

**PROSPECTUS**  
**Commonwealth Youth Program(CYP)**  
**Graduate Diploma (PGD) in**  
**“Youth in Development”**  
**(SPRING-2013 SEMESTER)**



**Allama Iqbal Open University**  
**Islamabad**

## Introduction

The Allama Iqbal Open University was established under an Act of the Parliament in 1974. Allama Iqbal Open University being the second Open University in the world is a mega university with enrolment exceeding one million in 2010, have 36 regional offices spread throughout Pakistan.

## CYP Post Graduate Diploma “Youth in Development”

CYP-Diploma in “Youth in Development” is being offered by the Allama Iqbal Open University in collaboration with Commonwealth Youth Programme, Commonwealth Secretariat.

### **Salient Features:**

- It is the only Post Graduate Diploma (PGD) programme offered in Pakistan on Open Distance Learning (ODL) mode.
- Value added programme inculcating multi-disciplinary and holistic approach in youth affairs.
- Mainstreaming youth studies as a resource in finding innovative solutions for underprivileged youth directing their energies toward positive contribution.
- Focus is placed on Working with People in their Communities, Personality Development & Communication, Population and Family Life Education, Gender in Development, Conflict Resolution, Management Skills, Promoting Enterprise and Economic Development, Environmental and Health Issues, etc.

### **Programme Objectives:**

- i. Fill the void of expertise in youth affairs which can be a potential force to work at policy, planning, management and administrative level and

conduct innovative research independently to become effective and efficient partners in nation building.

- ii. Inculcate multi-disciplinary and holistic approach in producing experts in youth affairs.
- iii. Introduce research as an integral component of youth studies.
- iv. Foster academic excellence, skill development and attitudinal changes amongst the students of youth studies.

### **Credit Hours/Duration/Medium of Instruction**

- Total No. of Courses ----- 15 (Credit Hours 45)
- Duration ----- 03 semesters (1½ years)
- Medium of Instructions ----- English

### **Eligibility Criteria**

- Bachelor degree at-least 2<sup>nd</sup> division
- A youth work track record comprising a minimum of one year in the field.
- Good knowledge of written and spoken English.

### **Admission Procedure**

The applicants who fulfill the above criteria may apply for admission on the prescribed admission form. The forms are available at university website [www.aiou.edu.pk](http://www.aiou.edu.pk) or through request on the following email address [cyp@aiou.edu.pk](mailto:cyp@aiou.edu.pk). Please attach attested copies of academic/ experience certificates and latest photograph

- Selection will be strictly on merit.
- Number of seats is limited.
- The classes/tutorial meetings/workshops will be held only in Islamabad.
- Those selected on merit will be informed by the Project Office to: deposit their fee on the prescribed challan form sent along with the admission offer on the bank draft to be attached in original with the admission letter

## ***Fee Structure***

- Fee for each course of CYP –Diploma “Youth in Development” is Rs.500/- (rupees five hundred only). Fee for five courses i.e. per semester will be Rs.2500/-.
- Registration Fee of **Rs. 200/-** (Rupee two hundred only) and admission fee of Rs.500/- has to be paid by the students only at the time of first admission in the University. (The applicants who are already registered with the AIOU are exempted from the Registration fee).

## ***Teaching Mode***

AIOU being a distance education institute believes in extending education to your door step. The instructional material/modules have been developed by the Commonwealth that will be provided to all the students. For further assistance the tutorial meetings are organized fortnightly (on weekends only) to facilitate the students in studying their modules. Professionals and experts from various fields are appointed by AIOU as course tutors from whom students can seek continuous guidance.

**Evaluation** of student's performance during a semester is a part of assessment. Students will be evaluated by the tutors on the basis of their written assignments, activity reports, presentation and participation in the workshop as a part of **continuous assessment**. The continuous assessment reports will be sent to the Controller of Examinations directly by the Project office after verification of various records sent to him by the tutors.

At the end of the semester the students will be required to sit in the **final examinations** arranged by the University which will be the external assessment by the external examiners. It will, thus provide additional assurance of standard and quality.

The final examination result will be prepared by the external examiners and then both the components i.e. continuous assessment & final examination results will be combined together with the ratio of 30:70 respectively, to derive the cumulative result of the students in a course. A minimum of 40% aggregate by combining both the components is required to pass a course.

The Project Coordinator at the Campus will coordinate the duties related to admission, counseling and will provide necessary guidance to the students to facilitate them in their studies and completion of the programmes.

## ***Issuance of Certificate/Degree***

On successful completion of the required credits, the student has to apply on a prescribed form for the issuance of Diploma to the Controller of Examinations. After verification of the record and completing other formalities, in due course of time, the certificates/degrees are issued from the office of Controller of Examinations. In addition, all the students who would successfully complete all the requirements of PGD will also receive the certificates of completion from the Commonwealth Secretariat (CS) duly signed by the Secretary General, CS and the Vice Chancellor, AIOU.

## ***Semester wise Course Offering***

CYP- Diploma Youth in Development consists of 15 courses (45 Credits) prepared on international level by the Commonwealth. Thus the students will complete the Diploma programme in a minimum three semesters (1 ½ years) time.

## ***Prospectus/Admission Form***

Admission Forms are available in the Program Office Room 2, Block 7 and can be downloaded from the University website [www.aiou.edu.pk](http://www.aiou.edu.pk). Admission to the program is offered in spring semester each year and will be advertise in the National Newspapers in February.

## Resource Office

For guidance regarding admission, Admission Forms and information,  
please contact the following office:

### Dr. Hina Fatimah

Project Director, CYP - Diploma on Youth in Development,  
Block No.07, Allama Iqbal Open University, Islamabad  
Tel: 905 7279; 905 7735  
E. Mail: [cyp@aiou.edu.pk](mailto:cyp@aiou.edu.pk)

## List of Courses Offered in the Diploma Programme

COURSE CODE	SUBJECT	CREDIT HOURS
<b><u>FIRST SEMESTER (SPRING)</u></b>		
051	Commonwealth Values Informing CYP's Youth in Development	Three
052	Young People and Society	Three
053	Principles and Practice of Youth in Development Work.	Three
054	Working with People in their Communities.	Three
055	Gender and Development.	Three
<b><u>SECOND SEMESTER (AUTUMN)</u></b>		
056	Learning Process	Three
057	Management Skills.	Three
058	Project Planning, Monitoring and Evaluation.	Three
059	Policy, Planning and Implementation	Three
060	Conflict Resolution Strategies and Skills.	Three
<b><u>THIRD SEMESTER (SPRING)</u></b>		
061	Promoting Enterprise and Economic Development.	Three
062	Youth and Health.	Three
063	Sustainable Development and Environmental Issues.	Three
064	Population and Family Life Education.	Three
065	Personality Development and Communication	Three