MSc programs, there is a significant demand to introduce a BS Gender Studies (2.5-year) program tailored for BA/BSc degree holders. Following the HEC's directives, BA/BSc degree holders can transit to the BS Gender Studies program in the 4th semester, which is designed as a bridging semester. However, right after five years of its offering, it is being revised to streamline and bring it to par with the HEC's 'Undergraduate Education Policy (2023)'. The primary objective of this policy is to promote student success which is envisioned as the ability to comprehend and apply conceptual knowledge, acquire professional skills and competencies, and act as an individual having strong civic and ethical values of tolerance and inclusiveness. This program primarily caters to young learners of gender studies with limited prior exposure, integrating foundational and specialized courses from the field. The aim is to nurture critical skills essential for pursuing future higher education objectives. Moreover, this program seeks to foster intense academic discourse, while also laying the groundwork for advanced studies within the department, including an MPhil in Gender Studies and women studies and a PhD in Gender & Women Studies with a linguistic emphasis. Simultaneously, it aims to offer prospective candidates for similar programs in other higher education institutions across the country.

2. Objectives

The main objectives of the program are to

- Enhance the qualification of those who could not continue their education after HSSC through formal universities.
- Impart sound theoretical and applied knowledge of interdisciplinary field of Gender and Women Studies.
- Develop students critical thinking and approach to become future potential social scientists in the field of Gender and Women Studies.
- Provide a thorough understanding of the feminist concerns pertaining to local, national, and international gender issues that hinder sustainable development and HDI ranking of Pakistan.

3. Admission/Entry Requirements

An applicant having BA/BSc degree or equivalent with 45% marks is eligible for admission. They will be enrolled in the 4th semester (bridging semester). Similarly, candidates having associate degrees in any other discipline except GWS will also be enrolled in the 4th semester.

All candidates who fulfil this criterion are admitted to the BS GWS degree program. They are required to fill in the admission form available online on the university website (www.aiou.edu.pk).

4. Mode of Study

BS in GWS is offered through Open Distance Learning (ODL) mode. The teaching/contact hours of a course are determined and adjusted according to AIOU uniform policy at the BS level.

5. Duration of the Program

This program spans a minimum of two and half years while maximum duration is five years. The extensions in the studies may be granted as per AIOU and HEC rules.

6. Study Material

The university provides study guides to every student preferably in electronic format. However, the students are required to use open educational resources available online or in libraries for their coursework and research purposes.

7. Fee Tariff

As approved by the relevant AIOU committee.

8. Internship

Internship is a mandatory requirement of three credit hours. Students are required to produce an internship certificate of eight weeks in any of the relevant professional fields or organizations of national repute. This professional learning experience is aimed at providing the students with an opportunity to apply and practice knowledge gained in the classroom. Internships must be related to the student's field of study or career interest.

9. Capstone Project

The capstone project is a mandatory requirement of three credit hours for the award of a BS GWS degree. It enables students to apply their acquired knowledge, competencies, and skills to address real-world problems.

10. Evaluation System

The assessment and evaluation system of the program is as per AIOU assessment policy, rules and regulations. Moreover, the policy rules and regulations amended from time to time shall also apply.

A brief description of the program structure in terms of the nature of courses and the number of credit hours is as under:

11. Semester-Wise Breakup of The Courses

Semester-IV (Bridging Semester)					
1	Psychology of Gender	Major	Major	3(3+0)	9151
2	Women and Development	Major	Major	3(3+0)	9161
3	Men & Masculinities	Major	Major	3(3+0)	9171
4	Women's Movements in Global Perspective	Major	Major	3(3+0)	9173
5	Feminist Philosophy	Major	Major	3(3+0)	9176

6	Gender & Religion	Major	Major	3(3+0)	9181
Total Credit Hours				18	
Semester-V					
1	Feminism in Islam	Major	Major	3(3+0)	9158
2	Sociology of Gender	Major	Major	3(3+0)	9447
3	Gender & International Relations	Major	Major	3(3+0)	9174
4	Gender and Law	Major	Major	3(3+0)	9175
5	Community Development	Interdisciplinary	Interdisciplinary	3(3+0)	9436
6	Fahm-e -Quran (Tajwid, Translation and Tafsir)	Compulsory	Compulsory	Non-Credit	9487
Total Credit Hours				15	
Semester-VI					
1	Seerat-e-Tayyaba	Compulsory	Compulsory	Non-Credit	9488
2	Sociology of Child Rights & Child Development	Interdisciplinary	Interdisciplinary	3(3+0)	9433
3	Applied statistics in Gender Studies	Major	Major	3(3+0)	9156

4	Pakistani Perspective of Gender Studies	Major	Major	3(3+0)	9163
5	Introduction to Anthropology	Major	Major	3(3+0)	9169
6	Gender & Policy Planning	Major	Major	3(3+0)	9178
Semester Credit Hours				15	
Semester-VII					
1	Internship/Field Experience	Compulsory	Internship	3(3+0)	9185
2	Soft Skills (Personality Development)	Interdisciplinary	Interdisciplinary	3(3+0)	9201
3	Feminist Debates on Gender Inequalities	Major	Major	3(3+0)	9157
4	Women & Environment	Major	Major	3(3+0)	9167
5	Gender & post-colonial studies	Major	Major	3(3+0)	9172
Semester Credit Hours				15	
Semester-VIII					
1	Lifespan Development of women: Psychosocial Context	Major	Major	3(3+0)	8308
2	Changing Role of Urban Women	Major	Major	3(3+0)	9164

3	Research Methods in Gender Studies	Major	Major	3(3+0)	9155
4	Capstone Project	Project		3(3+0)	9186
5	Information Literacy	Interdisciplinary	-	3(3+0)	9204
Semester Credit Hours				15	
Total Credit Hours				78	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

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BS GENDER AND WOMEN STUDIES
(AD Based)
(2 year)

1. The Department of Gender and Women Studies launched its flagship BS program in Gender Studies (4-Year) in Autumn 2019, offering a unique and diverse amalgamation of courses centered around gender and women's studies. The inaugural batch was admitted during this period, and subsequent batches were enrolled in 2020, 2021, and 2022, respectively. This program adheres to the HEC's curriculum guidelines outlined for BS Gender Studies in 2017. However, in response to HEC's initiative to phase out MA/MSc programs, there is a significant demand to introduce a BS Gender Studies (2.5-year) program tailored for BA/BSc degree holders. Following the HEC's directives, BA/BSc degree holders can transit to the BS Gender Studies program in the 4th semester, which is designed as a bridging semester. However, right after five years of its offering, it is being revised to streamline and bring it to par with the HEC's 'Undergraduate Education Policy (2023)'. The primary objective of this policy is to promote student success which is envisioned as the ability to comprehend and apply conceptual knowledge, acquire professional skills and competencies, and act as an individual having strong civic and ethical values of tolerance and inclusiveness.

This program primarily caters to young learners of gender studies with limited prior exposure, integrating foundational and specialized courses from the field. The aim is to nurture critical skills essential for pursuing future higher education objectives. Moreover, this program seeks to foster intense academic discourse, while also laying the groundwork for advanced studies within the department, including an MPhil in Gender Studies and women studies and a PhD in Gender & Women Studies with a linguistic emphasis. Simultaneously, it aims to offer prospective candidates for similar programs in other higher education institutions across the country.

2. Objectives

The main objective is to achieve the highest possible standards of education, teaching and research in Gender and Women Studies. More specific objectives are to:

- Enhance the qualification of those who could not continue their education after HSSC through formal universities.
- Impart sound theoretical and applied knowledge of interdisciplinary field of Gender and Women Studies.
- Develop students critical thinking and approach to become future potential social scientists in the field of Gender and Women Studies.

- Provide a thorough understanding of the feminist concerns pertaining to local, national, and international gender issues that hinder sustainable development and HDI ranking of Pakistan.

3. Learning outcomes

- To provide the general knowledge of the basic concepts, terminology, and perspectives to understand socially embedded gender discrimination and inequalities
- To provide the basic knowledge of various feminist theories concerning health, education, development, religion, economy, literature, psychology, and other fields of life.
- To enable the students to attain basic understanding of the core courses of the discipline.
- To empower the students for getting different theoretical and analytical skills
- To strengthen the students for understanding the policy formulation processes at various levels that hinder the goal to attain sustainable development.

4. Admission/Entry Requirements

An applicant having an Associate Degree in GWS with 50% marks with at least 60 credit hours from any recognized institution is eligible to get admission. Students are required to fill the admission form available online on the university website (www.aiou.edu.pk).

5. Mode of Study

The program is offered through Open Distance Learning (ODL) mode. The teaching/contact hours for a course would be determined and adjusted according to AIOU uniform policy at BS level. There would be online workshops for each course as per AIOU policy/rules as amended from time to time.

6. Medium of Study

English language will be the medium of study. The students may not opt for any other language for any of the components of this program except some compulsory courses offered in Urdu language.

7. Duration of the Program

This program spans minimum four (2 years) semesters duration while maximum duration is eight semesters (4 years). The extension(s) in the studies may be granted as per existing AIOU and HEC policy.

8. Study Material

The department will upload study material in soft form at the university website www.aiou.edu.pk to be downloaded by the students at the start of each semester as per AIOU policy. However, the students are required to consult reference books in the library as well as utilize Open Educational Resources (OER) for their coursework and research purposes.

9. Fee Tariff

As approved by the relevant AIOU committee.

11. Internship

Internship is a mandatory requirement of three credit hours. Students are required to produce an internship certificate of eight weeks in any of the relevant professional fields or organizations of national repute. This professional learning experience is aimed at providing the students with an opportunity to apply and practice knowledge gained in the classroom. Internships must be related to the student's field of study or career interest.

12. Capstone Project

The capstone project is a mandatory requirement of three credit hours for the award of a BS GWS degree. It enables students to apply their acquired knowledge, competencies, and skills to address real-world problems.

13. Evaluation System

The assessment and evaluation system of the program is as per AIOU assessment policy, rules and regulations. Moreover, the policy rules and regulations amended from time to time shall also apply.

14. Credit Hours and Division of Courses

A student will have to complete/pass five semesters. The total number of credit hours of the program are sixty and a student is required to complete twenty-two courses besides field experience /internship and a capstone project to earn a BS degree in GWS.

A brief description of the program structure in terms of the nature of courses and the number of credit hours is as under:

15. Semester-Wise Breakup of The Courses

Semester-I					
1	Feminism in Islam	Major	Major	3(3+0)	9158
2	Sociology of Gender	Major	Major	3(3+0)	9447
3	Gender & International Relations	Major	Major	3(3+0)	9174
4	Gender and Law	Major	Major	3(3+0)	9175
5	Community Development	Interdisciplinary	Interdisciplinary	3(3+0)	9436
6	Fahm-e - Quran (Tajwid, Translation and Tafsir)	Compulsory	Compulsory	Non-Credit	9487
Total Credit Hours				15	

Semester-II					
1	Seerat-e-Tayyaba	Compulsory	Compulsory	Non-Credit	9488
2	Sociology of Child Rights & Child Development	Interdisciplinary	Interdisciplinary	3(3+0)	9433
3	Applied statistics in Gender Studies	Major	Major	3(3+0)	9156
4	Pakistani Perspective of Gender Studies	Major	Major	3(3+0)	9163
5	Introduction to Anthropology	Major	Major	3(3+0)	9169
6	Gender & Policy Planning	Major	Major	3(3+0)	9178
Semester Credit Hours				15	
Semester-VII					
1	Internship/Field Experience	Major	Internship	3(3+0)	9185
2	Soft Skills (Personality Development)	Interdisciplinary	Interdisciplinary	3(3+0)	9201

3	Feminist Debates on Gender Inequalities	Major	Major	3(3+0)	9157
4	Women & Environment	Major	Major	3(3+0)	9167
5	Gender & Post-Colonial Studies	Major	Major	3(3+0)	9172
Semester Credit Hours				15	
Semester-VIII					
1	Lifespan Development of Women: Psychosocial Context	Major	Major	3(3+0)	8308
2	Changing Role of Urban Women	Major	Major	3(3+0)	9164
3	Research Methods in Gender Studies	Major	Major	3(3+0)	9155
4	Capstone Project	Project	Project	3(3+0)	9186
5	Information Literacy	Interdisciplinary	-	3(3+0)	9204
Semester Credit Hours				15	
Total Credit Hours				60	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

For any Assistance Contact

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

BS ACCOUNTING & FINANCE HSSC BASED 4-YEARS SCHEME

Program Introduction:

With the development of modern business enterprises, the field of accounting and finance has become crucial for ensuring the smooth operations of the business. The BS Accounting & Finance program is designed to educate students on fundamentals and advanced concepts of the accounting and finance. The critical focus of this program will be on developing students' skills for developing and analyzing the financial information for enabling businesses to compete in this age of globalization.

Program Objectives:

- i. To develop student skills for understanding foundational concepts of accounting
- ii. To introduce students with the fundamentals of financial management
- iii. To enhance the students learning in the field of auditing, taxation and banking
- iv. To enrich the analytical skills of students for understanding the role and working of the financial institutions
- v. To enable students to compete in the modern business environment across the world

Duration:

Four years consisting of eight semesters.

Admission Criteria:

Candidates having passed intermediate or equivalent qualification (twelve years of education) are eligible to apply for admission.

Methods of Instruction:

- i. The program will be offered according to ODL Education Policy,
- ii. Learning Management Systems (LMS) shall be sourced for hosting academic material delivery of Instructions.

Evaluation System:

Assessment criteria as per rules & regulations of AIOU for BS level program will be applied as under or as modified from time to time with the approval of the statutory bodies:

Award of Degree: Following are the requirements for the award of degree:

- i. Successful completion of all required courses.
- ii. Internship Report: A student will be required to complete internship of Six (06) Weeks and submit internship report to the department for evaluation. Guidelines regarding internship report will be provided by the department.
- iii. Successful completion of capstone project with report submission to the Dept. of Commerce.
- iv. A student may opt for exit option after the completion of four semesters (I to IV). In this case, the Associate Degree in Accounting & Finance will be granted as per the rules of the AIOU. However, the student will be required to complete non-credited internship of 6 weeks.

**BS Accounting & Finance
Semester Wise Scheme of Studies
HSSC Based 4 YEARS Program**

Sr. No.	Course Title	Areas	Category	Credit Hours	Course Code
Semester-I					
1	Functional English	Functional English	General Education	3(3+0)	9382
2	Islamiat / Ethics (for Non-Muslim)	Islamic Studies/Ethics	General Education	3(3+0)	9401/ 5437
3	Quantitative Reasoning-I	Quantitative Reasoning-I	General Education	3(3+0)	9424
4	Principles of Accounting	Major	Subject	3(3+0)	5401
5	Fundamentals of Business	Major	Subject	3(3+0)	5402
Semester Credit Hours				15	
Semester-II					
1	Expository Writing	Expository Writing	General Education	3(3+0)	9381
2	Pakistan Studies	Pak. Studies	General Education	3(3+0)	9374
3	Introduction to Psychology	Social Sciences	General Education	3(3+0)	8411
4	Application of Information and Communication Technologies	ICT	General Education	3(2+1)	9384
5	Financial Accounting	Major	Subject	3(3+0)	5418
6	Quantitative Reasoning -II	Quantitative Reasoning	General Education	3(3+0)	9383
Semester Credit Hours				18	

Semester-III					
1	Basics of Environmental Sciences	Natural Science	General Education	3(2+1)	9389
2	Entrepreneurship	Entrepreneurship	General Education	3(3+0)	5026
3	Fundamentals of Money & Banking	Major	Subject	3(3+0)	8593
4	Advanced Accounting	Major	Subject	3(3+0)	5419
5	Business Law	Major	Subject	3(3+0)	5413
6	Ideology and constitution of Pakistan			3(3+0)	9378
Semester Credit Hours				18	
Semester-IV					
1	Literature of Pakistani Languages	Art & Humanities	General Education	3(3+0)	9006
2	Civics and Community Engagement	Civics and Community Engagement	General Education	3(3+0)	9385
3	Introduction to Business Finance	Major	Subject	3(3+0)	8594
4	Business Taxation	Major	Subject	3(3+0)	5445
5	Cost Accounting	Major	Subject	3(3+0)	5410
6	Auditing	Major	Subject	3(3+0)	5417
Semester Credit Hours				18	
Semester-V					
1	Financial Management	Major	Subject	3(3+0)	5040

2	Advanced Financial Accounting	Major	Subject	3(3+0)	5059
3	Bank Operations Management	Major	Subject	3(3+0)	5479
4	Economics	Interdisciplinary	-	3(3+0)	9335
5	Money & Capital Markets	Major	Subject	3(3+0)	5054
Semester Credit Hours				15	
Semester-VI					
1	Commercial Geography	Interdisciplinary	-	3(3+0)	8595
2	Managerial Accounting	Major	Subject	3(3+0)	5031
3	Islamic Banking	Major	Subject	3(3+0)	5421
4	Taxation Management	Major	Subject	3(3+0)	5055
5	Non-Banking Financial Institution's	Major	Subject	3(3+0)	5478
Semester Credit Hours				15	
Semester-VII					
1	Financial Reporting-I	Major	Subject	3(3+0)	5062
2	Public Sector Accounting	Major	Subject	3(3+0)	5061
3	Internship	Internship	Field Experience	3(3+0)	8569
4	Corporate Law	Major	Subject	3(3+0)	5480

5	Principles of Management	Interdisciplinary	-	3(3+0)	5414
6	Fahm-e-Quran (Tajwid, Translation and Tafsir)	Compulsory	-	Non-Credit	9487
Semester Credit Hours				15	
Semester-VIII					
1	Financial Reporting-II	Major	Subject	3(3+0)	5063
2	Financial Statements Analysis	Major	Subject	3(3+0)	5589
3	Capstone Project	Project	Practical Project	3(3+0)	8597
4	Advanced Auditing	Major	Subject	3(3+0)	8533
5	E-Commerce	Interdisciplinary	-	3(3+0)	5060
6	Seerat-e-Tayyaba	Compulsory		Non-Credit	9488
Semester Credit Hours				15	
Total Credit Hours				129	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

BS ACCOUNTING & FINANCE BA/BSC/NON-COMMERCE AD BASED SCHEME 2.5 YEARS SCHEME

Program Introduction:

With the development of modern business enterprises, the field of accounting and finance has become crucial for ensuring the smooth operations of the business. The BS Accounting & Finance program is designed to educate students on fundamentals and advanced concepts of the accounting and finance. The critical focus of this program will be on developing students' skills for developing and analyzing the financial information for enabling businesses to compete in this age of globalization.

Program Objectives:

- v. To develop student skills for understanding foundational concepts of accounting
- vi. To introduce students with the fundamentals of financial management
- vii. To enhance the students learning in the field of auditing, taxation and banking
- viii. To enrich the analytical skills of students for understanding the role and working of the financial institutions
- ix. To enable students to compete in the modern business finance environment

Duration:

Two & half years (2.5) years consisting of five semesters.

Admission Criteria:

- i. Candidates having bachelor B.A/B.Sc/B.Com or equivalent degree (fourteen years of education) with at least 45% marks.
- ii. Candidates having associate degree in non-commerce/business subjects with at least 45% marks.
- iii. Candidates having associate degree in commerce/business subjects with less than 60 credit hours with at least 45% marks.

Methods of Instruction:

- iii. The program will be offered according to ODL Education Policy, i.e. Asynchronous/synchronous/ Blended Mode of Learning.
- iv. Learning Management Systems (LMS) shall be sourced for hosting academic material delivery of Instructions.

Evaluation system:

Assessment criteria as per rules & regulations of AIOU for BS level program will be applied as under or as modified from time to time with the approval of the statutory bodies:

Assessment Component	Weightage in the aggregate result
Assignment No. 1 & 2	20%
Quiz & Attendance	30%
Final Examination	50%

Award of Degree: Following are the requirements for the award of degree:

- i. Successful completion of all required courses.

- ii. Internship Report: A student will be required to complete internship of Six (06) Weeks and submit internship report to the department for evaluation. Guidelines regarding internship report will be provided by the department.
- iii. Successful completion of capstone project with report submission to the Dept. of Commerce. Guidelines regarding capstone project will be provided by the department.

**BS ACCOUNTING & FINANCE
SEMESTER WISE SCHEME OF STUDIES
BA/BSc/Non-Commerce AD Based 2.5 Years Scheme**

Sr. No.	Course Title	Areas	Category	Credit Hours	Course Code
Semester-I					
1	Principles of Accounting	Major	Subject	3(3+0)	5401
2	Fundamentals of Money & Banking	Major	Subject	3(3+0)	8593
3	Introduction to Business Finance	Major	Subject	3(3+0)	8594
4	Business Taxation	Major	Subject	3(3+0)	5445
5	Cost Accounting	Major	Subject	3(3+0)	5410
6	Auditing	Major	Subject	3(3+0)	5417
Semester Credit Hours				18	

Semester-II					
1	Financial Accounting	Major	Subject	3(3+0)	5418
2	Taxation Management	Major	Subject	3(3+0)	5055
3	Bank Operations Management	Major	Subject	3(3+0)	5479
4	Economics	Interdisciplinary	-	3(3+0)	9335
5	Financial Management	Major	Subject	3(3+0)	5040
6	Money & Capital Markets	Major	Subject	3(3+0)	5054
Semester Credit Hours				18	
Semester-III					
1	Commercial Geography	Interdisciplinary	-	3(3+0)	8595
2	Managerial Accounting	Major	Subject	3(3+0)	5031
3	Advanced Financial Accounting	Major	Subject	3(3+0)	5059
4	Islamic Banking	Major	Subject	3(3+0)	5421
5	Non-Banking Financial Institution's	Major	Subject	3(3+0)	5478
Semester Credit Hours				15	
Semester-IV					
1	Financial Reporting-I	Major	Subject	3(3+0)	5062

2	Public Sector Accounting	Major	Subject	3(3+0)	5061
3	Internship	Major	Internship	3(3+0)	8569
4	Corporate Law	Major	Subject	3(3+0)	5480
5	Principles of Management	Interdisciplinary	-	3(3+0)	5414
6	Fahm-e - Quran (Tajwid, Translation and Tafsir)	Compulsory	-	Non-Credit	9487
Semester Credit Hours				15	
Semester-V					
1	Financial Reporting-II	Major	Subject	3(3+0)	5063
2	Financial Statements Analysis	Major	Subject	3(3+0)	5589
3	Capstone Project	Project	Project	3(3+0)	8597
4	Advanced Auditing	Major	Subject	3(3+0)	8533
5	E-Commerce	Interdisciplinary	-	3(3+0)	5060
6	Seerat-e-Tayyaba	Compulsory	-	Non-Credit	9488
Semester Credit Hours				15	
Total Credit Hours				81	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

For any Assistance Contact

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

BS ACCOUNTING & FINANCE AD BASED SCHEME 2 YEARS SCHEME

Program Introduction:

With the development of modern business enterprises, the field of accounting and finance has become crucial for ensuring the smooth operations of the business. The BS Accounting & Finance program is designed to educate students on fundamentals and advanced concepts of the accounting and finance. The critical focus of this program will be on developing students' skills for developing and

analyzing the financial information for enabling businesses to compete in this age of globalization.

Program Objectives:

- i. To develop student skills for understanding advanced concepts of accounting
- ii. To introduce students with the advanced concepts of financial management
- iii. To enhance the students learning in the field of auditing, taxation and banking
- iv. To enrich the analytical skills of students for understanding the role and working of the financial institutions
- v. To enable students to compete in the modern business finance environment

Duration:

Two years consisting of four semesters.

Admission Criteria:

Candidates having Associate Degree in Commerce, Associate Degree in Business Administration, Associate Degree in Accounting & Finance, Associate Degree in Management Sciences or equivalent degree in business/commerce with at least 60 credit hours are eligible to apply in this program.

Methods of Instruction:

- i. The program will be offered according to ODL Education Policy, i.e. Asynchronous/synchronous/ Blended Mode of Learning.
- ii. Learning Management Systems (LMS) shall be sourced for hosting academic material delivery of Instructions.

Evaluation system:

Assessment criteria as per rules & regulations of AIOU for BS level program will be applied as under or as modified from time to time with the approval of the statutory bodies:

Assessment Component	Weightage in the aggregate result
Assignment No. 1 & 2	20%
Quiz & Attendance	30%
Final Examination	50%

Award of Degree: Following are the requirements for the award of degree:

- i. Successful completion of all required courses.
- ii. Internship Report: A student will be required to complete internship of Six (06) Weeks and submit internship report to the department for evaluation. Guidelines regarding internship report will be provided by the department.
- iii. Successful completion of capstone project with report submission to the Dept. of Commerce.

BS ACCOUNTING & FINANCE
SEMESTER WISE SCHEME OF STUDIES
Associate Degree (Commerce/Business) Based 2
Years Scheme

Sr. No.	Course Title	Areas	Category	Credit Hours	Course Code
Semester-I					
1	Financial Management	Major	Subject	3(3+0)	5040
2	Advanced Financial Accounting	Major	Subject	3(3+0)	5059
3	Bank Operations Management	Major	Subject	3(3+0)	5479
4	Economics	Interdisciplinary	-	3(3+0)	9335
5	Money & Capital Markets	Major	Subject	3(3+0)	5054
Semester Credit Hours				15	
Semester-II					
1	Commercial Geography	Interdisciplinary	-	3(3+0)	8595
2	Managerial Accounting	Major	Subject	3(3+0)	5031
3	Islamic Banking	Major	Subject	3(3+0)	5421
4	Taxation Management	Major	Subject	3(3+0)	5055
5	Non-Banking Financial Institution's	Major	Subject	3(3+0)	5478
Semester Credit Hours				15	

Semester-III					
1	Financial Reporting-I	Major	Subject	3(3+0)	5062
2	Public Sector Accounting	Major	Subject	3(3+0)	5061
3	Internship	Internship	Field Experience	3(3+0)	8569
4	Corporate Law	Major	Subject	3(3+0)	5480
5	Principles of Management	Interdisciplinary	-	3(3+0)	5414
6	Fahm-e - Quran (Tajwid, Translation and Tafsir)	Compulsory	-	Non-Credit	9487
Semester Credit Hours				15	
Semester-IV					
1	Financial Reporting-II	Major	Subject	3(3+0)	5063
2	Financial Statements Analysis	Major	Subject	3(3+0)	5589
3	Capstone Project	Project	Practical Project	3(3+0)	8597
4	Advanced Auditing	Major	Subject	3(3+0)	8533
5	E-Commerce	Interdisciplinary	-	3(3+0)	5060
6	Seerat-e-Tayyaba	Compulsory		Non-Credit	9488
Semester Credit Hours				15	
Total Credit Hours				60	

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

For any Assistance Contact
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Phone: +92 51 9572495
E-mail: overseas@aiou.edu.pk

FACULTY OF EDUCATION

The origin of the Faculty of Education pre-dates the university itself. The National Institute of Education was established in 1973 under the Federal Ministry of Education. It became part of the university in June, 1975 as Institute of Education in the Faculty of Social Sciences. The progressively extending functions of the Institute brought the needs for structural change and in 1984 it got the status of Faculty of Education.

DEPARTMENTS OF THE FACULTY

Faculty of Education comprises of the following six departments:

1. Distance, Non-Formal and Continuing Education
2. Educational Planning, Policy Studies and Leadership
3. Early Childhood Education and Elementary Teacher Education
4. Secondary Teacher Education
5. Science Education
6. Special Education

Distance, Non Formal & Continuing Education (DNFCE)

The department was established in 1984 and was renamed as Distance, Non Formal and Continuing Education in 2008. It offers specialized degree programmes/courses in Distance Non-Formal and Continuing Education, Adult Education and

Educational Technology at MA Education, MEd, MPhil and PhD (MS/MPhil Based) level. It also offers courses at BA level.

Educational Planning, Policy Studies & Leadership (EPPSL)

The department was established in 1976 was renamed as EPPSL in 2008. It offers programmes in educational planning and management. These programmes are aimed at producing a cadre of professionals for the educational institutions and organizations in the country. Programmes of EPPSL include Postgraduate Diploma, MA (EPM), MPhil and PhD (MS/MPhil Based). The courses of these programmes are attained to the field requirements of target personnel in the areas of educational planning and management.

Early Childhood Education and Elementary Teacher Education

The Department of Elementary Teacher Education was established in 2003. In April 2008, the name of Elementary Teacher Education Department was changed as Early Childhood Education and Elementary Teacher Education Department. The Early Childhood Education and Elementary Teacher Education Department offers ADE, PGD in ECE, BEd, MEd, MPhil and PhD programmes, it also offers “Education” as subject at Matric, Intermediate and Graduate level. Early Childhood Education and Elementary Teacher

Education Department is one of the largest departments of this institution in terms of its enrollment of students and the number of courses offered by this department.

Secondary Teacher Education

The Department of Teacher Education was established in 1985 and was bifurcated into Secondary and Elementary Teacher Education Departments in July 2003. Its programmes aim at imparting academic and professional knowledge and training to in-services and pre service teachers and scholars.

Science Education

The Department of Science Education was established in 1988. The programmes and courses of the department are mainly focused on education and training of science teachers. Presently the department offers specialized courses in science at BEd, MA, MEd, MPhil and PhD level. Specialization courses provide conceptual framework and in depth insight into the teaching of science effectively.

Special Education

The Department was established in 1985. The department imparts education and training to teachers for the special children in four specializations namely Visual impairment, Hearing impairment, Physical disabilities and Mental retardation with particular emphasis to

facilitate mainstreaming of special children. Parents of the special children are also admitted to these programmes. Present programmes/courses of this department comprised of Postgraduate Diploma, MEd, MA, MPhil and PhD (MS/MPhil Based) in Special Education.

Programmes of Faculty of Education

All academic programmes of the Faculty of Education are recognized by HEC and accreditation is under process with NACTE.

The faculty is offering the following academic programmes:

PhD Education with following specializations:

- Distance and Non-Formal Education
- Educational Planning and Management
- Elementary Teacher Education
- Teacher Education
- Special Education
- Science Education

MPhil Education with following specializations:

- Distance and Non Formal Education
- Educational Planning and Management
- Elementary Teacher Education
- Teacher Education
- Special Education
- Science Education

MEd/MA Education with following specializations:

- MEd Distance and Non Formal Education
- MEd Elementary Teacher Education
- MEd Science Education
- MEd Special Education
- MEd Teacher Education
- MA Distance and Non Formal Education
- MA Educational Planning and Management
- MA Teacher Education
- MA Special Education

BEd/PGD/ADE/SSC/HSSC/BA level Educational programmes:

- BEd (1.5 year, 2.5 years, 4 years)
- PGD Educational Planning and Management
- PGD Early Childhood Education
- Associate Degree in Education (2 years)
- Courses of Education at SSC, HSSC and BA level

Impersonation for attendance or

Note: Any misbehave/misconduct during and/or after online classes may lead to cancellation of admission of the student

SCHEME OF STUDY OF BS ECCE

Program Title:	BS in Early Childhood Care and Education (BS ECCE)
Duration of the program:	4 Years
Semesters:	8 semesters
Semester duration:	18 weeks
Maximum workload per semester:	18 credit hours
Total credit hours:	126
Medium of instructions:	English
Delivery Mod:	ODL
Entry Qualification:	FA/FSC or equivalent degree.
Passing Marks (Assignments/Exams):	As per AIOU Policy

Introduction

The scheme of study of BS in Early Childhood Care and Education (BS ECCE) has been revised and aligned with the new undergraduate policy of the Higher Education Commission for the year 2023. The BS ECCE program is a single major program and has the following distribution of credit hours as per undergraduate policy 2023:

General Education requirements:	36 credit hours
Interdisciplinary Requirements:	12 Credit Hours
Disciplinary requirements:	72 credit hours

Capstone Project:	3 credit hours
Internship:	3 credit hours
Total Credit Hours:	126
Program code:	5019

SEMESTER 1

S. No	Course	Code	Credit hours	Cluster
1	Basics of Urdu// Bunyaadi Urdu	9001	3	GC (Arts and Humanities)
2	Application of Information and Communication Technologies	9384	3(2+1)	GC
3	Introduction to Sociology, Culture and Society	9410	3	GC (Social Sciences)
4	Quantitative Reasoning-1	8277	3	GC
5	Functional English	9382	3	GC
Total Credit Hours				15

GC: General Course**N/C: Non-Credit hour course****DC: Disciplinary Course/Major****IDC: Interdisciplinary course****SEMESTER 2**

S. No	Course	Code	Credit hours	Cluster
1	Islamic Studies/ Ethics	9401/ 5437	3	GC
2	Basics of Environmental Sciences	9389	3(2+1)	GC (Natural Sciences)
3	Quantitative Reasoning-2	8278	3	GC

4	Expository Writing	9381	3	GC
5	Ideology and Constitution of Pakistan	9378	3	GC
6	Home School and Community Relations	8271	3	DC/ Major-1
Total Credit Hours				18

SEMESTER-3

S. No	Course	Code	Credit hours	Cluster
1	Civics and Community Engagement	9385	3	GC
2	Entrepreneurship	5026	3	GC
3	Child Development	1626	3	DC/ Major -2
4	Early Childhood Curriculum	1625	3	DC/ Major -3
5	Introduction to Education	9443	3	DC/ Major -4
6	Health, Safety and Nutrition in Early Years	8290	3	DC/ Major -5
Total Credit Hours				18

SEMESTER-4

S. No	Course	Code	Credit hours	Cluster
1	Overview of Early Childhood Care &	8272	3	DC/ Major -6

	Education in Pakistan			
2	Foundations of ECCE	8286	3	DC/ Major -7
3	Language & Literacy Development	8283	3	DC/ Major -8
4	Organization of ECCE Environment	8289	3	DC/ Major -9
5	Arts and Crafts in Early Childhood Education	8280	3	DC/ Major -10
6	Pakistan Studies	9374	33	Gen
Total Credit Hours			18	

AD Requirements:

DC=10 courses=30 Credit Hours

GC=36 Credit Hours

Total AD=66 Credit Hours

SEMESTER-5

S. No	Course	Code	Credit hours	Cluster
1	Home Economics	6484	3	IDC-1
2	Teaching Reading & Writing	8291	3	DC/ Major -11
3	Applied Research	8293	3	DC/ Major -12
4	Technology in ECE Classroom	8288	3	DC/ Major -13
5	Behavior and Family Dynamics in Early Years	8292	3	DC/ Major -14

6	Fahm-e-Quran (Tajwid, Translation and Tafsir)	9487	N/C	Compulsory Course
Total Credit Hours				15

SEMESTER-6

S. No	Course	Code	Credit hours	Cluster
1	Children's Literature	8273	3	DC/ Major -15
2	Play-Based Learning in ECE	8272	3	DC/ Major -16
3	Professional Ethics in Early Childhood Education	8285	3	DC/ Major -17
4	Formative Assessment	8284	3	DC/ Major -18
5	Material Development in ECCE	8274	3	DC/ Major -19
6	Seerat-e-Tayyaba	9488	N/C	Compulsory Course
Total credit Hours				15

SEMESTER-7

S. No	Course	Code	Credit hours	Cluster
1	Inclusive Education	6413	3	IDC-2
2	Children Rights	8281	3	DC/ Major -20
3	ECCE in Comparative Perspective	8287	3	DC/ Major -21

4	Critical Thinking & Reflective Practices	8611	3	IDC-3
5	Capstone Project	8339	3	Research Requirements
Total Credit Hours				15

SEMESTER-8

S. No	Course	Code	Credit hours	Cluster
1	Design for Children	8343	3	DC/ Major -22
2	Educational Leadership and Management	8605	3	IDC-4
3	Introduction to Entrepreneurship in ECCE	8279	3	DC/ Major -23
4	Internship	8276	3	Field requirements
5	Performance Management in ECCE	8301	3	DC/ Major -24
Total Credit Hours				15

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

For any Assistance Contact
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BS INSTRUCTIONAL DESIGN AND TECHNOLOGY PROGRAMME

Secondary Teacher Education

The Department of Teacher Education was established in 1985 and was bifurcated into Secondary and Elementary Teacher Education Departments in July 2003. Its programmes aim at imparting academic and professional knowledge and training to in-services and pre service teachers and scholars.

Introduction

In increasingly technology-driven educational landscape, it is imperative that 21st century learners upgrade their skills and become proficient in the use of technology in every walk of life and to effectively facilitate the learning process. Educators and other professionals therefore must be able to design, deliver and manage learning environments both face-to-face and online. While embracing this paradigm shift of technology, Secondary Teacher Education Department (STED) has launching BS Education in Instructional Design and Technology Program. Overall this program focuses on instructional design process, learning theories, models, strategies, media, communication delivery models and interactive technologies, web designing and programming etc.

Therefore, using the principles and practices of adult education, this program concentrates on following three areas:

- Building a foundation and conceptual framework for educational and instructional design process.
- Developing instructional strategies and skills to facilitate adult learning.
- Using media, web and other ICTs to support learning.

Program Name	B.S Instructional Design and Technology
Programme Duration: Semesters)	4 years (8 Semesters)
Admission Criteria	FA/F.Sc or equivalent
Semester Duration:	16-18 weeks
Total Programme Credit Hours	134 Credit Hours
Total Number of courses:	47 courses including Internship and Research Project
Medium of Instruction:	English
Delivery Mode:	Face to Face
Pass Marks:	50%
Semester-wise Break-up of BS Instructional Design and Technology Program for Face to Face Offering	

SEMESTER 1

Sr. No	Course Code	Courses	Nature of Course	Credit Hours (Theory + Practical)
1.	ENGL3505	Functional English	GE1	3+0
2.	PKST3502	Ideology and Constitution of Pakistan	GE 2	2+0
3.	MATH3508	Quantitative Reasoning-I	GE 3	3+0
4.	8247	Educational Psychology & Guidance	D 1	3+0
5.	8248	Technology and Learning	D 2	3+0
6.	CS3503	Application of Information and Communication Technologies	D 3	2+1
Total Credit Hours				16+01=17
SEMESTER 2				
Sr. No	Course Code	Courses	Nature of Course	Credit Hours (Theory + Practical)
1.	8257	Introduction to Instructional Design	D 4	3+0

2.	8252	Learning Styles and Learning Environment	D5	3+0
3.	8253	Curriculum and Instruction	D 6	3+0
4.	ENVS 4501	Basics of Environmental Sciences	GE4	2+1
5.	8254	Classroom Management	D7	3+0
6.	8334	Introduction to Web Based Instructions	D8	3+0
Total Credit Hours				17+1=18

SEMESTER 3

SEMESTER 4

Sr. No	Course Code	Courses	Nature of Course	Credit Hours (Theory + Practical)
1.	ITHC/3501 HADH3501	Islamic Studies/Ethics	GE9	2+0
2.	6902	Object Oriented Programming	D11	3+1
3.	8251	Introduction to Open Educational Resources	D12	3+0

4.	SOC3503	Civics & Community Engagement	GE 11	2+0
5.	URD3503	Pakistani Adab -I	GE12	2+0
6.	PKST 3501	Pak. Studies		2+0
Total Credit Hours				
18+1=19				

SEMESTER 5

Sr. No	Course Code	Courses	Nature of Course	Credit Hours (Theory + Practical)
1.	8261	Educational Research and Statistics	D13	3+0
2.	8262	Education in Pakistan	D14	3+0
3.	5908	Web Design-I (website design & development)	IDI	3+1
4.	8269	Learning Management Systems and Organizations	D12	
5.	3499	Mobile Application Development	ID2	2+1

6.	8270	Developing Instructional Media	D15	3+0
7.	TFSR3501	Fahm-e-Quran (Tajwid, Translation and Tafsir)	Compulsory	0+3
Total Credit Hours				14+ 02=16

SEMESTER 6

Sr. No	Course Code	Courses	Nature of Course	Credit Hours (Theory + Practical)
1.	5914	Web Design-II (Advanced design & development skills)	ID3	3+1
2.	8335	Trends and Issues in Instructional Design	D16	3+0
3.	8330	Visual and Verbal Communication in Instructional Design	D17	3+0
4.	8264	Ethical use of Instructional	D18	3+0

		Material (proper usage of resources)		
5.	8265	Internship (Institution)	Internship/ Field Experience	0+3
6.	SERT3501	Seerat-e-Tayyaba	Compulsory	Non-credit
Total Credit Hours 12+04=16				
SEMESTER 7				
Sr. No	Course Code	Courses	Nature of Course	Credit Hours (Theory + Practical)
1.	8266	Instructional Designs: Theories and Models	D23	3+0
2.	8331	Systems Approach to Designing Instructional Materials	D24	3+0
3.	8259	Educational Measurement and Evaluation	D25	3+0
4.	8255	Organizational Behavior	ID26	3+0
5.	8332	Multi-media Applications in Education	D27	3+1

6.	5915	Internship (Software house)	D28	0+3
Total Credit Hours 15+04=19				
SEMESTER 8				
Sr. No	Course Code	Courses	Nature of Course	Credit Hours (Theory + Practical)
1.	8267	Higher Education	D29	3+0
2.	8268	Future Challenges in Education	D30	3+0
3.	8333	Capstone Project	D31	0+3
4.	8258	Foundations in Education	D32	3+0
Total Credit Hours 9+3=12				

Note: Department has right to change the offering of courses as per requirement.

GE= General Education
Discipline

D=Major Courses from
ID=Inter disciplinary

Lab Charges will be applicable only the semester in which lab work will be involved.

Assessment Criteria See page vii

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

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FACULTY OF SCIENCES

Faculty of Sciences form an integral part of the University, Since its establishment in 1982 with five teaching departments, it has undergone major development changes. It now comprises nine teaching and research departments which are offering courses at the undergraduate and postgraduate levels to more than ten thousand students. The Faculty operates under the basic guidelines of the University Act and on “Education for All as Convenient” basis so that maximum students get benefit from its academic programs and educational facilities. This principle has necessitated some structural changes in the non-formal mode, particularly at the postgraduate level, in the offering of theory

courses and practical lab work. This conceptual adjustment has been quite successful and many in-service students are benefiting from postgraduate study programs. Improvement in qualification for a better life is a right of everyone and the faculty’s programs meet this challenge by offering opportunities to all. In particular, a significant number of beneficiaries are those who cannot afford education in formal institution due to a variety of reasons.

DEPARTMENT OF COMPUTER SCIENCE

The Department of Computer Science (DCS) was established in the year 2000. The Department has received recognition nation-wide due to its quality education. The department had developed curricula of the academic programs at various levels to meet the national and international standards as defined by Higher Education Commission. The curricula include Ph. D (computer Science), MS (Computer Science), BS (Computer Science) and Postgraduate Diploma (PGD) in Computer Science. The department is equipped with computing facilities and services including a digital class room and multimedia courseware development lab. The department has its own library in addition to central library of the university. The Department of Computer Science practices the multi-method teaching methodology i.e. face-to-face regular classes for BS (Computer Science) and MS (Computer Science). The

online methodology is practiced for PGD (Computer Science) and Foreign Language (French). The facilities of Video/Teleconferencing are also in use for lectures/consultations in research-oriented degree of MS/PhD (Computer Science). In addition, the department also has a flavor of distance teaching in selected courses of BS (Computer Science) program like English, Pakistan Studies, and Islamic Studies etc. Besides graduate and undergraduate teaching, the department is actively involved in research and development. For this purpose, Multimedia Centre and Open Learning Institute of Virtual Education (OLIVE) have been established under the umbrella of the department. The Multimedia center is equipped with technology related to Audio/Video production. It has successfully developed multimedia courseware for more than 20 courses, whereas OLIVE provided a framework for electronic delivery of these courses in online mode. In addition to research activities in the area of software engineering communication, networking, and multimedia, the department focuses on the eLearning research in instruction design, communication, course management, e-assessment, mobile learning and web technologies integration. The University has also developed linkages with San Jose' State University (SJSU) USA and Kent State University, USA. KSU is located in the heart of Silicon Valley and Kent State has

strong education college with Technology Research Centers.

The principal aim of the Department of Computer Science is to produce graduates with a professional education and to undertake quality research in Computer Science and Related Information Technology areas. The specific objectives are to:

- i. Maintain an excellent reputation and professional accreditation for its taught degree programs.
- ii. Disseminate an appreciation of the current state and future directions of technological advances in the areas of Computer Science, Information Technology and e-learning.
- iii. Equip students with computer science knowledge and skills to cope with the social, economic, scientific, and technological challenges of the world outside.
- iv. Develop platform and systems for e-learning/mechanism for electronic delivery of courses to increase outreach to rural and remote areas.
- v. Conduct research in areas of e-learning, multimedia instructional design, web-based education, mobile learning and related areas in software engineering, information technology, and computer science.
- vi. Assist other departments and individuals to implement modern ICT in educational delivery.
- vii. Provide a leadership support in ICT based education in Pakistan.

BS COMPUTER SCIENCE (4-YEAR PROGRAM)

1. Introduction

The BS (CS) program is offered by the Department of Computer Science, AIOU. It is a four- years degree program, covering the recent trends in hardware, software and communication technologies. The program provides an understanding of the field through concepts, theory and techniques. The curriculum of the program has been developed and regularly updated to meet the national, international, social and economic needs. The curriculum revision is normally based on need of fast changing disciplines, emerging technologies and international standards. The structure and other details of the program are confined to HEC with focus on ACM and IEEE-CS recent development.

2. Objectives

The objectives of the program are to:

- i. Develop professionals in the field of computer science.
- ii. Provide high quality education at low cost.
- iii. Provide knowledge to individuals seeking computer skills to increase their job opportunities in their current careers or to pursue new careers.
- iv. Learn in-depth knowledge of computer languages, software engineering, computer architecture, large-scale system software and multimedia in the design.

- v. Provide sufficient conceptual and skill based know how so that successful graduates could initiate IT career in industry and academia.

3. Eligibility

Minimum 50% marks in Intermediate/12 years schooling/A- Level (HSSC) or Equivalent with Mathematics are required for admission in BS(CS). Equivalency certificate by IBCC will be required in case of education from some other country or system. The students who have not studied Mathematics at intermediate level have to pass deficiency courses of Mathematics in first two semesters.

The departmental admission committee shall determine the eligibility accordingly.

4. Duration of Program

- i. The BS (CS) is 133 credit hours' program and may be completed in minimum four years (eight semesters).
- ii. Two semesters are offered in a year as Spring and Autumn.
- iii. Duration of each semester is 16 weeks.
- iv. The maximum time limit to complete the BS (CS) Program is Six Years from the date of first registration of the student in this program.

5. Scheme of Study

Semester-1

S#	Code	Title	Cre. Hrs.
1	CS 3504	Computer Programming	4(3+1)
2	CS3503	Applications of Information & Communication Technologies	3(2+1)
3	MATH 3516	Discrete Mathematics	3(3+0)
4	MATH 3502	Calculus-I	3(3+0)
5	ENGL 3505	Functional English	3(3+0)
6	MATH 3517 3517	Pre-Calculus 1	Deficiency
Total 16 (14+2)			

Semester-2

S#	Code	Title	Cre. Hrs.
1	CS 3506	Object Oriented Programming	4(3+1)
2	CS 3507	Database Systems	4(3+1)
3	CS 3508	Digital Logic Design	3(2+1)
4	MATH 3509	Calculus-II	3(3+0)
5	MATH 3512	Linear Algebra	3(3+0)
6	MATH 3518	Pre-Calculus 2	Deficiency
Total 17 (14+3)			

Semester-3

S#	Code	Title	Cre. Hrs.
1	CS 4521	Data Structures	4(3+1)
2	CS 4522	Information Security	3(2+1)
3	CS 4523	Artificial Intelligence	3(2+1)
4	CS 4524	Computer Networks	3(2+1)
5	CS 4525	Software Engineering	3(3+0)
6	STAT 4509	Probability & Statistics	3(3+0)
Total 19 (15+4)			

Semester-4

S#	Code	Title	Cre. Hrs.
1	CS 4526	Computer Organization & Assembly Language	3(2+1)
2	CS 4527	Theory of Automata	3 (3-0)
3	CS 4528	Advance Database Management Systems	3 (2-1)
4	CS 4509	Applied Physics	3(2+1)
5	ENGL3504	Expository Writing	3(3+0)
6	ITHC3501/ HADH3501	Islamic Studies / Ethics	2(2+0)
7	PKST 3501	Pak. Studies	2(2+0)
Total 19 (14+3)			

Semester-5

S#	Code	Title	Cre. Hrs.
1	CS 5502	Operating Systems	3(2+1)
2	CS 5503	HCI & Computer Graphics	3 (2+1)
3	CS 5504	Computer Architecture	3 (2+1)
4	-	Domain Elective 1	3(2+1)
5	-	Domain Elective 2	3(2+1)
6	MGT3504	Introduction to Management	2(2+0)
7	TFSR 3501	Fahm-E-Quran (Tajwid, Translation and Tafsir)	Non-Cre.
Total 17 (12+5)			

Semester-6

S#	Code	Title	Cre. Hrs.
1	CS 5505	Compiler Construction	3 (2+1)
2	CS 5506	Parallel and Distributed Computing	3 (2+1)
3	-	Domain Elective 3	3 (2+1)
4	-	Domain Elective 4	3 (2+1)
5	-	Domain Elective 5	3 (2+1)
6	-	Domain Elective 6	3 (2+1)
7	SERT3501	Seerat-e-Tayyaba	Non-Cre.
Total 18 (12+6)			

Semester-7

S#	Code	Title	Cre. Hrs.
1	CS 6501	Final Year Project – I	2(0+2)
2	CS 6502	Analysis and Design of Algorithm	3(3+0)
3	-	Domain Elective 7	3(2+1)
4	CS 6503	IT Marketing Concepts	3(3+0)
5	ENGL 3503	Technical and Business Writing	3(3+0)
6	MGT3503	Entrepreneurship	2(2+0)
7	CS 6507	Internship	3(0-3)
Total 19 (13+6)			

Semester-8

S#	Code	Title	Cre. Hrs.
1	CS 6504	Final Year Project – II	4(0+4)
2	PKST3502	Ideology and Constitution of Pakistan	2(2+0)
3	CS 6506	Professional Practices	2(2+0)
4	SOC3503	Civics and Community Engagement	2(2+0)
Total 10 (6+4)			

The student can select seven courses from the list of elective courses.

**List of electives offered in the BS(CS) Program:
Computer Science Elective List (Domain Electives):**

Domain Elective (2.2)			
S#	Code	Course Title (Per HEC 2023)	Cr. Hrs.
1.	CS 5507	Web Technologies	3 (2-1)
2.	CS 5508	Mobile Application Development 1	3 (2-1)
3.	CS 5509	Visual Programming	3 (2-1)
4.	CS 5510	Numerical Computing	3 (2-1)
5.	CS 5511	Web Engineering	3 (2-1)
6.	CS 5512	Cyber Security	3 (2-1)
7.	CS 5513	Software Testing & Quality Assurance	3 (2-1)
8.	CS 5514	Mobile Application Development 2	3 (2-1)
9.	CS 5515	Cloud Computing	3 (2-1)
10.	CS 5516	Computer Graphics	3 (2-1)
11.	CS 5517	Object Oriented Analysis & Design	3 (2-1)

The Department of Computer Science reserves the right to offer or may not offer listed particular course depending upon the available faculty/laboratory resources and viable student's enrollment.

6. Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

7. Mode of Study

7.1 Medium of Instruction

The medium of instruction for BS (CS) Program is English.

7.2 Study Material

The class teacher will provide the study material. However, the students are advised to consult books from the list of recommended books.

7.3 Mode of Teaching

- i. The BS (CS) program is a non-merit-based program which is offered in Face-to-Face Mode.
- ii. Under this program, the course work will be conducted through video-conferencing/internet. Distance Education will be delivered by faculty members from Department of Computer Science,

Main Campus. A local faculty member/staff will be provided to assist in administrative and lab assignments.

7.4 Assessment and Evaluation See Page (vi & vii)

For any Assistance Contact

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**BS (INFORMATION TECHNOLOGY)
4-YEAR PROGRAM**

1. Introduction

In this era of technological revolution, education regarding Information Technology and its application is required. The Department of Computer Science, in keeping with the needs of the modern education requirement in technology, is revamping and reintroducing a Bachelors in Information Technology program. The BS (Information Technology) gives the students an in-depth knowledge of programming, system analysis and software testing. The curriculum of the BS (IT) program includes coursework in computing, mathematic, databases, software development and testing, modeling, introduction to classical Information Technology languages and case studies. The curricula is specifically designed to meet with the requirements of an expert software developer. The program also encourages students to take courses in ethics and social responsibility, with the opportunity to participate in long term projects in which Information Technology.

i. Objectives

- i. Develop proficiency in programming languages used in Information Technology.
- ii. Develop strong analytical skills to understand and to analyze the different paradigms of Information Technology.
- iii. Learn to manipulate different programming language and frameworks.
- iv. Develop an understanding related to usage of data ethics.

- v. Learn to develop new frameworks including for solving different problems.

3. Eligibility

Minimum 50% marks in Intermediate/12 years schooling/A- Level (HSSC) or Equivalent with Mathematics are required for admission in BS(CS). Equivalency certificate by IBCC will be required in case of education from some other country or system. The students who have not studied Mathematics at intermediate level have to pass deficiency courses of Mathematics in first two semesters.

The departmental admission committee shall determine the eligibility accordingly.

4. Duration of Program

- i. The BS (IT) is 135 credit hours' program and may be completed in minimum four years (eight semesters).
- ii. Two semesters are offered in a year as Spring and Autumn.
- iii. Duration of each semester is 16 weeks.
- iv. The maximum time limit to complete the BS (IT) Program is Six Years from the date of first registration of the student in this program.

5. Scheme of Study

Semester-1

Course Code	Title	Credit Hours
CS 3504	Computer Programming	4(3+1)
CS3503	Applications of Information & Communication Technologies	3(2+1)
MATH 3516	Discrete Mathematics	3(3+0)

MATH 3502	Calculus-I	3(3+0)
ENGL3505	Functional English	3(3+0)
MATH 3517	Pre-Calculus 1	Deficiency
Total Credit Hours		16

Semester-2

Course Code	Title	Credit Hours
CS 3506	Object Oriented Programming	4(3+1)
CS 3507	Database Systems	4(3+1)
CS 3508	Digital Logic Design	3(2+1)
MATH 3509	Calculus-II	3(3+0)
MATH 3512	Linear Algebra	3(3+0)
MATH 3518	Pre-Calculus 2	Deficiency
Total Credit Hours		17

Semester-3

Course Code	Title	Credit Hours
CS 4521	Data Structures	4(3+1)
CS 4522	Information Security	3(2+1)
CS 5423	artificial Intelligence	3(2+1)
CS 4524	Computer Networks	3(2+1)
CS 4525	Software Engineering	3(3+0)

STAT 4509	Probability & Statistics	3(3+0)
Total Credit Hours		19

Semester-4

Course Code	Title	Credit Hours
CS 4526	Computer Organization & Assembly Language	3(2+1)
CS 5507	Web Technologies	3(2+1)
CS 5512	Cyber Security	3(2+1)
PHY 4509	Applied Physics	3(2+1)
ENGL3504	Expository Writing	3(3+0)
ITHC3501/ HADH3501	Islamic Studies/Ethics	2(2+0)
PKST 3501	Pak. Studies	2(2+0)
Total Credit Hours		19

Semester-5

Course Code	Title	Credit Hours
CS 5502	Operating Systems	3(2+1)
CS 5518	DB Administration & Management	3(2+1)
CS 5519	System & Network Administration	3(2+1)
CS 6502	Analysis and Design of Algorithms	3(3+0)
CS 5504	Computer Architecture	3(2+1)
MGT3504	Introduction to Management	2(2+0)

TESR 3501	Fahm-E-Quran (Tajwid, Translation and Tafsir)	(NC)
Total Credit Hours		17

Semester-6

Course Code	Title	Credit Hours
CS 6508	Information Technology Infrastructure	3(2+1)
CS 5506	Parallel & Distributed Computing	3(2+1)
CS 6509	Network Security	3(2+1)
CS 6510	Enterprise Systems	3(2+1)
CS 6511	Web Engineering	3(2+1)
CS 4527	Theory of Automata	3(2+1)
SERT 3501	Seerat-e-Tayyaba	(NC)
Total Credit Hours		18

Semester-7

Course Code	Title	Credit Hours
CS 6501	Final Year Project - I	2(0+2)
CS 6511	Virtual Systems & Services	3(2+1)
CS 6512	Human Computer Interaction	3(2+1)
CS 6503	IT Marketing Concepts	3(3+0)
ENGL 3503	Technical & Business Writing	3(3+0)
MGT3503	Entrepreneurship	2(2+0)
CS 6507	Internship	3 (0+3)
Total Credit Hours		19

Semester-8

Course Code	Title	Credit Hours
CS 6504	Final Year Project -II	4 (0+4)
PKST3502	Ideology and Constitution of Pakistan	2(2+0)
CS 6506	Professional Practices	2(2+0)
SOC3503	Civics and Community Engagement	2(2+0)
Total Credit Hours		10

The Department of Computer Science reserves the right to offer or may not offer listed specialization area or a particular course depending upon the available faculty/laboratory resources and viable student's enrollment. The department may add other specialized areas or may add elective courses to any specialized defined area.

6. Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

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Phone: +92 51 9572495
E-mail: overseas@aiou.edu.pk

7. Mode of Study

a. Medium of Instruction

The medium of instruction for BS (IT) Program is English.

7.2 Study Material

The class teacher will provide the study material. However, the students are advised to consult books from the list of recommended books.

7.3 Mode of Teaching

- i. The BS (IT) program is a non-merit program which is offered in Face-to-Face Mode.
- ii. Under this program, the course work will be conducted through video-conferencing/internet. Distance Education will be delivered by faculty members from Department of Computer Science, Main Campus. A local faculty member/staff will be provided to assist in administrative and lab assignments. All assessments will be performed as per rules of the University.

7.4 Assessment and Evaluation See page vi

FACULTY OF ARABIC AND ISLAMIC STUDIES

INTRODUCTION:

The Faculty of Arabic & Islamic Studies was provided in the University Act, of 1974. It started functioning as an institute of Arabic & Islamic studies comprising the departments of Arabic and Islamic studies. The Institute of Arabic and Islamic Studies was upgraded as a full-fledged faculty in 1998. The Faculty of Arabic and Islamic consists of the following departments:

1. Quran and Tafseer
2. Hadith & Hadith Sciences
3. Shariah
4. Islamic Thought, History & Culture
5. Arabic Language & Literature
6. Seerah Studies
7. Interfaith Studies
8. Islamic Economics

OBJECTIVES OF THE FACULTY

1. To teach Islamic Studies and Arabic Language from Matric to PhD levels as per contemporary requirements.
2. To conduct advanced research on the different aspects of Islamic Studies, Islamic Culture, Arabic Language, Literature and Civilization.
3. To protect Islamic Heritage with the help of modern research tools and techniques.

4. To play a leading role in the interpretation of Islamic Teachings, according to the needs of contemporary Pakistani society.
5. To reconstruct Islamic Thought and defend Islam and Islamic identity of Pakistan at national & international forums.
6. To prepare Scholars of Islamic Studies who have a grasp on the different issues of Islamic Studies in general and command over the different areas of specialization such as Quran, Tafseer, Hadith, Shariah & Law, Islamic thought, History, Culture, Civilization and Muslim languages particularly Arabic language.
7. To establish a cadre of specialists and professional experts in different fields of Islamic Studies who can provide effective leadership in guiding and conducting quality research in the various disciplines of Islamic and Arabic Studies.
8. To provide opportunities for professional growth and development to the scholars of Islamic studies in general and in service personnel in particular.
9. To develop a linkage between different highly reputed institutions of Islamic learning in general and institutions of Muslim world in particular.
10. To create interfaith harmony and an environment of dialogue between Islamic and other civilizations.

PROGRAMMES OFFERED BY THE FACULTY

1. Postdoctoral Fellowship
2. PhD Islamic Studies (General)
3. PhD Islamic Studies (with specialization in Quran & Tafseer)

4. Ph.D. Islamic Studies (with specialization in Seerat Studies)
5. Ph.D. Islamic Studies (with specialization in Interfaith Studies)
6. Ph.D Shariah
7. PhD Arabic
8. M. Phil Islamic Studies (General)
9. M. Phil Islamic Studies (with specialization in Quran & Tafseer)
10. M. Phil Islamic Studies (with specialization in Seerat Studies)
11. M. Phil Islamic Studies (with specialization in Interfaith Studies)
12. M. Phil Islamic Studies (with specialization in Hadith and Hadith Sciences)
13. M. Phil (Arabic Language and Literature)
14. M.S Shariah
15. Diploma in "IFTAA"
16. Diploma "Islamic Finance"
17. BS Arabic
18. BS Islamic Finance
19. BS Islamic Studies (for International Students)
20. BS Islamic Studies (General)
21. BS Islamic Studies (Specialization in Quran & Tafseer)
22. BS Islamic Studies (Specialization in Hadith)
23. BS Islamic Studies (Specialization in Seerat Studies)
24. BS Islamic Studies (Specialization in Sharia)
25. BS Islamic Studies (Specialization in Dars-e-Nizami)
26. BS Islamic Studies (Specialization in Interfaith Studies)
27. Certificate in "IFTAA"
28. Certificate Course "Imam and Khateeb"
29. Arabic Teachers Training Course (ATTC)
30. Al- Lisan-ul-Arabi
31. Darse-e-Nizami Program (Matric to BA)

- Al Shahada al-Sanavia al-Aama
- Al Shahada al-Sanavia al-Khasa
- Al Shahada al-Aliya

JOURNALS/INDEX OF THE FACULTY:

1. Maaraf-e-Islami (from 2002)
2. Seerat Studies (from 2016)
3. Al-Bahs-ul-Arabi (from 2018)
4. Islamic Research Index.IRI (from 2014)

FUTURE PLANE:

1. Shifting of Programs to Online Mode
2. Strengthening of Dars-e-Nizami Program
3. Launching of Associate Degrees to address Professional Needs
4. Faculty Development/Training for designing research Projects/ Language Proficiency
5. Development of newly approved courses at various levels
6. Launching of new Research Journals.

**DEPARTMENT OF ISLAMIC
THOUGHT, HISTORY AND CULTURE**

1) INTRODUCTION OF THE PROGRAM:

Bachelor of Science in Islamic Finance **4 Years, 2.5 Years and 2Years** program offered by the Department of Islamic Thought, History, and Culture, Faculty of Arabic and Islamic Studies, Allama Iqbal Open University (AIU), Islamabad. This program is designed to provide students with a comprehensive understanding of Islamic finance principles, practices, and Shariah principles. The B.S. in Islamic Finance program is developed to equip students with the knowledge and skills necessary to navigate the dynamic industry of Islamic finance while adhering to the principles of Islam. Students will delve into core subjects, including Islamic banking, finance, and shariah principles, complemented by a robust curriculum in Islamic business and economics.

2) OBJECTIVES OF THE PROGRAM:

The program objectives for a B.S. in Islamic Finance should align with the overall goals of providing students with a comprehensive education in Islamic finance principles, ethics, and practices. Here are some potential program objectives:

1. To develop a deep understanding of the fundamental principles and concepts of Islamic finance, including Sharia-compliant financial instruments, contracts, and transactions.
2. To Equip Students with practical skills necessary for analysing, designing, and implementing

Sharia-compliant financial solutions in various economic contexts.

3. To Cultivate Ethical values and a sense of responsibility in students, emphasizing the importance of social justice and sustainability in Islamic finance practices.
4. To Promote Critical Thinking and Research Skills, enabling students to analyze and evaluate financial issues from an Islamic perspective and contribute to the advancement of Islamic finance knowledge.

3) ELIGIBILITY FOR ADMISSION IN BS ISLAMIC FINANCE (4 YEARS PROGRAM):

1. HSSC/Intermediate/Equivalence.
2. Matric with Khassah certificate from HEC Recognized Madaris/Boards with the compulsory condition that they will pass three Basic Courses as per requirement of IBCC, before completion of BS Program.

4) DETAIL OF COURSES:

1st Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Functional English	9382	03
2.	Quantitative Reasoning-I	9424	03
3.	Introduction to Sociology Culture and Society	9410	03
4.	Islamic studies/ Ethics (for non Muslim)	9401/ 5437	03
5.	Application of Information and Communication Technologies	9384	03

2nd Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Expository Writing	9381	03
2.	Basics of Environmental Sciences	9389	03
3.	Quantitative Reasoning-II	9383	03
4.	Ideology & Constitution of Pakistan	9378	03
5.	Entrepreneurship	5026	03
6.	Civics and Community Engagement	9385	03

3rd Semester:

Sr. #	Course Title	Code	Cr.Hr
1.	Universal Principles of Personality Development	4930	03
2.	Principles of Marketing	8407	03
3.	Principles of Macroeconomics	9302	03
4.	Principles of Accounting	5401	03
5.	Principles of Microeconomics	9301	03
6.	Pakistan Studies	9374	03

4th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Objective of Sharia	1901	03
2.	Islamic Economic System	1913	03
3.	Introduction to Fiqh	2951	03
4.	Principles of Islamic Jurisprudence	2953	03
5.	Islamic Law of Business contracts	3971	03
6.	Fundamentals of Money and Banking	8593	03

5th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Study of Selected Ayat and Ahadith Related to Ahkam-I	2952	03
2.	Introduction to Business Finance	8594	03
3.	Social System of Islam	1909	03
4.	Bank Operations Management	5479	03
5.	Fundamentals of Islamic Capital and money markets	3977	03
6.	Insurance and Takaful Management	3979	03

6th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Financial Accounting	5418	03
2.	Islamic Banking: Theory and Practice	3970	03
3.	AAOIFI'S Shariah Standards -I	3972	03
4.	Shariah Governance in Islamic Financial Institutions	3976	03
5.	Risk Management in Islamic Banking	3978	03

7th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Fahm-e-Quran (Tajwid, Translation & Tafseer)	4935	03
2.	Islamic Assets and funds management	3973	03
3.	AAOIFI'S Shariah Standards -2	3974	03
4.	Internship	3982	03
5.	Capstone Project	3985	03

8th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Seerat-e-Tayyeba	3900	03
2.	Current issues in Islamic finance	3975	03
3.	Product Development in Islamic Banks	3980	03
4.	Management of Islamic Financial Institutions	3981	03

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 5 Courses)	US\$ 500/-
Total First Semester Fee=	US\$ 600/-

<p>For any Assistance Contact Directorate of International Collaboration & Exchange Phone: +92 51 9572495 E-mail: overseas@aiou.edu.pk</p>

5) ELIGIBILITY FOR ADMISSION IN BS ISLAMIC FINANCE (2.5 YEARS PROGRAM):

Any 14-Years Education, Any Bachelors 14 Years Degree, Associate Degree in Arts, Associate Degree in Science, Associate Degree in Education or Equivalent (with 45% marks).

6) DETAIL OF COURSES:

1st Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Objective of Sharia	1901	03
2.	Islamic Economic System	1913	03
3.	Introduction to Fiqh	2951	03
4.	Principles of Islamic Jurisprudence	2953	03
5.	Islamic Law of Business contracts	3971	03
6.	Fundamentals of Money and Banking	8593	03

2nd Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Study of Selected Ayat and Ahadith Related to Ahkam-I	2952	03
2.	Introduction to Business Finance	8594	03
3.	Social System of Islam	1909	03
4.	Bank Operations Management	5479	03
5.	Fundamentals of Islamic Capital and money markets	3977	03
6.	Insurance and Takaful Management	3979	03

3rd Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Financial Accounting	5418	03
2.	Islamic Banking: Theory and Practice	3970	03
3.	AAOIFI'S Shariah Standards -I	3972	03
4.	Shariah Governance in Islamic Financial Institutions	3976	03
5.	Risk Management in Islamic Banking	3978	03

4th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Fahm-e-Quran (Tajwid, Translation & Tafseer)	4935	03
2.	Islamic Assets and funds management	3973	03
3.	AAOIFI'S Shariah Standards -2	3974	03
4.	Internship	3982	03
5.	Capstone Project	3985	03

5th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Seerat-e-Tayyeba	3900	03
2.	Current issues in Islamic finance	3975	03
3.	Product Development in Islamic Banks	3980	03
4.	Management of Islamic Financial Institutions	3981	03

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

For any Assistance Contact

Directorate of International Collaboration & Exchange

Phone: +92 51 9572495

E-mail: overseas@aiou.edu.pk

7) ELIGIBILITY FOR ADMISSION IN BS ISLAMIC FINANCE (2 YEARS PROGRAM):

1. Associate Degree holders in Islamic Studies With Minimum 60 Credit Hours, or Equivalent (with 50% marks), who want to enroll in the same discipline, will be directly enrolled in the 5th Semester.
2. Candidate having Shahdat-ul-Aleya (50% marks) with B.A degree or passing compulsory subjects as per requirement of HEC
3. Candidate having F.A or Equivalent with Shahdat-ul-Aleya (50% marks) degree can join B.S Islamic Studies Programs in 5th Semester after passing General Education (GEC) courses as per HEC/AIOU rules before completion of B.S Program.

8) DETAIL OF COURSES:

1st Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Study of Selected Ayat and Ahadith Related to Ahkam-I	2952	03
2.	Introduction to Business Finance	8594	03
3.	Social System of Islam	1909	03
4.	Bank Operations Management	5479	03
5.	Fundamentals of Islamic Capital and money markets	3977	03
6.	Insurance and Takaful Management	3979	03

2nd Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Financial Accounting	5418	03
2.	Islamic Banking: Theory and Practice	3970	03
3.	AAOIFI'S Shariah Standards -I	3972	03
4.	Shariah Governance in Islamic Financial Institutions	3976	03
5.	Risk Management in Islamic Banking	3978	03

3rd Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Fahm-e-Quran (Tajwid, Translation & Tafseer)	4935	03
2.	Islamic Assets and funds management	3973	03
3.	AAOIFI'S Shariah Standards -2	3974	03
4.	Internship	3982	03
5.	Capstone Project	3985	03

4th Semester:

Sr. #	Course Title	Code	Cr.Hrs
1.	Seerat-e-Tayyeba	3900	03
2.	Current issues in Islamic finance	3975	03
3.	Product Development in Islamic Banks	3980	03
4.	Management of Islamic Financial Institutions	3981	03

Fee Tariff

Item	Fee
Registration Fee: (At the time of 1 st Admission)	US\$ 50/-
Admission Fee: (At the time of 1 st Admission)	US\$ 50/-
Per Course Fee @ US\$ 100/- = Total Fee (US\$ 100 x 6 Courses)	US\$ 600/-
Total First Semester Fee=	US\$ 700/-

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The University reserves the right to change the fee tariff in the coming semesters. This can be done without any prior notice as deemed fit for the expected expenditure which is to be incurred on the semester-based academic and operational activities of the program.

علامہ اقبال اوپن یونیورسٹی کا مختصر تعارف

علامہ اقبال اوپن یونیورسٹی ایک میگا یونیورسٹی ہے جو 1974 میں پارلیمنٹ کے ایکٹ کے تحت قائم ہوئی۔ اس یونیورسٹی کا مرکزی کیمپس اسلام آباد کے سیکٹر H-8 میں واقع ہے۔ اپنے قیام کے وقت یہ دنیا کی دوسری اوپن یونیورسٹی اور ایشیا اور افریقہ میں اپنے نوعیت کی پہلی یونیورسٹی تھی۔ علامہ اقبال اوپن یونیورسٹی کی قیام کا بنیادی مقصد فاصلاتی نظام تعلیم کے ذریعے ان لوگوں کو جو بوجہ رسمی تعلیم سے استفادہ نہیں کر سکے یا جن کا سلسلہ تعلیم منقطع ہو گیا ہے ان کے گھروں کی دہلیز پر تعلیمی سہولیات مہیا کرنا ہے۔ اوپن یونیورسٹی سمسٹر سسٹم کے مطابق کام کر رہی ہے انڈر گریجویٹ طلباء کے لیے دونوں سمسٹر میں داخلے ہوتے ہیں جبکہ پوسٹ گریجویٹ سطح پر داخلہ سال میں ایک بار ہوتا ہے طلبہ کو یونیورسٹی کی اپنی تیار کرنا کتابیں بھجوائی جاتی ہیں جبکہ پوسٹ گریجویٹ کی سطح کے کورسز کے لیے غیر ملکی کتابوں کی دوبارہ چھپائی تقویٰ مواد اور یونیورسٹی کی تیار کردہ سٹڈی گائیڈ طلبہ کی مہارت میں مزید اضافہ کرتی ہیں۔

اس وقت علامہ اقبال اوپن یونیورسٹی میٹرک سے پی ایچ ڈی سطح کے مختلف پروگرام پیش کر رہی ہے جو چار کلیات پر مشتمل ہیں یونیورسٹی نے ملک بھر میں مطالعاتی مراکز قائم کیے ہیں جہاں فاصلاتی نظام تعلیم کے طلباء اپنے مقرر کردہ ٹیوٹرز سے ضروری

رہنمائی حاصل کرتے ہیں علاوہ یونیورسٹی نے کل وقتی مطالعاتی مراکز بھی قائم کیے ہوئے ہیں۔ جہاں پرائیمیری اے (آئی ٹی) بینکنگ اور فائننس، بی ایس (کیمسٹری)، بی ایس (مائیکرو بیالوجی) اور کئی پوسٹ گریجویٹ پروگرام میں طلبہ کو بالمشافہ رہنمائی مہیا کی جاتی ہے۔ علامہ اقبال اوپن یونیورسٹی چار سالہ انڈر گریجویٹ ڈگری پروگرام بھی پیش کر رہی ہے۔ علاوہ ازیں علامہ اقبال اوپن یونیورسٹی اور اس کے جملہ علاقائی دفاتر تعلیمی سال کے دوران نصابی تعلیمی سرگرمیوں کے ساتھ ساتھ ہم نصابی سرگرمیوں میں بھی بڑھ چڑھ کر حصہ لیتے ہیں اور مختلف نوعیت کی علمی ادبی اور قومی تقریبات کے انعقاد کا اہتمام کرتے ہیں جس میں ہمارے طلبہ و اساتذہ کے ساتھ ساتھ علاقے کے معزز و سرکردہ اراکین اور صاحبان علم و دانش شرکت کرتے ہیں۔ سائنس کے طلبہ کے لیے یونیورسٹی سائنس کیمپس کا قیام عمل میں لایا گیا ہے جس میں سائنس کے تمام ڈسپلنز کے ریسرچ سکالرز کے لیے بین الاقوامی معیار کی حامل جدید سائنسی تجربہ گاہوں کی سہولیات بھی فراہم کی گئی ہیں۔ موجودہ دور کے تقاضوں کو پورا کرنے کے یونیورسٹی مرکزی لائبریری اور سٹوڈنٹ ہاسٹل میں انٹرنیٹ لیب کی سہولیات بھی فراہم کی گئی ہے جہاں اس مقصد کی حصول کے لیے کمپیوٹرز بھی مہیا کر دیئے گئے ہیں تاکہ یونیورسٹی کے اساتذہ و طلباء اپنی علمی مدد حقیقی کاوشوں کو جدید عصری تقاضوں سے ہم آہنگ کر سکیں۔

کلیہ عربی و علوم اسلامیہ

تعارف

علامہ اقبال اوپن یونیورسٹی کے قیام کے ساتھ ہی ادارہ عربی و علوم اسلامیہ قائم کیا گیا تھا۔ اس ادارے میں عربی زبان ادب اور علوم اسلامیہ کا شعبہ موجود تھا۔ ادارے کی طرف سے ابتدائی سطح پر السان العربی، تدریب المعلمین (اے ٹی ٹی سی)، میٹرک، ایف اے اور بی اے کی سطح پر اسلامیات فقہ اور سیرت طیبہ ﷺ کے کورسز پیش کیے گئے۔

1988ء میں علامہ اقبال اوپن یونیورسٹی ایکٹ 1974 کی رو سے منظور شدہ

کلیہ عربی و علوم اسلامیہ کو معرض وجود میں لایا گیا اور ادارہ عربی و علوم اسلامیہ کو کلیہ عربی والوں میں اسلامیہ کے نام سے ایک مستقل کلیہ (Faculty) کا درجہ دے دیا گیا۔ اس کلیہ کے قیام کا مقصد اسلامی علوم کی ترویج اور پاکستان میں نئی نسل کو اسلامی علوم سے اس طرح روشناس کرانا ہے کہ وہ معاشرے کو اسلام کے سانچے میں ڈھالنے کے لیے موثر کردار ادا کر سکیں اور اس کے ساتھ اہل مغرب کی جانب سے اسلام پر جو اعتراضات کیے جاتے ہیں ان کا جواب انہی کی زبان اور انہی کے انداز میں اخلاقیات کے اصولوں کو مد نظر رکھ کر دے سکیں ان مقاصد کے حصول کے لیے

1987 میں علوم اسلامیہ میں ایم فل پروگرام کی ابتداء کی ابتدا کی گئی جو مزید ترقی پا کر پی ایچ ڈی علوم اسلامیہ کے اجراء تک جا پہنچا۔ 1999ء میں ایم اے عربی و علوم اسلامیہ کے پروگراموں کا باقاعدہ اجراء کر دیا گیا اور ایم اے علوم اسلامیہ کو چار تخصصات میں تقسیم کیا گیا۔ مزید براں خزاں 2019 سے بی ایس علوم اسلامیہ کا چار سالہ ڈگری پروگرام بھی شروع کیا گیا جو سات تخصصات پر مبنی ہے۔

کلیہ عربی والوں میں اسلامیہ کے مختلف شعبہ جات

کلیہ عربی والوں میں اسلامیہ کے درجہ ذیل شعبہ جات ہیں۔

شعبہ قرآن و تفسیر

قرآن و تفسیر اور علوم القرآن سے متعلق کورسز کی تیاری شعبہ قرآن و تفسیر کے ذمہ ہے شعبہ قرآن و تفسیر الحمد للہ بی ایس علوم اسلامیہ (تخصص قرآن و تفسیر)، ایم اے علوم اسلامیہ (تخصص قرآن و تفسیر) ایم فل، علوم اسلامیہ (تخصص قرآن و تفسیر) اور پی ایچ ڈی علوم اسلامیات (تخصص قرآن و تفسیر) کے پروگرامز پیش کر رہا ہے جو انتہائی کامیابی سے جاری و ساری ہیں، شعبہ قرآن و تفسیر نے رواں سال سے

قرآنیات کے نام سے باقاعدہ علمی و تحقیقی مجلے کا اجراء بھی کر دیا ہے جو مستقبل میں علمی و تحقیقی سرگرمیوں میں مدد و معاون ثابت ہوگا۔

شعبہ حدیث و علوم الحدیث

اس شعبے کے ذمے حدیث و علوم الحدیث کے میٹرک سے لے کر ایم فل کی سطح تک کے تمام کورسز کی تیاری ہے۔ شعبہ ہذا نے اس ضمن میں تمام کورسز کو از سر نو مرتب کیا ہے اور کئی اہم کتب تیار کی ہیں۔ شعبہ حدیث اس وقت بی ایس علوم اسلامیہ (تخصص حدیث و علوم احادیث)، ایم اے علوم اسلامیہ (تخصص حدیث و سیرت) اور ایم فل علوم اسلامیہ (تخصص حدیث و علوم الحدیث) کے پروگرام پیش کر رہا ہے، شعبہ حدیث کے زیر اہتمام پی ایچ ڈی (تخصص حدیث و علوم الحدیث) کی تمام ابتدائی منظوریوں ہو چکی ہیں اور شعبہ جلد ہی پی ایچ ڈی پروگرام کا اجراء بھی کرے گا۔ اس کے علاوہ میٹرک ایف اے اور بی اے کے اسلامیات کے کورسز کی کوارڈینیشن بھی اسی شعبے کے ذمے ہے۔

شعبہ سیرت سٹڈیز

شعبہ سیرت سٹڈیز کا قیام سال 2018ء میں ان وجوہات کی بناء پر عمل میں لایا گیا کہ رسول کریم ﷺ کی سیرت کے مختلف پہلوؤں کو ملکی و بین الاقوامی سطح پر اجاگر کیا

جاسکے۔ اس مقصد کے لیے شعبہ نے باقاعدہ بی ایس علوم اسلامیہ (تخصص سیرت سٹڈیز) کا اجراء کیا گیا جس میں سیرت رسول ﷺ سے متعلقہ مختلف کورسز پیش کئے جا رہے ہیں، علاوہ ازیں میٹرک (درس نظامی)، ایف اے (درس نظامی) اور بی اے (درس نظامی) کے بعد بی ایس علوم اسلامیہ (تخصص درس نظامی) کے پروگرام کا اجراء بھی کیا ہے جو کہ شعبہ کے لیے ایک اعزاز کی بات ہے، علاوہ ازیں شعبہ نے مزید کامیابیاں سمیٹتے ہوئے سال 2023ء سے ایم فل علوم اسلامیہ (تخصص سیرت سٹڈیز) اور پی ایچ ڈی علوم اسلامیہ (تخصص سیرت سٹڈیز) کے پروگراموں کا بھی باقاعدہ طور پر اجراء کر دیا ہے، اس کے علاوہ مجلہ سیرت سٹڈیز کی تیاری بھی اسی شعبے کے زیر اہتمام ہوتی ہے۔

شعبہ فکر اسلامی تاریخ و ثقافت (اسلامک سٹڈیز جنرل)

شعبہ فکر اسلامی تاریخ و ثقافت کلیہ عربی و علوم اسلامیہ کا سب سے بڑا اور قدیم شعبہ ہے۔ کلیہ عربی و علوم اسلامیہ کے تمام کلیدی پروگرامز جیسے پی ایچ ڈی علوم اسلامیہ (عمومی)، ایم فل علوم اسلامیہ (عمومی)، ایم اے علوم اسلامیہ (عمومی) اور بی ایس علوم اسلامیہ (عمومی) یہی شعبہ پیش کرتا ہے ان تمام پروگرام کی کوآرڈینیٹیشن اسی شعبہ کے ذمے ہے، بی ایس علوم اسلامیہ (عمومی) کی مقبولیت کے پیش نظر شعبہ گزشتہ سال 2023ء سے بیرون ممالک میں مقیم طلبہ طالبات کے لیے بھی پروگرام

پیش کر رہا ہے۔ علاوہ شعبہ نے مزید کامیابیاں سمیٹتے ہوئے علوم اسلامیہ کے ساتھ ساتھ سال 2023 سے بی ایس اسلامک فائنانس کے پروگرام کا بھی باقاعدگی سے اجراء کر دیا ہے۔ ایم فل اور پی ای ڈی کی سطح پر سب سے زیادہ ریسرچ اسی شعبے میں ہوتی ہے۔ سال 2023ء سے شعبہ نے آئمہ و خطباء کے لیے تربیتی کورس ”امام و خطیب“ اور ڈپلومہ اسلامک فائنانس کا بھی باقاعدہ اجراء کیا ہے، جبکہ رواں سال شعبہ ڈپلومہ ”افتاء“ اور سرٹیفکیٹ کورس ”افتاء“ کا بھی باقاعدگی سے اجراء کر رہا ہے۔

تحقیقی اور تدریسی سرگرمیوں کے ساتھ ساتھ شعبہ تاریخ و ثقافت فکری اور ثقافتی پروگرامز کے انعقاد میں بھی پیش پیش رہتا ہے شبہ ہذا کے زیر اہتمام ”خطبات اسلام آباد“ کے عنوان سے ایک سلسلہ محاضرات بھی جاری ہے۔ جس میں ملت اسلامیہ کو درپیش فکری و تہذیبی مسائل پر ماہرین علوم اسلامیہ کو لیکچرز کے لیے مدعو کیا جاتا ہے گزشتہ پانچ برسوں میں ایسی 25 کے قریب نشستیں منعقد کی جا چکی ہیں جن میں ملکی اور عالمی سطح کے اہل فکر و تحقیق خطاب کر چکے ہیں ان میں ڈاکٹر سید سلمان ندوی ڈاکٹر محمد یاسین مظہر صدیقی ڈاکٹر محمد خالد مسعود ڈاکٹر سفیر اختر اور مولانا زاہد الراشدی کے اسماء گرامی قابل ذکر ہیں۔ علاوہ ازیں سال بھر میں مختلف مناسبتوں سے بھی پروگرام منعقد کیے جاتے ہیں جیسے یوم اقبال وغیرہ اسی طرح وفاق و فتاویٰ مجلس اور نعتیہ مشاعروں کا اہتمام بھی کیا جاتا ہے تاکہ طلبہ و طالبات کو اسلامی تہذیب و

ثقافت کے ثقافتی پہلوؤں سے روشناس کرایا جاسکے۔ شعبہ ہذا ہر برس ایک بین الاقوامی کانفرنس اور سیمینار کا انعقاد بھی کرتا ہے جس میں معاشرتی تہذیبی تحقیقات میں سے کسی ایک اہم موضوع کو منتخب کر کے ماہرین کو مقالہ لکھنے کی دعوت دی جاتی ہے۔

شعبہ شریعہ

شریعیہ سے متعلق کورسز اور پروگراموں کی تیاری شعبہ شریعیہ کے ذمہ ہے، اس شعبے نے بی ایس، ایم اے، ایل ایل ایم، ایم ایس (شریعیہ) اور پی ایچ ڈی علوم اسلامیہ میں اسلامی فقہ و قانون کی کورسز تیار کی ہے۔ بی ایس علوم اسلامیہ تخصص اسلامی شریعیہ کی اہم کتب کی تیاری بھی اسی شعبے کے ذمے ہیں شعبہ ہذا شریعیہ میں تخصص کے ساتھ ساتھ بی ایس علوم اسلامیہ، ایم اے علوم اسلامیہ کے پروگرامز بھی پیش کر رہا ہے اس کے علاوہ شعبہ شریعیہ نے ایم ایس شریعیہ اور پی ایچ ڈی شریعیہ کے پروگراموں کا اجراء بھی کیا ہے۔

شعبہ مطالعات بین المذاہب

شعبہ مطالعات بین المذاہب کا آغاز سال 2018ء میں ہوا۔ اس شعبے کے قیام کا بنیادی مقصد اسلام کی آفاقی اور عالمگیر تعلیمات کو پیش کرنا، بین المذاہب اور بین المسالک ہم آہنگی کے لیے کورسز کی تیاری اور باقاعدہ پروگراموں کا اجراء کرنا

کلیہ اسلامیہ کے اہم پروگرامز / کورسز

- 1- پی ایچ ڈی علوم اسلامیہ (جنرل)
- 2- پی ایچ ڈی علوم اسلامیہ (تخصص قرآن و تفسیر)
- 3- پی ایچ ڈی علوم اسلامیہ (تخصص سیرت سٹڈیز)
- 4- پی ایچ ڈی علوم اسلامیہ (تخصص مطالعات بین المذاہب)
- 5- پی ایچ ڈی شریعہ
- 6- پی ایچ ڈی عربی
- 7- ایم فل علوم اسلامیہ (جنرل)
- 8- ایم فل علوم اسلامیہ (تخصص قرآن و تفسیر)
- 9- ایم فل علوم اسلامیہ (تخصص سیرت سٹڈیز)
- 10- ایم فل علوم اسلامیہ (تخصص حدیث و علوم الحدیث)
- 11- ایم فل علوم اسلامیہ (تخصص مطالعات بین المذاہب)
- 12- ایم ایس شریعہ
- 13- ایم فل عربی
- 14- ایم اے علوم اسلامیہ (جنرل)
- 15- ایم اے علوم اسلامیہ (تخصص قرآن و تفسیر)
- 16- ایم اے علوم اسلامیہ (تخصص حدیث و سیرت)

شامل ہے۔ شعبہ بی ایس علوم اسلامیہ (تخصص مطالعات بین المذاہب)، ایم فل علوم اسلامیہ (تخصص مطالعات بین المذاہب) اور پی ایچ ڈی علوم اسلامیہ (تخصص بین المذاہب) کے پروگرامز پیش کر رہا ہے، ان پروگراموں سے متعلقہ مختلف کورسز کی تیاری بھی شعبہ نے کی ہے اور کئی ایک جامع اور مفید کتب کا اجراء کیا ہے۔

شعبہ عربی زبان و ادب

عربی زبان و ادب کا علوم اسلامیہ سے انتہائی گہرا اور بنیادی تعلق ہے۔ عربی زبان پڑھے بغیر علوم اسلامیہ پر دسترس حاصل کرنا بہت مشکل کام ہے شعبہ عربی ابتدائی عربی سے لے کر بی ایس / ایم فل / پی ایچ ڈی عربی تک کے پروگرامز پیش کر رہا ہے، اس کا نصاب نہ صرف جدید ٹیکنالوجی سے ہم آہنگ ہے، بلکہ پاکستان کی دیگر بیشتر جامعات کے نصاب کو مد نظر رکھ کر روزمرہ کی عربی زبان میں بہترین انداز میں بنایا گیا ہے۔ شعبہ عربی کے مقبول عام پروگرام میں لغت القرآن، عربی بول چال، السان العربی، میٹرک، انٹر میڈیٹ، بی اے کے علاوہ ٹیچرز ٹریننگ کے لیے تدریب معلمین (اے ٹی ٹی سی) اور بی ایڈ عربی کے پروگرامز شامل ہیں۔ شعبہ عربی زبان و ادب علامہ اقبال اوپن یونیورسٹی کا سب سے پہلا شعبہ ہے جس نے العربی سہل کے نام سے ٹیلی ویژن پروگراموں کا آغاز 1974 سے ہی کر دیا تھا۔

کلیہ عربی والوں میں اسلامیہ کی تحقیقی سرگرمیاں

کلیہ عربی و علوم اسلامیہ کا نمایاں امتیاز اس کی علمی اور تحقیقی سرگرمیاں ہیں تحقیق کے میدان میں یہ کلیہ بی ایس ایم اے ایم فل اور پی ایچ ڈی کی سطح کے مقالات تحریر کرواتا ہے کلیہ عربی و علوم اسلامیہ سے تین علمی و تحقیقی مجلے معارف اسلامی، سیرت سٹڈیز اور مجلہ البحث العربیہ باقاعدگی سے شائع ہو رہے ہیں ان میں عربی انگریزی اور اردو میں تحقیقی مقالات شائع کیے جاتے ہیں علاوہ عظیم مختلف علمی و تحقیقی موضوعات پر موقع بہ موقع باقاعدگی سے سیمینار کانفرنسز اور سیمپوزیم کا اہتمام بھی کیا جاتا ہے۔

کلیہ عربی و علوم اسلامیہ کا تدریسی عملہ

- 1- پروفیسر ڈاکٹر شاہ محی الدین ہاشمی، ڈین کلیہ عربی و علوم اسلامیہ / صدر شعبہ فکر اسلامی تاریخ و ثقافت
- 2- پروفیسر ڈاکٹر شاہ معین الدین ہاشمی، صدر شعبہ سیرت سٹڈیز
- 3- پروفیسر ڈاکٹر غلام شمس الرحمن، صدر شعبہ مطالعات بین المذاہب
- 4- ڈاکٹر ثناء اللہ حسین، صدر شعبہ قرآن و تفسیر
- 5- ڈاکٹر ہدایت خان، صدر شعبہ شریعہ
- 6- ڈاکٹر عبد الجبید بغدادی، صدر شعبہ عربی

- 17- ایم اے علوم اسلامیہ (تخصص اسلامی قانون و فقہ)
- 18- ایم اے عربی
- 19- بی ایس عربی
- 20- بی ایس علوم اسلامیہ (جنرل)
- 21- بی ایس علوم اسلامیہ (تخصص قرآن و تفسیر)
- 22- بی ایس علوم اسلامیہ (تخصص حدیث و علوم الحدیث)
- 23- بی ایس علوم اسلامیہ (تخصص سیرت سٹڈیز)
- 24- بی ایس علوم اسلامیہ (تخصص شریعہ)
- 25- بی ایس علوم اسلامیہ (تخصص درس نظامی)
- 26- بی ایس علوم اسلامیہ (تخصص مطالعات بین المذاہب)
- 27- بی ایس اسلامک فائننس
- 28- تدریب المعلمین (ATTC)
- 29- السان العربی
- 30- عربی بول چال
- 31- لغت القرآن
- 32- میٹرک تالی اے (درس نظامی پروگرام)

- 7- ڈاکٹر حافظ محمد سجاد، ایسوسی ایٹ پروفیسر شعبہ مطالعات بین المذاہب
- 8- ڈاکٹر محمد ریاض محمود، ایسوسی ایٹ پروفیسر، شعبہ فکر اسلامی تاریخ و ثقافت
- 9- ڈاکٹر سمیع اللہ زبیری، اسٹنٹ پروفیسر شعبہ عربی
- 10- ڈاکٹر احمد رضا، اسٹنٹ پروفیسر، شعبہ فکر اسلامی تاریخ و ثقافت
- 11- ڈاکٹر محمد شاہد، اسٹنٹ پروفیسر، حدیث و علوم الحدیث
- 12- ڈاکٹر حافظ محمد ارشد اقبال، اسٹنٹ پروفیسر شعبہ قرآن و تفسیر
- 13- ڈاکٹر حافظ طاہر اسلام، اسٹنٹ پروفیسر شعبہ فکر اسلامی تاریخ و ثقافت
- 14- ڈاکٹر نوید اقبال، اسٹنٹ پروفیسر شعبہ حدیث و علوم الحدیث
- 15- ڈاکٹر حافظ محمد فاروق عبداللہ اسٹنٹ پروفیسر شعبہ مطالعات بین المذاہب
- 16- ڈاکٹر حافظ راؤ فرحان علی، اسٹنٹ پروفیسر شعبہ شریعہ
- 17- ڈاکٹر ظفر اقبال، اسٹنٹ پروفیسر شعبہ قرآن و تفسیر
- 18- ڈاکٹر سعاد محمد عباس، اسٹنٹ پروفیسر شعبہ قرآن و تفسیر
- 19- ڈاکٹر محمد رفیق، اسٹنٹ پروفیسر شعبہ سیرت سٹڈیز
- 20- ڈاکٹر طاہرہ افراق، لیکچرار شعبہ شریعہ
- 21- ڈاکٹر حافظ معظم شاہ، لیکچرار شعبہ شریعہ
- 22- ڈاکٹر شکیل احمد، لیکچرار شعبہ عربی
- 23- ڈاکٹر احمد عبدالرحمن، لیکچرار شعبہ فکر اسلامی تاریخ و ثقافت
- 24- ڈاکٹر محمد طیب خان، لیکچرار شعبہ قرآن و تفسیر
- 25- ڈاکٹر مجیب الرحمن، لیکچرار شعبہ سیرت سٹڈیز
- 26- ڈاکٹر حسن بیگ، لیکچرار شعبہ مطالعات بین المذاہب ہم آہنگی
- 27- ڈاکٹر حفصہ مجید، لیکچرار شعبہ شریعہ
- 28- ڈاکٹر محمد خرم شہزاد، لیکچرار شعبہ عربی
- 29- ڈاکٹر حافظ سعید الرحمن، لیکچرار شعبہ فکر اسلامی تاریخ و ثقافت
- 30- ڈاکٹر عثمان علی شیخ، لیکچرار شعبہ مطالعات بین المذاہب

بی ایس عربی کا (چار سالہ) پروگرام و تفصیلات

شرائط داخلہ

جو امیدوار بی ایس عربی میں داخلہ کے خواہش مند ہوں وہ آن لائن طریقہ کار

کے تحت اپلائی کریں۔ داخلہ کی شرائط درج ذیل ہیں:

- 1- کسی تسلیم شدہ بورڈ / یونیورسٹی سے ایف اے یا مساوی ڈگری
- 2- میٹرک مع خاصہ سرٹیفکیٹ جو کہ IBCC کے منظور شدہ مدارس یا بورڈ سے پاس کیا گیا ہو، اس شرط کے ساتھ کہ طالب علم ایف اے لیول کے کورسز کو پاس کرنا ہو گا تاکہ وہ بی ایس پروگرام مکمل ہونے سے قبل IBCC سے مساوی سرٹیفکیٹ حاصل کر سکیں۔

بی ایس عربی
چار سالہ پروگرام
(پہلا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	9382	Functional English	03
2	9424	Quantitative Reasoning-I	03
3	9410	Introduction to Sociology Culture and Society	03
4	9401/5437	اسلامیات / اخلاقیات (غیر مسلموں کیلئے)	03
5	9384	Application of Information and Communication Technologies	03

(دوسرا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	9381	Expository Writing	03
2	9389	Basics of Environmental Sciences	03
3	9383	Quantitative Reasoning-II	03
4	9378	Ideology & Constitution of Pakistan	03
5	5026	Entrepreneurship	03

صرف داخلہ کی شرائط پر پورا اترنے والے طلباء ہی فیس جمع کروائیں، ایک وقت میں یونیورسٹی کے ایک ہی پروگرام میں داخلہ لیا جاسکتا ہے۔

بی ایس عربی (چار سالہ) پروگرام کی مطالعاتی سکیم

1- بی ایس عربی پروگرام کا کم سے کم دورانیہ چار سال (8 سمسٹرز) ہے، جبکہ زیادہ سے زیادہ دورانیہ 8 سال ہے۔

2- ہر سمسٹر کی مدت 6 ماہ ہے، کل آٹھ سمسٹرز ہیں ہر سمسٹر کے کورسز کی آن لائن ورکشاپ امتحانی مشقیں اور کوئز لازمی ہیں۔

3- طالب علم یونیورسٹی کی طرف سے پیش کئے گئے، ہر تخصص کے کورسز کے مطابق ہی داخلہ لے سکے گا۔

4- بی ایس عربی کی چار سالہ ڈگری کے حصول کے لئے تمام طلباء کو کم از کم 126 کریڈٹ آورز کی تکمیل کرنا ہوگی، جبکہ آخری سمسٹرز میں شامل ریسرچ پراجیکٹ اور انٹرن شپ بھی پروگرام کا لازمی جزو ہیں۔

5- طلباء و طالبات کی سہولیات کے پیش نظر شعبہ عربی کو پیش کردہ کورسز میں سے کسی بھی وقت تبدیلی کا اختیار حاصل ہوگا۔

03	الأدب النبوي (الحدیث)	4912	3
	Religious Literature (Hadith)		
03	اشعر العلی القدیما (النصوص المختارة)	4913	4
	Classical Arabic Poetry (Selected Texts)		
03	لهزنت العلی القدیما (النصوص المختارة)	4914	5
	Classical Arabic Prose (Selected Texts)		
03	عربی قواعد	1919	6
	Arabic Grammar		

(پانچواں سمسٹر)

نمبر شمار	نام کورس	کورس کوڈ	کریڈٹ آورز
1	اشعر العلی الحدیث (النصوص المختارة)	4916	03
	Modern Arabic Poetry (Selected Texts)		
2	لهزنت العلی الحدیث (النصوص المختارة)	4917	03
	Modern Arabic Prose (Selected Texts)		
3	الصرف التطبیقی	4929	03
	Applied Morphology		
4	تاریخ الأدب العلی الحدیث	4920	03
	History of Modern Arabic Literature		
5	علم التبعیذ	1966	03

(چھٹا سمسٹر)

نمبر شمار	نام کورس	کورس کوڈ	کریڈٹ آورز
1	المدخل إلى اللغة العربية	4907	03
	Introduction to Arabic Language		

03	Civics and Community Engagement	9385	6
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(تیسرا سمسٹر)

نمبر شمار	نام کورس	کورس کوڈ	کریڈٹ آورز
1	العربیة الوظيفیة-1	4900	03
	Functional Arabic -1		
2	القواعد الأساسية	4901	03
	Basic Arabic Grammar		
3	القواعد التطبیقیة	4905	03
	Applied Grammar-I		
4	الأدب النبوي (القرآن)	4910	03
	Religious Literature (Quran)		
5	تاریخ الأدب العلی القدیما	4915	03
	History of Classical Arabic Literature		
6	مطالعہ پاکستان	9374	03

(چوتھا سمسٹر)

نمبر شمار	نام کورس	کورس کوڈ	کریڈٹ آورز
1	مصادر اللغة والأدب	4904	03
	Sources of Language & Literature		
2	العربیة الوظيفیة-II	4906	03
	Functional Arabic-II		

	Arabic Composition & Dictation		
03	الأدب المهاجر Immigrant Literature	4923	4
03	الأدب العربي في شبه القارة Arabic literature in the Subcontinent	4926	5

شرح فیس

150 امریکن ڈالر	رجسٹریشن فیس
150 امریکن ڈالر	داخلہ فیس
100 امریکن ڈالر	فی کورس فیس
600 امریکن ڈالر	پہلے سمسٹر کی ٹوٹل فیس

مزید رہنمائی اور معلومات کے لئے رابطہ

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03	البلغیہ Rhetoric	4909	2
03	طرق التدریس Teaching Methods	4922	3
03	الأدب العربي في الأندلس Arabic Literature in Spain	4925	4
03	قرآنی عربی Quranic Arabic	1952	5

(ساتواں سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4935	فہم قرآن (تجوید، ترجمہ اور تفسیر)	03
2	4918	التواعد اللطیبیہ Applied Grammar-II	03
3	4924	النقد الأدبی Literary Criticism	03
4	4938	انٹرن شپ	03
5	4939	Capstone Project	03

(آٹھواں سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	3900	سیرت طیبہ	03
2	4927	منہج البحث Research Methodology	03
3	4908	الانشاء والترسل	03

بی ایس عربی کا (اڑھائی سالہ) پروگرام

شرايط داخلہ

جو امیدوار بی ایس عربی (اڑھائی سالہ پروگرام) میں داخلہ کے خواہش مند ہوں وہ آن لائن طریقہ کار کے تحت اپلائی کریں۔ داخلہ کی شرائط درج ذیل ہیں:

1- کسی تسلیم شدہ یونیورسٹی سے 14 سالہ تعلیم / ایسوسی ایٹ ڈگری (آرٹس)، ایسوسی ایٹ ڈگری (سائنس)، ایسوسی ایٹ ڈگری (ایجوکیشن) یا مساوی ڈگری (مع کم از کم 45 فیصد نمبروں کیساتھ)

صرف داخلہ کی شرائط پر پورا اترنے والے طلباء ہی فیس جمع کروائیں، ایک وقت میں یونیورسٹی کے ایک ہی پروگرام میں داخلہ لیا جاسکتا ہے۔

بی ایس عربی (اڑھائی سالہ) پروگرام کی مطالعاتی سکیم

1- بی ایس عربی پروگرام کا کم سے کم دورانیہ اڑھائی سال (5 سمسٹرز) ہے۔

2- ہر سمسٹر کی مدت 6 ماہ ہے، کل پانچ سمسٹرز ہیں ہر سمسٹر کے کورسز کی آن لائن ورکشاپ امتحانی مشقیں اور کوئز لازمی ہیں۔

3- طالب علم یونیورسٹی کی طرف سے پیش کئے گئے، ہر تخصص کے کورسز کے مطابق ہی داخلہ لے سکے گا۔

4-

بی ایس عربی کی اڑھائی سالہ ڈگری کے حصول کے لئے تمام طلباء کو کم از کم 78 کریڈٹ آوز کی تکمیل کرنا ہوگی، جبکہ آخری سمسٹرز میں شامل ریسرچ پراجیکٹ اور انٹرن شپ بھی پروگرام کا لازمی جزو ہیں۔

5-

طلباء و طالبات کی سہولیات کے پیش نظر شعبہ عربی کو پیش کردہ کورسز میں سے کسی بھی وقت تبدیلی کا اختیار حاصل ہوگا۔

بی ایس عربی

اڑھائی سالہ پروگرام

(پہلا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آوز
1	4904	مصادر اللغیہ والأدب Sources of Language & Literature	03
2	4906	اللغیہ العربیہ لوظیفیہ II Functional Arabic-II	03
3	4912	الأدب الی: (الحدیث) Religious Literature (Hadith)	03
4	4913	الشعر العلی القدیما (النصوص المختارة) Classical Arabic Poetry (Selected Texts)	03
5	4914	لمنہ العلی القدیما (النصوص المختارة) Classical Arabic Prose (Selected Texts)	03

(چوتھا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4935	فہم قرآن (تجوید، ترجمہ اور تفسیر)	03
2	4918	القواعد الباطنیۃ Applied Grammar-II	03
3	4924	التقدیر الابی Literary Criticism	03
4	4938	انٹرن شپ	03
5	4939	Capstone Project	03

(پانچواں سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	3900	سیرت طیبہ	03
2	4927	منہج البحث Research Methodology	03
3	4908	الانشاء والترسل Arabic Composition & Dictation	03
4	4923	الأدب المہجر Immigrant Literature	03
5	4926	الأدب العینی فی شہبہ القارة Arabic literature in the Subcontinent	03

6	1919	عربی قواعد Arabic Grammar	03
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(دوسرا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4916	الشعر العینی الحیب ۛ (النصوص المختارة) Modern Arabic Poetry (Selected Texts)	03
2	4917	المدثر العینی الحیب ۛ (النصوص المختارة) Modern Arabic Prose (Selected Texts)	03
3	4929	الصرف التطبیقی Applied Morphology	03
4	4920	تاریخ الأدب العینی الحیب ۛ History of Modern Arabic Literature	03
5	1966	علم التجید	03

(تیسرا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4907	المدخل إلى اللغة العربیة Introduction to Arabic Language	03
2	4909	البلاغة Rhetoric	03
3	4922	طرق التدريس Teaching Methods	03
4	4925	الأدب العینی فی الأندلس Arabic Literature in Spain	03
5	1952	قرتلی عربی Quranic Arabic	03

شرح فیس

رجسٹریشن فیس	150 امریکن ڈالر
داخلہ فیس	150 امریکن ڈالر
فی کورس فیس	100 امریکن ڈالر
پہلے سمسٹر کی ٹوٹل فیس	700 امریکن ڈالر

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بی ایس عربی کا (2 سالہ) پروگرام

شرائط داخلہ

جو امیدوار بی ایس عربی (2 سالہ پروگرام) میں داخلہ کے خواہش مند ہوں

وہ آن لائن طریقہ کار کے تحت اپلائی کریں۔ داخلہ کی شرائط درج ذیل ہیں:

- 1- کسی تسلیم شدہ یونیورسٹی سے ایسوسی ایٹ ڈگری (60 کریڈٹ آورز کے ساتھ) مع تکمیل فیکلٹی کورس ریکوائزمنٹ کم از کم 50 فیصد نمبروں کیساتھ پاس کی ہو۔ یا
- 2- ایسوسی ایٹ ڈگری (عربی) 60 کریڈٹ آورز کم از کم (50 فیصد نمبروں) کیساتھ پاس کی ہو۔ یا
- 3- شہادۃ العالیہ کی ڈگری کے حامل کم از کم (50 فیصد نمبروں کیساتھ) مع ایچ ای سی کی شرائط کے مطابق لازمی مضامین پاس کئے ہوں۔ یا
- 4- شہادۃ العالیہ کم از کم (50 فیصد نمبروں کیساتھ) مع ایف اے اس شرط کیساتھ داخلہ کے اہل ہوں گے کہ بی ایس پروگرام کی تکمیل سے قبل ایچ ای سی / اے آئی او کی شرائط کے مطابق جنرل ایجوکیشن کلسٹر کے کورسز بھی پاس کرے۔

بی ایس عربی 2 سالہ پروگرام (پہلا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4916	الشعر العربي الحديث (النصوص المختارة) Modern Arabic Poetry (Selected Texts)	03
2	4917	المرثبة العربي الحديث (النصوص المختارة) Modern Arabic Prose (Selected Texts)	03
3	4929	الصرف التطبيقية Applied Morphology	03
4	4920	تاريخ الأدب العربي الحديث History of Modern Arabic Literature	03
5	1966	علم التبعيد	03

(دوسرا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4907	المدخل إلى اللغة العربية Introduction to Arabic Language	03
2	4909	البلاغة Rhetoric	03
3	4922	طرق التدريس Teaching Methods	03
4	4925	الأدب العربي في الأندلس	03

صرف داخلہ کی شرائط پر پورا اترنے والے طلباء ہی فیس جمع کروائیں، ایک وقت میں یونیورسٹی کے ایک ہی پروگرام میں داخلہ لیا جاسکتا ہے۔

بی ایس عربی (2 سالہ) پروگرام کی مطالعاتی سکیم

- 1- بی ایس عربی پروگرام کا کم سے کم دورانیہ 2 سال (4 سمسٹرز) ہے۔
- 2- ہر سمسٹر کی مدت 6 ماہ ہے، کل 4 سمسٹرز ہیں ہر سمسٹر کے کورسز کی آن لائن ورکشاپ امتحانی مشقیں اور کونز لازمی ہیں۔
- 3- طالب علم یونیورسٹی کی طرف سے پیش کئے گئے، ہر تخصص کے کورسز کے مطابق ہی داخلہ لے سکے گا۔
- 4- بی ایس عربی کی 2 سالہ ڈگری کے حصول کے لئے تمام طلباء کو کم از کم 60 کریڈٹ آورز کی تکمیل کرنا ہوگی، جبکہ آخری سمسٹرز میں شامل ریسرچ پراجیکٹ اور انٹرن شپ بھی پروگرام کا لازمی جزو ہیں۔
- 5- طلباء و طالبات کی سہولیات کے پیش نظر شعبہ عربی کو پیش کردہ کورسز میں سے کسی بھی وقت تبدیلی کا اختیار حاصل ہوگا۔

شرح فیس

150 امریکن ڈالر	رجسٹریشن فیس
150 امریکن ڈالر	داخلہ فیس
100 امریکن ڈالر	فی کورس فیس
600 امریکن ڈالر	پہلے سمسٹر کی ٹوٹل فیس

مزید رہنمائی اور معلومات کے لئے رابطہ

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	Arabic Literature in Spain		
03	قرآنی عربی Quranic Arabic	1952	5

(تیسرا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	4935	فہم قرآن (تجوید، ترجمہ اور تفسیر)	03
2	4918	القواعد الیطنیقہ Applied Grammar-II	03
3	4924	التقدیر الی Literary Criticism	03
4	4938	انٹرن شپ	03
5	4939	Capstone Project	03

(چوتھا سمسٹر)

نمبر شمار	کورس کوڈ	نام کورس	کریڈٹ آورز
1	3900	سیرت طیبہ	03
2	4927	منہج البحث Research Methodology	03
3	4908	الانشاء والترسل Arabic Composition & Dictation	03
4	4923	الأدب المہجر Immigrant Literature	03
5	4926	الأدب العری فی شبه القارة Arabic literature in the Subcontinent	03

بی۔ ایس علوم اسلامیہ اور عربی کے کورسز کے لوازمات

مطالعائی رہنما

علامہ اقبال اوپن یونیورسٹی میں رسمی تعلیم کے عام طریقے استعمال نہیں کئے جاتے چونکہ اس یونیورسٹی کے طلبہ تمام ممالک میں پھیلے ہوئے ہیں اس لئے فاصلاتی نظام تعلیم (Distance Learning) کے مطابق تعلیم دی جاتی ہے۔

بی ایس (علوم اسلامیہ) اور بی ایس (عربی) پروگرام کے اجزائے مندرجہ ذیل ہوں گے۔

(i) مطالعاتی مواد

(ii) امتحانی مشقیں

(iii) آن لائن ورکشاپ

(iv) آخری امتحان

(i) مطالعاتی مواد

بی ایس علوم اسلامیہ کا طالب علم بننے کے بعد آپ کے کورسز آن لائن یونیورسٹی کی ویب سائٹ پر موجود ہوں گے۔ ان مطالعاتی رہنماؤں کی روشنی میں آپ مقررہ کتابیں پڑھ سکیں گے۔ بی ایس (عربی) کے پروگرام کے ہر کورس کے لئے الگ الگ مفصل کتابیں ارسال کی جاتی ہے۔

-1

بی ایس علوم اسلامیہ کے لئے پیشتر کورسز کا انحصار کسی مخصوص کتاب پر نہیں ہے۔ بعض کورسز جن میں متون شامل ہیں ان کی متداول شرح آپ کے پیش نظر ہونی چاہئیں۔ جن کورسز کا مقرر کردہ درسی مواد کتابوں میں ملتا ہے وہ آپ کو اپنے ذرائع سے حاصل کرنا ہوگا۔ ان نصابی کتابوں اور ان کے ساتھ مجوزہ کتب کے کورس کے مطالعاتی رہنما میں نشاندہی کر دی جاتی ہے۔

-2

مطالعائی رہنما میں مقررہ نصابی کتب کے متعلقہ ابواب اور صفحات کی نشاندہی بھی موجود ہے۔ اس طرح آپ سہولت کے ساتھ مجوزہ کتب سے استفادہ کر سکیں گے۔

مطالعائی رہنمایا نصابی کتاب کے یونٹ

ہر کورس کے کتابی اجزائے درسی یونٹ کہلاتے ہیں۔ بی ایس پروگرام کا کورس (9) یونٹوں پر مشتمل ہوتا ہے۔ ایک ہی بڑے عنوان سے متعلق دو یا زیادہ کوبلاک کہا جاتا ہے۔ ایک کورس کا مطالعہ اندازاً آپ کو نو ہفتوں میں مکمل کرنا ہے۔ اس لئے درسی مواد کو نو (09) یونٹوں میں تقسیم کر دیا گیا ہے۔ اس طرح آپ ایک یونٹ کے مطالعہ پر اوسطاً ایک ہفتہ صرف کر سکتے ہیں۔ خیال رہے کہ روزانہ کم از کم دو گھنٹے یا ایک ہفتہ میں بارہ سے چودہ گھنٹے تک کا وقت ایک یونٹ یا اس سے مساوی مواد کے لئے درکار ہوگا۔

بی ایس کے پروگرام کے ہر کورس پر مشتمل ایک مطالعاتی رہنما کے یونٹ خود آزمائی کے اصول پر تیار کئے گئے ہیں۔ یہ یونٹ بذات خود کورس نہیں بلکہ ان کا تعلق کورس کے درسی مواد کے ساتھ ہے جو مجوزہ کتابوں میں موجود ہے۔ یہ یونٹ مندرجہ ذیل اجزا پر مشتمل ہوتے ہیں:

- 1- یونٹ کا مطالعہ 2- مطالعہ کے مقاصد
- 3- درسی مواد کے مختصر 4- درسی مواد کی نشاندہی
- 5- خود آزمائی کے سوالات

ان یونٹوں میں اس بات کا بھی خیال رکھا جاتا ہے کہ وضاحت طلب امور کی صراحت کر دی جائے نیز یونٹوں کے تعارف میں درسی تفصیلات سے متعلق خاکہ بھی دیا جاتا ہے تاکہ آپ درسی مواد کو بہتر طور پر سمجھ سکیں۔ متعلقہ مواد یونیورسٹی کی ویب سائٹ پر موجود ہے۔ مجوزہ کتب کا حصول طلبہ کی ذمہ داری ہے تاہم طلبہ کی سہولت کے لئے یونیورسٹی اپنی مرکزی لائبریری اور علاقائی دفاتر میں حتی الامکان مجوزہ کتب کی فراہمی کا انتظام کرتی ہے۔

بی ایس عربی کے پروگرام کے ہر کورس کی کتاب مندرجہ بالا اصولوں کے مطابق تیار کی گئی ہے اس لئے اس پروگرام کے لئے الگ سے مطالعاتی رہنما ارسال نہیں کیا جاتا۔

(ii) خود آزمائی

ہر یونٹ کے درمیان یا آخر میں خود آزمائی (Self Assessment) کے سوالات دیئے گئے ہیں۔ ان سوالات کو حل کر کے آپ کو اپنی تعلیمی رفتار کا اندازہ ہو سکے گا۔

(iii) اساتذہ سے رہنمائی

فاصلاتی نظام تعلیم کا ایک جزو آن لائن ٹیوریٹل ہے جہاں طلبہ اپنے ٹیوٹر سے تعلیمی مسائل پر گفتگو کرتے ہیں، اس کے ساتھ بی ایس کے طلبہ کا ٹیوٹر کے ساتھ رابطہ خط و کتابت کے ذریعے بھی رہتا ہے۔

امتحانی مشقیں

1- ہر کورس کے لئے اس کی نوعیت کے اعتبار سے امتحانی مشقوں کی ایک مخصوص تعداد مقرر کی گئی ہے۔ طلبہ کے لئے کورس کے دوران یہ امتحانی مشقیں حل کر کے اپنے ٹیوٹر کو بروقت آن لائن جمع کروانا لازمی ہے۔ ٹیوٹر تصحیح اور جانچ پڑتال کے بعد یہ امتحانی مشقیں طالب علم کو بذریعہ LMS یونیورسٹی کی ویب سائٹ پر لوڈ کرنا ہوں گی اس طرح طلبہ اپنی کارکردگی سے باخبر رہیں گے۔ ان مشقوں کے نمبر آخری امتحان میں حاصل کردہ نمبروں

ہے، جس میں حاضری ہر صورت لازمی ہے۔ ورکشاپ میں ہر طالب علم کی شرکت لازمی ہے۔ جو طالب علم ورکشاپ میں شریک نہ ہوں گے انہیں فیل قرار دیا جائے گا۔
آخری امتحان

ہر کورس کی دو امتحانی مشقوں کی تکمیل کے بعد آخری امتحان آن لائن ہو گا جو سارے کورس پر مشتمل ہو گا۔ امتحانی مشقوں اور آخری امتحان میں الگ الگ کامیاب ہونا ضروری ہے۔ امتحانی مشقوں اور آخری امتحان کے نمبروں کو ملا کر مجموعی طور پر آپ کو کامیابی کے لیے کم از کم 50 فیصد نمبر حاصل کرنے ہوں گے۔ اگر کوئی طالب علم امتحانی مشقوں میں 50 فیصد نمبر حاصل نہ کر سکا تو اسے نئے سرے سے فیل ہونے والے مضمون میں داخلہ لے کر پاس کرنا ہو گا۔

مقالہ (تحقیقی مقالہ کے قواعد)

(الف) مدت کا تعین

تدریسی کورسز پاس کرنے اور ورکشاپ مکمل کرنے کے بعد مقالہ تحریر کرنے کی اجازت ہوگی۔ مقالہ تحریر کرنے کی مدت ایک سمسٹر یعنی چھ ماہ ہوگی جو یونیورسٹی کی طرف سے اس خط کی تاریخ اجرا سے شمار ہوگی۔ جس میں عنوان کی باقاعدہ منظوری کی اطلاع درج ہوگی۔ اس مدت میں نگران مقالہ کی سفارش پر صدر شعبہ چھ ماہ کی توسیع کر

میں شامل کر کے نتیجہ مرتب کیا جاتا ہے۔ ایک مکمل کورس کے لئے دو امتحانی مشقیں ہوتی ہیں۔ میں فیصد نمبر مشقوں کے لئے مختص ہیں۔

2- امتحانی مشقیں لازمی طور پر شیڈول کے مطابق اتالیق کے پاس پہنچ جانی چاہئیں دیر سے پہنچنے والی مشق قابل قبول نہ ہوگی۔

3- کسی کتاب / طالب علم کی مشق سے نقل کرنے کا ثبوت مہیا ہونے پر تادیبی کارروائی کی جائے گی۔ جس میں طالب علم کی مشق منسوخ کی جاسکتی ہے اور متعلقہ کورس یا پروگرام میں اس کا داخلہ بھی منسوخ کیا جاسکتا ہے۔

4- اتالیق کی جانچی ہوئی مشق پر نظر ثانی نہیں ہو سکتی، البتہ نمبروں کے میزان کی غلطی درست ہو سکتی ہے۔

عملی ورکشاپ

ہر سمسٹر میں کورسز کی امتحانی مشقیں مکمل ہونے کے بعد بی۔ ایس (علوم اسلامیہ) کے ہر کورس کے لیے تین روزہ آن لائن ورکشاپ منعقد ہوتی ہے آٹھویں سمسٹر میں مقالہ لکھنے والے طلبہ و طالبات کے لیے سمسٹر کے شروع میں موضوع کے انتخاب اور خاکہ تحقیق کی تیاری کے لیے آن لائن ورکشاپ میں شرکت لازمی ہے، اسی طرح سے بی ایس عربی کے ہر کورس کی تین روزہ آن لائن ورکشاپ منعقد ہوتی

سکتا ہے۔ مزید توسیع کا اختیار کلیہ کے ڈین کو حاصل ہے بشرطیکہ طالب علم مجوزہ فیس جمع کروائے اور نگران مقالہ طالب علم کے کام سے مطمئن ہو لیکن یہ طالب علم کا استحقاق نہیں اور یہ توسیع استثنائی صورت حال میں دی جائے گی۔ مقررہ مدت کے دوران مقالہ مکمل کر کے جمع نہ کروایا گیا تو موضوع مقالہ از خود منسوخ تصور کیا جائے گا۔

(ب) تحقیقی مقالہ اور نگران کا تقرر

- 1- موضوع تحقیق کی منظوری کے لیے تحقیقی مقالہ کا خاکہ اور کتابیات خاکہ نگاری کے معین اصولوں کی روشنی میں تیار کر کے متعلقہ شعبہ کو پیش کئے جائیں گے۔ موضوع تحقیق قطعی واضح اور تخلیقی (Original) ہونا چاہیے۔ موضوع کی منظوری Thesis Committee دے گی۔
- 2- تحقیقی مقالہ کے مجوزہ موضوع کی منظوری کے بعد طالب علم اپنے نگران مقالہ کی رہنمائی میں تحقیقی کام مکمل کرے گا۔ نگران کی تعلیمی اہلیت کے پیش نظر اس کا تقرر کیا جائے گا۔
- 3- تحقیقی مقالے سے متعلق مزید تفصیلات ورکشاپ میں مہیا کی جائیں گی۔
- 4- تحقیقی مقالے کی تکمیل پر طالب علم اپنے مقالے کی چار کاپیاں مع خلاصہ اپنے نگران کے تصدیق شدہ مراسلہ کے ہمراہ متعلقہ شعبہ کے پاس جمع کرائے گا اور ایک اضافی کاپی اپنے نگران کو بھی دے گا۔

شعبہ اُردو کا تعارف

تعارف (Introduction)

شعبہ اُردو کا قیام 1974ء میں علامہ اقبال اوپن یونیورسٹی کے قیام کے ساتھ ہی عمل میں آیا۔ یہ شعبہ اب تک اردو زبان کے حوالے سے مختلف امور کی انجام دہی خصوصاً قومی زبان کولپور لازمی مضمون متعارف کرانے میں فعال رہا ہے۔ اس وقت شعبہ اُردو کی طرف سے میٹرک، انٹرمیڈیٹ اور بی۔ اے کے علاوہ ایم۔ اے، ایم فل اور پی۔ ایچ۔ ڈی کے ام پیش کیے جا رہے ہیں۔

سیکیم آف سٹڈیز برائے بی ایس اُردو پروگرام

- 1- شعبہ: اُردو
- 2- پرام: بی ایس اُردو
- 3- ام کا پہلا سمسٹر (آغاز): خزاں 2024ء
- 4- دورانیہ: 4 سال
- 5- کل بیٹ آرز: 132
- 6- کل سمسٹرز: 8 سمسٹر
- 7- ی ٹائٹل نام: بی ایس اُردو

سمسٹر وائز کورسز کی تقسیم

☆ کورس لوڈ فی سمسٹر: 15 تا 21 بیٹ آرز
☆ کورسز کی تعداد فی سمسٹر: 5 تا 7 کورس فی سمسٹر

نوٹ: کسی ایک یا زیادہ کورسز میں فیل ہونے کی صورت میں طالب علم کو آئندہ اس سمسٹر میں داخلے کی اجازت ہوگی جس میں متعلقہ کورسز پیش ہو رہے ہوں۔

نمبر شمار	نوعیت	کورسز کی تعداد	بیٹ آرز
(i)	لازمی (Compulsary)	12	36
(ii)	تخصیصی (Major)	26	78
(iii)	بین العلومی (Interdisciplinary)	4	12
(iv)	اٹرن شپ	1	3
(v)	کیپ سٹون پراجیکٹ	1	3
		44	132

نوٹ:

QRI	3	لازمی	9383	Quantitive Reasoining-II
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تیسرا سمسٹر

کورس نمائندگی	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلکسٹر
کورس نمائندگی	9105	لازمی	3	Arts & Hum.
				Islamic History (570-661 AD) Prophet Muhammad (SAW) & Pious Caliphate
کورس نمائندگی	8411	لازمی	3	Social Sciences
				Introduction to Psychology
کورس نمائندگی	9037	تخصیصی	3	
				شعری اصناف: تعارف و تفہیم (Poetical Genres: Introduction and Comprehension)
کورس نمائندگی	9378	لازمی	3	I&C of Pak
				Ideology & Constitution of Pakistan
کورس نمائندگی	9385	لازمی	3	Civ. & Comm. Engg.
				Civics and Community Engagement
کورس نمائندگی	9374	لازمی	3	
				Pakistan Studies

چوتھا سمسٹر

کورس نمائندگی	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلکسٹر
کورس نمائندگی	9008	تخصیصی	3	
				تحریر و انشا (عملی تربیت) Writing and Composition (Practical Training)

پہلا سمسٹر

کورس نمائندگی	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلکسٹر
کورس نمائندگی	9424	لازمی	3	QRI
				Quantative Reasoning
کورس نمائندگی	9389	لازمی	3	N Sc
				Basic of Environmental Sciences
کورس نمائندگی	9015	تخصیصی	3	
				ادبی اصطلاحات (Literary Terms)
کورس نمائندگی	9382	لازمی	3	F. Eng.
				Functional English
کورس نمائندگی	9002	تخصیصی	3	
				اردو زبان: تشکیل و ارتقا (Urdu language: Formation & Evolutions)

دوسرا سمسٹر

کورس نمائندگی	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلکسٹر
کورس نمائندگی	5026	لازمی	3	Entrep
				Entrepreneurship
کورس نمائندگی	9384	لازمی	3	Appl.ICT
				Application of information Communication and Technology
کورس نمائندگی	9036	تخصیصی	3	
				نثری اصناف: تعارف و تفہیم Introduction and Comprehension
کورس نمائندگی	9401/5437	لازمی	3	Isl. St.
				اسلامیات / اخلاقیات (Islamic Studies and Ethics)
کورس نمائندگی	9381	لازمی	3	Exp. Writing
				Expository Writing

	3	تخصیصی	9017	اُردو ناول کا ارتقا: بیسویں صدی تا حال (Revolution of Urdu Novel: 20th Century to Present)
	3	تخصیصی	9403	پاکستانی ادب-I (Pakistani Literature-I)
		نان کریڈٹ	9487	فہم القرآن (تجوید، ترجمہ اور تفسیر)

چھٹا سمسٹر

کورس ٹائٹل	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلشٹر
Introduction to Sociology: Culture and Society	9410	بین الاعلوی	3	
اصول تحقیق و تدوین (Principal of Research and Editing)	9021	تخصیصی	3	
اُردو افسانہ اور ڈرامہ (Urdu Short Story and Drama)	9016	تخصیصی	3	
سیرت طیبہ	9488	نان کریڈٹ		
اُردو متحرکے اسالیب (Styles in Urdu Prose)	9019	تخصیصی	3	
اُردو تنقید (Urdu Criticism)	9028	تخصیصی		
میر کا خصوصی مطالعہ (Specific Study of Meer)	9022	تخصیصی	3	

ساتواں سمسٹر

کورس ٹائٹل	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلشٹر
Archaeology of Pakistan Internship	9357	بین الاعلوی	3	
Internship	9034	اثرن شپ	3	

	3	تخصیصی	9010	اُردو زبان: قواعد و املا (Urdu Language: Grammar and Orthography)
	3	تخصیصی	9013	تاریخ ادب اردو اور ادبی تحریکیں (History of Urdu Literature and Literary Movements)
	3	تخصیصی	9014	بیان و بدیع و عروض (Rhetoric & Prosody)
	3	تخصیصی	9024	لغت نویسی کا فن اور اردو میں لغت نویسی کی روایت (Art of Lexicography and Tradition of Lexicography in Urdu)
	3	تخصیصی	9011	اُردو داستان اور ناول: فنی و فنی مباحث (Urdu Dastan and Novel: Thematic and Formalistic Debates)

پانچواں سمسٹر

کورس ٹائٹل	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلشٹر
Pakistan Perspectives of Gender Studies	9163	بین الاعلوی	3	
اُردو غزل کا فنی و فنی مطالعہ (Urdu Ghazal: Thematic and Formalistic Debates)	9012	تخصیصی	3	
پاکستانی زبانوں کا ادب (Literature of Pakistani Language)	9006	تخصیصی	3	

	3	تخصیصی	9027	اقبال کا خصوصی مطالعہ (Specific Study of Allama Iqbal)
	3	تخصیصی	9029	ادب اور ابلاغیات (Literature and Journalism)

	3	کپسٹون پراجیکٹ	9035	Capstone Project
	3	تخصیصی	9018	اُردو نظم: فکری و فنی مطالعہ (Urdu Poem: Thematic and Formalistic Study)
	3	تخصیصی	9023	عالمی کلاسیک (World Classic)

شرح فیس

50 امریکن ڈالر	رجسٹریشن فیس
50 امریکن ڈالر	داخلہ فیس
100 امریکن ڈالر	فی کورس فیس
600 امریکن ڈالر	پہلے سمسٹر کی ٹوٹل فیس

مزید رہنمائی اور معلومات کے لئے رابطہ

Directorate of International Collaboration & Exchange

Room No. 05, Block No. 25, AIOU, H-8, Islamabad

Phone No. +92 51 9572495

Email: overseas@aiou.edu.pk

آٹھواں سمسٹر

کورس نمائندگی	کورس کوڈ	نوعیت	کریڈٹ آور	ایڈمک کلسٹر
’پشتو تہذیب، ثقافت اور زبان و ادب‘ یا Pashto Civilization, Culture and Language and Literature	6594	بین الاقوامی	3	
’سندھی تہذیب، ثقافت اور زبان و ادب‘ یا Sindhi Civilization, Culture and Language and Literature	6595			
’بلوچی تہذیب، ثقافت اور زبان و ادب‘ یا Balochi Civilization, Culture and Language and Literature	6596			
’پنجابی تہذیب، ثقافت اور زبان و ادب‘ Punjabi Civilization, Culture & Language and Literature	6597			
(طلبہ اپنے صوبے کے علاوہ کسی بھی دوسرے صوبے کی ایک زبان کا انتخاب کریں گے۔)				
فارسی زبان و ادب (Persian Language and Literature)	9004	تخصیصی	3	
لسانیات (Linguistics)	9020	تخصیصی	3	
غالب کی تخلیقی و فکری جہات (Creative and Philosophical Dimensions of Ghalib)	9025	تخصیصی	3	

پانچواں سمسٹر

کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
3	بین الاقوامی	9163	Pakistan Perspectives of Gender Studies
3	تخصیصی	9012	اُردو غزل کا فکری و فنی مطالعہ (Urdu Ghazal: Thematic and Formalistic Debates)
3	تخصیصی	9006	پاکستانی زبانوں کا ادب (Literature of Pakistani Language)
3	تخصیصی	9017	اُردو ناول کا ارتقا: بیسویں صدی تا حال (Revolution of Urdu Novel: 20th Century to Present)
3	تخصیصی	9403	پاکستانی ادب-I (Pakistani Literature-I)
	نان کریڈٹ	9487	فہم القرآن (تجوید، ترجمہ اور تفسیر)

چھٹا سمسٹر

کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
3	بین الاقوامی	9410	Introduction to Sociology: Culture and Society
3	تخصیصی	9021	اصول تحقیق و تدوین (Principal of Research and Editing)
3	تخصیصی	9016	اُردو افسانہ اور ڈرامہ (Urdu Short Story and Drama)
	نان کریڈٹ	9488	سیرت طیبہ
3	تخصیصی	9019	اُردو نثر کے اسالیب (Styles in Urdu Prose)

سیکیم آف سٹڈیز برائے بی ایس اُردو (دو سالہ) پروگرام

- 1- شعبہ: اُردو
 - 2- پرام: بی ایس اُردو (دو سالہ)
 - 3- مطلوبہ قابلیت: ایسوسی ایٹ ی اُردو (سیکنڈ ڈویژن 50%)
 - 4- دورانیہ: 2 سال
 - 5- کل بیٹ آورز: 66
 - 6- کل سمسٹرز: 4 سمسٹر
 - 7- بی ایس اُردو کی ٹائٹل نام: بی ایس اُردو
- سمسٹر وائز کورسز کی تقسیم

- ☆ کورس لوڈ فی سمسٹر: 15 تا 21 بیٹ آورز
- ☆ کورسز کی تعداد فی سمسٹر: 5 تا 7 کورس فی سمسٹر

نوٹ: کسی ایک یا زیادہ کورسز میں فیل ہونے کی صورت میں طالب علم کو آئندہ اس سمسٹر میں داخلے کی

اجازت ہوگی جس میں متعلقہ کورسز پیش ہو رہے ہوں۔

نمبر شمار	نوعیت	کورسز کی تعداد	بیٹ آورز
(i)	تخصیصی (Major)	16	48
(ii)	بین الاقوامی (Interdisciplinary)	4	12
(iii)	انٹرن شپ	1	3
(iv)	کیب سٹون پراجیکٹ	1	3
(v)	نان کورسز	2	-0

ٹوٹل: 24 66

3	تخصیصی	9020	لسانیات (Linguistics)
3	تخصیصی	9025	غالب کی تخلیقی و فکری جہات (Creative and Philosophical Dimensions of Ghalib)
3	تخصیصی	9027	اقبال کا خصوصی مطالعہ (Specific Study of Allama Iqbal)
3	تخصیصی	9029	ادب اور ابلاغیات (Literature and Journalism)

شرح فیس

150 امریکن ڈالر	رجسٹریشن فیس
150 امریکن ڈالر	داخلہ فیس
1100 امریکن ڈالر	فی کورس فیس
1700 امریکن ڈالر	پہلے سمسٹر کی ٹوٹل فیس

مزید رہنمائی اور معلومات کے لئے رابطہ

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	تخصیصی	9028	اردو تنقید (Urdu Criticism)
3	تخصیصی	9022	میر کا خصوصی مطالعہ (Specific Study of Meer)

سہ ماہی سمسٹر

کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
3	بین الاقوامی	9357	Archaeology of Pakistan Internship
3	انٹرن شپ	9034	Internship
3	کپسٹون پراجیکٹ	9035	Capstone Project
3	تخصیصی	9018	اردو نظم: فکری و فنی مطالعہ (Urdu Poem: Thematic and Formalistic Study)
3	تخصیصی	9023	عالمی کلاسیک (World Classic)

آٹھ ماہی سمسٹر

کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
3	بین الاقوامی	6594	پشتو تہذیب، ثقافت اور زبان و ادب، یا Pashto Civilization, Culture & Language and Literature
		6595	سندھی تہذیب، ثقافت اور زبان و ادب، یا Sindhi Civilization, Culture & Language and Literature
		6596	بلوچی تہذیب، ثقافت اور زبان و ادب، یا Balochi Civilization, Culture & Language and Literature
		6597	پنجابی تہذیب، ثقافت اور زبان و ادب، یا Punjabi Civilization, Culture & Language and Literature (طلبہ اپنے صوبے کے علاوہ کسی بھی دوسرے صوبے کی ایک زبان کا انتخاب کریں گے۔)
3	تخصیصی	9004	فارسی زبان و ادب (Persian Language and Literature)

3	1	انٹرن شپ	(iii)
3	1	کیپ سٹون پراجیکٹ	(iv)
-	2	نان ٹ کورسز	(v)

ٹوٹل: 84 30

چوتھا سمسٹر

کریڈٹ آور	نوعیت	کورس کوڈ	کورس ٹائٹل
3	تخصیصی	9008	تحریر و انشا (عملی تربیت) Writing and Composition (Practical Training)
3	تخصیصی	9010	اُردو زبان: قواعد و املا (Urdu Language: Grammar and Orthography)
3	تخصیصی	9013	تاریخ ادب اردو اور ادبی تحریکیں (History of Urdu Literature and Literary Movements)
3	تخصیصی	9014	بیان و بدیع و عروض (Rhetoric & Prosody)
3	تخصیصی	9024	لغت نویسی کا فن اور اردو میں لغت نویسی کی روایت (Art of Lexicography and Tradition of Lexicography in Urdu)

سیکیم آف سٹڈیز برائے بی ایس اُردو (اڑھائی سالہ) پروگرام

- 1- شعبہ: اُردو
- 2- پرام: بی ایس اُردو (ڈھائی سالہ)
- 3- مطلوبہ قابلیت: بی اے/بی ایس سی (سیکنڈ ڈویژن 45%)
- 4- دورانیہ: ڈھائی سال
- 5- کل بیٹ آورز: 84
- 6- کل سمسٹرز: 5 سمسٹر
- 7- سی ٹائٹل نام: بی ایس اُردو
- 8- سمسٹر وائرز کورسز کی تقسیم
- 9- ☆ کورس لوڈ فی سمسٹر: 15 تا 21 بیٹ آورز
- 10- ☆ کورسز کی تعداد فی سمسٹر: 5 تا 7 کورس فی سمسٹر

(نوٹ: کسی ایک یا زیادہ کورسز میں فیل ہونے کی صورت میں طالب علم کو آئندہ اس سمسٹر میں

داخلے کی اجازت ہوگی جس میں متعلقہ کورسز پیش ہو رہے ہوں۔)

نمبر شمار	نوعیت	کورسز کی تعداد	بیٹ آورز
(i)	تخصیصی (Major)	22	66
(ii)	بین العلومی (Interdisciplinary)	4	12

3	تخصیصی	9016	اُردو افسانہ اور ڈرامہ (Urdu Short Story and Drama)
	نان کریڈٹ	9488	سیرت طیبہ
3	تخصیصی	9019	اُردو نثر کے اسالیب (Styles in Urdu Prose)
	تخصیصی	9028	اُردو تنقید (Urdu Criticism)
3	تخصیصی	9022	میر کا خصوصی مطالعہ (Specific Study of Meer)

ساتواں سمسٹر

کریڈٹ اور ایڈمک گلسٹر	نوعیت	کورس کوڈ	کورس ٹائٹل
3	بین الاقوامی	9357	Archaeology of Pakistan Internship
3	انٹرن شپ	9034	Internship
3	کپسٹون پراجیکٹ	9035	Capstone Project
3	تخصیصی	9018	(Urdu Poem: Thematic and Formalistic Study)
3	تخصیصی	9023	(World Classic) عالمی کلاسیک

3	تخصیصی	9011	اُردو داستان اور ناول: فکری و فنی مباحث (Urdu Dastan and Novel: Thematic and Formalistic Debates)
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پانچواں سمسٹر

کریڈٹ اور	نوعیت	کورس کوڈ	کورس ٹائٹل
3	بین الاقوامی	9163	Pakistan Perspectives of Gender Studies
3	تخصیصی	9012	(Urdu Ghazal: Thematic and Formalistic Debates)
3	تخصیصی	9006	پاکستانی زبانوں کا ادب (Literature of Pakistani Language)
3	تخصیصی	9017	اُردو ناول کا ارتقا: بیسویں صدی تا حال (Revolution of Urdu Novel: 20th Century to Present)
3	تخصیصی	9403	(Pakistani Literature-I) I- پاکستانی ادب
	نان کریڈٹ	9487	فہم القرآن (تجوید، ترجمہ اور تفسیر)

چھٹا سمسٹر

کریڈٹ اور	نوعیت	کورس کوڈ	کورس ٹائٹل
3	بین الاقوامی	9410	Introduction to Sociology: Culture and Society
3	تخصیصی	9021	اصول تحقیق و تدوین (Principal of Research and Editing)

آٹھواں سمسٹر

شرح فیس

150 امریکن ڈالر	رجسٹریشن فیس
150 امریکن ڈالر	داخلہ فیس
1100 امریکن ڈالر	نی کورس فیس
1700 امریکن ڈالر	پہلے سمسٹر کی ٹوٹل فیس

مزید رہنمائی اور معلومات کے لئے رابطہ

Directorate of International Collaboration & Exchange

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Email: overseas@aiou.edu.pk

کورس نمائندگی	کورس کوڈ	نوعیت	کریڈٹ اور اکیڈمک کلسٹر
’پشتو تہذیب، ثقافت اور زبان و ادب‘ یا Pashto Civilization, Culture & Language and Literature	6594	بین الاقوامی	3
’سندھی تہذیب، ثقافت اور زبان و ادب‘ یا Sindhi Civilization, Culture & Language and Literature	6595		
’بلوچی تہذیب، ثقافت اور زبان و ادب‘ یا Balochi Civilization, Culture & Language and Literature	6596		
’پنجابی تہذیب، ثقافت اور زبان و ادب‘ یا Punjabi Civilization, Culture & Language and Literature	6597		
(طلبہ اپنے صوبے کے علاوہ کسی بھی دوسرے صوبے کی ایک زبان کا انتخاب کریں گے۔)			
فارسی زبان و ادب (Persian Language and Literature)	9004	تخصیصی	3
لسانیات (Linguistics)	9020	تخصیصی	3
غالب کی تخلیقی و فکری جہات (Creative and Philosophical Dimensions of Ghalib)	9025	تخصیصی	3
اقبال کا خصوصی مطالعہ (Specific Study of Allama Iqbal)	9027	تخصیصی	3
ادب اور ابلاغیات (Literature and Journalism)	9029	تخصیصی	3

GENERAL INFORMATION

- i. The certificates/degrees of AIOU are equivalent to any other recognized Board/University.
- ii. A candidate is required to apply for admission (LMS) online only.
- iii. If an applicant does not receive any information regarding admission within three months from submission of application, he/she should presume no admission.
- iv. A course taken by any student cannot be changed during the semester. However, in real hardship cases, the change in courses will be allowed before the start of study period after deposit of prescribed fee. Study period schedule is available on AIOU website.
- v. The address of a student will not be changed during the semester.
- vi. On payment of the registration fee, each student will be issued a student ID. This number must be quoted in all the future correspondence along with the roll number, course(s), code numbers and semester.
- vii. Study material shall be available at the LMS and Website at their given addresses.
- viii. After confirmation of admission students are usually intimated about the part time tutors for each course through student CMS portal. If you do not found information about tutors, you are required to contact the concerned AIOU Regional Office immediately without any delay.
- ix. Rules and regulations framed, enhanced and changed from time to time by the authorities, bodies of the university will be effective as deemed necessary. The student will have to abide by all such rules and regulations from the date of their implementation.
- x. A student who fails in continuous assessment component is not eligible to reappear but will be allowed to re-register for the same course at its next offering semester by the university.
- xi. It is the responsibility of the student to remain in touch with the department regarding the selected programme.
- xii. A student already admitted to a programme or a specialization of a programme shall not be allowed to transfer or to get admission to another programme unless he/she formally postpones it till the completion of the new programme or withdraws from the previous programme.
- xiii. After completion of a programme successfully, a student has to apply to Controller of Examinations for issuance of certificate/degree.

- xiv. The university reserves the right to change the contents of this prospectus without any prior notice as per university policy.
- xv. The student must inform the Admission Department in writing about admission mistakes within the period of 15 days, which is not according to the admission form/ check list or mistake in name and address. No request for any change will be entertained after the stipulated period.
- xvi. Admission form received without prescribed fee, less fee or fee deposited after due date will not be considered in any case.
- xvii. In case of discrepancies in the name of student/ Father's name of the student or difference in name mentioned in his/her other educational certificates, the name on the Matric certificate of the student will be considered as correct name. The Examinations Department shall also issue certificate/ degree on the said name.
- xviii. In case provision of forged documents for admission, not only the admission will be refused to the applicant but the fee deposited by him/her will also be forfeited. The university may proceed further in the matter.
- xix. The degree/diploma/certificate of the student will be quashed:
 - i) If any mistake found in compilation or declaration of result at any stage.
 - ii) If any candidate found ineligible for a degree/ diploma/certificate during the cross verification process of result and documents at any stage.

- iii) If found that candidate submitted forged/fake/illegal document(s) in the University at any stage.

Note: Beware that University has not authorized any person or private institute to collect payment/forms. All the students are instructed to deposit fee by themselves. In case of any discrepancy in admission fee/ admission form the University will not be responsible and the student will have to face the consequences.

Availability of Learning Material

- i. Learning material can be downloaded from university website: www.aiou.edu.pk
- ii. All learning material would be available online for international/overseas students after the commencement of classes.
- iii. Student shall download the learning material and tally with the course codes for which he/she had been registered in the semester.
- iv. Students can get their learning material through AAGHI LMS portal.

Procedure for Fee Payment

International and Overseas Students will have to pay their fee Online as per Guided Procedure:

1. Go to olpay.aiou.edu.pk
2. Enter challan number and **click on "search"** button.
3. Check & tally your challan details with the generated challan then **click on "submit fee"** button.
4. Enter credit/debit card number, card holder name, expiry and CVV code (mentioned on back side of card).
5. **Click on "pay now"** button.
6. A successful payment notification will be appeared with an Order ID.
7. Write Order ID and Transaction Date on the space given below.
8. Save the Order ID in your record till confirmation of your admission.

REGULATIONS FOR REFUND OF ADMISSION FEE

- (i) The Applicant/candidate/student who have submitted his/her fee for Admissions but do not wish to continue and applied for refund of fee before the start of his/her study period as per Academic Calendar available on the AIOU website corresponding to his/her respective semester i.e Autumn or Spring, the fees will be refunded after the deduction @ 10% of the total fee.
- (ii) The Applicant/Candidate who was not eligible but deposited the fee for admission and applied for refund within one year from the date of fee deposit, the fee shall be refunded after deduction @15% of total fee.
- (iii) The student who has deposited his/her fee in excess of due fee that total excess amount shall be refunded or adjusted as the case may be.
- (iv) The Treasurer Department shall verify the fee of students and shall send the case to the Audit Department for pre-audit.
- (v) The cheque will be issued to the candidate by the Campus Payment Section (CPS), Treasurer's Department.
- (vi) In the case of death, the full fee will be refunded through crossed cheque in favour of the Blood Relative of deceased student, after fulfilling all the codal formalities. The refund case must be submitted within one year of fee deposit.
- (vii) In case the students who are not allowed/granted admission to a program offered by the University due to less enrollment/non formation of viable group/non offering of courses, full fee will be refunded to them.
- (viii) If the admission of an Applicant/Candidate is not matured due to any reason beyond the control of the University or due to unforeseen issues, the whole paid fee, without any deductions shall be refunded to the respective applicant/candidate. The refund case must be submitted within one year of fee deposit.

Note: Beware that University has not authorized any person or private institute to collect payment All the students are instructed to deposit fee by themselves. In case of any discrepancy in admission fee/ admission form the University will not be responsible and the student will have to face the consequences.

REFUND OF OTHER FEE

1. All kind of other fee including but not limited to Degree fee,
Re-appear exams fee, change off name / father name, examiner registration fee, tutor registration fee, late assignment evaluation fee, analysis fee, rechecking of answer scripts fee, NOC fee, subject/group change fee, thesis evaluation fee, thesis extension fee, job fee, tender fee tec. will not be refunded. Only excess fee deposited will be refunded/adjusted.
2. The extension in thesis fee in excess shall be refunded on approval of concerned Dean with certificate that fee was deposited in excess.
3. The amount deposited in university accounts by any person/firm (other than student), by mistake or in excess shall be refunded after verification of the amount deposited

IMPORTANT TELEPHONE NUMBERS

Sr. #	Name	Telephone Nos.
1.	Director Admissions	+92-51-9250043 +92-51-9571501
2.	Controller of Examinations	+92-51-9250012 +92-51-9250013 (Fax)
3.	Director Students Affairs	+92-51-9572400 +92-51-9572401
Directorate of International Collaboration & Exchange		
1.	Dr. Zahid Majeed Director Zahid_majeed@aiou.edu.pk	+92-51-9572450
2.	Sehrish Khan Assistant Director sehrish.khan@aiou.edu.pk	+92-51-9572471
3.	Mr. Muhammad Ajab Superintendent overseas@aiou.edu.pk	+92-51-9572495